

ROSEVILLE AREA HIGH SCHOOL STUDENT HANDBOOK

2022 - 2023



1240 West County Road B2
Roseville, Minnesota 55113

Phone: 651-635-1660

Fax: 651-635-1699

<https://rahs.isd623.org/>

The information in this student handbook was updated in August 2022. There may be possible additional information or changes during the 2022-2023 school year. The policies and procedures in this handbook will stay in effect until new rules are adopted.

ROSEVILLE RAIDERS

This is the student handbook that provides information to help you understand more about your child's school. Please contact 651-635-1660 if you have any questions. Thank you.

Este es su manual para estudiantes que ofrece información para ayudarle a entender más acerca de la escuela de su hijo. Por favor, póngase en contacto con 651-604-1489 si usted tiene alguna pregunta. Gracias.

Phau no yog rau niam/txiv ua yog memnyuam phau qhia kev ub no los pab niam/txiv nkag siab ntxiv txog ntawm nej tus memnyuam lub tsev kawm ntawv. Muaj lus, thov hu rau Mader Lee 651-604-3548. Ua tsaug.



School Colors

Silver and Black

School Mascot

Raiders

School Song

Go Roseville Raiders

Win for Roseville High

We will lead you

on toward

Fame and victory (rah, rah, rah)

Onward and upward

we'll strive to the end!

So go, fight, win for Roseville High!

SCHOOL CONTACT INFORMATION

Main Office	651-635-1660
Attendance	651-604-1465
Registrar	651-635-1681
Administrative Offices	651-604-1466
Student Support Offices	651-635-1662
Activities Office	651-635-1670
Career Center	651-635-1669
Nurse	651-604-1474
Police Liaison	651-604-1461
Staff Voicemail	651-604-1439
FAX	651-635-1699
School Website	https://rahs.isd623.org/
School Activities/Facilities Calendar	www.suburbaneast.org

OFFICE HOURS: 7:00 a.m. to 3:30 p.m.

SPEAK UP, CALL UP, WALK AWAY

A safe, helpful way to keep your school safe is to call

Tip Line 651-604-1414

Keep your school a safe place to learn.

SCHOOL INFORMATION SOURCES

Roseville Area High School offers a variety of ways to keep up with important news and information on your school and district.

WEBSITE

The school's website offers a wealth of information about the school including school news, classes/departments, student support services, athletic events, career center, academic events, and links to district information such as curriculum maps or Board meeting minutes. Make sure you regularly visit <https://rahs.isd623.org/>.

EMAILS

Receive news, announcements and updates from Roseville Area High School straight to your email inbox. To subscribe or unsubscribe your email address, go to [this link](#).

WEATHER RELATED SCHOOL CLOSING

Announcements regarding school closing due to inclement weather and/or hazardous conditions will be announced on WCCO radio (830 AM) and on the district website. The district will make a decision to close the schools by 6:30 am and pass this information onto WCCO at that time. Please do not call the school for school closing information.

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SCHEDULE

RAHS DAILY SCHEDULE	
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Monday, Tuesday, Thursday, Friday	
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Period 1	8:10 - 9:10
Period 2	9:16 - 10:16
Period 3	10:22 - 11:58
<i>A Lunch</i>	<i>10:16 - 10:40</i>
<i>B Lunch</i>	<i>10:40 - 11:06</i>
<i>C Lunch</i>	<i>11:06 - 11:32</i>
<i>D Lunch</i>	<i>11:32 - 12:58</i>
Period 4	12:04 - 1:04
Period 5	1:10 - 2:10
Academic Support	2:10 - 2:40

RAHS DAILY SCHEDULE	
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Wednesday	
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Period 1	9:00 - 9:55
Period 2	10:01 - 10:56
Period 3	11:02 - 12:38
<i>A Lunch</i>	<i>10:56 - 11:24</i>
<i>B Lunch</i>	<i>11:24 - 11:52</i>
<i>C Lunch</i>	<i>11:52 - 12:16</i>
<i>D Lunch</i>	<i>12:16 - 12:40</i>
Period 4	12:44 - 1:39
Period 5	1:45 - 2:40

Roseville Area High School

2022-2023

CALENDAR OF EVENTS

(dates and times subject to change – see www.suburbaneast.org for updates)

August 15	Fall Sports First Day
August 24	Open House 9:00 a.m. - 1:00 p.m. and 2:00 p.m. – 6:00 p.m.
August 29	Open House 3:00 - 7:00 p.m.
September 6	First Day of School for Grade 9
September 7	First Day of School for Grades 10, 11, 12
September 20-25	Homecoming Week
October 3	No School
October 5	Picture Day
October 18	Conferences 3:30 p.m. - 6:30 p.m.
October 20-21	No School (Fall Recess)
November 8	No School
November 9	Picture Day Retakes
November 24-25	No School
December 1	End of Trimester 1
December 2	No School
December 22	Asynchronous Learning Day
Dec. 23 - Jan. 2	No School - Winter Break
January 3	School Resumes
January 16	No School
January 26	Conferences 3:30 p.m. - 7:30 p.m.
February 10	No School
February 20	No School
March 9	End of Trimester 2
March 10-19	No School - Spring Break
April 4	ACT Test day for Grade 11
April 7	No School
April 20	Conferences 3:30 p.m. -7:30 p.m.
April 25	MCA reading testing for Grades 10 & 11 (tentative)

May 13	Prom
May 26	No School
May 29	No School
June 1	Last Day of School for Grade 12
June 3	Graduation
June 8	Last Day of School for Grades 9, 10, 11

11/11/22

ACADEMIC INFORMATION

GRADING SYSTEM

RAHS uses a 4.0 non-weighted grading system. The grade point average (GPA) for each student is calculated each trimester by dividing the honor points earned by the number of credits. Students achieving a GPA of 3.0 or better are named to the honor roll for that trimester. A cumulative GPA for each student is also calculated each trimester by dividing the total honor points earned since ninth grade, by the total number of credits taken since ninth grade. This cumulative GPA is used in determining the class rank and the Senior Honor Roll list.

The academic grades used on report cards, progress reports, and student records appear in letter form. Teachers may adopt academic regulations for their classroom as stated on their course syllabus. The numerical equivalency used to determine a student’s GPA is as follows:

Mark Grade Point

A	4.00	C	2.00	P	= Pass
A-	3.67	C-	1.67	I	= Incomplete
B+	3.33	D+	1.33	NM	= No Mark
B	3.00	D	1.00	TO	= Test Out
B-	2.67	D-	0.67	Courses with “NM” or “P”	
C+	2.33	F	0.00	are not included in the GPA	

“No Mark” is used for students with extenuating circumstances that may prevent them from completing the work in a class before grades are put into the computer.

Students have the option of Pass/Fail grading. The forms are available online or from the Student Support Services Office. The deadline for being graded Pass/Fail must be made by mid- trimester.

SYNERGY

Synergy StudentVue or ParentVue is available to check a student’s academic progress, attendance and health history. Parents/guardians select “I am a parent” at [Synergy](#).

REPORT CARDS

Report cards can be viewed online through StudentVue/ParentVue in Synergy.

PARENT/GUARDIAN/TEACHER COMMUNICATION

Parents/Guardians are encouraged to contact the school to resolve academic or behavioral concerns. Teachers can be reached via email or voicemail. Teachers are not immediately available but will return your communication within 24-48 hours when school is in session.

GRADUATION REQUIREMENTS

While it is the student’s responsibility to see that he/she has all of the requirements necessary for graduation, the counselors will assist the students in monitoring requirements needed for graduation. Any student or parent/guardian who has a question regarding graduation status should contact their assigned counselor.

A student must be enrolled full time or participating in the diploma completion plan option in the third trimester to participate in the graduation ceremony.

REQUIRED CREDITS FOR GRADUATION

<i>Subject</i>	<i>Credits</i>	<i>Subject</i>	<i>Credits</i>
Language Arts (2 each year)	8	Health	1
Social Studies (2 each year)	8	Phy. Ed.	
Science	6	Fine Arts	2
Math	6	Electives	22
		Total	55

SCHEDULE CHANGES

The master schedule is built using student/family course requests from registration. When a student registers for a class, they have the responsibility of remaining in the class and completing it. Student schedule changes only occur in rare instances as we base our staffing on your registration. Within the first 2 days of the trimester make an appointment with your counselor for a schedule change, if your request falls into the following acceptable reasons:

- Need a class to graduate
- Placed in the wrong level of course (i.e. Spanish III instead of Spanish II)
- Medical/physical restriction
- Missing the prerequisite
- Taken the class already
- Missing a class

- Have two classes scheduled the same period
- PSEO Enrollment
- Desire to rigor up(allowed only if there is space)

The following scheduling requests cannot be accommodated:

- Specific teacher requests
- Changes to support sports, activities or work
- Changed minds
- Desire to be with friends, have a certain lunch or certain period

STUDENT RECORDS

Permanent records include the student's scholastic achievements (grades and credits), standardized testing results, attendance, and health and immunization records.

A student and/or parents/legal guardians may see the student's record by making an appointment to do so with his/her counselor. The student and/or parents/legal guardians may place any statements or items in the record if it pertains to the student's school work. Students may request that items be removed from the file; however, the counselor may or may not grant the request. If the request is denied, an appeal may be made to the principal.

TRANSCRIPTS/PARCHMENT

Transcripts needed for college applications or the NCAA are ordered through Parchment (www.parchment.com). To set up an account, select Roseville Area High School as your school and order your transcript. A fee will be charged for each transcript and must be paid by a credit or debit card.

Transcripts needed for scholarships or PSEO applications can be obtained from Student Support Services. Students on Free/Reduced Lunch are eligible for up to four free transcripts. Please see Student Support Services.

SUMMER SCHOOL

Roseville Area Schools offers a summer school program of five weeks duration. Summer school is for the make-up of required coursework. Students who do not earn credit for a course during the school year have the option of summer school to earn credit in Math, English, Science and Social Studies. Two credits are the maximum a student can make up each summer.

WITHDRAWAL FROM ROSEVILLE

A student must have his/her parent/legal guardian's permission to withdraw. To withdraw, a student is to obtain a Withdrawal Form from the Student Support Services Office and have it signed by his/her teachers, counselor, nurse, media specialist, activities director, and associate principal. All books and materials checked out are to be returned and the fines assessed due to damaged or lost materials paid. Any course fees need to be paid in full.

STUDENT RECOGNITION

HONOR ROLL

The Honor Roll is based on academic performance. To qualify for the “B” Honor Roll, a student must have achieved a GPA of 3.0 or better for the trimester just completed. Students with a GPA of 3.67 or better are recognized as “A” Honor Roll students.

ACADEMIC LETTERS

Academic letters are awarded at the end of the third, sixth, and ninth trimesters to students who are enrolled at RAHS full-time with a cumulative GPA of at least 3.67 or honors rank equivalent. Students receive one academic letter and certificates thereafter. Letters are presented to qualifying students at a fall academic awards program.

STUDENT OF THE TRIMESTER

Student of the Trimester will be selected each trimester by each department. The criteria for selection may include academic achievement, improvement, leadership, classroom contributions, classroom cooperation and behavior. Students can be selected only once during their high school years.

NATIONAL HONOR SOCIETY - NHS

Membership in the National Honor Society is the highest formal academic honor conferred at Roseville Area High School. Selection to NHS is an honor accorded by the faculty, and is based on the student’s academic record, service record, leadership ability, and character.

Students who qualify academically are notified of their eligibility. A student must have a cumulative GPA of 3.7 based on our 4.0 point grading system, at the end of their seventh trimester. Students must provide evidence of performing a school or non-school service activity for which they have received no school credit or monetary payment. Continued service is important to membership in NHS. Each chapter must do a service project and members must be actively involved in service to school and community.

STUDENTS GRADUATING WITH HONORS

The top ten percent of graduating senior students from the class rank are identified from the cumulative grade point average (GPA) /class rank computer list after the second trimester of their senior year. These students wear a silver honor cord at graduation. The top one percent of the senior class from both class ranks are honored with a medallion.

For home school students to be eligible for RAHS recognition of class rank, graduation honors, National Honor Society and academic letters, students need to have completed 75% of their credits at RAHS. Foreign exchange students are not eligible for these recognitions.

CAREER AND COLLEGE READINESS

POST SECONDARY ENROLLMENT OPTIONS – PSEO

Juniors and seniors have the option to complete some of their high school requirements at a PSEO participating college or university. Students must meet eligibility requirements established by the post-secondary institution. Grades and credits earned are included on the high school transcript and are used in determining class rank. Students must follow the application process and timeline set by the post-secondary institution.

NORTHEAST METRO 916

The Northeast Metro Career and Technical Center is associated with Century Community and Technical College. Over thirty career and technical programs are open to high school juniors and seniors. To enroll in NE Metro, a student must fill out an application and have counselor and/or case manager approval. Students at NE Metro will earn high school credits and, in some programs, may earn college credits.

ADVANCED PLACEMENT

Advanced Placement (AP) allows high school students to take college-level courses and exams to earn college credit while still in high school. Students learn the subject in greater depth, develop analytical reasoning skills, form disciplined study habits, gain confidence by meeting the challenge of college-level courses and gain experience of college-level work within the support of the high school environment. Students who are college bound and want a challenging academic program should register for AP classes. AP exams are given in May on a prescribed national schedule. Exam fees are set by the College Board. Students must register for the exam(s) on FeePay.

NAVIANCE/FAMILY CONNECTIONS

Naviance is a web-based post-secondary planning program that students will be taught to use throughout high school. It is a program that helps students explore college and career decisions. Seniors will use Naviance to do many of their college applications, scholarship applications and more. It is imperative that students learn Naviance in order to access tools they need for their senior year. If you have questions about the program, please feel free to call your student's counselor. Students access Naviance by logging in at [Naviance](#) or the link on the RAHS website (Naviance Family Connections). Students log in with their Google Apps credentials (username and password). Parents can call their counselor or 651-635-1669 to receive their registration code.

COLLEGE APPLICATION PROCESS

Senior students receive a letter in September which provides the directions they need for their college application process through Naviance and should apply to colleges as soon as possible before their deadline. Letters of recommendation are requested through Naviance after talking to the teacher. Give counselors/teachers 2-4 weeks notice to write the letters. Order all transcripts through Parchment.

CAREER CENTER/TESTING

The Career Center offers a multitude of resources for college and career planning. It is staffed by a Career Specialist and is open and available to students and parents Monday through Thursday- before, during and after school.

The Career Center sponsors many programs and activities that encourage students to utilize available resources to enhance post-secondary decision making. College Admissions representatives schedule visits through the Career Center to meet with students at RAHS. (Visits to post-secondary institutions can be arranged by contacting the Admissions Office of that institution). Practice ACT tests, Accuplacer and ASVAB tests are offered periodically throughout the school year through the Career Center. Scholarships are coordinated through the Career Center.

PSAT

Grade 11

Offered to all interested juniors in the fall.

ACT (American College Testing)

Grade 11

STUDENT SUPPORT SERVICES CONTACTS

The Student Support Services department is committed to supporting students, parents/guardians and staff in developing attitudes and skills that will enhance student's self-esteem, contribute to lifelong learning and promote successful relationships.

COUNSELORS

651-724-6957 or 651-604-1466

Counselors can be helpful to you in many situations such as academic support, personal problems, emotional concerns, college applications, vocational and business schools, and future career planning.

SCHOOL PSYCHOLOGIST

651-604-1468

The school psychologist is a resource for students and parents/guardians regarding psychological testing and special education placement.

SOCIAL WORKER

651-604-1406

The school social worker provides services to students and parents/guardians in the areas of counseling, mental health, homelessness, and connecting to community agencies. They primarily work with students receiving special education services.

REGISTRAR

651-635-1681

The registrar is responsible for enrolling new students, student files, student withdrawals, mark reporting and transcripts.

SCHOOL RESOURCE OFFICER

651-604-1461

The school resource officer is our community resource through the Roseville Police Department.

CULTURAL LIAISON

<i>African-American</i>	651-239-2826
<i>American Indian</i>	651-332-6513
<i>Hmong</i>	651-604-3548
<i>Latino</i>	651-604-1489
<i>Karen</i>	651-604-1422
<i>Nepali</i>	651-322-0468
<i>Somali</i>	651-604-1402

HEALTH INFORMATION

SCHOOL NURSE

651-635-1682

Managing the health office, the school nurse works with school staff to understand and meet individual student health needs and support students as needed to help them be successful at school. The nurse is a liaison between parent/guardians, school staff, and healthcare providers to address needs related to student health and educational plans (IHP, 504, IEP). The nurse maintains all health records, according to state law, is a member of the student support services team and provides referral information about community health-related resources as needed.

HEALTH ASSISTANT

651-604-1474

The health assistant, supervised by the school nurse, performs routine first aid and administers daily medication as prescribed by a health care provider. The health assistant communicates with parents/guardians when a student becomes ill or is injured during the school day, consult with the school nurse when there is an emergency or a physical assessment of an illness or an injury is needed, or a non-routine health concern arises during the school day.

MEDICAL APPOINTMENTS

Medical appointments should be made outside of school hours whenever possible. If the appointment falls during school hours, it needs to be cleared by the attendance office before first hour on the day of the appointment. The student must bring a signed note from the parent/legal guardian indicating the clinic name, phone number, and the time the student is to be released for the appointment. Students will be expected to bring the original pass, signed by the clinic indicating the duration of the appointment, to the attendance office when they return to school to be readmitted.

ILLNESS

When should a student stay home from school? If your student has:

- a fever of 100 degrees or more, he/she should stay home for 24 hours after the temperature returns to normal and remains normal without fever-reducing medication.
- vomited or has diarrhea, he/she should stay home until 24 hours after the last episode.
- any rash that may be disease-related or the cause is unknown, check with your health care provider before sending him/her back to school.

If your student becomes ill or injured at school, he/she may come to the health office to be assessed and treated. Health office staff will determine whether your student should be sent home and will contact you (or your designated emergency contact) if they believe he/she shouldn't remain in school.

Students are not to contact their parents/guardians directly and ask to be picked up because they are sick or injured unless their call or email is made through the health office.

IMMUNIZATIONS

Minnesota Law requires students to be immunized against certain diseases or have a signed, legal medical or conscientious exemption kept in the student health record. Appropriate documentation must be provided to the school health office in order for the student to enroll or remain enrolled. Contact the health office for information about obtaining a medical or conscientious exemption.

MEDICATIONS

Medications taken at school must be accompanied by a medication permission form that is signed by a parent/guardian (and the health care provider for prescription medications). To protect our students, all medication is stored in the school health office. The exceptions are Epi-pens and inhalers as authorized by the provider, school nurse, and parent. Students may also self-carry certain non-prescription pain medication. Contact the health office for information about what medication may be self-carried and how to get the permission which is required by state law. All medication must come to school in a pharmacy-labeled bottle or the original container. *A student who possesses non-prescription or prescription medication without following the procedure mandated by state law and school policy may be subject to disciplinary actions.*

HOMEBOUND INSTRUCTION/EXTENDED ILLNESS

When a student's ability to attend school is interrupted by illness or injury, they may become eligible for homebound instruction when the length of absence is anticipated to be fifteen or more school days. The application for homebound instruction is made through the school nurse. Allotted time is one hour per day for each day missed. When students have an extended illness that does not qualify for homebound instruction, they may request homework from teachers through the nurse or student support services.

CHEMICAL RELATED SUPPORT GROUPS

The High School has developed a program to combat alcohol, tobacco and other drug abuse. Support groups offered at RAHS:

RADD: RADD (Raiders Against Destructive Decisions) is a group that welcomes any and all students who are committed to making decisions to remain free from alcohol and other drugs, always wearing a seatbelt, never riding with an impaired driver or driving under the influence themselves. This group is committed to making positive choices in their own lives, and is committed to being advocates in creating a culture that encourages and supports students to remain free from alcohol and other drug use.

ATHLETICS/ACTIVITIES

Roseville Area High School provides a varied and comprehensive program from which students may choose to participate. We would like to believe we have “something for everyone.” We encourage all students to seek programs of interest and get involved. Participation in a school sponsored activity/club is a privilege and not a right. Any student who wishes to participate in school activities/athletics must meet academic and MSHSL eligibility requirements.

MINNESOTA STATE HIGH SCHOOL ATHLETICS AT RAHS

MSHSL Fall

Cross-Country Running (B/G)
Football
Soccer (B/G)
Sideline Cheer
Swimming/Diving (G)
Tennis (G)
Volleyball
Adaptive Soccer
Debate

MSHSL Winter

Alpine Skiing
Basketball (B/G)
Dance Team
Gymnastics
Hockey (B/G)
Nordic Ski Racing
Sideline Cheer
Swimming/Diving (B)
Wrestling
Adaptive Floor Hockey
Debate
Speech

MSHSL Spring

Baseball
Softball
Golf (B/G)
Lacrosse (B/G)
Tennis (B)
Track and Field (B/G)
Adaptive Softball
Speech
Clay Target

Contact the Activities Office for more information regarding athletics/activities and a complete list of non-MSHSL sponsored activities and student groups or visit <http://www.rosevilleraiders.org>.

STUDENT PARTICIPATION IN CO-CURRICULAR ACTIVITIES/SCHOOL ATTENDANCE

Students must be enrolled in Roseville Area Schools sponsored academic programs to be eligible for co-curricular activities. In order to participate in co-curricular activities (practices, games, performances, etc.) a student must be in attendance during the day of the activity. If a student goes home ill during the course of the school day, that student may not participate in that day’s event. If a student has an unexcused absence, including during lunch, that student may not participate in that day’s event. Absences are only excused due to a medical appointment (note from doctor must be provided) or if there is a family emergency, as approved by the Activities Director or Principal. In the event that a student does play in an activity after being unexcused during the day, the student will miss the next comparable event.

RAHS - MSHSL ACADEMIC ELIGIBILITY POLICY

Extra-curricular eligibility at Roseville Area High School pertains to all MSHSL sponsored events (athletics & activities) and is based upon credits earned towards graduation. A student must be earning and accumulating enough credits each trimester to keep them on track to graduate with their class. Students must complete fifty-five (55) credits to graduate from RAHS, as determined by the Roseville Board of Education. Students must also be in compliance with team attendance and grade check requirements.

Student eligibility status will be in one of the following three categories:

- a. Eligible: student is eligible for participation in all activities without restriction.
- b. Probationary: student eligible for participation subject to fulfilling additional requirements in regards to academics.
- c. Ineligible: student may not participate in any activity until they have increased number of earned credits.

CREDITS REQUIRED FOR ELIGIBILITY AT THE BEGINNING OF THE STATED TRIMESTER

		Number of attempted credits	Credits required for eligibility
<i>Freshman</i>	<i>Tri 1</i>	0	0
	<i>Tri 2</i>	5	3
	<i>Tri 3</i>	10	8
<i>Sophomore</i>	<i>Tri 1</i>	15	13
	<i>Tri 2</i>	20	17
	<i>Tri 3</i>	25	22
<i>Junior</i>	<i>Tri 1</i>	30	27
	<i>Tri 2</i>	35	31
	<i>Tri 3</i>	40	36
<i>Senior</i>	<i>Tri 1</i>	45	41
	<i>Tri 2</i>	50	45
	<i>Tri 3</i>	55	50

PROBATION

Students who are failing 2 or more classes at mid-tri (parent-teacher conferences) will be placed on probation. While on probation, student must fulfill all of the following to continue to participate:

- Student must meet with teachers of failing classes two times each week before or after school to work towards bringing the grades above passing.
- Student will print and submit a grade report from Synergy to the Activities Director each Friday they remain on probation. If a teacher has not updated Synergy, the teacher may hand write a grade update on the students' grade printout.
- Students may practice and participate in games/meets during probation.

BEHAVIOR UNBECOMING OF A CAPTAIN

Any student who is found to be in violation of any MSHSL eligibility by-laws will lose their captaincy and/or will not be eligible to become a captain for one calendar year.

STUDENT PARTICIPATION IN SCHOOL-SPONSORED STUDENT COUNCIL ACTIVITIES

A student must be in good academic standing, attending school according to Ramsey County guidelines and have no out of school suspensions within the last calendar year to be eligible to participate in school sponsored Royalty events. Examples: Homecoming King & Queen, Mr. RAHS, Prom King & Queen, etc.

DISPLAY OF POSTERS, CHARTS, PICTURES, ANNOUNCEMENTS

In order to protect school property and to maintain an attractive building, posters, pictures, and similar material must have authorization from the Activities Office before being posted in the school building. Those items posted without proper authorization will be removed. Those students who post items are expected to remove posters in a timely manner.

DANCES

1. All dances are for students registered at RAHS.
2. All fees/fines must be paid before dance tickets are purchased.
3. Tickets for all school sponsored dances are pre-sold.
4. Current school ID is required at the door.
5. Homecoming Dance, Charity Week Dance, and Prom are the only dances where a guest (date) is allowed. Guests must register and complete a form located in the Activities Office prior to the dance. Guests must show a valid picture ID at the door. Prom is intended to be a special event for juniors and seniors. Freshman and sophomores may attend only if invited as a guest of a junior or senior. Students who are serving a suspension from school are not allowed to attend.
6. Unacceptable/unsafe behavior will result in removal from the dance.
7. Once students leave the dance, they are not readmitted.
8. Students must leave the dance within 15 minutes of the end of the dance.
9. Most of the school dances are informal. Students may dress accordingly. Some dances are formal or provide the opportunity to dress in costume.
10. Alcoblow (breath analysis) will be given to all students and guests entering all RAHS dances.

GENERAL INFORMATION

ACTIVITY/BUS PASS

The activity bus typically runs at 4:00 pm after school Monday-Thursday. Students are required to obtain a Daily Activity Bus Pass from their teacher, coach or advisor to ride the activity bus. Activity buses do not follow the regular bus routes but will bring the students within the general area of their home.

BUILDING HOURS

All students are asked to leave the building once the school day ends. Students who are staying after school for school work or school-related activities must be supervised. For safety reasons, any unsupervised students in the building after the 3:00 pm bell will be asked to leave the building. School consequences may be assigned to students who continue to violate this school policy.

BUS TRANSPORTATION

Bus transportation is a service provided by this school district for the convenience and comfort of those students not living within walking distance of the school. Contact District Transportation for rider eligibility (651-635-1638). Bus transportation should be considered a privilege. Regulations for student behavior on school buses are sent to residents of our school district by the Board of Education. Deliberate violation of bus safety rules may result in the loss of bus privileges.

CAFETERIA/LUNCHES

Lunch accounts are *prepaid* accounts. No cash will be accepted during lunch. Lunch money can be handed in at the breakfast line by 8:05 AM or dropped off in the white Lunch Money Box inside the Student Support Services office before 9:30 AM to be entered into the account before lunch. Put first and last name of student and grade in the memo area of the check. One check may be used for all family members but all students' names and grades must be on the check.

A menu is posted at the entrance to the cafeteria. Students are also offered a variety of specialty items (salad bar, hamburger/sandwich line, pizza, etc.).

Student lunches should be eaten in the cafeteria and the Commons. Students are expected to leave the tables, chairs, and floors in a clean condition and be respectful of self and others. Students are not allowed to leave and get food or order food from outside vendors to be delivered to the school during school hours.

DATA PRIVACY

Certain information has been classified as directory or public information. If you do not want this information disclosed, you must notify the District Office.

DRESS

Inappropriate dress includes, but is not limited to, any clothing with inflammatory images, slogans and/or derogatory or offensive language promoting illegal activities or products (tobacco, drugs, or alcohol) or

clothing that disrupts the learning environment. Students wearing inappropriate dress may be asked to dress more appropriately or change their clothing.

EIGHTEEN YEAR OLDS

Minnesota Law 120.06 states that school districts may impose the same rules and regulations on students 18-21 years of age as those imposed on students under 18. All Roseville Area High School students are expected to adhere to the same set of policies and guidelines.

ELECTRONIC DEVICES/CELL PHONES/NON-DISTRICT ISSUED DEVICES/ DISTRICT

ISSUED IPAD

[Student iPad Guide](#)

Taking photographs/pictures, videos or voice recording of students and staff without written permission is prohibited. Taking photographs of exams or other assignments for the purpose of cheating is also strictly prohibited. Please do consider that all valuables become a target for theft. *The school will not assume responsibility for investigating loss or theft of such articles.* (Note: Individual teachers may make classroom policies regarding electronic devices in order to create a classroom atmosphere that is safe and promotes learning.)

ROSEVILLE AREA HIGH SCHOOL ELECTRONICS POLICY

Roseville Area High School students may possess personal electronic devices (cell phones, iPads, headphones, etc.) at school and at extracurricular events. Unless the device is being appropriately used under the guidelines listed below, the student shall secure the personal electronic device out of sight.

Student use of personal electronic devices is limited to:

1. Before and after the regularly scheduled school day;
2. During the student's scheduled lunch period;
3. During passing time (bell to bell);
4. During class time when directed by the classroom teacher;
5. During the school day as permitted by the school administration.

Response to Behaviors:

1. Staff members will remind the student of expectations and shall redirect the student to secure the device out of sight.
2. Staff members will contact Administration for a technology pick up if a student continues to be distracted by the device. Administration will contact home and retain the students' electronic device for the remainder of the day. The staff member will contact the student's family by phone to notify them of the ongoing concern.

EQUAL OPPORTUNITY, STATEMENT OF

Roseville School District 623 provides equal educational opportunity for all learners. The school district does not unlawfully discriminate on the basis of gender, home or first language, ability, race, age, socioeconomic status, religion, physical appearance, sexual orientation, or national origin. In compliance with the law, procedures have been established for resolving complaints alleging discrimination in these areas. Any person who feels he/she has been discriminated against is encouraged to follow reporting procedures. Copies of the policy and the regulation are available in the Principal's Office and at the 623 District Center.

FREEDOM OF EXPRESSION AND SPEECH

There will be no effort of censorship on the part of RAHS staff. Each RAHS staff member will communicate with respect and the students will be expected to do the same. Students will be encouraged to use speech and written expression as a respectful means of communication. Students who use profanity, disrespectful slang, or graffiti will be asked to correct the behavior.

IDENTIFICATION - SCHOOL ID

All students will have their picture taken by Lifetouch for the purpose of having a picture in Synergy as well as a student ID. Students should be able to show ID if asked by a staff member during the school hours. Student ID's are issued to each student at RAHS. Lost and stolen cards are replaced for a \$5.00 fee and can be paid for with cash or check.

IPADS See [iPad 1:1 Program](#)

1:1 iPad Program: iPad Insurance and iPad Agreement- your student will be issued a school iPad for academic use.

Each year, families are asked to purchase \$30 iPad insurance through our [Affinity](#) system. Students who qualify for educational benefits are automatically enrolled and covered by iPad Insurance. No action is needed. Review details of the insurance coverage at [1:1 iPad Program](#) When students pick up their school-issued iPad, they are agreeing to follow the district's expectations for student iPad use as found in the 1:1 iPad Program Family & Student Guide. You can review it at the iPad Program website: [1:1 iPad Program](#)

This site will also contain all information related to the 1:1 program including goals, policies, behavior expectations, and more. If you have additional questions, there is a contact form on the 1:1 website that you can complete and submit, and someone from the technology team will respond to your question as soon as possible.

LATEX ALLERGY PROCEDURE

Roseville Area Schools is committed to providing learning and work environments that are healthy and safe for all students and staff. To this end, all district schools and instructional support facilities have been designated as 'latex-reduced environments.' The following guidelines are in place at all district schools and instructional support facilities:

- Latex balloons are restricted from Roseville Area Schools for the protection of students and staff who have latex allergies. They contain large amounts of latex residue and, therefore, carry the most danger for allergic reactions.
- Latex products of all kinds have been removed from health offices.
- The district will make every effort to order latex-free products (natural rubber products). In areas such as Science classrooms, latex equipment may still be in use because latex free alternatives are unavailable. If a student has a known latex allergy, latex will not be used in that classroom.

We continue to develop awareness of other latex products that are being used in our schools. We either replace them with latex free alternatives, or if replacements are not available, we focus on reducing the use of these products.

LOCKERS/LOCKS

School lockers are the property of District 623 and are loaned to students for their use. School officials have the legal right to access lockers and search them at any time, for any reason, and without notice. Students are to use only the locker assigned to them. Students are not to share their combination or locker with another student and are responsible for their own possessions. The school will not assume responsibility for lost or stolen articles. School insurance does not cover personal loss or theft. Valuables and money should NOT be brought to school nor kept in lockers.

For safety and security, locks are required on each hall and physical education locker. Locks may be purchased during Back to School Open House for \$5. It is expected these locks be used for the entire high school experience and are the possession of the student. Students enrolled in physical education will need two locks – one for the hall locker and a red lock for the P.E. locker. Locks will be on sale from your physical education teacher as well as the Student Support Services office after orientation. If the location of your locker is a problem, please see the Student Support Office.

Only school issued padlocks may be placed on high school lockers. We will not make refunds at the end of the school year.

Athletic Locker - Athletic lockers and lock combinations are assigned by the equipment manager. The assignments are for the sport season only.

LOST AND FOUND

Lost and Found is located outside the Student Support Services office. Textbooks which are found will be returned to the teacher who assigned the book to a student or to the media center. Check with your teacher if you have lost a textbook.

MEDIA CENTER SERVICES

The media center is open Monday -Thursday from 7:00 am - 4:00 pm and Friday from 7:00-3:00 pm. Students have access to technology during this time. Staff are also available to students to provide academic tutoring.

Books may be checked out for four weeks. Reference materials, calculators, and laptops (for word processing) may be checked out OVERNIGHT and must be returned to the media center before first hour the following school day.

PARKING/PARKING PERMITS

Student drivers can purchase a parking permit electronically through [SmartSchoolK12](#) and pick up their physical permit from Mr. Thornton during the second/third week of school. It is important to note that parking spaces at RAHS are limited and we operate on a first come first served basis. Please don't delay! *All fines must be paid from the previous year before a new parking permit is issued. Students can satisfy their fines by contacting the Activities Office.*

Parking Regulations

Students who receive parking permits must observe the following rules. Violation of any of these rules and any school rule may result in the forfeiture of the parking permit. There are no refunds.

1. Student parking is only allowed in designated student spaces. These spaces are painted blue in the upper lot to indicate student parking. Staff parking spaces are painted white in the upper lot and align with the staff parking flags attached to the light pole. **Students who park in the staff spaces or other non-designated areas may have their cars ticketed, booted or towed at their own expense.**
2. All students driving to school must have their valid parking permit affixed to the vehicle. Vehicles without a permit may be ticketed, booted or towed at their own expense.
3. The school does not carry liability insurance to cover damage or theft of student, staff, or visitor's vehicles and/or contents.
4. Any unreasonable speed or reckless driving on or near school premises may be reported to the police liaison officer and will likely result in the suspension of parking privileges.
5. Students are not to loiter in the parking lot or be in their vehicles during school hours.
6. The parking permit cannot be transferred or sold to anyone else.
7. Please park responsibly! Vehicles taking up multiple parking spaces may be ticketed, booted or towed at their own expense.

Parents/Legal Guardians: Please encourage your student/s to familiarize themselves with the RAHS parking regulations in an effort to minimize ticketing and ensure available staff parking space. The upper lot is a shared space between staff and students. As always, the lower two lots are fully available for student use.

PLEDGE OF ALLEGIANCE

According to state statute, all public school students shall recite the Pledge of Allegiance to the United States of America one or more times each week. Anyone who does not wish to participate may elect not to do so and students must respect another person's right to make that choice.

SAFETY DRILLS (Fire, Evacuation, Tornado, Lockdown)

Protective drills are conducted several times throughout the school year. Each classroom will have a sign posted telling the students where they should report for tornado and lockdown emergencies, and how they exit the building for evacuation drills (fire, gas leak, broken water main, electrical outages, etc.). *All drills are serious matters and should be treated as such.*

Fire Drill

Students exit the building as a class by following their teacher through the assigned exit to an area approximately 100 feet away from the building. Coats and books should be left behind. Students will return to the classroom when the all-clear bell rings. Students should not leave the school grounds during a fire drill.

Evacuation Drill

During an evacuation, students will remain as a class and follow their classroom teacher to a designated location outside of the building.

Tornado Drill

Tornado drills and warnings will be announced over the intercom. When drills are announced, teachers will take their classes to the assigned shelter areas. Students are to remain together as a class. The students are to sit next to the wall. In case of an actual tornado, students should sit on the floor and cover their heads for protection from flying glass and objects.

Lockdown Drill

A designated tone will sound and an audio announcement will be made by an administrator to make students and staff aware of this kind of situation. A video announcement will help remind students to stay in their classroom or go to the nearest secure location. Students will move away from windows and doors and sit on the floor. No one will be allowed to leave the building unless directed by law enforcement. An "all clear" from administration or police will be given to leave the building or resume class time.

Drill Procedures for Evacuation of Handicapped Students

Evacuation plans are on file with each case manager. The handicapped student will report to a predetermined location.

SCHOOL VISITORS

Students- RAHS has a no-visitor policy. Students are not allowed to bring guests into school during school hours. Students from other schools are not allowed to shadow RAHS students during the school day.

Adults - Parents or legal guardians who wish to see a teacher, counselor, or administrator are to call ahead to schedule a meeting time and location. All adults are to report to the security desk to sign in, receive their name tag and be escorted to their destination. This includes students who attended RAHS during a previous school year. Parents and/or legal guardians are not allowed to shadow their students during the school day.

SURVEYS

As a district based data decision making, there are various surveys students are asked to complete throughout the year which are not advertised in advance to families. These may include: staff ratings, building/climate ratings, wellness surveys, etc. Surveys may occur as part of advisory or part of a class. Students are expected to participate in surveys unless a parent/ guardian has excused participation. To opt out of all student surveys, please leave a message in the main office at 651-635-1660. In this message, include your child's name, grade and preference and they be excused from survey participation.

TEXTBOOKS

Textbooks come in both soft and hard cover and may cost from \$3 to over \$100. Students are expected to take good care of them. A fee is not charged for their use but fines are assessed for lost and/or damaged books.

ATTENDANCE POLICY

A pattern of regular attendance will benefit the learner now and will lead to success in future schooling or the workplace. Instructional time lost due to absence is not easily regained. Our goal is for students to be in school all day, every day to achieve their maximum educational opportunities. Students and parents/guardians are encouraged to work with Roseville Area High School in a partnership to reach this goal. Minnesota State Law and the Department of Education regulations require daily school attendance.

ATTENDANCE RESPONSIBILITIES

Student Responsibilities

- Attend all classes on time each day
- When absent, meet with teacher to obtain and complete missed assignments
- Use attendance office sign-out procedures when leaving school grounds during day
- Monitor own attendance

Parent/Guardian Responsibilities

- Monitor your child's attendance on Synergy. Attendance records can also be made available upon request.
- Encourage students to attend class regularly

- Limit absences by scheduling appointments, vacations, college visits, etc. on non-school time.
- Call the attendance office to report all absences each day that child is absent from school.
- Parents/guardians must notify the Attendance Office of a student absence by
 - calling 24 hour attendance line (651-604-1465) and leaving a message OR emailing rahs-attendance@isd623.org
 - sending a note to attendance before or the day following the absence.
 *Please be sure to include the full name of student, date(s) of absence, parent/guardian signature, date and daytime phone number.
- Extended absences for trips should be pre-arranged with counselors one week in advance.

Teacher's Responsibilities

- Explain to students how attendance will affect course grade
- Take daily attendance and maintain attendance records for each class
- Inform students periodically of their tardies and unexcused absences
- Communicate with parent(s)/guardian(s) if a student's attendance is affecting his or her learning and achievement.

Administrator Responsibilities

- Distribute the district attendance policy to all students, parents/guardians and staff
- Plan interventions for students with excessive attendance issues

EXCUSED ABSENCES:

- School authorized absences (field trips, music lessons, support groups, student Council meetings, athletics, etc.)
- Official religious holidays
- Death in the immediate family (parent/guardian, sibling, grandparent)
- College visits that are pre-approved through the Attendance Office (preferably a week in advance). The parent/guardian verification AND the teacher signed pre-approval form (obtained from the Attendance Office) must be completed prior to the absence. If the visit was not pre-approved through the Attendance Office, the student will need to bring proof of the college visit date and time.
- Vacations pre-approved through the attendance office. It is left to the teacher's discretion if make-up work is assigned prior to vacation or after returning. Due date should be agreed upon at the time of assignment. However, vacations should preferably be taken during non-school days.
- Extended illnesses confirmed by medical professional in writing. This confirmation note needs to be submitted promptly to inform the student's teachers, counselor and administrator. Fax this medical confirmation to the nurse at 651-635-1693.

PERMISSION TO LEAVE - SCHOOL HOURS

Every student who leaves the building during the school day and did not bring a permission note from a parent/guardian before school, must have the written permission of either the nurse for reasons of illness or the written permission of an associate/assistant principal or dean for all other reasons. If either pass

states a return time, the student is to sign back into school by presenting the signed (by a health professional) Medical Appointment Pass or the Permit to Leave the Building Pass to the attendance personnel.

NOTIFICATION OF ABSENCES/TARDIES

- An automated calling system will notify parents daily by telephone of tardies and unverified absences. Notification by mail follows. In addition, students are reminded of their attendance irregularities by classroom teachers.
- Absences that are not excused are reported as unverified. Unverified absences will transfer to a Cut/Truancy within two school days.
- *NOTE: If you have a block on your phone, the calling system may be unable to deliver the message.*

ATTENDANCE INTERVENTIONS

If a student has unexcused absences or tardies, there are several possible intervention options that may be assigned by the classroom teacher and/or building administrator:

- Student conference
- Parent/Guardian contact or conference
- Removal from class, lunch and/or before and after school events
- Suspension from extra-curricular activities
- Consequences according to the bylaws and rules of the Minnesota State High School League
- In-School monitoring
- Loss of school privileges
- Modified school schedule
- Restart room
- Out of school suspension
- Referral to Ramsey County Student Attendance Matters (SAM) as defined by Minnesota Statute 260A.03
- Roseville Area High School may terminate the enrollment of any nonresident student who is enrolled under the Enrollment Option Act and who meets the definition of a habitual truant.

Any student with an unexcused absence or tardies may be subject to differentiated opportunities for make-up work.

Cultural Liaisons may be contacted as a resource for attendance, academic, discipline or other issues.

STATE TOURNAMENT PROCEDURES

These guidelines are intended to help maintain responsible attendance of all RAHS students during tournament play. RAHS students will be allowed to attend the following:

- State tournaments with a RAHS team in competition.

- State tournaments with individual Roseville team members in competition.
- Athletic tournaments that correspond to the participating athlete's sport.
- Student must bring a note from a parent/guardian excusing him/her for the event. The note must be delivered to the Attendance Office one day prior to the tournament.

DISCIPLINE POLICY

BELIEF STATEMENT

Roseville Area Schools believe an equitable district-wide student behavior policy will contribute to the quality of a student's educational experience and safety. This discipline policy is reviewed yearly as part of revising this student handbook.

STUDENT BEHAVIOR EXPECTATIONS

To ensure quality education for all, Roseville Area High School students will:

- Treat all students and staff with respect.
- Be on time to all classes.
- Come to all classes prepared for the day's activities.
- Courteously identify yourself when asked.
- Participate in all classroom activities in a positive manner.
- Do schoolwork as assigned, be honest with yourself and others about your work.
- Know and follow school and classroom rules.
- Respect the right of all students to receive an education.
- Respect all school property, and the property of others.
- Keep the entire school building and grounds clean.

RAHS RULES OF CONDUCT

Unacceptable behavior is subject to administrative response. This applies to all District 623 students at school, on school grounds, at school-sponsored activities, on a school bus, and at school-related events.

When an individual is asked to supply private or confidential data about himself/herself, the Minnesota Government Data Practices Act requires the individual be informed of:

- Purpose for collecting the data and intended use of the data.
- Whether the individual possessing the data may refuse or is legally required to supply the requested information.
- Any known consequences arising from supplying the data or refusing to supply the data.
- The identity of other persons or entities authorized by state or federal law to receive the data.

The building administrator will exercise his/her professional judgment in determining an appropriate consequence. Administrative responses for acts of unacceptable behavior may include any or all of the following, but are not limited to: restorative measures, student conference, parent/guardian contact, parent/guardian conference, removal from class or activities, suspension from co-curricular activities, in-school monitoring, loss of school privileges, modified school program, referral to in-school support services, referral to community service or outside agency services, assignment to another learning program or school, suspension under Pupil Fair Dismissal Act, expulsion under Pupil Fair Dismissal Act, exclusion under Pupil Fair Dismissal Act, reference to police or other law enforcement agencies for criminal action, petition County Court for juvenile delinquency adjudication penalties according to the bylaws and rules of the Minnesota State High School League, mediation, fine assessed. Repeated violations may result in greater level of consequence. Administrative responses are recorded in the high school's student database (Synergy).

A full list of district policies can be found at [District Policies](#).

These unacceptable behaviors include but are not limited to:

Academic Dishonesty, Plagiarism and Cheating

Student work is highly respected and important to academic success. For that reason, academic dishonesty cannot be tolerated. Plagiarism is regarded as a serious offense. Plagiarism involves passing off other people's work as your own. Any copied or plagiarized work will be reviewed and may result in a zero for the assignment or appropriate consequences at the classroom teachers' discretion. If you are feeling extreme academic pressures, please contact your counselor. The RAHS staff wants all students to succeed using their own product or work.

Acceptable Use of School Technology

Students must conduct themselves in a responsible manner while using the school's technology. Computers and technology are available for educational use and the use of equipment is a privilege, not a right. Accessing or producing content including social media that is vulgar, racist, profane, violent, obscene, or pornographic is subject to disciplinary action. Internet chat and game play is not allowed at any time. The school has a right to monitor use of school technology.

Assault

Physical assault will be defined as an intentional act by one person that creates an apprehension in another of an imminent harmful or offensive contact. Assault will result in restorative measures, suspension, the Discipline Review Board convening to determine expulsion and the incident being referred to law enforcement.

Bullying/Cyber-Bullying

District 623 Bullying Prohibition Policy 508 Notification

Roseville Area Schools has revised Policy 508- Bullying Prohibition, to comply with the requirements of the Safe and Supportive Schools act, MN Statutes 121a.031. This policy assists the district in its goal of preventing and responding to acts of bullying, intimidation, violence, and other prohibited conduct.

Bullying means: repeated intimidating, threatening, abusive, or harming conduct that substantially interferes with a student's educational opportunities or performance, ability to participate in school functions or activities or receive school benefits, services or privileges. This includes cyberbullying which is the use of technology or other electronic communication transmitted through a computer, cell phone or other electronic device to bully.

No teacher, administrator or other employee of the school district will knowingly permit, condone or tolerate bullying. The school district will investigate complaints of bullying by students and take appropriate action against any student who is found to have violated this policy. To see the complete Bullying Prohibition Policy 508, refer to the district webpage. Bullying may result in restorative measures, suspension, the Discipline Review Board convening to determine expulsion and the incident being referred to law enforcement.

Cell Phone Policy

Student use of Cell phones in a classroom during the class is not allowed. Any cell phones present at RAHS during class hours must be:

- Put away and turned off
- Secured in a predetermined location within the classroom
- Given the opportunity to self-regulate and stow device on their person

Violations of the Cell Phone Policy will result in the following:

- 1st pick -up – student loses the phone for remainder of the day
- 2nd pick-up – student loses the phone for remainder of the day and the entire following school day (drop-off before 1st hour)
- 3rd pick-up – student will lose the phone and parents will pick up the phone

Refusal to follow the Cell Phone Policy will result in restorative measures, parent conferences and/or suspension.

Display of Affection

The place for displaying physical affection is not at school or school sponsored activities. Please refrain from intimate behavior (kissing, embracing, touching parts of the body, etc.). Teachers and other staff members are instructed to correct students if their behavior is not acceptable. It is the intent to maintain a proper atmosphere for all students in the building.

Disruption to the Learning Environment

Disruptions include disturbance or interruption of the peace, normal functioning and good order of the school or school-sponsored activities. This includes, but not limited to, disruptive texts, inappropriate videos or electronic posts to social media. Disruptions may result in restorative measures and suspension.

Distribution of Illegal Substances including Alcohol

Distribution of chemicals is defined as being in possession of chemicals with intent to sell and/or distribute. These chemicals include, but are not limited to mood-altering chemicals, controlled substances, non-prescribed prescription medicine, over the counter medications, and/or paraphernalia, and Gummies

or any edible Cannabinoid products. Distribution will result in restorative measures, suspension, the Discipline Review Board convening to determine expulsion and the incident being referred to law enforcement.

Fighting

Fighting will be defined as an act including two or more persons engaging in behavior which intentionally inflicts or attempts to inflict bodily harm upon each other and causes injury to or otherwise endangers the health, safety or welfare of students, school district personnel or other persons. When does an assault become a fight? When the victim of an assault physically retaliates against the person who initiated the assault. Fighting will result in restorative measures, suspension and the incident being referred to law enforcement. Multiple incidences will lead to the Discipline Review Board convening to consider expulsion.

Gambling

Gambling or any game played that involves the exchange of goods or money is prohibited and may result in restorative measures, suspension and the incident being referred to law enforcement.

Harassment

Physical harassment includes, but is not limited to, bullying and intimidation. Verbal/written harassment includes, but is not limited to, abusive, threatening, profane, or obscene language directed toward another person. This may include conduct which degrades people because of their race, religion, sex, ethnic background, or physical characteristics or mental handicaps. Any type of harassment may result in restorative measures, suspension, the Discipline Review Board convening to determine expulsion and the incident being referred to law enforcement.

Sexual harassment includes unwelcome sexual advances, request for sexual favors, sexually motivated physical contact or other verbal or physical conduct or communication of a sexual nature which creates a hostile environment.

Sexual harassment is behavior which interferes with an individual's working/learning performance or creates an intimidating, hostile, or offensive working/learning environment.

iPad Behavior Expectations

Violations of the acceptable use agreement may result in the following:

- 1st Violation - One month on a restricted profile
- 2nd Violation - Three months on a restricted profile
- 3rd Violation - Remainder of school year on a restricted profile

Personal Possession Searches

Personal possessions of students whether on their person, in desks, electronic devices or lockers may be subject to a reasonable search when the school district has a reasonable suspicion that evidence will be produced showing that the student violated the law or school rules.

Possession and Use of Illegal Substances including Alcohol

Chemical possession and/or use is including, but not limited to: alcohol, controlled substances, non-prescribed prescription medicine, over the counter medications, and/or paraphernalia, and Gummies or any edible Cannabinoid products. Chemical possession and use will result in restorative measures, suspensions and the incident being referred to law enforcement. Multiple incidences will lead to the Discipline Review Board convening to consider expulsion.

Possession of a Weapon

Possession is having a weapon on one's person in school, on school grounds, on school buses or at school sponsored and school-related activities. Possession of a weapon will result in restorative measures, suspension, the Discipline Review Board convening to determine expulsion and the incident being referred to law enforcement.

A weapon is defined as any firearm, whether loaded or unloaded, any device designed as a weapon or through its use capable of threatening or causing bodily harm or death, or any device or instrument which is used to threaten or cause bodily harm or death. Examples include, but are not limited to, guns (including air guns, nerf guns, pellet guns, BB guns, look-alike guns such as water pistols or toys that could be mistaken for real, and non-functioning guns that could be used to threaten others), knives or other blades, clubs, metal knuckles, nunchucks, throwing stars, explosives, fireworks, mace and other propellants, stun guns, ammunition.

Property Vandalism

Vandalism is damaging or destroying school property, property of staff members, or the property of others. Vandalism may result in restorative measures, suspension and the incident being reported to law enforcement.

Sexual Offense

A sexual offense is the physical act of aggression or force involving non-consensual sexual contact with another person. Sexual offenses will result in restorative measures, suspension, the Discipline Review Board convening to determine expulsion and the incident being referred to law enforcement.

Student Recordings

Recording on school grounds (including pictures, video and audio), physical altercations, student conflict, assault, or harm done to students and sharing the recording (including on social media) is not allowed. Any distribution, transmission, sharing, or broadcasting of such images is further prohibited. Students who violate this rule may be subjected to restorative measures and suspension.

Theft

Theft is the act of taking, using, transferring, concealing, or retaining possession of property of another without his/her consent or the finding of lost property and not making reasonable effort to find the owner. Theft may result in restorative measures, suspension and the incident being reported to law enforcement. Multiple incidences will lead to the Discipline Review Board convening to consider expulsion.

Threats

Threats include threatening or intimidating behavior, verbally, written, or by gesture, which threaten the well-being, health or safety of any student or staff that disrupts the learning environment. Threats may result in restorative measures, suspension, the Discipline Review Board convening to determine expulsion and the incident being referred to law enforcement.

Tobacco Possession and Use

Possession or use of tobacco in any form by students and adults alike is prohibited. Possession and/or use of tobacco or paraphernalia such as but not limited to e-cigarettes or vapor pens, may result in restorative measures, suspension and the incident being referred to law enforcement.

Willful Disobedience

Willful disobedience is refusal to comply with a reasonable request. Examples include, but are not limited to, not identifying self or refusal to follow staff directive, insubordination or disrespect for authority. Willful disobedience may result in restorative measures and suspension.