

# Media Center After School Use 2022 – 2023 School Year

I would like to use the Library/Media Center after school **occasionally** and agree to follow the rules stated on the back of this form. I know that I am not allowed to be on campus unsupervised after school hours. I will stay in the media center until I am ready to leave campus. I know that the media center closes at 3:00 pm and will leave the campus immediately upon leaving the media center. I understand that **I am not allowed to take the late bus on these days**. If I require a ride home, I will have previously arranged to be picked up at or before the library closes at 3:00.

If I choose to misbehave and am asked to leave, I will be asked to notify a parent or guardian and arrange for immediate transportation. If my parents or guardian allows me to walk home, I will leave the campus immediately. In order to return to the library after school, I will be required to present a letter from my parents or guardian stating that they are aware of my past behavior and that I have decided to abide by the rules.

\_\_\_\_\_ Student Name

\_\_\_\_\_ Signature

I give my permission and am aware that my student may **periodically** be staying after school in the Media Center. I know that the Media Center closes each afternoon at 3:00 and I will provide transportation at or before that time. I know that my student may not take the late bus, as it does not arrive until after 3:00 pm. I know that the late bus is only for after school sponsored clubs and activities. I understand that my student may not stay on campus after 3:00 pm unsupervised.

This permission is good for the 2022– 2023 school year.

\_\_\_\_\_ My child may leave campus walking.

\_\_\_\_\_ A designated driver or I will pick up my child by 3:00pm.

\_\_\_\_\_ Phone number where I can be reached between the hour from 2:30 – 3:00 each weekday if I need to be contacted.

\_\_\_\_\_ Parent or Guardian Signature

\_\_\_\_\_ Date

## **MEDIA CENTER RULES**

1. Check in with the library staff with ID upon entering.
2. Follow all directives given by library staff.
3. No eating, drinking or water bottles allowed.
4. No toys or cell phone use.
5. No wandering around, take a seat.
6. No more than four to a table.
7. No leaning on chairs.
8. Keep your voices low.
9. No running around or throwing things.
10. Keep your hands to yourself.