

**AGENDA**  
**Board of Trustees**  
**School District Six and Columbia Falls High School District**  
**Regular Board Meeting**  
**Monday, September 12, 2022**  
**6:00 p.m.**  
**School District Six Board Room**

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Approval of Agenda**
- 4. Consent Agenda**
  - a. Approval of August bills
  - b. Approval of Investment Reports
- 5. Public Participation**
  - a. Student Body Representative
  - b. New Teacher Introductions
- 6. Reports**
  - a. K-8 Facility Bond Project – Dave Jolly – Pg. 1
  - b. Elementary Report – Pgs. 2-7
  - c. High School Principal – Pgs. 8-10
  - d. Clerk / Business Manager – Pg. 11
  - e. Curriculum Director Report – Pg. 12
  - f. MTSBA Board Report – Trustee Riley
  - g. Special Services Director – Michelle Swank – Pg. 13
  - h. Superintendent – Dave Wick
  - i. Board Chair
- 7. Action/Discussion Items:**
  - a. Consideration of the Agreement to Furnish Food Service for the National School Lunch Program to Deer Park Elementary for school year 22-23. – Pgs. 14-15
  - b. Consideration of the Memorandum of Agreement for Transportation Services with Helena Flat Elementary for school year 22-23. – Pgs. 16-18
  - c. Consideration of the shared resources contract with Helena Flats Elementary for speech/language pathologist services with Holly MacDonald for school year 22-23. – Pg. 19
  - d. Consideration of the proposed Drivers Education Program fees. – Pg. 20
  - e. Consideration of the establishment of Student Activity Account 345 – Glacier Gateway Elementary Casual for a Cause.
  - f. Consideration of the Long Range Planning Committee recommendation for the procurement method for the HS HVAC project.
- 8. Personnel**
  - a. The superintendent has accepted the following resignations:**

|                     |   |
|---------------------|---|
| Jenee Sweeney       | Special Education Paraeducator – Ruder Elementary – end of SY 21-22 |
| Austin Barth        | JH Football Coach – end of SY 21-22                                 |
| Wendy Plummer       | Hot Lunch Helper – September 14, 2022                               |
| Rachael Clemens     | Special Education Paraeducator – High School – end of SY 21-22      |
| Chad Green          | HS Football Coach – end of SY 21-22                                 |
| Christopher LePiane | HS Special Education Para – effective September 16, 2022            |

**b. Consideration of the following hiring recommendations:**

|                   |  |
|-------------------|--|
| Terry Chad Green  | JH Football Coach                      |
| Ellie Green       | JH Soccer Coach                        |
| Niels Getts       | JH Soccer Coach                        |
| Kirawen Lusher    | JH Volleyball Coach                    |
| Kelsey McFadden   | JH Volleyball Coach                    |
| Camberia Harwood  | JH Cross Country Coach                 |
| Mackenzie Roberts | Third Grade Teacher – Ruder Elementary |
| Katherine Slater  | Bus Driver                             |
| Heidi Wolf        | Hot Lunch Helper/Floater               |
| Derek Anello      | Utility Maintenance Floater            |
| Sharon Dunigan    | .50 Custodian                          |
| Austin Barth      | HS Assistant Football Coach            |

**c. Consideration of the following substitute hires: - Pg. 21**

**9. Consideration of the following travel request:**

Becky Bates            Jump\$tart National Educator Conference (Financial Literacy)  
                                 Atlanta, GA  
                                 November 4-6, 2022  
                                 Funded via scholarship and Carl Perkins

**10. Miscellaneous and Future Planning:**

a. Health Insurance Committee Meeting – September 15, 2022 – 4:00 PM

**11. Executive Session**

a. Litigation strategy

**12. Adjournment**

**The next Regular Board Meeting will be held at 6:00 p.m.,  
Monday, October 10, 2022, in the School District Six Board Room**

**Columbia Falls K-8 Construction Project  
Project Budget  
August 31, 2022**

| Revenue:                          | Budget               | Revenue<br>Month-to-Date | Revenue<br>Project-to-Date | Budget<br>Balance |
|-----------------------------------|----------------------|--------------------------|----------------------------|-------------------|
|                                   | Par Amount Bond Sale | 37,072,000               |                            | 37,072,000        |
| Premium on bonds                  | 5,339,746            |                          | 5,339,746                  | (0)               |
| Bond Premium used to Debt Service | (649,991)            |                          | (649,991)                  | -                 |
| Underwriters Discount             | (230,040)            |                          | (230,040)                  | -                 |
| Interest on bond proceeds         | 400,000              |                          | 347,737                    | (52,263)          |
|                                   | <b>41,931,715</b>    | <b>-</b>                 | <b>41,879,451</b>          | <b>(52,264)</b>   |

| Expenses:   | Budget            | Expenses<br>Month-to-Date | Expenses<br>Project-to-Date | Budget<br>Balance | YTD Spent<br>% of Budget |
|---|-------------------|---------------------------|-----------------------------|-------------------|--------------------------|
|   | Owner's Rep       | 336,948                   | 9,400                       | 295,491           | 41,457                   |
| Architect & Engineering Ruder                                   | 883,622           |                           | 885,903                     | (2,281)           | 100.26%                  |
| Architect & Engineering Glacier Gateway Elementary              | 1,767,240         | 18,766                    | 1,653,127                   | 114,113           | 93.54%                   |
| Architect & Engineering Multi Use Sports Fields                 | 29,500            |                           | 29,500                      | -                 | 100.00%                  |
| Architect & Engineering Junior High Safety and Security         | 18,500            |                           | 18,500                      | -                 | 100.00%                  |
| Architect & Engineering-Reimbursables                           | 10,000            |                           | 7,287                       | 2,713             | 72.87%                   |
| Architect & Engineering-Additional Services                     | 257,342           | 890                       | 223,260                     | 34,083            | 86.76%                   |
| Construction - Multi-Use Sports Fields                          | 1,002,009         | 905                       | 985,606                     | 16,403            | 98.36%                   |
| Construction - Ruder Addition and Remodel Phase One             | 3,777,040         |                           | 3,767,822                   | 9,218             | 99.76%                   |
| Construction - Ruder Addition and Remodel Phase Two             | 7,081,288         | 4,360                     | 6,935,670                   | 145,618           | 97.94%                   |
| Construction - Glacier Gateway Elementary                       | 21,970,000        | 702,487                   | 15,223,071                  | 6,746,929         | 69.29%                   |
| Construction - Glacier Gateway Elementary Change Orders to Date | 289,091           | 133,907                   | 230,840                     | 58,251            | 79.85%                   |
| Construction - Jr. High Safety and Security                     | 185,263           |                           | 187,547                     | (2,284)           | 101.23%                  |
| Playground equipment-Ruder                                      | 175,000           |                           | 175,990                     | (990)             | 100.57%                  |
| Playground equipment-Glacier Gateway                            | 223,069           |                           | -                           | 223,069           | 0.00%                    |
| Technology ( classroom technology)                              | 500,000           | 163,345                   | 397,691                     | 102,309           | 79.54%                   |
| Demolition/Button Up  | 90,000            |                           | -                           | 90,000            |                          |
| Furnishings & Equipment - Multi Use Fields                      | 110,000           |                           | 107,227                     | 2,773             | 97.48%                   |
| Furnishings & Equipment - Ruder                                 | 380,000           |                           | 312,322                     | 67,678            | 82.19%                   |
| Furnishings & Equipment - Glacier Gateway                       | 790,457           | 25,732                    | 96,810                      | 693,647           | 12.25%                   |
| Soils & Geotech   | 40,000            |                           | 37,930                      | 2,070             | 94.83%                   |
| Hazardous Material Assessment                                   | 10,000            |                           | 10,015                      | (15)              | 100.15%                  |
| Hazardous Material Abatement                                    | 100,000           |                           | -                           | 100,000           | 0.00%                    |
| Building Permits  | 128,000           |                           | 127,500                     | 500               | 99.61%                   |
| Impact Fees   | 1,000             |                           | 586                         | 414               | 58.60%                   |
| Utilities   | 115,000           |                           | 113,326                     | 1,674             | 98.54%                   |
| Site Surveys-LPW  | 19,200            |                           | 20,300                      | (1,100)           | 105.73%                  |
| Materials Testing   | 60,000            | 450                       | 34,444                      | 25,556            | 57.41%                   |
| Moving Costs  | 75,000            | 460                       | 16,461                      | 58,539            | 21.95%                   |
| Commissioning   | 125,617           |                           | 45,648                      | 79,969            | 36.34%                   |
| Election Costs/Legal Fees                                       | 30,000            |                           | 30,655                      | (655)             | 102.18%                  |
| Bond Issuance Costs   | 125,000           |                           | 121,868                     | 3,132             | 97.49%                   |
|   | <b>41,803,686</b> | <b>1,060,702</b>          | <b>32,092,396</b>           | <b>9,711,289</b>  | <b>76.77%</b>            |

## September 2022 Ruder Board Report

Enrollment: 563 ( 30 students larger than end of year last year)

Due to enrollment increases we have added an additional 1st and 5th grade classroom this year.

This past summer we held summer school for district elementary students. We had approximately 60 students in the program. We are tracking STAR data to analyze the success rate of the program.

Ruder has had an excellent start to the new school year. We held our meet and greet night on August 22nd and it was well attended by parents and students.

We would like to thank our custodial crew for their amazing work on our building this summer. They had to work around some construction and floor crews and still had everything clean and ready to go.

We have added a new special education program this year at Ruder. This program services our students with life skills needs and students with moderate to severe autism. The program is called RISE: Reaching Independence through Support and Education. Currently, we are servicing 20 students kindergarten through 5th grade. We were short a special education teacher for our upper RISE classroom and want to thank Trisha Quiram, our speech pathologist, for filling in until we can hire a teacher.

We have added several new staff members this year. We would like to welcome Demi Sullivan to kindergarten, Jacy Wilson to kindergarten, Kelsey McFadden to 1st grade, Jennifer Greenberg to third grade, Mackenzie Roberts to third grade, and Peyton Kehr to 5th grade. We have a new school counselor, Kira Luscher along with a full time behavior coach, Crystal Fisher. In our special education department we welcome Crystal Sundberg to our Rise program, Kathy LeDuc to 4th/5th resource, and Holly McDonald as a new Speech Therapist along with Sheridan Wilkes. Along with our certified staff, we would like to welcome the following paraeducators to Ruder: Amanda Douglas, Ashley Bruns, Maddioe Heinz, Christa Peterson, David Wanner, and Tristen Woody.

With the increase of students with high needs, we are still short paraeducators to help support our students. We are advertising and hope to hire more paras in the near future.



## **Wildcat PRIDE**

**Glacier Gateway Wildcats are:**

**Positive**

**Respectful**

**Independent**

**Determined**

**Excellent Citizens**

Our school year has gotten off to an amazing start. Staff and students are excited about the new school year. Our enrollment has been extremely strange this year with many students



moving out of state and district due to losing housing. Many landlords have sold their homes and displaced their renters to out of district or state.

Before the official start of the school, teachers were busy attending professional development opportunities across the Flathead Valley. One of our required professional days prior to students arriving consisted of training on Multi-tiered systems of support for students attending Glacier Gateway. Glacier Gateway used one of the professional days to prepare classrooms for the arrival of our students and kick-off our collaboration efforts by meeting with grade level Professional Learning Communities.

Glacier Gateway hosted a “Back to School Meet and Greet” on Monday, August 22nd. Information tables were set up with a variety of staff members available to help families find resources on healthy eating habits, counseling services available at school and the importance of meeting the basic needs of students. Sarah Williams teamed with the Nurturing center to provide backpacks, supplies, gym shoes, hygiene kits, and fall jackets. We had a majority of families attend our event and look forward to teaming with PTO to offer more opportunities throughout the school year.

Over the summer our MTSS (Multi-tiered systems of support) Leadership team worked together to plan for the maintenance of important programs within our school. Our leadership team has planned monthly assemblies introducing our Wildcat PRIDE Expectations. During our monthly school wide assemblies we will work, as an entire school, to create a learning environment that welcomes students, holds students accountable for their behavior, and invites parents to participate in school celebrations.

The Zones of Regulation team visited our assembly to introduce the 4 zones: Red, Yellow, Blue and Green. Our Super Hero the Toolbox saved the day with tools to help return to the Green Learning Zone.



Our Building Leadership teams have met to set goals as we continue to focus on our strategic plan and what next action steps we need to take in accomplishing our building goals.

**Goal 1: Develop and support an effective and positive workforce through distributed leadership and shared responsibility for results.**

**Goal 2: Create and foster a climate and culture that embraces a growth mindset, a healthy social and emotional environment, positive engagement, and meaningful personal connections.**

**Goal 3: Establish communication and information systems among individuals, programs, and services to promote effective organizational functioning.**

**Goal 4: Promote effective communications encouraging equity, participation, and student achievement.**

**Goal 5: Create safe and welcoming environments conducive to the educational process.**

Again, we are off to a great start and are looking forward to another wonderful year of building meaningful relationships with our students and helping each child grow to their fullest potential.



### **CFJH September Board Report**

- We held an open house on Monday, August 22nd. It was very successful! We were able to meet with all families in assemblies to deliver information. Then families went to pick up informational packets, familiarize themselves with the building, and meet and greet their new teachers.
- New Staff Members
  - Ellie Green - 6th grade English and Social Studies
  - Peregrine Frissell - 7th/8th Social Studies
  - Kerstin Brockie - 7th/8th ELA
  - Derek Andrews - Family Consumer Science
  - David Hon - ELA Special Education
- Thank you to our staff for doing an excellent job preparing for the new school year! Our teachers and staff are excited about the new year. This staff keeps stepping up to each and every challenge they face. Hats off to the great staff at CFJH!
- Our theme this year is "Row The Boat!" Teachers, students, and staff have always worked hard and will continue to make progress this year. Rowing the boat is all about energy, sacrifice, and direction. The oar represents energy, the boat is the support system and serving others, and the compass for direction. This is embracing the past and looking to the future. I think this will be a great theme for the year! We can always keep our oars in the water, help each other, and row the boat to keep heading in a positive direction!
- In the first few weeks of school we had kickoff assemblies for each grade level, a new instrument night for band, started the library club, checked out Chromebooks, and lots of great community building and classroom learning activities. We also started our fall sports seasons. Cross country, football, volleyball, and soccer have all had competitions. We have a lot of athletes out for fall sports!
- We had a few policy and procedure changes this year. We are not allowing backpacks in the classroom. This is a big shift for our students. We added an additional minute to transition periods to allow students enough time to get to their lockers and use the restroom in between classes. This also maximizes instruction time since students will spend more time in class and less time checking out to use the restroom or going back to their lockers for supplies. We updated our dress code with more precise language about shirt length, tank tops, and a couple of others. Cell phones have become a big problem so we are tightening up our cell phone policy and making it clear that if a cell phone is not stored in the locker during the day it will be taken to the office for a parent pickup.
- Thank you to the custodial and maintenance staff for getting our building ready for the year! It looks great and like new. We couldn't have a great climate and facility without them!
- We have a brand new banner to use for photos! We plan to use it for many purposes throughout the years. It will be used for fun activities, awards, weekly video announcements, staff pictures, and many more.





### Student Enrollment

- Enrollment 544: 6th- 183, 7th- 189, 8th- 172



# CFHS Board Report: September 12, 2022

Columbia Falls High School  
610 13th St W  
Columbia Falls, MT 59912  
(406)892-6500 Office (406)892-6583 Fax

Principal - Jon Konen  
Asst. Principal - John Thompson  
Athletic Director - Troy Bowman

Submitted by Jon Konen, CFHS Principal

## Strategic Goal #1: Challenging, Diverse, and Supportive Learning Environment

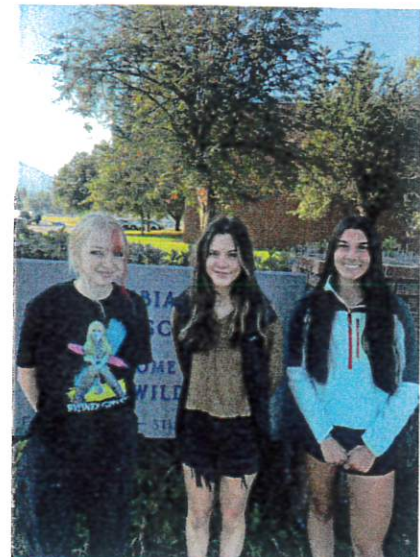
Students are busy starting new classes and many students completed course switches into other programs where space was available. Here are a few of the courses we offer that you may not have had while you were in high school:

*Advanced Placement and Dual Credit Courses in all Core areas, Practical Law, Intro to Psychology, Applied Geometry, Technical Math, College Math and Statistics, Zoology, Botany, Field Ecology, Geology of the Flathead, Astronomy, Spanish III, French III, Media Arts, Printmaking, Visual Journaling, 3D Art, Ceramics, Personal Finance, Metals III, House Construction (Forest Service Cabins), Child Development, LaCuisine, Website Design, Advanced Coding, Entrepreneurship, Crossfit, Health Care, Medical Terminology, Fitness for Sport, Learning Strategies, Music History, Choirs (multiple levels and types), Acoustic Strumming, Advanced Song Writing, and Bands (multiple levels and types), and Workforce Writing Prep.*

We will be documenting learning in our school through pictures and words on our social media platforms and website.

Other notable accomplishments:

- **Running Start: College Writing** – This course has an enrollment of 17 students which is double from last year's enrollment.
- **AP Literature** – Ms. Moran learned over the summer that **100%** of her 16 AP Literature students of 2022 exam-takers passed!
- **Certified Applied Studies** – We currently have 13 welding students pursuing a Certificate of Applied Studies in welding technologies. This will be the first group of students that will be completing this certification in the state at the high school level. In addition to the welding classes that past students have taken to complete their CTS, these students will be completing the following courses: Technical Math 114, Second year of Solid Works, Additional Drafting Class, and Additional Fabrication Class.
- **Aubrey Shipp, Eddie Chisholm, Ilah Mckenzie** – These three CFHS students have earned academic honors from the [College Board National Recognition Programs](#). These National Recognition Programs grant







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underrepresented students with academic honors that can be included on college and scholarship applications and connect students with universities across the country, helping them meaningfully connect to colleges and stand out during the admissions process.

## **Strategic Goal #2: High Performing Workplace**

As a new principal, I have started to create teams where distributed leadership is the expectation. Before school started, I invited teachers to come in and participate on our leadership team. This leadership meeting was optional for staff and I want to celebrate the 25 staff members that attended (several others contributed virtually). We worked on several aspects that helped build the CFHS vision. We delved into what staff believes we are known for, what they want to keep, as well as what they wanted to get rid of moving forward. In addition, we used data from a professional development survey in which all certified staff took before they checked out last June. The data helped create this vision for where we are headed this school year as we chose the topic of engagement to work on as a school. Countless stories after the Covid Pandemic have stated that educators across the nation are working even harder to engage students. We will be doing the same through the following tasks: a book study, observing other staff members, chatting with experts, researching best practices, experimenting with instructional strategies, and getting feedback from myself and Mr. Thompson.

Other notable accomplishments:

- **Becky Bates** – Congratulations go out to Becky as she was selected to receive a full registration scholarship to attend the Jump\$tart National Educator Conference, November 4-6, 2022, at the Loews Atlanta Hotel in Atlanta, GA.
- **Emily Hackethorn** – Over the summer she earned her Masters of Curriculum and Instruction with an emphasis in Music Education.
- **Jeanette Price** – Over the summer Ms. Price traveled to Belgium to learn about the culture of the European Union. Her story was featured in the [Daily Interlake](#).

## **Strategic Goal #3: Organizational Effectiveness**

I believe culture trumps strategy. This means that the ability to establish and foster a positive collaborative school culture is imperative to not only staff success, but also student achievement. We are working on communication in all aspects. Additionally, we are looking at how we support each other staff members, as well as how we support students. The ability to collaborate across departments, within varied positions in our school, as well as other district support, we believe this teaming is important to meeting the needs of our students. We have started several different communication strategies within the school: weekly counselor meetings, MTSS (Multiple Tiers of Systems of Support) meetings, professional development



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committee, monthly departmental meetings, and more. We created a master school calendar where staff can enter all events both academic and extracurricular. This will help in planning events, as well as planning teacher's curriculum, instruction, and assessments.

All certified staff at the high school are working on goal setting, due September 30. Certified staff are choosing a goal that helps us as a school increase engagement. A second goal is tailored by each staff member to their needs. Goals are written in the SMART goal format: specific, measurable, authentic, realistic, and timebound.

## **Strategic Goal #4: Family & Community Engagement**

As I learn more about our established partnerships with businesses as well as higher education entities, I am excited about the opportunities for our students. In fact, CFHS is one the leaders in Class A for dual credit opportunities. In addition, recent educational data states that only 16% of students graduate high school and finish a degree in four years. We are connecting many of our courses with career and technical education opportunities for those students who are choosing another career pathway. CFHS is truly a college and career ready school.

A few weeks back I started the Weekly Wildcat newsletter. The newsletter is pushed out on Fridays or Saturdays for the upcoming week. The newsletter celebrates the great things going on at CFHS, lists events for the upcoming two weeks, and offers a small bite sized professional development section for staff. This information goes out to our students, staff, and community. It brings our hard work together into one newsletter celebrating our educational community.

## **Strategic Goal #5: District Facilities Support & Enhance Learning**

We have been informed that a third party company will be coming into our school district to assess our safety in all our buildings. As we keep safety our number one priority, this information will be useful as we update our emergency plans and update the vision for our school district.

ESSER money will be used to upgrade the HVAC system here at the high school. We are looking forward to this needed improvement in our learning environment. Planning has begun.

**TO:** Board of Trustees  
**FROM:** Dustin Zuffelato, Business Manager/Clerk  
**DATE:** September 7, 2022  
**RE:** Business Office Report for the September 12, 2022 Regular Meeting

### **Agreement to furnish meals - Deer Park Elementary**

Food Service Director Laurie Iunghuhn recommends renewing the agreement to furnish lunch meals to Deer Park Elementary for school year 22/23. The District served approximately 100 meals per day last year, which increased from about fifty meals in the prior year as a result of the USDA meals being free. Revenue was \$82,000 and expense associated with this program was approximately \$25,000. The District does not expect these stellar results for the current year now that meals are no longer free. However, the program benefits both our District as well as the students at Deer Park. Our staff get extra hours-compensation for the time necessary to prepare these meals. The District obtains a profit margin associated with the meals.

### **Drivers Education Program**

The District was unable to provide this service to students last year as a result of staffing. New Junior High Teacher Peregrine Frissell has the driver's education endorsement and is willing to help get this program reestablished. Long-time driver's education instructor Jessie Schaeffer has offered to mentor Peregrine. The intent is to keep the class sizes small and manageable during the current year-especially considering Peregrine will be a one-man show facilitating all of the classroom instruction as well as drive-time. The plan for the current year will be to conduct three courses encompassing 10 weeks each. October-December, April-May, and June. A summer course will also be offered. Each course will serve a maximum of 15 students. Students will be admitted based on age-oldest getting preference. The District devised a budget based upon these parameters. The Drivers Ed Fund has \$30,000 in reserves so we could afford to run in the red during the inaugural year to get the program jump started. However, if the District increased the fee from the current \$225 to at least \$275, it would help support maintaining this current reserve balance which is used to offset the cost of replacing vehicles for the program. Of the other District's in the County who operate programs, Bigfork is \$275, Whitefish is \$300, and Kalispell is \$310.



Curriculum Director Report  
September 2022

I would like to begin this report by celebrating the work of five staff members who were responsible for creating our new District Six Website. Their willingness to learn, collaborate, and create was remarkable throughout the process. Most of these ladies worked during their summer vacation to complete the project.

- Marie Birky - District web coordinator
- Tamara Laycock - CFHS web coordinator
- Lindsey Andrachick - CFJH website coordinator
- Deidre Enos - Glacier Gateway website coordinator
- Paige Hall - Ruder website coordinator

With the start of the year, my primary focus has been on the rostering of students and staff for access to the variety of on-line programs and platforms that support teaching and learning. This process will continue well into the month of September.

September marks the kick off of a variety of committees that support students and staff here in Columbia Falls District Six. Staff members have been identified and meetings set for the Professional Development Committee, the Technology Committee, and the Mentor Leadership Team.

Work is beginning on the ESEA/ESSA Consolidated Grant Application. This grant allocated close to a million dollars to support learning in the 2021-2022 school year. Funds allocated are designated to improving academic achievement of the disadvantaged, supporting effective instruction, and providing academic enrichment. The application is due at the end of the month.

Many of the large-scale projects initiated in 2021-2022 will be brought to completion this year. These include our ESL Program review, our Gifted and Talented Program review, and the elementary grading standard review. We will be reviewing instructional resources for a new K-5 reading program to replace the expiring Journeys Program.

Mark McCord

# SPECIAL EDUCATION

## SPECIAL SERVICES COLUMBIA FALLS SCHOOL DISTRICT #6

September 6, 2022 Board Report

Submitted by Michelle Swank, Director

New special education staff members were able to take part in a Mentor-Mentee session prior to the school year starting on August 19<sup>th</sup>; this provided a wonderful opportunity for staff to meet and connect with each other! In addition to the new teacher orientation session, throughout the year, mentorship opportunities are scheduled to help support our new teacher's districtwide. This is a valuable approach that SD6 has established, especially for our new special education teachers and supporting them through the IDEA process and procedures, which are required to best support our families and students with disabilities.

### Targeted Instructional Approaches

During a recent special education districtwide staff meeting, special education teachers as well as paraeducators, were able to participate in professional development trainings on Executive Functioning, presented by Jasna Stafford, Speech Language Pathologist, as well as a Confidentiality presentation, shared by Julia Whitman, Special Education Teacher, and Emily McCaffree, Paraeducator. Both presentations, were very informative and provided instructional guidance as well as resources, for our special education staff to implement to help support our students.

### Students Receiving Special Education Services as of 9/6/2022

Grade breakdown % of students receiving special education services per grade level \*Pre-K separate

|    | GG    | Ruder | CFJH  | CFHS  |
|----|-------|-------|-------|-------|
| K  | 7.9%  | 14.4% |       |       |
| 1  | 15.9% | 9.1%  |       |       |
| 2  | 20.8% | 13.3% |       |       |
| 3  | 15.6% | 20.2% |       |       |
| 4  | 19.5% | 19.6% |       |       |
| 5  | 28.8% | 15.6% |       |       |
| 6  |       |       | 20.1% |       |
| 7  |       |       | 13.2% |       |
| 8  |       |       | 12.7% |       |
| 9  |       |       |       | 11.2% |
| 10 |       |       |       | 9.7%  |
| 11 |       |       |       | 8.4%  |
| 12 |       |       |       | 9.4%  |

Total Percentage of Special Education Services per Building

17.7%

15.2%

15.4%

9.8%

2021-2022 SY  
(9/7/21 data)

23.3%

13.3%

12.7%

9.2%

Total School District Special Services (\*14.5% national avg.)

21/22  
School Year

15.2%

20/21  
School Year

15.1%

SY22/23: At this time, compared to last SY 21/22, 9% increase of special education students identified needing services.

AGREEMENT TO FURNISH FOOD SERVICE FOR THE  
NATIONAL SCHOOL LUNCH PROGRAM

THIS AGREEMENT is made and entered into this 12th day of September, 2022, by and between Flathead County School District #2-Deer Park Elementary (hereinafter referred to as the "School") and Flathead County School District #6-Columbia Falls (hereinafter referred to as the "Vendor").

WHEREAS, it is in the best interest of the students and staff of the SCHOOL to provide a nutritious meal through the U.S. Department of Agriculture School Nutrition Program (NSLP).

WHEREAS, the SCHOOL does not have the kitchen facility or staff necessary to provide meals in accordance to the NSLP.

WHEREAS, the VENDOR has the capability and capacity to supply approximately Seventy-Five (75) student lunches to the SCHOOL per day.

WHEREAS, the VENDOR will charge a fixed per meal price to the SCHOOL, that meets or exceeds the direct and indirect costs of providing such meals. The revenue generated from such activities will be deposited to the school food service account, which may be expended solely for the allowable costs of the VENDOR's school food service program in accordance to 7 CFR Part 210. In order to cover the associated fixed costs, the SCHOOL shall purchase a minimum of forty (40) meals per day.

NOW, THEREFORE, the VENDOR agrees and represents as follows:

1. Supply lunch meals to the School commencing September 1, 2022 and continuing each day of the 2022/2023 school year calendar adopted by the Vender's Board of Trustees.
2. Accept and abide by the terms and provisions of 7 CFR, parts 210 (National School Lunch Program), 245 (Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools), and 250 (Food Distribution Program).
3. Provide school lunches that are planned to meet all the school lunch requirements as applicable in providing free and reduced price meals and free milk in the NSLP (7 CFR Part 210).
4. Provide portioned serving trays and serving utensils.
5. Have meals available for pick-up daily by 11:00 A.M.

NOW, THEREFORE, in consideration of the VENDOR supplying school lunch meals, the SCHOOL agrees and represents as follows:

1. Call in weekly lunch count by the preceding Friday to Laurie Iunghuhn, Food Service Director 892-5273. The number of meals purchased from the VENDOR shall not be less than forty (40) per day.
2. Pick-up and transport meals in VENDOR supplied Cambro insulated food containers.
3. Provide facility and staff for serving meals.
4. Provide the VENDOR with an amount equal to the Free Meal Reimbursement for Non-Severe Schools as provided by The Office of Public Instruction for school year 2022/23 (\$4.33 in FY 2023) for each meal supplied and delivered and \$.50 for each carton of milk supplied and delivered.
5. Provide payment for said meals by the 20<sup>th</sup> of the month that follows the month the meals were delivered to  
Columbia Falls School District  
Dustin Zuffelato-Business Manager/Clerk  
P.O. Box 1259  
Columbia Falls, MT 59912

This agreement shall be effective as of September 1, 2022 for the 2022/2023 School Year.

IN WITNESS WHEREOF, the parties hereto have executed this agreement of the dates indicated below:

\_\_\_\_\_  
Principal, Deer Park Elementary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair, Deer Park Elementary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent School District #6

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jill Rocksund, Chairman of the Board School District #6

\_\_\_\_\_  
Date

Memorandum of Agreement  
Transportation Services

THIS MEMORANDUM OF AGREEMENT (hereinafter "MOA") is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between Flathead County School District #15-Helena Flats Elementary (hereinafter referred to as "Helena Flats") and Flathead County School District #6-Columbia Falls (hereinafter referred to as "Columbia Falls").

WHEREAS, HELENA FLATS and COLUMBIA FALLS would like to cooperate to efficiently transport students to the Flathead Crossroads Program at the Evergreen School District located in Kalispell Montana.

WHEREAS HELENA FLATS does not operate school buses making it an extraordinary expense to transport student(s) to Evergreen to provide students with the opportunity to receive the unique educational services provided by the Flathead Crossroads Program.

WHEREAS, COLUMBIA FALLS operates an eighty-four passenger school bus to transport students to the Flathead Crossroads Program each day this program is in session including summer school.

WHEREAS, COLUMBIA FALLS has the capacity to transport students residing within the Helena Flats Elementary District to the Flathead Crossroads Program.

WHEREAS, the COLUMBIA FALLS bus route 26 would be altered slightly to pick-up the HELENA FLATS students. The additional miles to alter the bus route will not be reimbursed by the State/County as the route will be modified to serve ineligible bus riders, in accordance to Montana Code Annotated (MCA) 20-10-101(2).

NOW, THEREFORE, COLUMBIA FALLS agrees and represents as follows:

1. Transport one (1) resident (in-District) HELENA FLATS students one-way from the Flathead Crossroads School located at 18 West Evergreen Drive, Kalispell, Montana to the Helena Flats Elementary School located at 1000 Helena Flats Road, Kalispell, Montana in the afternoon only commencing August 31, 2022 and continuing each day of the 2022/2023 school year calendar adopted by the Flathead Crossroads Program (Evergreen School District).



2. Provide transportation on a school bus that conforms with Montana Code Annotated (MCA) 20-10-102.
3. Provide a driver that is properly licensed and qualified under Montana Code Annotated (MCA) 20-10-103.
4. Ensure that its transportation operations are covered by commercial auto coverage in the following amounts, and agree that such insurance is primary in the event of any loss occurring from the operation of its vehicles:
 

|                                  |   |
|----------------------------------|---|
| Liability (BI & PD)              | \$1,500,000 per occurrence/each accident (combined single limits) |
| Med Pay:                         | \$5,000 per person  |
| Uninsured/Underinsured Motorist: | \$1,000,000   |

NOW, THEREFORE, in consideration of COLUMBIA FALLS altering its bus route and transporting HELENA FLATS students to the Flathead Crossroads Program, HELENA FLATS agrees and represents as follows:

1. All students transported by COLUMBIA FALLS shall reside within the HELENA FLATS School District boundaries e.g. (in-District students) of HELENA FLATS.
2. The drop-off location e.g. Bus Stop will be the Helena Flats Elementary School located at 1000 Helena Flats Road.
3. HELENA FLATS will be responsible for supervision of the student at the school after the drop-off time.
4. HELENA FLATS will be responsible for the conduct of its students at all times. COLUMBIA FALLS reserves the right to deny service to students based on their sole discretion that their behavior is interfering with the safe operation of the vehicle.
5. Reimburse COLUMBIA FALLS a fixed fee of \$25 per day that a HELENA FLATS student is transported.
6. Provide payment on a semi-annual basis at the end of each semester to:
  - Columbia Falls School District
  - Dustin Zuffelato-Business Manager/Clerk
  - P.O. Box 1259
  - Columbia Falls, MT 59912

This agreement shall be effective as of August 31, 2022 for the 2022/2023 School Year.

IN WITNESS WHEREOF, the parties hereto have executed this agreement of the dates indicated below:

\_\_\_\_\_  
Principal, Helena Flats Elementary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair, Helena Flats Elementary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dave Wick, Superintendent School District #6

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jill Rocksund, Chairman of the Board School District #6

\_\_\_\_\_  
Date

SHARED RESOURCES CONTRACT / BILLING STATEMENT  
 COLUMBIA FALLS SCHOOL DISTRICT NO. 6  
 AND  
 HELENA FLATS ELEMENTARY SCHOOL DISTRICT NO. 15

Participating District, Helena Flats Elementary School, agrees to provide shared fiscal responsibility of the Speech Language Pathologist – Holly MacDonald, to Columbia Falls School District No. 6 for school year 2022–2023 as described below.

|   |                     |
|---|---------------------|
| Columbia Falls School District agrees to pay: |                     |
| Contracted Services and Materials             |                     |
| .60 FTE Speech Language Pathologist           | \$ 24,940.20        |
| Health Insurance Contribution                 | \$ 6,888.00         |
| TRS, UI, WC, FICA                             | \$ 4,482.57         |
| Quality Educator Program Reimbursement        | \$ (2,083.20)       |
| <b>Total Expenditures</b>                     | <b>\$ 34,227.57</b> |

Columbia Falls School District will reimburse Helena Flats in two Semi-annual installments. Prior to December 1 and prior to June 1.

Helena Flats will be responsible for providing workers compensation insurance benefits as well as all other applicable employment benefit contributions including FICA, TRS.

|   |      |
|---|------|
| Andrew Maheras, Superintendent, Helena Flats School District #15    | Date |
| Jessica Dyer, Board Chairperson, Helena Flats School District #15   | Date |
| Dave Wick, Superintendent, Columbia Falls School District #6        | Date |
| Jill Rocksund, Board Chairperson, Columbia Falls School District #6 | Date |

Drivers Education Fund Analysis

FY 2023 Projection

Cash 7-1-22 35,101

Students Served 45 October 2022/ April 2023 / June 2023 CI

Student Fee **\$275**

Student Fees Revenue 12,375

State Reimbursement 5,625 \$125 per student

**TOTAL REVENUE 18,000**

Salary Expense-Classroom 4,192 45 Hours per Course

Salary Expense-DriveTime 8,384 6 Hours per student

Salary Expense-Mentor 1,863

Work Comp Expense 101

Repair and Maintenance 500

Insurance 500

Fuel 1,000

Supply Expense 500

New Vehicle -

**TOTAL EXPENSE 17,039**

Operating Margin **961**

Cost per Student \$ 379

|                        |           |           |         |        |
|------------------------|-----------|-----------|---------|--------|
|                        | Whitefish | Kalispell | Bigfork |        |
| Drivers Education Fees | \$ 300    | \$ 310    |         | \$ 275 |

**Substitute Hires  
Sept 2022**

**Teacher**

| LNAME    | FNAME     | Teacher            |
|----------|-----------|--------------------|
| Kavanagh | Sam       | Teacher<br>or Aide |
| Raymond  | Elizabeth | Teacher<br>or Aide |
| Hammond  | Ashley    | Teacher<br>or Aide |
|          |           | Teacher<br>or Aide |
|          |           | Aide               |
|          |           | Teacher<br>or Aide |
|          |           | Teacher<br>or Aide |
|          |           | Teacher<br>or Aide |
|          |           | Teacher<br>or Aide |
|          |           | Teacher<br>or Aide |

**Secretary / Nurse**

| LNAME | FNAME | Other     |
|-------|-------|-----------|
|       |       | Nurse     |
|       |       | Nurse     |
|       |       | Secretary |

**Bus Driver**

| LNAME | FNAME | Other      |
|-------|-------|------------|
|       |       | Bus Driver |
|       |       | Bus Driver |
|       |       | Bus Driver |

**Hot Lunch**

| LNAME | FNAME | Other     |
|-------|-------|-----------|
|       |       | Hot Lunch |
|       |       | Hot Lunch |
|       |       | Hot Lunch |
|       |       | Hot Lunch |

**Custodian**

| LNAME     | FNAME | Other     |
|-----------|-------|-----------|
| Rosenbaum | Blake | Custodian |
|           |       | Custodian |
|           |       | Custodian |
|           |       | Custodian |

9/6/2022