

LA PROMESA EARLY LEARNING CENTER
Governance Council Minutes
June 28, 2016

Board Members Present	Irene Byars, Danny Baca, Reggie Sanchez , Yvonne Baca, Rey Rivera, Selia Cervantes	
Absent	Joey Munoz	
Others in Attendance	Analee Maestas, Rhonda Cordova	
QUORUM	<u> X </u> YES <u> </u> NO	
Meeting called to order	4:40 pm – Danny Baca	
Item	Discussion	Action/Recommendation
Approval of the Agenda		Motion to approve Agenda was made by Irene Byars, seconded by Irene Byars. Danny Baca called for a vote, Board approved unanimously.
Approval of Minutes	-Approve May 25, 2016 minutes - Add Yvonne Baca to minutes was present -Add Finance Report for April 2016	Motion to approve Board Minutes dated May 25, 2016 was made by Reggie Sanchez, seconded by Rey Rivera. Danny Baca called for a vote, Board approved unanimously
Business		
Boarding Update	Leo Valdez presented to the board options for seeking Bond Financing. -	
Discussion Action Items		
Board of Finance	-Board Members completed Board of Finance Requirements	Notarized
Finance Report	- Finance Report for April 2016 was presented to Board for Approval	Motion to approve April 2016 Finance was made by Yvonne Baca, seconded by Selia Cervantes. Danny Baca called for a vote, Board approved unanimously
BARS	Final End of Year Close- out BAR;s	Motion to approve (10) BARS was made by Irene Byars, seconded by Selia Cervantes. Danny Baca called for a vote, Board approved unanimously
New Board Member Approval	-Julian Munoz Presented his interest in sitting on the La Promesa Bord. Currently an inspector/ auditor for Sandia Pueblo Casino -Has background in compliance/Auditing -Has a double major and minor in economics	Motion to approve Julian Munoz as a new member of La Promesa Governing Board was made by Rey Rivera, seconded by Reggie Sanchez. Danny Baca called for a vote, Board approved unanimously
Administrative Reports	- Still have not received all K Plus reimbursements -Danny Baca did write letter to state concerning the impact that	

	this has on finances at La Promesa and concerns of continuing the program without timely reimbursements. Mr. Baca has not received a response to the letter.	
Executive Director Evaluation and Contract	-Danny took roll call and made a motion to go into an Executive Session.	Motion to go into an Executive Closed Session was made by Diego Trujillo, seconded by Irene Byars. Danny Baca called for a reports
Reconvene to Open Session Open Forum		
Adjourn	Meeting was adjourned	

Officers. The board shall elect from among its members a president, vice president, and secretary. Other board officers may from time-to-time be elected or appointed. No member shall hold more than one board office.

President. The president shall:

- A. Preside, at meetings of the board and perform other duties which pertain to the office of president.
- B. Coordinate the board's activities and, while the board staff reports to the superintendent, oversee the board's staff in collaboration with the superintendent.
- C. Sign, or cause to be signed, all resolutions, contracts, and other instruments and documents authorized by the board.
- D. The president may not act for, or on behalf of the board, without prior specific authority from a majority of the board.

Vice President. The vice president shall perform the duties of the president in the absence of the president and shall perform any other duties delegated by the president.

Secretary. The secretary shall be responsible for:

- A. Presiding, in the absence of the president and vice president, at board meetings.
- B. Sign, or cause to be signed, all resolutions, contracts, and other instruments and documents authorized by the board and when the secretary's signature is required.