



**Minutes of a Regular Meeting, August 18, 2022  
Novi Community School District  
Board of Education**

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A Regular Meeting of the Board of Trustees of Novi Community School District was held on Thursday, August 18, 2022, beginning at 7:02 PM.

Present: Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, and Mrs. Roney

Absent: Mrs. Hood, Mrs. Murphy

**PLEDGE OF ALLEGIANCE**

Members of the audience joined with the Board in the Pledge of Allegiance.

**APPROVAL OF THE AGENDA**

It was moved by Mr. Smith and supported by Mr. Mena that the Novi Community School Board of Education approve the agenda as presented.

Ayes: 5 Dr. Ruskin, Mr. Smith, Mr. Mena, Mr. Cook, Mrs. Roney

Nays: 0

**MOTION CARRIED**

**REPORT TO THE BOARD**

**First Robotics Report**

The Ms. Janet Bloom, of First Robotics Frog Force, along with some of the First Robotics Frog Force team, would like to summarize the wonderful experience that the team has had this school year and recognize all of the sponsors who supported them through their competitions.

**COMMENTS FROM THE AUDIENCE**

There were four (4) comments from the audience.

**SUPERINTENDENT REPORT**

Mr. Ben Mainka, Superintendent of Schools, reported that

**ADMINISTRATIVE REPORTS**

Mr. McIntyre, Assistant Superintendent of Business and Finance, reported that

Mr. John Brickey, Interim Assistant Superintendent of Human Resources and Principal of Novi Meadows, reported that

Mr. Mike Giromini, Assistant Superintendent of Academics, reported that

**BOARD COMMUNICATION**

Board members commented on the

**CONSENT AGENDA**

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

It was moved by Mr. Mena and supported by Mrs. Roney that the Novi Community Schools Board of Education that the Board of Education approve the consent items as presented.

Ayes: 5 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Mrs. Roney

Nays: 0

**MOTION CARRIED**

### ACTION ITEMS

#### Personnel Report

Mr. John Brickey, Interim Assistant Superintendent of Human Resources, presented the personnel report.

It was moved by Mr. Cook and supported by Mrs. Roney that the Novi Community Schools Board of Education approve the personnel report as presented.

Ayes: 5 Dr. Ruskin, Mrs. Hood, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Roney, and Mrs. Murphy

Nays: 0

**MOTION CARRIED**

#### NEF Grant Requests

The Novi Educational Foundation (NEF) in partnership with the Novi Community School District supports educational opportunities and program enhancements that help the district fulfill its vision of providing impactful opportunities for all to cultivate lifelong learning.

Their annual fundraising efforts, including their largest fundraiser the Green Gala, benefit our students, teachers, and schools through a variety of ways that include innovative educational grants and student scholarships.

At the August 11, 2022 Board Work Session, Sue Collins-Schroeder presented, for information and discussion, the attached NEF State Grant and Bosch projects.

It was moved by Mr. Cook and supported by Mr. Smith that the Novi Community School District Board of Education accept the projects as presented with thanks and gratitude

Ayes: 5 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Roney

Nays: 0

**MOTION CARRIED**

#### Personnel Report

John Brickey, Interim Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes.

It was moved by Mrs. Hood and supported by Mrs. Roney that the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

Ayes: 5 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Roney

Nays: 0

**MOTION CARRIED**

Personnel Report – Central Office

Mr. Ben Mainka, Superintendent, presents for your consideration the following administrative hires:

**Name:** Dr. Laura Carino  
**Building:** Educational Services Building  
**Assignment:** Assistant Superintendent of Human Resources  
**Reason:** Replacement for Dr. Gary Kinzer  
**Effective date:** 8/19/2022

It was moved by Mrs. Roney and supported by Mr. Mena that the Novi Community School District Board of Education approve Dr. Laura Carino as the Assistant Superintendent of Human Resources.

Ayes: 5 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Roney

Nays: 0

**MOTION CARRIED**

Personnel Report – Administrative New Hires

Mr. Ben Mainka, Superintendent, presents for your consideration the following administrative hires:

**Name:** Mrs. Katy Dinkelmann  
**Building:** Village Oaks Elementary School  
**Assignment:** Principal  
**Reason:** Replacement for Dr. Alex Ofili  
**Effective date:** 8/19/2022

**Name:** Ms. Jennifer Murphy  
**Building:** Parkview Elementary School  
**Assignment:** Principal  
**Reason:** Replacement for Dr. Laura Carino  
**Effective date:** 8/19/2022

**Name:** Mr. Ryan Francis  
**Building:** Deerfield Elementary School  
**Assignment:** Principal  
**Reason:** Replacement for Melissa Lane  
**Effective date:** 8/22/2022

It was moved by Mrs. Roney and supported by Mr. Smith that the Novi Community School District Board of Education approve the new administrative hires as presented.

Ayes: 5 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Roney

Nays: 0

**MOTION CARRIED**

There was a brief break beginning at 8:05 PM and ending at 8:12 PM.

ROAR Center Furniture Package – Phase 2

Quotes were received for the Novi ROAR Center Phase 2 furnishing package by multiple furniture contractors. The table below identifies each Category’s associated costs and contract.

There is one category that cooperative bid contracts were not available, Category E: Gratnells. The scope of new furnishings is inclusive to phase 2 of Novi ROAR Center. TMP recommends the procurement of the Furnishings Package for Phase 2 as follows:

<u>MANUFACTURER CATEGORY</u>	<u>FURNITURE CONTRACTOR</u>	<u>AMOUNT</u>	<u>CONTRACT</u>
Category A: Trendway	Interior Environments	16,913.93	Omnia
Category B: Steelcase	JBS Commercial Interiors	46,914.95	J&I
Category C: Coalesse	JBS Commercial Interiors	21,468.94	J&I
Category D: Smith System	JBS Commercial Interiors	15,471.92	J&I
Category E: Gratnells	Interior Environments	12,936.52	--
Category F: Allsteel	Interior Environments	4,791.43	Omnia
Category G: Ergotron	Zeo & Yeo	750.00	JEMC
Category H: Polyvision	JBS Commercial Interiors	1,643.58	J&I
Category I: NOT USED	NOT USED	NOT USED	NOT USED
Category J: HON	Interior Environments	2,459.32	Omnia
	<b>TOTAL AMOUNT:</b>	<b>123,350.59</b>	

**TOTAL RECOMMENDATION AMOUNT: \$123,350.59**

This came before the Board for information and discussion at the August 11, 2022 meeting and comes back tonight for approval.

It was moved by Mr. Cook and supported by Mr. Smith that the Novi Community School District Board of Education approves the contracts listed above in the amounts listed for a total procurement of \$123,350.59 and authorized the Assistant Superintendent of Business and Operations to expend the funds from the 2019 Bond Fund.

Ayes: 5 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mr. Roney

Nays: 0

**MOTION CARRIED**

INFORMATION AND DISCUSSION

Petland Donation

The District received communication from Petland in Novi stating that they would like to donate fifty dollars to the Novi Community School District for every puppy that their store sells during the month of August. Melissa Novakowski, of Petland, would like this donation to go toward the Special Education Department and the Mobile Mart.

The donation range could be anywhere from \$5,000 to \$10,000 to the District. Once the final sales are complete, the District will be notified with the final donation amount.

2022 MASB Call for Delegates

MASB's 2022 Delegate Assembly will begin Thursday, October 20, 2022 at 7:00 p.m. at the Grand Traverse Resort and Spa in Acme. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2022-2023 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

All delegates must be certified and submitted by Friday, September 23, 2022. A link to certify the official voting delegates and alternates who will represent your board of education has been sent to the superintendent secretary.

**On September 8, 2022, the recommendation will be:**

That the Novi Community School District Board of Education designates the following individuals to serve as delegates and alternates to the MASB 2021 Delegate Assembly:

Delegates (up to 4 members) Alternates (up to 4 members)

Video Surveillance Security Server Refresh

The current District's video surveillance system was purchased in 2017 and while the servers have met the demands of the existing system, they do not have the resources to meet the additional camera requirements from our system expansion and Novi Meadows construction.

The Technology Team is recommending that the Novi Community School District purchase ten (10) Milestone Husky Servers with a capacity storage of 128 TB per server in a RAID 10 configuration. These servers will reside off site at the Oakland Schools Data Center, in Waterford.

The pricing is based on the Lapeer Community Schools cooperative agreement, through Oakland Schools Technology Services – Field Services. The recommended purchase amount is \$173,967.18 to be awarded to CBTS and will include installation and a five (5) year warranty on the video surveillance servers. This purchase will be funded from the 2019 Capital Projects Bond and with-in the planned budget.

This comes before the Board for information and discussion and will come back before the Board for approval at the September 8, 2022 meeting.

Bid Package #8 – Novi High School Remodel – Phase 2

On Tuesday, July 26, 2022 and Wednesday, August 3, 2022, bids for the Novi High School remodel were opened and publicly read aloud. In attendance for the bid opening were representatives from Novi Community School District, Plante Moran Cresa, TMP Architecture Inc., McCarthy & Smith, Inc. and interested bidders.

The project team conducted post bid interviews with the each of the following, qualified bidders, for each bid division of work listed in the recommendation letter. Based upon the project team's review of the proposals and bidders, we propose the recommendation to Novi Community School District

Board of Education for a total award in the amount of \$10,262,216 to the contractors listed in the recommendation letter.

The Novi High School remodel bid is presented to the Board of Education for information and discussion tonight with a recommendation for approval at the September 8, 2022 Board Meeting.

#### COMMITTEE REPORTS

##### Governance and Policy Committee

Mr. Tom Smith, Chair of the committee and Board Trustee, reported on the items that were discussed at the committee meeting.

##### Capital Projects Committee

Mr. Paul Cook, Chair of the committee and Board Vice-President, reported on the items that were discussed at the committee meeting.

#### CLOSED SESSION

It was moved by Mr. Cook and supported by Mr. Mena that that the Novi Community School District Board of Education move into a closed session for the purposes of contract negotiations.

Ayes: 5 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mrs. Roney

Nays: 0

**MOTION CARRIED**

The Board moved into a closed session at 8:36 PM.

The Board returned from a closed session at 9:03 PM

#### ADJOURNMENT

It was moved by Mr. Mena and supported by Mrs. Roney that the Novi Board of Education Regular Board meeting be adjourned.

Ayes: 5 Dr. Ruskin, Mr. Mena, Mr. Cook, Mr. Smith, Mr. Roney

Nays: 0

**MOTION CARRIED**

The meeting adjourned at 9:06 p.m. The next regular meeting of the Board is scheduled for August 31, 2022 at 5:00 p.m., at the Educational Services Building.

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Bobbie Murphy, Board of Education Secretary

An online recording of this meeting is available on YouTube and on the District Website: [novi.k12.mi.us](https://novi.k12.mi.us)