

BOARD OF EDUCATION  
RED CREEK CENTRAL SCHOOL  
RED CREEK, NEW YORK 13143

REGULAR MEETING MINUTES  
WEDNESDAY, AUGUST 10, 2022

7:00 P.M.  
RCCSD AUDITORIUM

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Board Members Present: Mrs. Kimberly Allen, Mrs. Jolean Bliss, Mrs. Nancy Dingman, Mrs. Stephanie Kaiser, Mrs. Katherine Madigan, Mr. Brian Nodine

Board Members Excused: Mr. Bradford Dates

Administration Present: Mr. Brian Corey, Superintendent of Schools  
Mr. William McDonald, Business Administrator/Board Clerk  
Mrs. Julia Herbst, Director of Special Education  
Mrs. Raina Hinman, High School Principal

Administration Excused: Mrs. Cynthia Hay, Director of Curriculum  
Mr. Matthew VanOrman, Middle School Principal  
Mr. Dennis Taylor, Elementary School Principal  
Mr. Brian Smiley, High School Assistant Principal

Others Present: J. Bonanno, J. DeVinney, M. Stanton, T. Johnson

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The meeting was called to order at 7:00 p.m. by President Madigan.

**A. HEARINGS:**

1. Public Forum (one half-hour time limit)

**B. MINUTES:**

1. Regular Meeting –July 27, 2022

A motion was made by Mrs. Dingman, seconded by Mr. Nodine, to approve the minutes of the July 27, 2022 Regular Meeting Minutes.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Absent	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally:     6 Yes           0 No           1 Absent       0 Abstain

Motion carried

**C. FINANCIAL REPORTS: None**

**D. UNFINISHED BUSINESS AND REPORTS:**

\_\_\_\_ 1. Presentation; Raina Hinman, High School Principal

**E. NEW BUSINESS:**

1. Certified Staff:  
(Resolution #22-21)
  - a.) Appointment: High School Social Studies, Margaret Emerson
  - b.) Appointment: Substitute Teacher, Connor D. Griffin
  - c.) Appointment: 21<sup>st</sup> Century Summer Athletic Camp Coaches

Upon the recommendation by the Superintendent, a motion was made by Mr. Dates, seconded by Mrs. Kaiser, to adopt the following resolutions:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Margaret E. Emerson to a probationary position in the tenure area of Academic – Social Studies beginning on September 1, 2022 and ending August 31, 2025. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Emerson must meet all requirements of Education Law and corresponding Regulations. Ms. Emerson has Professional Certification in Social Studies 7-12. Ms. Emerson shall receive a salary for the 2022-23 school year as per the negotiated collective bargaining agreement with the Red Creek Teachers Association at MS Step 8 + 34 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$50,337; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints the following substitute teacher.

Name	Certified Teacher?	Certification
Connor Griffin	Yes	Social Studies

and be it further;

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints the following as 21<sup>st</sup> Century Program staff.

**21<sup>st</sup> Century Summer Athletic Camp Coaches - \$300.00 stipend per Camp:**

*Provide instruction, training and supervision for week-long Athletic Camps.*

Richard Pitts - Boys/Girls Golf  
Samantha Stagles- Softball

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Absent	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes            0 No            1 Absent            0 Abstain  
Motion carried

1. Certified Staff:  
(Resolution #22-22)

f.) Appointment: Elementary Teacher, Lauren A. Nodine

Upon the recommendation by the Superintendent, a motion was made by Mrs. Kaiser, seconded by Mrs. Dingman, to adopt the following resolution:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Lauren A. Nodine to a probationary position in the tenure area of K-6 Elementary, beginning on September 1, 2022 and ending August 31, 2026. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Nodine must meet all requirements of Education Law and corresponding Regulations. Ms. Nodine’s Emergency COVID-19 Certification in Childhood Education Grades 1-6. Salary for the 2022-23 school year shall be MS Step 1 + 36 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$44,030. Said appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Absent	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Abstain
Mrs. Madigan: Yes			

Tally: 5 Yes            0 No            1 Absent            1 Abstain  
Motion carried

1. Certified Staff:

(Resolution #22-23)

g.) Appointment: Elementary Teacher, Caroline G. Sincavage

h.) Appointment: Athletic Director/Dean of Students, Sharon A. Cady

j.) Appointment: School Psychologist-Counselor, Ashlee E. Fairchild

k.) Appointment: Elementary Teacher, Aaron Olney

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen, seconded by Mr. Nodine, to adopt the following resolutions:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Caroline G. Sincavage to a probationary position in the tenure area of K-6 Elementary, beginning on September 1, 2022 and ending August 31, 2026. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Sincavage must meet all requirements of the Education Law and Corresponding Regulations. Salary shall be, Step 1 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$40,400. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Sharon A. Cady to a four-year probationary position in the tenure area of School District Leader beginning **August 22, 2022 and ending August 21, 2026**. This ending/expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Cady must meet all requirements of Education Law and corresponding Regulations. Ms. Cady has Professional Certification as a School District Leader. Ms. Cady shall receive a salary of \$80,000. Said position shall be 12 months. Other fringe benefits will be in accordance with the Red Creek Administrators Association; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Ashlee E. Fairchild to a position in the tenure area of School Psychologist beginning September 1, 2022, with a probationary term of four years. This four-year term is tentative and conditional only. In order to be eligible for and considered for tenure, Ms. Fairchild must meet all requirements of Education Law and corresponding Regulations. Ms. Fairchild has Provisional Certification as a School Psychologist. Ms. Fairchild shall receive a salary for the 2022-23 school year as per the negotiated collective bargaining agreement with the Red Creek Teachers Association at MS Step 5 + 72 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$52,695.11, for the 2022-23 school year; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Aaron M. Olney to a probationary position in the tenure area of K-6 Elementary, beginning on September 1, 2022 and ending August 31, 2026. This ending/expiration date is tentative and conditional only. In

order to be eligible for and considered for tenure, Mr. Olney must meet all requirements of the Education Law and Corresponding Regulations. Salary shall be, Step 1 of the teacher salary schedule established in the 2021-22 contractual agreement, namely \$40,400. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Absent	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes            0 No            1 Absent            0 Abstain  
 Motion carried

1.) Certified Staff:  
 (Resolution #22-24)

i.) Appointment: Grant Director, Jennifer L. DeVinney

Upon the recommendation of the Superintendent, a motion was made by Mrs. Dingman, seconded by Mrs. Kaiser, to adopt the following resolution:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Jennifer L. DeVinney to the position of Community Schools/Grant Director/Diversity, Equity & Inclusion Coordinator for the terms that the Grant Funds are available beginning on August 15, 2022. Mrs. DeVinney has Professional Certification as a School District Leader. Mrs. DeVinney shall receive a salary of \$91,000, for the 2022-2023 school year. Said position shall be 12 months. Other fringe benefits will be in accordance with the Red Creek Administrators Association.

2.) Classified Staff:  
 (Resolution #22-25)

- a.) Resignation: Bus Driver/ Skilled Laborer, Donald L. Hamilton
- b.) Appointment: Substitute Receptionist (Front Desk Clerk) Mackenzie A. Mahony
- c.) Appointment: Status Change, Maria L. House
- d.) Appointment: Substitute School Nurse, Robyn L. Hilts
- e.) Appointment: Teacher Aides (One-to-One Student Support)
- f.) Appointment: Clerk/Typist, Kelly L. Flynn

Upon the recommendation by the Superintendent, a motion was made by Mrs. Dingman, seconded by Mrs. Allen, to adopt the following resolutions:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation of Donald L. Hamilton from the full-time position of Bus Driver/ Skilled Laborer effective at the close of business on July 31, 2022; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Mackenzie A. Mahony as a Substitute Receptionist (Front Desk Clerk) at the Red Creek Community Center effective August 11, 2022. Salary for said position shall be \$13.20 per hour; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby approves a change in appointment status of Cleaner for Maria L. Hoise from Probationary to Permanent effective August 24, 2022; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Robyn L. Hilts as a Substitute School Nurse. Said appointment is effective August 11, 2022 and rate of pay shall be \$18.00 per hour; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints the following individuals to the temporary position of Teacher Aide (One-to-One Student Support) effective September 6, 2022 for the 2022-23 school year. Appointments will be made annually by the Board of Education and are on a temporary basis.

- |                            |                      |                  |
|----------------------------|----------------------|------------------|
| Sabrina J. Abbott          | Katelyn E. Alexander | Jessica J. Allen |
| Kaeyla Arquitt             | Amanda M. Bennett    | Carlee A. Bishop |
| Tammy M. Capron            | Melanie M. Curtis    | Ashley E. Dowd   |
| Lynette G. Keville         | Karen L. Gauger      | Dana S. Gibbens  |
| Carolyn A. Lorenz-Blake    | Serena N. Hinrichs   | Penny Laird      |
| Marcia L. Slocum           | Cheryl A. Parsons    | Nancy L. Sheldon |
| Linda I. Smith             | Darcy C. Smith       | Kendra R. Smith  |
| Tina M. Williams-Blanchard | Amanda L. Snyder     | Sandra L. Swann  |

And be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Kelly L. Flynn to the position of Clerk/Typist at the Middle School effective September 6, 2022 as per ATTACHEMENT A. Said position shall be full-time, ten (10) months per year, eight (8.0) hours per day, approximately 187 days per year at a salary of \$20,599.92 (413.77 per hour) for the 2022-23 school year, pending contract negotiations;

and be it further

RESOLVED, that said appointment shall be Probationary for a period to twenty-six (26) weeks at which time the position will be made permanent upon satisfactory performance. Said appointment is

made in accordance with and subject to New York State Education Law, the Regulations of the New York State Commissioner of Education, Civil Service Laws and Regulations, and the By-Laws of the Board of Education of the Red Creek Central School District.

Upon Roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Absent	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes            0 No            1 Absent            0 Abstain  
 Motion carried

3.) CSE/CPSE Recommendations:

CSE Recommendations: None  
 CPSE Recommendations: None

4.) Adoption: Proposed School Cafeteria Budget 2022-23  
 (Resolution # 22-26)

Upon the recommendation by the Superintendent, a motion was made by Mr. Nodine  
 Seconded by Mrs. Allen, to adopt the following resolution:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board  
 Of Education of the Red Creek Central School District hereby adopts the Proposed School  
 Cafeteria Budget for the 2022-23 school year in the amount of \$587,100 as per  
ATTACHEMENT A

Upon Roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Absent	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes            0 No            1 Absent            0 Abstain  
 Motion carried

5.) Approval: School Breakfast and Lunch Prices 2022-23  
 (Resolution # 22-27)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen  
 Seconded by Mrs. Dingman, to adopt the following resolution:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of  
 Education of the Red Creek Central School District hereby establishes school lunch prices  
 For the 2022-23 school year as follows:

M.W. Cuyler Elementary School – Breakfast	\$1.50
M.W. Cuyler Elementary School – Lunch	\$2.00
Middle and High School- Breakfast	\$1.50
Middle and High School- Lunch	\$2.15
Reduced Breakfast and Lunch	Free
Adult Lunch	Strictly a la carte
A La Carte Items	<u>(as per ATTACHMENT A-B)</u>

And be it further

RESOLVED, That the Menu and price lists for Student Dinners and Special items for  
 2022-23 are herby set as per ATTACHEMENTS C-1 & 2

Upon Roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Yes
Mr. Dates:	Absent	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes          0 No          1 Absent          0 Abstain  
 Motion carried

**F. CORRESPONDENCE:**

**G. SUPERINTENDENT’S CORRESPONDENCE AND REPORTS:**

1. Administrative Reports
2. Dr. Corey updated the progress of the following
  - Strategic Planning
  - Filling open positions
  - Capital Project wrapping up
  - CSEA Negotiations
  - New Teacher Orientation



**OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:**

Mrs. Dingman asked if the district could have plans in place in case we were to have issues with a shortage of bus drivers and if we were to rely on parents to bring their children to school. She suggested having a window of times for drop off so that students are not being dropped off at the same time and creating long lines.

Mrs. Dingman also asked if the district looked into CEP (Community Eligibility Provision) Food and Nutrition Service, a non-pricing meal service option for schools and school districts in low-income areas. Dr. Corey responded that we did not qualify for that prior to COVID, and that he would check into it.

Mrs. Bliss asked if there was a time frame for completion and expiration for COVID certification.

**EXECUTIVE SESSION:**

A motion was made by Mrs. Dingman, seconded by Mrs. Bliss, to enter into Executive Session at 7:55 p.m. for the purpose of: Negotiations

Without objection from any Board member, Mrs. Madigan moved the Board out of Executive Session at 10:15 p.m.

A motion was made at 10:16 p.m. by Mr. Nodine, seconded by Mrs. Kaiser, to adjourn the meeting.

Motion carried.

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William R. McDonald