



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**WORKSHOP MEETING MINUTES
MARCH 14, 2022**

CALL TO ORDER

The March 14, 2022 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, with public access provided via online platform, by Joseph Blumert, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi	Mrs. Danielle Esposito
	Ms. Megan Dempsey	Mr. Timothy Gitin	Mr. Greg MacSweeney
	Mr. Brian Senyk	Mrs. Cara Shenton	Mr. Leonard Smith

ABSENT: None

ALSO PRESENT: Michael Portas, Superintendent
Sallyann McCarty, School Business Administrator/Board Secretary
Anthony Sciarillo, Esq., Board Attorney

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith's family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith's family member.

FLAG SALUTE

Board President Report – Joseph Blumert

Mr. Blumert thanked everyone for their understanding that we shuffled the dates of the board meeting because of the budget deadline. He also thanked and congratulated everyone on a very successful "Read Across America Week." He congratulated all of our winter sports teams. Congratulations to the students, staff and PTHS band parents' association on an amazing "Bye Bye Birdie" show. He congratulated Mrs. McCarty on her retirement. He also acknowledged Mr. Dwight Andersen and his custodial staff for their service, that they are fantastic and that he appreciated all their hard work and dedication.

Superintendent Report - Michael Portas

There is no student representative report. Tyler and Ruby will be back with us next week. Today we celebrated pi day. Over the past two weeks we wrapped up some very successful winter sports seasons. Now we are getting ready for the spring season to get started at PTHS and PV. We are looking forward to being able to celebrate the work of our great student athletes out there in the great outdoors. He echoed Mr. Blumert's point that the musical had three outstanding performances and we are now looking forward to our next theatrical production "Puffs" which will be our first drama in several years. It is a spoof on the Harry Potter story. "Read Across America Week" celebration was a wonderful event yet again. He was honored to be able to participate as a guest reader for classes in all three elementary schools. Looking ahead, the student council is sponsoring a 5K color run on Saturday, April 2nd. All are welcome to participate, as the event is open to runners and walkers who just want to get involved. The money will be donated to the Autism Family Services program. This is being run almost exclusively by students, which he is very proud of. Our next board meeting will be on Wednesday March 23rd for the preliminary budget.

Student Representative Report

None

Presentation -Theodore Loeffler, North Boulevard Principal

Recognized Kaitlyn Rocciola, a North Boulevard 4th grader for her "Cause for Paws" initiative. It is a drive to collect items for animal shelters. The Board congratulated her and a picture was taken.

Business Administrator's Report – Sallyann McCarty

Mrs. McCarty reminded everyone to complete their ethics disclosure forms.

Presentation – Michele Bernardino

Ready Math (K-5) Presentation

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

PMC-134-22	Acceptance of Reports - 2021-2022 School Year
PMC-135-22	Acceptance of Resignation for the Purpose of Retirement
PMC-136-22	Approval to Rescind Appointment - 2021-2022 School Year (PMC-73-22)
PMC-137-22	Approval to Amend Appointment - 2021-2022 School Year (PMC-125-22)
PMC-138-22	Approval of Appointments - 2021-2022 School Year
PMC-139-22	Approval of Interscholastic Sports Stipend Position - 2021-2022 School Year
PMC-140-22	Approval of Coaches - 2021-2022 School Year
PMC-141-22	Approval of Unpaid Absence - 2021-2022 School Year
PMC-142-22	Approval of Medical Leave of Absence - 2021-2022 School Year
PMC-143-22	Approval of Appointment - 2022-2023 School Year

RESOLUTION NO. PMC-134-22

ACCEPTANCE OF REPORTS - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-135-22

ACCEPTANCE OF RESIGNATION FOR THE PURPOSE OF RETIREMENT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation for the purpose of retirement:

NAME	POSITION	EFFECTIVE DATE
McCarty, Sallyann	School Business Administrator/Board Secretary Pequannock Township School District	6/30/2022

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-136-22

APPROVAL TO RESCIND APPOINTMENT - 2021-2022 SCHOOL YEAR (PMC-73-22)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the appointment of the following personnel in the Pequannock Township School District:

NAME	POSITION	EFFECTIVE DATES	SALARY
Riccardi, Gianna	Assistant Boys Tennis Coach Pequannock Township High School	3/1/2022-6/30/2022 Spring Season	Step 1, \$3,348

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-137-22**APPROVAL TO AMEND APPOINTMENT - 2021-2022 SCHOOL YEAR (PMC-125-22)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Melilli, Katherine <i>new position</i>	.6 Special Education Teacher Stephen J. Gerace School	3/14/2022-6/30/2022	MA, Step 1 (prorated) \$37,683

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-138-22**APPROVAL OF APPOINTMENTS - 2021-2022 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES	SALARY
Gessner, Albert <i>Replacing Stacie Csakvary</i>	.7 Special Education Aide North Boulevard School	3/21/2022-6/30/2022	Step 1 (prorated) \$13,363
Zerener, Meghan	Athletic Aide Pequannock Township High School	3/7/2022-6/30/2022 Spring Season	Not to exceed \$1,000

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-139-22**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITION - 2021-2022 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coach/volunteer for the 2021-2022 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

SPRING, 2022

NAME	ASSIGNMENT	SCHOOL	LEVEL	STIPEND
Riccardi, Gianna	Assistant Boys Tennis Coach	Pequannock Township High School	1	\$2,643

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-140-22**APPROVAL OF COACHES - 2021-2022 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches/volunteers for the 2021-2022 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria:

SPRING, 2022

NAME	ASSIGNMENT	SCHOOL	LEVEL	STIPEND
Pocze, Steven	Assistant Boys Lacrosse	Pequannock Township High School	4	\$4,277
Karaty, Kayla	Volunteer - Softball	Pequannock Township High School	N/A	N/A

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-141-22**APPROVAL OF UNPAID ABSENCE - 2021-2022 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an unpaid absence for the following personnel for the 2021-2022 school year:

EMPLOYEE ID	DATE
#4553	3/10/2022-3/18/2022

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-142-22**APPROVAL OF MEDICAL LEAVE OF ABSENCE - 2021-2022 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent hereby approves the following medical leave of absence.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#1636	-----	3/3/2022-3/16/2022 10 days		3/17/2022

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-143-22**APPROVAL OF APPOINTMENT - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Ammirata, Jennifer <i>Replacing Kathleen Moon</i>	Special Education Teacher Pequannock Valley School	9/1/2022-6/30/2023	MA+30, Step 11 \$75,545

Motion by: Ciresi	Second by: Gitin	Roll Call Vote: 9-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES**Mrs. Danielle Esposito, Chair**

CIS-63-22 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-64-22 Approval of Providers for Services to Students 2021-2022
CIS-65-22 Approval of Adoption and Purchase of Ready Classroom Math Program

RESOLUTION NO. CIS-63-22**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRA TION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
3/22/22	C. Marshall	Rider University Lawrenceville	\$-0-	\$-0-	n/a	\$-0-
3/24 - 3/25/22	D. Csakvary	STS Annual Conference Atlantic City	\$350.00	\$392.75	n/a	\$742.75

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-64-22**APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2021-2022**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following providers for services to students for the 2021-2022 School Year:

PROVIDER	SERVICE	FEE
Bergen County Special Services School District, Paramus, NJ	Instruction in Medical Facility	\$65/hr.

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-65-22

APPROVAL OF ADOPTION AND PURCHASE OF READY CLASSROOM MATH PROGRAM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the adoption and purchase of Curriculum Associates Ready Classroom Math Program for grades K-5 for the total amount not to exceed \$259,000 for this five-year program license.

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

Mr. Senyk commented that we should see if we can get the new boilers rolled into the building management system so that we can monitor these boilers so that they are not isolated from the rest of the system.

Mr. Smith asked if these boilers could be rolled into the Energy Savings Improvement Plan (ESIP) project. Mrs. McCarty said no because the need for these boilers came to our attention after the ESIP project was approved. Mr. MacSweeney asked if the Chromebooks were additional or are they replacements. Mr. Portas explained that the Chromebooks are part of a 5-year cycle, so it is a combination of replacements and new ones.

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|------------|---|
| FFA-115-22 | Reallocation of Funds from Land Acquisition to Acquisition and Installation of Boilers at PV School |
| FFA-116-22 | Approval of Purchase of Chromebooks |
| FFA-117-22 | Approval of the Submission of the Application and Acceptance of Additional CARES Emergency Relief Grant Funds |
| FFA-118-22 | Award Pequannock Valley School Boiler Contract |

RESOLUTION NO. FFA-115-22

REALLOCATION OF FUNDS FROM LAND ACQUISITION TO ACQUISITION AND INSTALLATION OF BOILERS AT PV SCHOOL

WHEREAS The Board of Education of the Township of Pequannock in the County of Morris New Jersey (the "Board" when referring the governing body and the "School District" when referring to the corporate entity) had appropriated \$1,400,000 for land acquisition from Capital Reserve to Fund 12 in the 2021-22 Budget; and

WHEREAS the Board has not used and no longer needs the funds allocated to the land acquisition but urgently requires the funds to be reallocated and reappropriated within Fund 12 to provide a capital contribution for the acquisition and installation of boilers at PV School; and

WHEREAS N.J.S.A. 18A: 22-8.1 and N.J.A.C. 6A:23A-13 .1 et seq. permits such reallocations by a vote of at least 2/3 of the full membership of the Board; now, therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF PEQUANNOCK IN THE COUNTY OF MORRIS, NEW JERSEY (with not less than two-thirds of the members thereof affirmatively concurring) as follows:

Section 1. Of the \$1,400,000 appropriated for land acquisition available in Fund 12 and no longer necessary for that purpose, an amount not to exceed \$510,000 is hereby reallocated and reappropriated to provide a capital contribution for the acquisition and installation of boilers at PV School.

Section 2. This resolution shall take effect immediately.

Motion by: Senyk	Second by: Dempsey	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-116-22

APPROVAL OF PURCHASE OF CHROMEBOOKS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the purchase of Chromebooks for an amount not to exceed \$335,000 under the TIPS Technology Solutions Products and Services Contract # 200105.

Motion by: Senyk	Second by: Dempsey	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-117-22

APPROVAL OF THE SUBMISSION OF THE APPLICATION AND ACCEPTANCE OF ADDITIONAL CARES EMERGENCY RELIEF GRANT FUNDS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the application and accepts the additional funding of CARES emergency Relief Grant Funds in the amount of \$8,923 to be used for the purchase of Chromebook computers.

Motion by: Senyk	Second by: Dempsey	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-118-22

AWARD PEQUANNOCK VALLEY SCHOOL BOILER CONTRACT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, awards the purchase/installation of two new boilers for Pequannock Valley School to Manhattan Welding Company, Inc. for an amount not to exceed \$510,000 under the ESCNJ CO-OP Bid # 19/20-32.

Motion by: Senyk	Second by: Dempsey	Roll Call Vote: 9-0-0
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IX. Workshop Discussion Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

1. Safe Return Plan Updates – Mr. Portas commented that masks are now optional. Some students and staff members have continued to wear masks. We are aware that COVID is never going away. We continue to monitor the cases.
2. 2022-23 Board Goals – Mr. Portas said there are 3 Board goals. The Administration is working on a strategic plan to meet these goals. Mr. Portas would like to see the strategic plan be approved in May.
3. School Start Times – The Board discussed changing the start time for high school students. Mr. Portas commented that we should analyze the times to make sure start times that we have in place are the best possible times to help our students and staff achieve at the greatest level. If they are it's worth analyzing why; if they are not then we need to determine what action should be taken. There was discussion about how long an analysis would take and who would be involved.

Action Items for March 23, 2022 Regular Business Meeting:

PMC-144-22

- PMC-xxx-22 Approval of Personnel for Sporting Event Coverage - 2021-2022 School Year
PMC-xxx-22 Approval to Amend Extra-Curricular Stipend Position - 2021-2022 School Year (PMC-273-21)
PMC-xxx-22 Approval of Extra-Curricular Stipend Position - 2021-2022 School Year
PMC-xxx-22 Approval of Interscholastic Sports Stipend Position - 2021-2022 School Year

RESOLUTION NO. PMC-xxx-22

APPROVAL OF PERSONNEL FOR SPORTING EVENT COVERAGE - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel to fill various positions at all home sporting events such as chains, site manager, parking/crowd control/security, clock operators, ticket takers, ticket sellers, and announcers for the Fall, Winter and Spring seasons for the 2021-2022 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association (Article 32, Paragraph A6-u), at a rate of \$69.01 per event:

Pequannock Valley School

XXXXX

RESOLUTION NO. PMC-xxx-22

APPROVAL TO AMEND EXTRA-CURRICULAR STIPEND POSITION - 2021-2022 SCHOOL YEAR (PMC-273-21)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following stipend for the 2021-2022 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

North Boulevard School

NAME	ASSIGNMENT	STIPEND
XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-22**APPROVAL OF EXTRA-CURRICULAR STIPEND POSITION - 2021-2022 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipend for the 2021-2022 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

North Boulevard School

NAME	ASSIGNMENT	STIPEND
XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-22**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITION - 2021-2022 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coach/volunteer for the 2021-2022 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Spring, 2022

NAME	ASSIGNMENT	SCHOOL	LEVEL	STIPEND
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mrs. Danielle Esposito, Chair

Discussion:

1. Elementary School Enrichment Program – Improve our elementary enrichment program, which is offered in all three schools. Possibly project-based learning. Incorporate programs into one another. We have multiple methods of identifying gifted students.
2. Fountas and Pinnell – Professional development is ongoing. We are going to use the time during faculty meetings.
3. Academy Advisory Committees – We had our first STEM advisory committee meeting. The next meeting is scheduled for March 24th.
4. EduPlanet Update – We have invested in the Course Planner which is a new part of the EduPlanet platform. Course planner will work together with the Unit Planner platform. Our goal is to have a highly effective curriculum. We will be implementing two new committees: curriculum and assessment.
5. Alternate Teacher Observation Pilot – Alternative evaluation methods for tenured staff. We are looking for approval at the State level.
6. 3:1 Model Update – This involves related services 3 weeks on and then a week which is a push-in week, where they are much more visible in the classroom and interact with students and teachers and share strategies. An April pilot is planned.
7. Summer Acceleration – We are funding a 3-week summer program from July 11th – July 28th with ESSER funds. We will look into the possibility of extending our summer programs.

Action Items for March 23, 2022 Regular Business Meeting:

CIS-66-22

CIS-xx-22 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

CIS-xx-22 Approval of Practicum Student Placement

CIS-xx-22 Approval of Student Field Trip

RESOLUTION NO. CIS-xx-22

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRA TION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
4/25/22	J. Jacobs	LGBTQ Youth: Clinical Strategies	\$109.99	n/a	n/a	\$109.99
4/25/22	C. Marshall	LGBTQ Youth: Clinical Strategies	\$109.99	n/a	n/a	\$109.99

RESOLUTION NO. CIS-xx-22

APPROVAL OF PRACTICUM STUDENT PLACEMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following practicum student placements:

	North Boulevard School
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RESOLUTION NO. CIS-xx-22

APPROVAL OF STUDENT FIELD TRIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/29/22	Cedar Crest	A.Streifer	PTHS/9-12/18	Jazz Band Public Performance	\$-0-	Transportation

FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

Discussion:

1. Proposal for feasibility study – We are waiting for the proposal from Solutions Architecture.
2. Solar panel install – The designs for most of the buildings are complete. The first building to go will be SJG. The permits are with the Township. As soon as the permits are released the solar panels will start going up. The next building that will be installed is North Boulevard.
3. ESIP update (DOE application approval, rebid results) All the Department of Education applications that were submitted have been approved. The portion of the work that had to be rebid because it was over budget was rebid and those contracts were awarded. The actual work; two boilers at the high school were replaced. Another two are getting ready to be replaced. Envelope improvements, which are the outside of the building, at Hillview are done and are under way at North Boulevard. Lighting upgrades are underway at the high school and those lighting upgrades have been completed at every other school.

Mrs. Dempsey asked if the security cameras purchase was an upgrade to the existing system or a new addition. Mr. Portas said that the camera purchase is district wide and that a lot of our cameras are on the verge of becoming obsolete. We were able to fund some of the camera purchase through the School Security Grant; which was approximately \$118,000.

Action Items for March 23, 2022 Regular Business Meeting:

FFA-118-22	Pequannock Township School District Adoption of the Tentative Budget for School Year 2022-2023
FFA-xxx-22	Maximum Travel 2022-2023
FFA-xxx-22	Travel and Related Expense Reimbursement 2022-2023
FFA-xxx-22	Capital Reserve Account Withdrawal
FFA-xxx-22	Professional Services 2022-2023
FFA-xxx-22	Approval of Adjustment for Banked Cap
FFA-xxx-22	Transfer of Funds for February 2022
FFA-xxx-22	Payment of Bills - February 23, 2022 to March 23, 2022
FFA-xxx-22	Approval of Financial Reports/Monthly Certifications for February 2022
FFA-xxx-22	Monthly Reports from Schools and Programs for February 2022
FFA-xxx-22	Approval to Accept Donations to the Pequannock Township School District
FFA-xxx-22	Approval of the High School Parking Lot Refurbishment
FFA-xxx-22	Approval of the Purchase of a Security Camera System
FFA-xxx-22	Approve Application for 2022 Clean Communities Grant for Public Schools
FFA-xxx-22	Approval of Application Submission for Special Education Medicaid Initiative (SEMI) Funding

RESOLUTION NO. FFA-xxx-22

PEQUANNOCK TOWNSHIP SCHOOL DISTRICT ADOPTION OF THE TENTATIVE BUDGET FOR SCHOOL YEAR 2022-2023

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 school year using the 2022-2023 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	General Fund	Special Revenues	Debt Service	Total
2022 - 2023 Total Expenditures	\$	\$	\$0	\$
Less: Anticipated Revenues	\$	\$	\$	\$
Taxes to be Raised	\$	N/A	\$	\$

AND, to advertise said tentative budget in the Daily Record in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND, a public hearing on the budget for the 2022-2023 school year will be held at Pequannock Township High School, 85 Sunset Road, Pompton Plains, NJ 07444 on Monday, April 25, 2022 at 7:00 pm.

RESOLUTION NO. FFA-xxx-22
MAXIMUM TRAVEL 2022-2023

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$110,000.00 for the 2022-2023 school year. The maximum travel expenditure amount for the 2021 - 2022 school year is \$110,000.00, of which \$12,150.84 has been spent and \$0 is encumbered to date.

RESOLUTION NO. FFA-xxx-22
TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2022-2023

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$1,500.00 for all staff and board members for the 2022-2023 school year; and

BE IT FURTHER RESOLVED, the School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

RESOLUTION NO. FFA-xxx-22
CAPITAL RESERVE ACCOUNT WITHDRAWAL

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$ for:

PROJECT	AMOUNT
	\$0

RESOLUTION NO. FFA-xxx-22
PROFESSIONAL SERVICES 2022-2023

WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3

NOW, THEREFORE, BE IT RESOLVED, that the Pequannock Township Board of Education hereby establishes the following maximums for the 2022-2023 year as follows:

PROFESSIONAL SERVICE	AMOUNT
Legal	\$
Audit	\$
Physician	\$
Architect/Engineer	\$
Negotiator	\$
TOTAL	\$

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs.

RESOLUTION NO. FFA-xxx-22
APPROVAL OF ADJUSTMENT FOR BANKED CAP

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$37,258. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to/for the increase in purchased services for paraprofessional staff for special education students. The Board of Education will complete this by June 30, 2023 and it acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

RESOLUTION NO. FFA-xxx-22
TRANSFER OF FUNDS FOR FEBRUARY 2022

RESOLVED, that the Board of Education approves the transfer of funds within the 2021-2022 budget from February 1, 2022 through February 28, 2022, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xxx-22**PAYMENT OF BILLS – FEBRUARY 23, 2022 TO MARCH 23, 2022**

RESOLVED, that the Board of Education approves the Bills List, from February 23, 2022 to March 23, 2022, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xxx-22**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR FEBRUARY 2022**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for February 2022.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2022, the Board Secretary's Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xxx-22**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR FEBRUARY 2022**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of February 2022 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and Pomptonian.

RESOLUTION NO. FFA-xxx-22**APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT**

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Sports Books Value \$500	North Boulevard	NBS HSA
Assorted titles of books and stuffed toy Value \$200	North Boulevard	PTEA

RESOLUTION NO. FFA-xxx-22**APPROVAL OF THE HIGH SCHOOL PARKING LOT REFURBISHMENT**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, awards the maintenance services and refurbishment contract of the high school parking lots for \$48,387 to Patch Management under the ESCNJ contract # 21/22-24 and the State contract # T2817.

RESOLUTION NO. FFA-xxx-22

APPROVAL OF THE PURCHASE OF A SECURITY CAMERA SYSTEM

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, awards the purchase of a security camera system of up to \$320,000 to Turn-Key Technologies under the PEPPM 528897-026 Avigilon contract and the NASPO 21-TELE-01517 Aruba Networks contract.

RESOLUTION NO. FFA-xxx-22

APPROVE APPLICATION FOR 2022 CLEAN COMMUNITIES GRANT FOR PUBLIC SCHOOLS

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, approves the submission of grant applications from Pequannock Township High School, Pequannock Valley School, Hillview School, North Boulevard School, and Stephen J. Gerace School for the “Slam Dunk the Junk - Keep Morris County Litter Free! 2022 Clean Communities Grant for Public Schools in Morris County” in the amount of \$500.00 for each school.

RESOLUTION NO. FFA-xxx-22

APPROVAL OF APPLICATION SUBMISSION OF SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) FUNDING

WHEREAS, the Pequannock Township Board of Education is notified of participation in the Special Education Medicaid Initiative (SEMI) Program as the district has a reported 47 eligible classified students according to state reporting and accepts the funding of \$20,138 in accordance with Policy 6111;

THEREFORE BE IT RESOLVED, that the Pequannock Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an application submission according to the requirements of N.J.A.C. 6A:23A-5.3 for the 2022-2023 school year.

POLICY

Ms. Megan Dempsey, Chair

There will be one new policy coming for first reading at the next meeting, policy 3233. It deals with political activities. There is a change in language, not the law.

Mr. Senyk asked if this policy applies outside of the district, does it extend to social media. Mr. Portas said there was nothing in policy for that. Mr. Sciarillo explained that the individual involved, the nexus and impact to the school would be considered.

Action Items for March 23, 2022 Regular Business Meeting:

P-20-22

P-xx-22 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

P-xx-22 Approval of Revised Board Policy for First Reading

RESOLUTION NO. P-xx-22

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment
	2431.4 P&R - Prevention and Treatment of Sports-Related Concussions and Head Injuries
	2460.30R - Additional/Compensatory Special Education and Related Services
	2622 P&R - Student Assessment
<i>Students</i>	5460 - High School Graduation
<i>Property</i>	7540 - Joint Use of Facilities
<i>Operations</i>	8465 P&R - Bias Crimes and Bias-Related Acts
<i>Community</i>	9560 - Administration of School Surveys

RESOLUTION NO. P-xx-22

APPROVAL OF REVISED BOARD POLICY FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board policy as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Teaching Staff Members</i>	3233 - Political Activities

OTHER

O-08-22 Approval of HIB Investigation Decisions

RESOLUTION NO. O-08-22

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigations and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
SJG-04-22

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

Ann Marie Finnan, PTEA and Music Teacher, appreciated the discussion on modifying the start and end times of the students' day. She also commented with pride that the district's nurses were honored as Friends of Education. She also stated that our district's nurses were selected to represent all the nurses in Morris County.

OLD BUSINESS

Mr. Blumert stated that the last hybrid board meeting would be Wednesday March 23rd. Access to the meeting will still be available via Zoom, but public comments would only be taken by people who attended in person.

NEW BUSINESS

A new coach is being hired. Perhaps moving the lacrosse program to PV should be considered. There was also a comment about having a camp.

BOARD MEMBER ANNOUNCEMENTS

Mr. MacSweeney said that he attended the Morris County ESC meeting. The cost of bussing has almost doubled. There are no caps on special education bussing.

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to attorney – client privilege, and student matters. Said matters will be made public upon their disposition.

Motion by: Senyk	Second by: Shenton	Roll Call Vote: 9-0-0	Time: 8:53 pm
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ADJOURNMENT

Motion by: Senyk	Second by: Ciresi	Roll Call Vote: 9-0-0	Time: 9:18
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Respectfully,

Sallyann McCarty

FUTURE PUBLIC BOARD MEETINGS

Wednesday, March 23, 2022	Regular Business Meeting	7:00 P.M.	PTHS
Monday, April 11, 2022	Workshop Meeting Agenda	7:00 P.M.	PTHS

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