

Meeting was called to order by Joyce Waterbury @ 7:01pm

**Members in attendance:** PTO Board: Karen Castelli (President), Joyce Waterbury (VP), Jen Savoy (Treasurer), Jen Voegtli (Secretary); Eric Larson (Principal, IS), BJ Noonan, Lisa Carlson

**Members virtual:** Jen O'Neal, Julie Peryga

**Secretary's Report:** (Jen Voegtli)

May minutes were reviewed. BJ Noonan made a motion to approve. Jen Savoy seconded. Minutes passed.

**President's report** (Karen Castelli):

-Nothing to report

**Treasurer's Report** (Jen Savoy):

-Income this month was \$90 from box tops.

-Expenses this month included the final balance for the BMX Cultural Arts event, \$1700 for gift certificates for Staff Appreciation, \$440 for a balloon arch for 8<sup>th</sup> grade class night, and \$301 for MS field day,

-We currently have \$34,734.39 in the bank.

-The proposed budget for the next school year was reviewed. For income we got rid of the parent/matched company donations and craft fair. Amazon smiles was increased to \$200. Total income would be \$4,800. For expenses, Washington DC chaperone budget was removed, \$200 was added for 5<sup>th</sup> grade yearbooks, \$200 was added each for MS and IS field day. Jen V. made a motion to approve the 22/23 budget. Lisa C. seconded.

The budget for the 22/23 school year was approved.

**HKIS Principal's Report** (Eric Larson):

-Eric thanked Karen C, for bringing in the veterans for the Memorial Day flag ceremony. The 4<sup>th</sup> grade did the national anthem at the ceremony. Next year we hope to do a Veterans Day celebration with a breakfast for the veterans in the community. We will do the flag ceremony every few years, but keep the MS Memorial Day essay reading yearly.

-3<sup>rd</sup> graders came to visit the IS. Student counsel led tours of the building.

-Eric thanked the PTO for the post-SBAC snacks. Testing for SBAC is almost done.

-Band and chorus concerts are coming up in June.

-Field Day is June 8<sup>th</sup>, rain date June 15<sup>th</sup>. MS field day is June 15<sup>th</sup>.

-5<sup>th</sup> grade stepping-up ceremony will be held on June 17<sup>th</sup> and was designed by the 5<sup>th</sup> graders. The sign language club will sign the school pledge and the pledge of allegiance. Reach out to Mr. Larson or Mr. Bergantino for volunteering for field day.

-Step-up camp for 3<sup>rd</sup> graders will be in August. Students will come by class to meet their teacher and classmates.

-4<sup>th</sup> grade poetry coffee house will be during the 2<sup>nd</sup> week of June.

-4<sup>th</sup> grade field trip to Discovery Science Museum in Bridgeport will be June 16<sup>th</sup>.

**Committee Reports:**

**Book Fair** (BJ Noonan):

-The spring book fair brought in \$~8,700 in total sales. We can take 50% of the total in scholastic dollars, or take 25% in cash. BJ made a motion to take the profit in scholastic dollars. Karen C. seconded. The motion passed.

-Next year would like to do a buy one/get one for the Spring Fair.

-20% discount for staff.

-Consider doing an eWallet or an online way for parents to buy books or gift certificates for teachers.

-Next fall, consider doing Fall Fair during parent/teacher conferences instead of the craft fair. Will need 6 weeks notice to proceed.

**Yearbook** (Karen C for Nicole Harlow):

-Can renew contract to lock in same price for next year's yearbook.

**Box Tops** (Karen C for Karen Albert):

-Needs a new chair for next year.

**Cultural Arts** (Karen Castelli):

-The BMX assembly is our last CA event for the year.

**Fund Raising** (Lisa Carlson):

-An idea for next year is Raize Craze...parents make pledges for good deeds their students do.

**New Business:**

-Eric brought up a MS Saturday day of service during spirit week before Memorial Day next year. The services can be yard clean-up, painting, or other needed services for members in the community. Families would volunteer and get bussed out to the community to do the jobs

-4<sup>th</sup> grade step up budget is approved for up to \$500 (its currently at \$250)

**Board Elections:**

The following members were nominated and approved for next year's Executive Board starting July 1, 2002.

President: Joyce Waterbury

VP: Lisa Carlson

Treasurer: Jennifer Voegtli

Secretary: open (will vote on a new secretary during our first meeting in the fall)

-The Executive PTO Board will meet with the principals of the IS and MS early July.

Meeting adjourned @ 8:04pm by Joyce Waterbury

Next meeting scheduled for Fall 2022