

Brooks County Independent School District

Dr. Javier Trevino
Director of Technology

200 E. Allen Street, Falfurrias, Texas 78559

Phone: (361) 325-8000 Fax: (361)325-3132

RFP 22-01-TECH
Classroom Instructional Technology Upgrades

Scope of Work

Respondent Instructions:

1. Vendors responding to RFP #22-01-TECH via US mail must submit using address: 200 E. Allen Street, Falfurrias, Texas 78355
2. Vendors responding to RFP #22-01-TECH via overnight services must submit using address: 200 E. Allen Street, Falfurrias, Texas 78355
3. Vendors must clearly include the RFP #22-01-TECH when submitting their response on the envelope or box.
4. Vendor must provide 1 original and 3 copies of RFP response. A signed vendor contract must be included with RFP response.
5. Vendor must be available should there be questions on the day of RFP opening. Failure of vendors' availability could affect the evaluation.
6. District will **NOT** accept RFP responses via email or fax.

Corresponding with district:

1. All vendor inquiries during RFP period must be via email to Dr. Javier Trevino jtrevino3@bcisd.us.

I. Synopsis:

Brooks County ISD is requesting Proposals for LED interactive classroom panels from qualified vendors. Service start date is July 1st, 2022, ending June 30th, 2023. The district reserves the right to extend the contract on a yearly basis if needed. This is subject to Board approval, and availability of funding from the District/State of Texas.

II. Scope of Work requested:

Project 1: Brooks County I.S.D. is requesting 95 86” LED Interactive Panels along with wall mounts/stands and sound bars to replace legacy equipment at all four campus locations’ classrooms within the district:

| Location | LED Interactive Panels | Sound Bars | Wall Mounts |
|-------------------------------|---|--|---|
| Falfurrias High School | (QTY 32) NLI NLITT8619RS 86IN 4K- 20 POINTS OF TOUCH or similar | (QTY 32) AVM AVMGS68CM SOUND BAR + TV MOUNTING KIT or similar | (QTY 32) Standard wall mounts |
| Falfurrias Junior High School | (QTY 25) NLI NLITT8619RS 86IN 4K- 20 POINTS OF TOUCH or similar | (QTY 25) AVM AVMGS68CM SOUND BAR + TV MOUNTING KIT or similar | (QTY 25) Standard wall mounts |
| Falfurrias Elementary | (QTY 26) NLI NLITT8619RS 86IN 4K- 20 POINTS OF TOUCH or similar | (QTY 26) AVM AVMGS68CM SOUND BAR + TV MOUNTING KIT or similar) | (QTY 26) NLI NLIEPR8A8880000 BALANCEBOX 400-90 W/ VESA INTERFACE (3) or similar |
| Lasater Elementary | (QTY 12) NLI NLITT8619RS 86IN 4K- 20 POINTS OF TOUCH or similar | (QTY 12) AVM AVMGS68CM SOUND BAR + TV MOUNTING KIT or similar | (QTY 12) NLI NLIEPR8A8880000 BALANCEBOX 400-90 W/ VESA INTERFACE (3) or similar |

*** and/or equipment comparable or with better performance specifications**

All these products should have at least 1 to 3 years hardware/software support or better. Preferably, a 5-year warranty or lifetime hardware replacement. (A sample bill of material parts sheet will be included for this project.). A turn-key solution should include removal, installation, and best practices configuration with current infrastructure environment. Include the time frame to start and finish the project. Include the lead time for equipment arrival in the timeline. If possible, include latest Gartner Magic Quadrant for proposed equipment or comparable comparisons.

Brooks County I.S.D.is requesting that the vendor test their service in the area to insure proper service.

II Requirements: Please respond with a “Yes, No or Other.” If response is “Other”, Vendor must give explanation where appropriate.

- a. Did the vendor test their service in the area to insure proper service?
- b. Does the device work in accordance with what has been specified?
- c. Is the vendor part of a coop such as DIR, if so, list the names of the coops?
- d. Local dedicated 24/7 technical customer support.

IV. Price tabulation table for 12 months, 24 months, 36 months, etc. contract:

- a. The district reserves rights to downsize the project.
- b. An addendum will be posted as needed.
- c. Price of installation and deployment must be included
- d. Use provided Excel spreadsheet example “BCISD_22_05_10” for detailed price tabulation for each project

| QTY | Description | Amount |
|------------|--|---------------|
| | 32 NLI NLITT8619RS 86IN 4K- 20 POINTS OF TOUCH or similar | \$ |
| | 32 AVM AVMGS68CM SOUND BAR + TV MOUNTING KIT or similar | \$ |
| | Standard wall mounts and 26 NLI NLIEPR8A8880000 BALANCEBOX 400-90 W/ VESA INTERFACE (3) | \$ |
| | Installation (optional) | \$ |
| | Maintenance | \$ |
| | On-board training | \$ |
| | Other | \$ |
| | Total Cost | \$ |

V. Evaluation Table:

| Description | Points |
|---------------------------------|---------------|
| Price | 25 |
| Past Relationship with District | 15 |
| Local Engineers | 15 |
| Personnel Qualifications | 10 |
| Experience in K-12 Environment | 10 |
| Quality of Services/Products | 10 |
| Reputation of the Product | 15 |
| Total Score | 100 |

VI. Terms and Conditions

1. Vendors will have to coordinate work schedule and walkthroughs with Marty Cabrera. Work schedule will vary during school hours, after school, weekends, and district holidays. Vendor must go to 400 S. West St., Falfurrias, TX 78559 to begin with walkthroughs.
2. Signing of contracts with vendor is non-binding until board approval and Brooks County ISD budget availability. BROOKS COUNTY I.S.D. has the right to downsize any or all projects.
3. Vendor must provide at least 5 references for K-12, Higher Education and/or comparable projects of similar scope with dollar amount of project within the last three years. Please provide contact person and phone number.
4. Vendor must provide a list of all K-12, Higher Education and/or comparable projects that have been awarded to vendor in the last 3 years. The list must include the name, dollar amount, and award year.
5. Vendor must provide a list of staff with certifications that will be working with this project.
6. Vendor must provide distance and location of support staff that will be dispatched for maintenance work or to work on this project.
7. Vendor must complete the “Vendor Application Form”
8. Vendor must complete a W9 form.
9. Vendor must provide a signed contract with RFP.
10. By vendor signing contract, vendor agrees to extend and hold pricing of this RFP until board approved, state funded.
11. Proposed Timeline (subject to revision):
 - Release of RFP and Posting: June 8th, 2022
 - Deadline to submit RFP: July 8th, 2022 by 3:00pm CT
 - Recommendation/Approval: TBD
12. Proposals received after the deadline will **NOT** be considered.
13. Unsigned proposals will **NOT** be considered. Person signing the offer must be authorized to bind their company to the contract.
14. All items are to be F.O.B., destination, Freight Prepaid (inside delivery) to Brooks County I.S.D..
15. Vendor is responsible for obtaining all permits associated with the project if needed.
16. If, through any cause, the Brooks County Independent School District determines that the successful Vendor has failed to fulfill, in a timely and proper manner, the obligations agreed to, the Brooks County Independent School District shall have the right to terminate the contract by specifying the date of termination in a written notice to the Vendor at least thirty (30) days

before the termination date. The Brooks County Independent School District shall have the right to cancel for default all or any part of the undelivered portion of this order if vendor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of

any other remedies that the District may have in law or equity.

PAYMENT CONDITIONS

- 1.1. All payments will be made in accordance with Chapter 2251 of the Texas Government Code. The project(s) will be deemed acceptable when the vendor delivers to the Brooks County Independent School District that is fully functional to the District's specifications and satisfaction.
- 1.2. On Universal Service Fund projects, the Brooks County Independent School District is responsible only for the Brooks County Independent School District's portion of the total cost. The Brooks County Independent School District will submit appropriate documentation to the Schools and Libraries Division (SLD) so that the vendor can be paid for the portion that the Brooks County Independent School District is not responsible for paying directly. The vendor is responsible for requesting their portion of payment from the SLD. In the case where subcontractors or shared billing is in place, the vendor is responsible for insuring that all parties are promptly paid (within 10 days of receiving SLD reimbursement).
- 1.3. Acceptance shall be further defined as beneficial use by the Brooks County Independent School District.

COLLUSION ENDORSEMENT

By submittal of the Proposal requested herein, each Service Provider certifies that their proposal is not the result of or affected by any unlawful act of collusion with another place or company engaged in the same line of business or commerce.

SERVICE PROVIDERS FACILITIES, HISTORY AND PERSONNEL

Service Providers shall provide company history, type of business entity, location of main and branch offices, years in business (must have at least three years), number of personnel and their qualifications and resumes, as well as the name and title of the project manager person that will be directly responsible for the undertaking.

A listing of existing installations which closely relate to the requested system(s), including contact names and telephone numbers, is required with each proposal to ascertain the Bidders degree of professionalism and experience.

Brooks County I.S.D. prefers the successful Service Provider to provide and maintain a locally contracted, staffed service facility to minimize the response time.

A listing of currently employed personnel of each Service Provider, relative to the performance of any tasks required hereunder, providing special schooling, training, manufacturers equipment certifications and years of trade experience is required with each submittal, to ascertain the degree of installation, training and service resources presented by the Service Provider.

Current Year-End and Year-to Date Financial Statements may be required of each Bidder. Brand and Major Trade References, including contact person and telephone numbers, are required with the submittal of the proposal.

FELONY CONVICTION AFFIDAVIT

Statutory Citation covering notification of criminal history of contractor is required by State of Texas Legislative Senate Bill-1, Section 44.034, The Felony Conviction Affidavit included herein must be completed, signed by the Firm’s Agent, notarized and returned as part of the required proposal submittal.

**FELONY CONVICTION
NOTICE**

Senate Bill I, passed by the State of Texas Legislators, Section 44.034 Notification of Criminal History, Subsection (a) states a person or business entity that enter into a contract with a school district must give advance notice to the district if the person or owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

The notice is not required for a publicly held corporation.

Example format may be found on page 125 of the Texas Education Agency Financial Accountability System Resource Guide.

I, the undersigned agent for the firm named below, certify that the information on concerning notification of felony conviction has been reviewed by me and the following information furnished is true to the best of my knowledge.

Vendor’s Name

Authorized Company

Official’s Name (please print)

A. My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

Signature of Company Official:

B. My firm is not owned and/or operated by anyone who has been convicted of a felony.

Signature of Company Official:

C. My firm is owned or operated by the following individuals who has/have been convicted of a felony.

WE THE UNDERSIGNED SUBMIT THE ABOVE PROPOSAL RESPONSE SUMMARY:

I/We have read the proposal requirements, conditions, and specifications, which are an integral part of the terms of this contract.

My signature also certifies that the enclosed proposal is not the result of or affected by any unlawful act of collusion with another person or company or company engaged in the same line of business or commerce, or any act of fraud punishable under the current Texas codes. Furthermore, I understand that fraud and unlawful collusion are crimes under the Statue Law, and can result in fines, prison sentences, and civil damage awards.

I hereby certify that I am authorized to sign as a Representative for the Firm.

Name of Firm: _____

Signature: _____

Name (Type/Print): _____ Title: _____

Address: _____

Telephone: _____ Date: _____

Fax: _____ E-Mail: _____

SPIN: _____ FCCRN: _____

Vendor's Name: _____

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity _____

_____ Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

| Part Number | Description | Service Duration (Months) | Location | Unit List Price | Pricing Term | Qty | Unit Net Price | Extended Net Price |
|-------------------|------------------------|---------------------------|----------|-----------------|--------------|-----|----------------|--------------------|
| SAMPLE LED Dislay | SAMPLE XXX LED Display | 12 | Academy | | | 2 | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |



Forms-Vendor Application_02012022.pdf



fw9_blank_041521.pdf