Monday, September 12, 2022
NICHOLAS J. DI CORLETO, JR. MEETING HALL
55 MAIN STREET

BOARD OF SELECTMEN (BOS) MEETING
AT 7:00 PM

(See ZOOM Information on last page of this agenda)

AGENDA

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. CITIZENS’ FORUM [non-agenda items]

III. APPROVAL OF MINUTES
   A. August 8, 2022 Public Hearing
   B. August 8, 2022 Regular Meeting
   C. August 15, 2022 Special Meeting

IV. UNFINISHED BUSINESS

V. NEW BUSINESS
   A. Tax Refunds/Abatements
   B. Department of Public Works
      1. Administrative Assistant II - Approval of Revised Job Description
      2. Administrative Assistant II - Authorization to Fill Full-Time Position
      3. Maintainer I - Authorization to Fill Full-Time Position
   C. Recreation Department - Assistant Director of Recreation Approval of Job Description Revisions and Reclassification to Exempt
   D. Emergency Services Incentive Program
   E. Re-establish Ad Hoc Drug Free Graduation Party Committee
   F. Request for Special Event License – Old School Harley Davidson
   G. Shared Information Technology Services
      1. Memorandum of Understanding
      2. Technology Technician – Approval of Job Description
      3. Technology Technician – Authorization to Fill Full-Time Position
   H. Award of Bid: Resurfacing of Tennis & Basketball Courts
   I. Request for Proposal: High School Track Resurfacing
   J. CRCOG Update – Matt Hart, Executive Director
VI. ADMINISTRATIVE REPORTS
   A. Building Department
   B. Emergency Services
       1. Resident State Troopers’ Office
       2. Ellington Volunteer Ambulance Corps
       3. Ellington Volunteer Fire Department
       4. Crystal Lake Fire Department
       5. Emergency & Risk Management Director
   C. Fire Marshal
   D. Hall Memorial Library
   E. Tax & Revenue Collector
   F. Town Planner
   G. Finance Department
   H. Human Services Department
   I. Recreation Department

VII. SELECTMEN COMMITTEE REPORTS
   A. Personnel Committee:
       1. Resignations
       2. Appointments
   B. Town Policies Committee
       1. Update(s)

VIII. SELECTMEN LIAISON REPORTS

IX. FIRST SELECTMAN’S REPORT
   A. Staffing
       1. New Hires
           • Ethan Poetsch, Hall Memorial Library, Library Assistant I
       2. Resignation/Retirement/Termination
           • Lori Smith, Administrative Assistant II, DPW (retirement)
           • Nicola Travali, Hall Memorial Library, Library Assistant I
           • Gina Transki, Hall Memorial Library Page
           • Daniel Whitman, DPW, Maintainer I
           • Madelyn Roy, Mall Memorial Library Page
       3. Promotions/Transfers Probations
           • Michael Castro, Senior Center Kitchen Manager, Successfully Passed Probation
           • Alexander Bohr, Emergency Medical Technician, Successfully Passed Probation
           • Holly Petronella, Administrative Assessment Technician, Successfully Passed Probation
           • Nicole Usher, Current Assistant Animal Control Officer, Added Senior Center Van Driver Position
- Gary Buzzell, Fire Inspector II, Successfully Passed Probation
- Thomas Modzelewski, Promoted to Superintendent of Operations, Department of Public Works

4. Awards and Announcements
- Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting was earned by the Finance Office under the leadership of Tiffany Pignataro, Finance Officer/Treasurer

B. Other

X. CORRESPONDENCE

XI. ADJOURNMENT

Join the Board of Selectmen Meeting: https://us02web.zoom.us/j/83664498019
Or Dial In: +1 929 205 6099

Webinar ID: 836 6449 8019  Passcode: 252619

Any party needing an accommodation may contact the First Selectman’s Office at (860) 870-3100 24 hours prior to the meeting