



Robert Frost Elementary School



Guide for New Parents & Families 2022-23



Daily Schedule

**Monday, Tuesday,
Thursday, Friday**

**Students CANNOT be
dropped off early**

- 8:50 Breakfast begins
- 9:05 School grounds open
- 9:15 1st bell – building opens
- 9:20 2nd bell – class begins
- 3:50 School dismissal

**Students MUST be picked up
no later than 3:50pm**

Wednesday

**Every Wednesday is a
1.5 hour early release**

**Students CANNOT be
dropped off early**

- 8:50 Breakfast begins
- 9:05 School grounds open
- 9:15 1st bell – building opens
- 9:20 2nd bell – class begins
- 2:20 School dismissal

**Students MUST be picked up
no later than 2:20pm**



School Contact Information

Office: 425-936-2560
 Attendance Line: 425-936-2561
 Office Hours: Monday-Friday, 8:00am-4:30pm
 Address: 11801 NE 140th St, Kirkland, WA 98034
 Website: <https://frost.lwsd.org>

Contact the office:

Other Information:



*Planned or unplanned
student absences*



*Bus Questions 425-936-1120
email: busroutes@lwsd.org*



*Up-to-date contact
information AND
emergency contacts*



*Join the Frost PTSA!
FrostPTSA.org*



*Any changes about
daily pick-up schedule*



*Check lunch account balance:
<https://www.myschoolbucks.com>
Free/Reduced Lunch Form:
<https://www.myschoolapps.com>*

Important Dates



NO School Dates

Sept 6 • First Day of School (1st-5th)
 Sept 9 • First Day of School (Kinder)
 Oct 17, 18, 20 • Half-Day Conferences
 Nov 23 • Half-Day
 Jan 24, 26, 27 • Half-Day Conferences
 May 30 • Snow Make-Up Day
 Jun 23 • Last Day of School

Sept 5 • Labor Day
 Oct 21 • Staff Training Day
 Nov 11 • Veterans Day
 Dec 19-Jan 2 • Winter Break
 Jan 16 • Martin Luther King Jr. Day
 Feb 16-20 • Mid-Winter Break
 Mar 10 • Staff Training Day
 Apr 10-14 • Spring Break
 May 26-29 • Memorial Day Weekend
 June 19 • Juneteenth



Schoolwide Expectations

Please review these with your student:

1

Be Kind

- Help each other
- Be polite
- Say nice things to each other
- Be friendly

2

Be Safe

- Be careful
- Look out for others
- Keep your hands and feet to yourself
- Be visible

3

Be Respectful

- Follow directions
- Be a good listener
- Take turns
- Make amends for mistakes



Always communicate with your teacher



Check your email regularly for important school information



Phone interpreters will always be available in your preferred language



Your student needs to come to school on time everyday!

Classroom Teacher & Office Staff Email:

KINDERGARTEN

Jeffrey Erickson – jerickson@lwsd.org
 Tracy Plank – tplank@lwsd.org
 Sarah Poulin – spoulin@lwsd.org

FIRST (1st) GRADE

Amy Marlar – amarlar@lwsd.org
 Mia Orloff – morloff@lwsd.org
 Shawnee Snyder – shsnyder@lwsd.org
 Jeanne Thomas – jethomas@lwsd.org

SECOND (2nd) GRADE

Meghan Edgerton – medgerton@lwsd.org
 Thuy Pham – tpham@lwsd.org
 Kylee Ray – kray@lwsd.org

THIRD (3rd) GRADE

Becky Gannon – rgannon@lwsd.org
 Kelly Peart – kpeart@lwsd.org
 Stacey Peterson – speterson@lwsd.org

FOURTH (4th) GRADE

Dan Mason – dmason@lwsd.org
 Teresa Pellett – tpellett@lwsd.org
 Micheii Yamamoto – myamamoto@lwsd.org

FIFTH (5th) GRADE

Rachael Hogan – rhogan@lwsd.org
 Katy Perez – kperez@lwsd.org

OFFICE

Toby Brenner (Principal) – tbrenner@lwsd.org
 Elizabeth McClane (Associate Principal) – emcclane@lwsd.org
 Liz Kauhane (Office Manager) – ekauhane@lwsd.org
 Nicole Orswell (Office Registrar) – norswell@lwsd.org

All other staff contact information can be found here:
<https://frost.lwsd.org/about-us/staff-directory>