

LA PROMESA EARLY LEARNING CENTER
LPELC GC Special Meeting Minutes
Date: July 6, 2018

Board Members Present	Julian Munoz, Regina Sanchez, Brenda Baca	
Absent	Judy Griego, Andrew Mathis	
Others in Attendance	Chris Jones,	
QUORUM	<u> X </u> YES <u> </u> NO	
Meeting called to order	Julian Munoz called the meeting to order at 4:00pm	
Item	Discussion	Action/Recommendation
Approval of the Agenda	No discussion.	Julian Munoz called for a motion to approve the agenda. Regina Sanchez motioned. Brenda Baca seconded. -Julian Munoz called for a vote. GC approved unanimously by a vote of 3-0; 0 opposed; 0 abstained
Approval of FY 19 Contracts	<p>a) CES – ancillary services b) Franco Electric – building maintenance c) ACES – food services</p> <p>Jones: In your packet you have three contracts for your review and potential approval. Included you will find the contracts for our ancillary services, facility maintenance, and food service for the upcoming school year. CES provides us with ancillary services, which are specialized services that are provided to students with IEPs . We also contract with a registered nurse through CES. The cost of the services for next school year is projected to be lower than the previous school year. The total amount of the potential PO will be just over \$120,000. The cost of each ancillary provider is included in the allocation sheet that has also been included in your packet. Franco Electric is our building maintenance person. He has serviced the school for almost three years now. Mr. Franco is a licensed contractor who is qualified to provide electrical, HVAC, and many other maintenance services. His contract for next school year is included for your review. We anticipate requesting a PO in the amount of \$35,000, which should cover the entire year, barring any large unforeseen facility issues. Finally, the ACES contract is included for your review and potential approval. ACES is a charter school cooperative service that we use for a variety of services, including substitute services and other contract services. This contract is for food services. ACES completed the RFP process on their own last school year, and we piggybacked off of their RFP, allowing us to avoid undergoing the tedious RFP process ourselves. The potential PO we will request will be in the amount of \$300,000. I stand for questions if you have them.</p>	Julian Munoz called for a motion to approve the FY 19 contracts. Regina Sanchez motioned. Brenda Baca seconded. -Julian Munoz called for a vote. GC approved unanimously by a vote of 3-0; 0 opposed; 0 abstained
Approval of Retention Stipends for Staff Returning from SY 17-18	Jones: This recommendation is based off previous discussions with the council. In the previous GC meeting we talked about possibly offering stipends to returning teachers and staff who were contracted for SY 17-18 and then returned for SY 18-19. These teachers and staff members are responsible for the tremendous gains we have seen thus far. They all committed to the process of improvement and returned by choice because they have a heart for our students. I am proposing that we offer \$1500 for teachers and \$750 for other staff members who have returned – this includes EAs, Office Staff, and Custodians. I think these people are deserving of this small benefit and I ask that you approve this stipend proposal so we can continue the work we have begun.	Julian Munoz called for a motion to approve the retention stipends for return staff. Brenda Baca motioned. Regina Sanchez seconded. -Julian Munoz called for a vote. GC approved unanimously by a vote of 3-0; 0 opposed; 0 abstained
Approval of Merit Stipend Plan for SY 18-19	Jones: In your packet you will find a stipend plan for next school year. This is a merit pay system that is in draft/proposal form. At one point the NMPED offered funding to districts that allowed them to offer merit stipends to qualified teachers. Before our system was based on teacher attendance and other measures I would have to review. This system is based on teachers’ ability to meet NM Dash goals. NM Dash goals are aligned with our charter requirements. These goals will be based on Istation, PARCC, ACCESS, and Las Links results. Each teacher, based on this plan, will have the opportunity to earn up to \$1,500 for meeting the goals listed. It is broken into K-2 and 3-8 strands, as their assessments are different. K-2 focuses on Istation and NWEA MAP, while 3-8 focuses on PARCC and NWEA MAP. K-8 also offers an additional \$500 for meeting ACCESS or Las Links goals. The cost of this proposal is estimated to be \$47,500. This merit pay systems applies to interventionists and SPED teachers as well.	Julian Munoz called for a motion to approve the merit stipend plan for SY 18-19. Brenda Baca motioned. Regina Sanchez seconded. -Julian Munoz called for a vote. GC approved unanimously by a vote of 3-0; 0 opposed; 0 abstained
Approval of Head Administrator PD for SY 18-19	Jones: This year for my personal leadership development, I have identified three opportunities. The first is a leadership training for school leaders that focuses on moving from school improvement to innovation. This training is offered by McREL, which is a research laboratory located in Denver, CO. Last year I attended a different leadership training they offered and I believe the experience helped me lead our efforts last year. This training is scheduled for July 19-20. Next, is an ASCD training to be held in	Julian Munoz called for a motion to approve the head administrator PD for SY 18-19. Regina Sanchez motioned. Brenda Baca seconded. -Julian Munoz called for a vote. GC approved unanimously by a

	Nashville, TN in November 2018. ASCD is a leading provider of leadership training for principals and districts. This training will focus on equity as well as school climate and culture, which is a focus area identified for this year's NM Dash plan that guides are school improvement efforts. Finally, I would like to once again attend the Solution Tree Leadership Now Summit, which is scheduled for April 2019. This training is held in Las Vegas, NV. Last year I attended this training and the experience was most beneficial. Dr. Anthony Muhammad shared many leadership strategies and Rebecca DeFour leads sessions on Professional Learning Communities, which is another big initiative that our school will embark upon this year to increase collaboration and improve practices school-wide. I would like to add that I am responsible for facilitating 95% of the professional development that takes place on our campus. These opportunities strengthen my personal leadership abilities, but also prepare me to offer staff development.	vote of 3-0; 0 opposed; 0 abstained
Head Administrator Updates	N/A	
Public Comment	N/A	
Announcement of Next GC Meeting	Next GC meeting: July 31, 2018 at 5:30pm & Finance Meeting at 5:00pm	Julian Munoz asked for a motion to adjourn. Brenda Baca motioned. Regina Sanchez seconded. -Julian Munoz called for a vote. GC approved unanimously by a vote of 3-0; 0 opposed; 0 abstained
Adjourn	Meeting was adjourned at 4:51 pm	