



**Minutes from the Regular Meeting of the Board of Directors
Monday, August 29, 2022**

The Board of Directors held a Regular Board Meeting on Monday, August 29, 2022. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. Directors Burchard, Olson, Cannon and Gray were present. Director Denholm was excused. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Burchard asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Cannon made a motion to approve the meeting agenda, as presented. Director Gray seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Olson made a motion to approve the minutes of the August 15, 2022 Regular Board Meeting, and August 22, 2022 Board Work Session, as presented. Director Cannon seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools - Public Comment

Noting there were no community members/individuals present who signed-up to speak on agenda topics, President Burchard opened the floor for board/staff comments.

Board/Staff Comments

Director Olson, who attended the staff *Welcome Back Day* that took place on the morning of August 25th at Union Stadium, noted he was very glad he was able to be a part of this very well attended kick-off event. He could feel the collective excitement for the start of a new school year.

Director Cannon noted the many “welcome back” activities for students that took place throughout the district including Ice Cream Socials at the elementary level. At the activities he was able to attend he witnessed a heightened level of excitement. He extended his thanks to all who had a hand in organizing these special events.

Director Gray echoed comments made by Director Cannon regarding “welcome back” events, adding she is thankful to all involved for the hard work that goes into making the start of a new school year special for students and families.

V. Continuing Business - none

VI. Public Hearing - 2022-2023 Budget

Chief Financial Officer Heather Ellingson, in accordance with state law, presented the proposed 2022-2023 budget for public comment. A summary of the proposed budget was presented at the August 15, 2022, Regular Board Meeting, with additional discussion on the budget taking place at the August 22, 2022, Board Work Session. Ms. Ellingson provided an overview of appropriation levels for the five district funds (General, ASB, Debt Service, Capital Projects and Transportation Vehicle). Regarding the General Fund, Ms. Ellingson reviewed the following:

- **Economic Landscape** - This included the impact of COVID-19 on the 22/23 budget (decreased enrollment and the exhaustion of ESSER Funding), the voter approved levy rate of \$2/\$1,000 of assessed value, the state IPD of 5.5%, loss in Regionalization funds of 1%, and updated/enhanced state funding for physical, social and emotional support staff.
- **Enrollment** - The presented budget assumes flat enrollment (10,181), which continues to be less than the district's pre-pandemic enrollment of 10,516. Ms. Ellingson reported, based on preliminary estimates, that she is hopeful enrollment will be higher than projected, particularly at the elementary level, which took the biggest pandemic hit.
- **Revenue** - The various sources of funding for the 22/23 school year were reviewed. These include Local (voter approved) Levy Funds (11.76%), State General Purpose Funds (65.86%), State Special Purpose Funds (15.29%), Federal Special Purpose Funds (7.06%) and Other Revenue (0.03%). In 22/23 the district will receive \$700,000 in Enrollment Stabilization money. However, this is the last year these pandemic related extra dollars will be provided. The local levy rate, because of recent increases in assessed values, will be approximately \$1.60 not \$2.00 as was projected when voters approved the measure. As has been shared at recent board meetings, voters approve a set local levy dollar amount not a levy rate. Therefore, when assessed values increase the levy rate decreases.
- **Tax Rates** - A graph showing how Mead tax rates compare with surrounding school districts was shared. Mead's combined rate (bonds & levy) of \$3.5759 is lower than Spokane (\$4.5199), Freeman (\$4.4717), West Valley (\$3.9221), Central Valley (\$3.6771) and Deer Park (\$3.6427) and slightly higher than Cheney (\$3.5721).
- **Expenditures** - General category expenditures for 22/23 were shared including pie charts showing expenditures by Program, Activity and Object. Expenditure percentages by Activity are 60% Teaching, 12% Teaching Support, 17% Other Support, 6% School Administration and 5% Central Administration.
- **Fund Balance** - The district's Fund Balance saw an increase in 19/20 and 20/21 with revenues exceeding expenditures. In 21/22 the Fund Balance decreased by nearly \$4 million and is projected to decrease by a little over \$5 million in 22/23. If enrollment is higher than projected in 22/23 the decrease in the Fund Balance will be less impactful.

The budget presentation also included, as required by state law, a four-year forecast through the 2025/26 school year. Assuming an IPD of 4% in 23/24, 2% in 24/25 and 2% in 25/26, and no increase in the local levy rate, the forecast predicts a negative fund balance of nearly \$13 million at the end of the 25/26 school year. Regarding the projected negative fund balance in 25/26 Superintendent Woodward, as he has at earlier board meetings, noted the need for the board to consider increasing the levy renewal rate it will ask the community to consider in February 2024.

In response to a question from Director Gray it was shared that, based on increased secondary enrollment and the board's desire to keep shuttling of elementary students to a minimum, all eleven budgeted elementary teachers have been hired plus one secondary teacher.

In response to a question from President Burchard, Superintendent Woodward shared he is hopeful enrollment will be up by 200 students. He additionally reported all 58 families seeking out-of-district enrollment were contacted. The placement of out-of-district students did not increase shuttling.

Both Director Olson and President Burchard were complimentary of the comprehensive budget presentation.

There were no public comments on the presented 2022/2023 budget.

VII. New Business

A. Resolution 22-08 2022-2023 Budget Adoption

Chief Financial Officer Heather Ellingson presented Resolution 22-08, 2022-2023 Budget Adoption, for board consideration. State law requires fiscal year budgets be adopted by August 31st each year. Adoption of the 2022-2023 budget sets the appropriation level or spending limit for each of the district's five funds (General, ASB, Debt Service, Capital Projects and Transportation Vehicle) consistent with the assumptions and estimates utilized in its preparation.

Director Cannon made a motion to adopt Resolution 22-08, 2022-2023 Budget Adoption, as presented. Director Olson seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

B. 2022-2023 Facilities Use Fees

A part of the annual budget adoption process, that must be completed by August 31st each year, includes the adoption of fees, including facility use fees. In preparation for the next agenda item, adoption of the resolution authorizing the fees for 2022/23, Facilities & Planning Director Ned Wendle asked the board to consider and approve one of the three presented Facility Use Fee Schedule options.

A brief summary of each option is set forth below. In each option the proposed Union Stadium fees are identical and, with the exception of an adjustment in the fee charged for custodial services to reflect actual costs, are the same as in 2021/2022.

- **Option A** - An overall increase of 1% to help account for inflation/increased wages.
- **Option B** - The same as the 2021/2022 fee schedule.
- **Option C** - Similar to Option B except in Category II where in this option there is no charge on school days for youth sports organizations. Superintendent Woodward noted this option was added as there had been previous board discussion that youth sports organizations/teams, particularly those whose team members are Mead students, should not be charged to use district facilities. Option C would generate approximately \$35,000 less revenue than Option B.

Mr. Wendle explained the fees associated with Union Stadium are not designed to generate income. They simply cover general operating costs associated with use of the facility.

Following discussion that included, if Option C were selected, the feasibility of verifying team rosters include Mead students, for Category IV (Commercial or For-Profit Organizations) the thought that Union Stadium fees could be increased, and the possibility that Union Stadium could be rented at no cost by lacrosse teams with players who attend Mead schools, Director Cannon made a motion to approve Option C as presented, with the understanding the fee schedule will be revisited, and possibly revised, at the September 26, 2022, board meeting. Director Olson seconded the motion. The motion carried unanimously.

C. Resolution 22-09 2022-2023 Fees & Budget Policies

Chief Financial Officer Heather Ellingson presented Resolution 22-09, 2022-2023 Fees & Budget Policies, for board consideration. In addition to the adoption of the fiscal year budget, state law requires that fees, budget policies and facility use fees be adopted by August 31st.

There is no change in ASB membership fees or high school parking fees. The mileage rate is adjusted to the IRS standard mileage rate as of January 1st each year. (Ms. Ellingson noted there was an adjustment to this rate in June this year due to the steep increase in fuel prices.)

Ms. Ellingson noted, in response to a question from President Burchard, that she will get back to him with an answer on how monies generated from parking fees are spent.

Director Olson made a motion to adopt Resolution 22-09, 2022-2023 Fees & Budget Policies, as presented. Director Cannon seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

D. Consent Agendas A & B

Noting the large number of para educator resignations, President Burchard inquired about recruitment efforts. It was shared that the pool of applicants for certificated teaching positions has been strong. However, filling classified positions, including para educators, continues to be more challenging. In response to a question from Director Cannon about the National Board stipends, it was clarified that these individuals do not work at District Office. They work at a variety of school locations throughout the district. District Office was listed as their location in the Consent Agenda as that is where the stipend requests originated. The National Board stipend is funded through the state with monies “passed through” to employees with this certification.

Director Cannon made a motion to approve Consent Agenda A, as presented. Director Olson seconded the motion. The motion carried. Director Gray abstained. (There was a payment listed on the warrant register to the company where Director Gray’s husband is employed.)

Director Cannon made a motion to approve Consent Agenda B, as presented. Director Gray seconded the motion. The motion carried. Director Olson abstained. (The stipends referenced are being paid to a relative of Director Olson.)

Consent Agenda A

1. Hired Certificated Personnel:

| | | | |
|-------------------|--------------------------|------|--|
| Tanya Gunther | Learning & Teaching | Cert | 1.0 FTE Continuing Curriculum Coordinator effective 8/30/22 (Instruction Coordinator held in 21/22 was eliminated) |
| Kimberly McNees | Learning & Teaching | Cert | 1.0 FTE Continuing Elementary Counselor effective 8/30/22 |
| Lauren Johnson | Meadow Ridge | Cert | 1.0 FTE Leave Replacement 3 rd Grade teacher 22/23 school year effective 8/30/22 |
| Emily Conroy | Mountainside | Cert | 1.0 FTE Continuing Science teacher effective 8/30/22 |
| Jaclyn Lamberty | Mead High | Cert | .8 FTE Continuing Spanish teacher in addition .2 FTE Leave Replacement (22/23 school year) effective 8/30/22 |
| Corrie Garner | Mead High | Cert | 1.0 FTE Continuing ELA teacher effective 8/30/22 |
| Elizabeth Scourey | Mt. Spokane | Cert | .8 FTE Continuing ELA teacher effective 8/30/22 |
| Allison McCready | Mead High | Cert | .4 FTE Continuing Health/Fitness teacher effective 8/30/22 |
| Emily Gillin | Mountainside | Cert | .6 FTE Continuing Science teacher effective 8/30/22 |
| Amy Hemblet | Mead High | Cert | 1.0 FTE Continuing Science teacher effective 8/30/22 |
| Gregory Talbott | Mead High | Cert | 1.0 FTE Leave Replacement teacher 22/23 school year |
| Amy Scheck | Mead High | Cert | 1.0 FTE Continuing ELA teacher effective 8/30/22 |
| Kelli Lofstedt | Mead High | Cert | .8 FTE Continuing Food/ProStart teacher effective 8/30/22 |
| Nadine Boschma | Creekside | Cert | 1.0 FTE Leave Replacement 1 st Grade teacher 1 st semester 22/23 effective 8/29/22 |
| David Vail | Northwood | Cert | 1.0 FTE Leave Replacement CTE teacher 22/23 school year effective 8/29/22 |
| Hope Hocutt | Northwood | Cert | .4 FTE Continuing Orchestra teacher effective 8/29/22 |
| Amy Hood | Learning & Teaching | Cert | 1.0 FTE Continuing LIT effective 8/29/22 |
| Andrew James | Mountainside/Mt. Spokane | Cert | 1.0 FTE Continuing Orchestra teacher effective 8/29/22 |
| Stephanie Feist | Farwell | Cert | 1.0 FTE Continuing 5 th Grade teacher effective 8/29/22 (replaces continuing LIT position) |
| Anne Sturtevant | Brentwood | Cert | 1.0 FTE Continuing 3 rd Grade teacher effective 8/29/22 |
| Claire Spring | Mead High | Cert | .6 FTE Continuing in addition to .4 Continuing ELA teacher effective 8/29/22 |
| Mindy Steeber | Creekside | Cert | 1.0 FTE Continuing 3 rd Grade teacher effective 8/29/22 |
| Eralee Jordan | Mountainside | Cert | .6 FTE Continuing ELA teacher effective 8/29/22 |
| Tamara Lee | Shiloh Hills | Cert | 1.0 FTE Continuing Special Ed teacher effective 8/29/22 |
| Amanda Sandoval | Brentwood | Cert | 1.0 FTE Leave Replacement 3 rd Grade teacher 22/23 school year effective 8/29/22 |
| Erika Dubinsky | Colbert | Cert | 1.0 FTE Continuing DLC teacher effective 8/29/22 |
| Julie Allen | Meadow Ridge | Cert | 1.0 FTE Continuing 2 nd Grade teacher effective 8/29/22 |

| | | | |
|--------------------|---------------------|------|---|
| Julia Cardenas | Learning & Teaching | Cert | 1.0 FTE Continuing Dual Language K teacher effective 8/29/22 (no longer at Prairie View) |
| Alexis Caniglia | Brentwood | Cert | 1.0 FTE Continuing K teacher effective 8/29/22 |
| Elena Bronson | Shiloh Hills | Cert | 1.0 FTE Continuing K teacher effective 8/29/22 |
| Karen Bocksch-Jose | Evergreen | Cert | 1.0 FTE Continuing 4 th Grade teacher effective 8/29/22 |
| James Alford | Brentwood | Cert | 1.0 FTE Continuing 5 th Grade teacher effective 8/29/22 |
| Johanna Overhauser | Special Services | Cert | .8 FTE Continuing OT effective 8/29/22 |
| Rebecca Bigelow | Special Services | Cert | .6 FTE Continuing PT effective 8/29/22 |
| Keelin Daniels | Colbert | Cert | 1.0 FTE Continuing 1 st Grade teacher effective 8/29/22 (no longer at Farwell) |
| Kenneth Carpenter | Mt. Spokane | Cert | 1.0 FTE Leave Replacement Social Studies teacher 22/23 school year effective 8/29/22 |
| Jessica Yates | Special Services | Cert | .6 FTE Leave Replacement SLP 1 st semester 22/23 school year effective 8/29/22 |
| Grace Longmeier | Skyline | Cert | 1.0 FTE Continuing Resource Room teacher effective 8/29/22 (no longer at Prairie View) |
| Whittni Sanford | Midway | Cert | .25 FTE Leave Replacement Resource Room teacher in addition to .75 FTE continuing 22/23 school year effective 8/29/22 |
| Karen Johnson | Learning & Teaching | Cert | 1.0 FTE Continuing LIT effective 8/29/22 |
| Alexandra Kane | Mead High | Cert | .6 FTE Continuing DLC teacher effective 8/29/22 |
| Joseph Schaefer | Special Services | Cert | 1.0 FTE Continuing School Psychologist effective 8/29/22 |
| Vanessa Englehart | Special Services | Cert | 1.0 FTE Continuing School Psychologist effective 8/29/22 |
| Nicole Minter | Special Services | Cert | 1.0 FTE Continuing SLP effective 8/29/22 |
| Olivia Knutson | Special Services | Cert | 1.0 FTE Continuing SLP effective 8/29/22 |
| William Schwalbe | Mead High | Cert | .8 FTE Continuing Resource Room teacher effective 8/29/22 (no longer at Mt. Spokane) |
| Meredith Jaecks | Special Services | Cert | 1.0 FTE Continuing Teacher of the Deaf effective 8/29/22 |
| Sonja Svenningsen | Five Mile Prairie | Cert | 1.0 FTE Continuing Special Education teacher effective 8/29/22 (no longer at Skyline) |
| Timothy Johnson | Mountainside | Cert | 1.0 FTE Leave Replacement ELA/Resource Room teacher 22/23 school year effective 8/29/22 |
| Ana Deigadillo | Special Services | Cert | 1.0 FTE Continuing School Psychologist effective 8/29/22 |
| Dulcy Berdit | Special Services | Cert | 1.0 FTE Continuing School Psychologist effective 8/29/22 |
| Jordan Poynor | Mt. Spokane | Cert | 1.0 FTE Continuing DLC teacher effective 8/29/22 |
| Shannon Stiles | Mead High | Cert | 1.0 FTE Continuing Science teacher effective 8/29/22 (no longer at Mountainside) |
| Amy Tobin | Learning Services | Cert | 1.0 FTE Continuing Title/LAP teacher effective 8/29/22 |

2. **Hired Classified Personnel:**

| | | | |
|-----------------|--------------|-------|---|
| Tudie Lynn Senf | Evergreen | Class | 6 hrs/day Para Educator effective 9/12/22 |
| Amy Franklin | Evergreen | Class | 4.5 hrs/day Para Educator effective 8/26/22 |
| Frankie Schade | Mountainside | Class | 6 hrs/day Para Educator effective 8/15/22 |
| Lorene Santoro | Creekside | Class | 6 hrs/day Para Educator effective 8/15/22 |

3. **Hired Certificated Substitutes:**

| | | | |
|----------------|---------------|-----------------|------------------------|
| Michael Nelson | Jeanne Tucker | Kristine Rust | Janelle Probst-Keller |
| Kala Betschart | Kirsteen Winn | Julia Griffiths | Jamie Nelson-Schaeffer |
| Emily Zacek | Devin Black | Aurora Benton | Nora Williams |
| Gisella Hazen | | | |

4. **Hired Classified Substitutes:**

| | | | |
|------------------|----------------------|------------------|--------------|
| John Gillis | Katherine Fitzgerald | Stephanie Garcia | Conner Boyle |
| John Blair | James Kramer | Jillian Madsen | Lora Olson |
| Kristine Sanders | Mary Heim | Tammy McKay | |

5. **Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **August 29, 2022**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 107470 to 107593** in the following amounts:

| <u>Fund</u> | <u>Amount</u> |
|-----------------------|---------------|
| General Fund - AP | \$ 564,546.20 |
| ASB Fund | 85,038.81 |
| Capital Projects Fund | 87,157.57 |

6. **Approved Supplemental, Co-Curricular & Extra-Curricular contracts.**

7. Approved Requests for Unpaid Leave (i.e., parenting, medical, Good of the District, etc.):

| | | | |
|-------------------|----------------|-------|---|
| Tammy Hubble | Mead High | Cert | .2 FTE 22/23 school year (of a 1.0 FTE continuing contract) |
| Anna Nikulenko | Highland | Class | 10/31/22 - 11/8/22 |
| Ron Boutain | Transportation | Class | 22/23 school year |
| Cheyenne Standish | Midway | Cert | .25 FTE of a 1.0 contract 22/23 school year |

8. Approved Requests for Retirement/Resignation:

| | | | |
|----------------|---------------------|-------|--|
| Julie Weller | Brentwood | Class | Resignation effective 11/9/22 (Para) |
| Kelsey Draine | Mt. Spokane | Class | Resignation effective 8/29/22 (Para) |
| Michael May | Mead High | Class | Resignation effective 8/29/22 (Para) |
| Ashley Fleck | Transportation | Class | Resignation effective 9/6/22 (AdminAsst) |
| Rachel Hardman | Mt. Spokane | Class | Resignation effective 8/29/22 (Cook) |
| Andrea Hedrick | Northwood | Class | Resignation effective 8/29/22 (Para) |
| Ryan McCollim | Creekside | Class | Resignation effective 8/29/22 (Para) |
| Jonathan Klins | Skyline | Class | Resignation effective 8/29/22 (Para) |
| Ann Anderson | Creekside | Class | Resignation effective 6/24/21 (Para) (on leave in 21/22 school year) |
| Tina Solomon | Creekside | Class | Resignation effective 8/29/22 (Para) |
| Sarah Moreaux | Learning & Teaching | Cert | Resignation effective 8/28/22 (teacher) |
| Tamra Lombard | Mead High | Class | Resignation effective 9/6/22 (Para) |

Consent Agenda B

1. Approved Supplemental Contracts:

| | | |
|-------------------|-----------------|------------|
| Tiffany Degenhart | National Boards | \$5,705.00 |
| Tiffany Degenhart | Summer School | \$1,000.00 |

VIII. Reports

A. Facilities Update

Facilities & Planning Director Ned Wendle and Maintenance Director Travis Bown presented a report on facility improvements (listed below) that have taken place in 2021/2022. The majority of these upgrades are 2015 or 2018 bond projects.

- **Mt. Spokane High School Commons Window Replacement Project**
- **Mountainside Middle School Septic Changeover** – Moving to a smaller waste water treatment system will result in annual savings of approximately \$70,000.
- **Mountainside Middle School Gym Floor Replacement**
- **Union Event Center** - This space, located in the part of old Mead Middle School that still remains, has been refurbished and will serve as a permanent board meeting space, as well as a spot that can be used for band, orchestra and/or choir concerts. The space has heat but, due to supply chain issues, air conditioning won't be installed until November. The space can accommodate up to 500 people.
- **Highland Outdoor Sports Storage Building**
- **Evergreen Boilers Replacement Project**
- **Colbert Bus Loop & Dry Well Project**
- **Colbert ADA Project**
- **Colbert Playground Project**
- **Colbert Carpet** - Taking advantage of a great deal on carpet surplus, 10 classrooms were recarpeted this summer with the remaining recarpeting to take place during Winter Break and Spring Break.

The report concluded with a review of bond projects still to be completed.

President Burchard thanked Mr. Wendle and Mr. Bown for the update and noted, in particular, how nice sports fields throughout the district look considering how hot it has been. Director Cannon expressed his appreciation for the resourcefulness displayed noting in particular the good deal on the Colbert carpet.

B. Comprehensive School Counselor Program Update

Josh Westermann, Student & Family Services Director, and Darren Nelson, Secondary Education Director, presented an update on the Comprehensive School Counselor Program that, per SSB5030, directs school districts to define the role of a school counselor that aligns with best practices based upon ASCA standards. SSB5030 provides three years to fully implement the program. Work that took place in 2021/22 and tasks that will be accomplished in 2022/23 and 2023/24 are set forth below:

- 2021-22
 - Develop district CSCP plan, ideally in collaboration with staff assigned to implement and supervise the program.
 - Adopt district CSCP plan through locally defined process prior to the 2022-23 school year.
 - Create transition plan to begin implementation of adopted CSCP in 2022-23 school year.
- 2022-23
 - Begin implementation of district CSCP, utilizing transition plan to work toward full implementation.
- 2023-24
 - Full implementation of district CSCP.

During Wednesday PLC time this year, counselors/social workers at elementary, middle and high school levels, will participate in a book study focused upon the ASCA National Model, implement identified and agreed upon counseling practices and finalize the formal Comprehensive School Counseling Program for board consideration, and approval, in June of 2023.

In conclusion, Mr. Westermann and Mr. Nelson explained the primary purpose of this update is to keep the board informed of progress on this ongoing work.

C. Superintendent's Report

Superintendent Woodward, noting school starts tomorrow, expressed his appreciation to both the Human Resources staff and Family & Student Services staff, who worked over the weekend to assure things are in place for a smooth start to the year. He noted in particular the *Onboarding* events that were held this month to help new staff transition to Mead.

Referencing the *Learning by Design, 2022 Outstanding Project Award*, given to the Highland Middle School Project, he congratulated Facility & Planning Director Ned Wendle and ALSC Architects on being honored with this special recognition. In 2018 the Northwood Middle School Project earned this same award.

Congratulations were also extended to district mechanics who, for the past several years, have received outstanding safety audits. This year was no exception with the district receiving a 100% pass rate. This is a testament to the pride and work ethic of these outstanding employees. Superintendent Woodward noted that new Transportation Director Tony Davis started with the district as a mechanic.

IX. Adjourn

The meeting was adjourned at 7:50 pm.

President

Secretary



**Resolution No. 22-08
2022/2023 Budget Adoption**

A RESOLUTION of the Board of Directors of Mead School District No. 354, Spokane County, Washington, fixing and determining fund appropriations; adopting the 2022-23 budget, the four year budget plan summary and the four-year enrollment projection; approving certain fund transfers; and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MEAD SCHOOL DISTRICT NO. 354 SPOKANE COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the “Board”) of Mead School District No. 354, Spokane County, Washington (the “District”), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2022-23 fiscal year and published electronic notice of the same on its website. The 2022-23 budget includes, among other things, a complete financial plan of the District for the ensuing 2022-23 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2022-23 budget on or before August 31, 2022. Prior to adoption of the 2022-23 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2022-23 budget, the four year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240 .

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on August 30, 2022, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2022-23 budget.

Section 2. Fixing and Determining Fund Appropriations; Adoption of 2022-23 Budget, Four-Year Budget Summary and Four-Year Enrollment Projection.

(a) The Board hereby fixes and determines the appropriation from each fund contained in the 2022-23 budget, as follows:

| | |
|------------------------------|---------------|
| General Fund | \$158,614,853 |
| Capital Projects Fund | \$ 5,455,772 |
| Transportation Vehicle Fund | \$ 1,100,000 |
| Debt Service Fund | \$ 13,371,888 |
| Associated Student Body Fund | \$ 2,525,462 |

(b) The Board hereby adopts the 2022-23 budget, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and determined above, all of which are on file with the District and incorporated herein by this reference.

Section 3. General Authorization and Ratification. The Secretary to the Board, the President of the Board, the District's Assistant Superintendent, and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

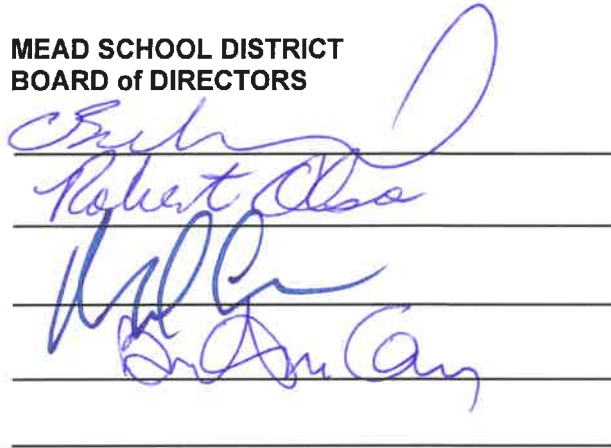
ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 29th day of August 2022, the following Directors being present and voting in favor of the resolution.

ATTEST:



Secretary to the Board

MEAD SCHOOL DISTRICT
BOARD of DIRECTORS



Three handwritten signatures in blue ink are written on three horizontal lines. The first signature is the most prominent and appears to be 'Robert'. The second signature is 'Robert' followed by a less legible name. The third signature is 'Dr. Amy' followed by a less legible name.



**Resolution No. 22-09
2022/2023 Fees & Policies**

WHEREAS, community groups within the Mead School District shall be permitted to use school facilities including play fields, for worthwhile purposes when such use will not interfere with school programs, and

WHEREAS, facility fees will be charged at an hourly rate and billed by the school district including stagehand crews, custodial and kitchen staff, and

WHEREAS, fees and budget policies for school nutrition fees, mileage, and Associated Student Body fees are incorporated into the operations of the school budget,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors, that the amounts as set forth on the attached Fees & Budget Policies and the Facility Use Schedules be established and administered in the 2022/2023 operating budget

ADOPTED by the Board of Directors of the Mead School District No. 354, Spokane County, Washington, and authenticated by the signatures affixed below.

Dated this 29th day of August 2022.

ATTEST:

**MEAD SCHOOL DISTRICT
BOARD of DIRECTORS**

Secretary to the Board



2022/2023 FEES AND BUDGET POLICIES

The Board of Directors, in the process of adopting 2022/2023 fiscal year budget for the General Fund, Capital Projects Fund, Debt Service Fund, Transportation Vehicle Fund and the Associated Student Body Fund budget, hereby incorporates the following fee and budget policies into the operation of the school district:

1. The Superintendent, or his designee, is authorized to reallocate amounts between programs, activity, or object so long as the total appropriation for each fund is not exceeded.
2. Mileage reimbursement rate per mile shall be paid for use of personal vehicles pursuant to Board Policy 6213 and federal internal revenue code and IRS regulations as of January 1st of each year.
3. Fees shall be charged to users of school district facilities per the attached schedules.
(Board Policy 6113)
4. Associated Student Body Fee:
 - A. Membership – Middle School: \$15.00 High School: \$50.00
 - B. Parking – High School: \$50.00
5. Camp Fees: Camp fees for summer 2023 will be determined at a later date.

Board Policy 6113
Facility Use Fee Schedule
Effective September 1, 2022

Option C

| Classification | I | II | III | IV |
|----------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| Supervision | If Necessary | If Necessary | If Necessary | If Necessary |
| School Day | \$75/hour | \$75/hour | \$75/hour | \$75/hour |
| Non-School Day | \$75/hour | \$75/hour | \$75/hour | \$75/hour |
| Holiday | \$75/hour | \$75/hour | \$75/hour | \$75/hour |
| | | | | |
| Extra Custodian-2hr min | If Necessary | If Necessary | If Necessary | If Necessary |
| School Day | \$40/hour | \$40/hour | \$40/hour | \$40/hour |
| Non-School Day | \$55/hour | \$55/hour | \$55/hour | \$55/hour |
| Holiday | \$100/hour | \$100/hour | \$100/hour | \$100/hour |
| | | | | |
| Gymnasium | | | | |
| School Day | N/C | N/C | \$45/hour | \$50/hour |
| Non-School Day | TBD | \$65/hour | \$70/hour | \$75/hour |
| Holiday | TBD | \$110/hour | \$120/hour | \$130/hour |
| | | | | |
| Classroom | | | | |
| School Day | N/C | N/C | \$40/hour | \$45/hour |
| Non-School Day | TBD | \$60/hour | \$65/hour | \$70/hour |
| Holiday | TBD | \$110/hour | \$120/hour | \$130/hour |
| | | | | |
| Cafeteria/Commons/Library | | | | |
| School Day | N/C | N/C | \$45/hour | \$50/hour |
| Non-School Day | TBD | \$65/hour | \$70/hour | \$75/hour |
| Holiday | TBD | \$110/hour | \$120/hour | \$130/hour |
| | | | | |
| Auditorium/Theater* | *May Require Stage Crew | *May Require Stage Crew | *May Require Stage Crew | *May Require Stage Crew |
| School Day | TBD | \$45/hour | \$50/hour | \$55/hour |
| Non-School Day | TBD | \$60/hour | \$65/hour | \$70/hour |
| Holiday | TBD | \$110/hour | \$120/hour | \$130/hour |
| Theater Stage Crew | \$18/hour | \$18/hour | \$18/hour | \$18/hour |
| Kitchen Plus One Staff | \$50/hour | \$80/hour | \$80/hour | \$80/hour |

Classifications - See Board Policy 6113 for details

I - School or Chartered Youth Groups or other Government Agencies: (School Groups, Scouts, 4-H, etc.)

II - Non-Profit Youth Groups: (Youth Club Sports, AAU, YMCA, YWCA, SYSA, Church Youth Groups, etc.)

III- Non-Profit Community Groups: (Adult Community & Service Clubs, Adult Athletics, Churches, etc.)

IV - Commercial or For-Profit Organizations: (Businesses & Organizations using facilities for a profit)

UNION STADIUM RENTAL FEES

Effective September 1, 2022

| Classification | I | II | III | IV |
|-------------------------------|---|--|--|--|
| Turf Field | Practice-\$150/hour Home Event - N/C | Practice-\$200/hour Event - Estimate upon Approval | Practice-\$250/hour Event - Estimate upon Approval | Practice-\$300/hour Event - Estimate upon Approval |
| U1 Grass Soccer Field | N/C | \$20/hour | \$30/hour | \$40/hour |
| U2 Grass Soccer Field | N/C | \$20/hour | \$30/hour | \$40/hour |
| U3 Grass Soccer Field | N/C | \$20/hour | \$30/hour | \$40/hour |
| Stadium Lights-2hr min | N/C | \$50/hour | \$50/hour | \$50/hour |
| Custodian-2hr min | | | | |
| School Day | \$40/hour | \$40/hour | \$40/hour | \$40/hour |
| Non School Day | \$55/hour | \$55/hour | \$55/hour | \$55/hour |
| Holiday | \$100/hour | \$100/hour | \$100/hour | \$100/hour |

Classifications - See Board Policy 6113 for details

I - School or Chartered Youth Groups or other Government Agencies:

(School Groups, Scouts, 4-H, etc.)

II - Non-Profit Youth Groups:

(Youth Club Sports, AAU, YMCA, YWCA, SYSA, Church Youth Groups, etc.)

III - Non-Profit Community Groups:

(Adult Community & Service Clubs, Adult Athletics, Churches, etc.)

IV - Commercial or For-Profit Organizations:

(Businesses & Organizations using facilities for a profit)

Care of Stadium and Fields:

- Participants and officials must wear molded sole shoes or tennis shoes on the artificial turf.
- Only coaches, participants, officials and authorized personnel are permitted on the turf.
- Shelled seeds and nuts are strictly prohibited on all Union Stadium grounds.
- Items that may stain/damage artificial turf, such as crepe paper, beverages, food products, gum, coffee, tobacco, Vaseline, candy, glitter, etc., are prohibited.
- The use of sharp objects or golf clubs on the artificial turf are prohibited. Care should be exercised in moving equipment to avoid cutting or snagging the turf.
- Marking or painting on any field or other facility surfaces are prohibited. Movable markers, such as cones, are allowed upon receipt of permission.
- Each user(s) shall be responsible for general clean-up after use, including picking up trash and placing it in the appropriate receptacle.
- No decorations or application of materials to walls, floors, fences, etc. will be allowed without district permission and in advance of the event.
- Animals, except service dogs, are NOT allowed on district grounds and playfields.
- Kicking or bouncing balls against the fences, grandstands or any standing structure is prohibited.