

PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
Pequannock Township High School
85 Sunset Road, Pompton Plains, NJ 07444
WORKSHOP MEETING AGENDA
Tuesday, September 6, 2022
7:00 P.M.

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the *Daily Record* and *Suburban Trends*, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FLAG SALUTE

- III. President’s Report - Mr. Joseph Blumert
- IV. Superintendent’s Report - Mr. Michael Portas
 - Student Representative Report - Riley Bode and Valerie Cabrera
 - HIB Score Report (2020-21)
- V. School Business Administrator’s Report - Mr. Gordon Gibbs
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- VII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-44-23 Amend Resignation - 2022-2023 School Year
- PMC-45-23 Approval to Amend Appointments - 2022-2023 School Year (PMC-05-23)
- PMC-46-23 Approval to Amend Reappointment & Assignment of Certificated Staff - 2022-2023 School Year (PMC-178-22)
- PMC-47-23 Approval to Rescind Appointment of Work Based Learning Student Employee - 2022-2023 School Year (PMC-30-23)
- PMC-48-23 Accept Resignation - 2022-2023 School Year
- PMC-49-23 Approval of Appointments - 2022-2023 School Year
- PMC-50-23 Approval to Amend Additional Period Assignments - 2022-2023 School Year (PMC-34-23)
- PMC-51-23 Approval of Additional Period Assignments - 2022-2023 School Year
- PMC-52-23 Approval of Stipend For Additional Responsibilities - 2022-2023 School Year
- PMC-53-23 Approval of Extra-Curricular Stipend Positions - 2022-2023 School Year
- PMC-54-23 Approval of Interscholastic Sports Stipend Position - 2022-2023 School Year
- PMC-55-23 Approval of Child Study Team Summer Hours - 2022 Summer Session
- PMC-56-23 Approval of Medical and/or Family Leave of Absence - 2022-2023 School Year

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. PMC-44-23

AMEND RESIGNATION - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, amends the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Rinish, Andrea	French/Spanish Teacher Pequannock Township High School	8/31/2022

RESOLUTION NO. PMC-45-23

APPROVAL TO AMEND APPOINTMENTS - 2022-2023 SCHOOL YEAR (PMC-05-23)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, amends the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Haddad, Amy <i>Replacing Patrick Cooper</i>	Special Education Teacher Pequannock Township High School	9/19/2022-6/30/2023	MA, Step 11 \$71,545 (prorated)
Wilson, Gabrielle <i>Replacing Ami Anton</i>	Special Education/LLD Hillview School	9/16/2022-6/30/2023	MA, Step 6 \$64,220 (prorated)

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-46-23

APPROVAL TO AMEND REAPPOINTMENT & ASSIGNMENT OF CERTIFICATED STAFF - 2022-2023 SCHOOL YEAR (PMC-178-22)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the reappointment and assignment of certificated staff members at the following locations for the 2022-2023 school year. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

LAST NAME	FIRST NAME	SCHOOL	ASSIGNMENT	LEVEL	STEP	SALARY	LONGEVITY
Caufield	Gregory	PTHS	Special Education/LLD/WBL	BA+30	20	\$92,245	\$338
Schneider	Nicola	District	.7 Behaviorist	MA+30	16	\$61,562	

RESOLUTION NO. PMC-47-23

APPROVAL TO RESCIND APPOINTMENT OF WORK BASED LEARNING STUDENT EMPLOYEE - 2022-2023 SCHOOL YEAR (PMC-30-23)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the appointment of the following personnel in the Pequannock Township School District:

NAME	POSITION	EFFECTIVE DATES	SALARY
Mulhall, Holly	WBL Student Employee - Lunch Aide & Job Shadowing - Teacher	9/8/2022-6/30/2023	\$13/hour Not to exceed 25 hours

RESOLUTION NO. PMC-48-23

ACCEPT RESIGNATION - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Tufaro, Carole	.7 Special Education Aide Pequannock Valley School	8/30/2022

RESOLUTION NO. PMC-49-23

APPROVAL OF APPOINTMENTS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

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NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Hagens, Jacqueline <i>Replacing Lori George</i>	ABA/Community Inclusion Aide North Boulevard School	9/1/2022-6/30/2023	Step 2 \$20,440
Manginelli, Mark <i>Replacing Eric Santos</i>	Custodian District	9/22/2022-6/30/2023	Step 7 \$43,175 (prorated)
Wickey, William <i>Replacing Andrea Rinish</i>	French/Spanish Teacher Pequannock Township High School	9/1/2022-6/30/2023	MA, Step 15 \$81,395

RESOLUTION NO. PMC-50-23

APPROVAL TO AMEND ADDITIONAL PERIOD ASSIGNMENTS - 2022-2023 SCHOOL YEAR (PMC-34-23)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends the following personnel for additional period assignments/supervisory duty for the 2022-2023 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Hanas, Lindsey <i>6th Period Assignment</i>	Pequannock Township High School	45 minutes/day 3 days/week	Introduction to Flight	9/1/2022-6/30/2023	\$3,476.40
Rescigno, Bryan <i>6th Period Assignment</i>	Pequannock Township High School	45 minutes/day 3 days/week	Forensics	9/1/2022-6/30/2023	\$3,476.40

RESOLUTION NO. PMC-51-23

APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2022-2023 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Madison, Megan <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	9/1/2022-6/30/2023	\$7,725
Gallanthen, Gena <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	9/1/2022-6/30/2023	\$7,725
Donch, Denise <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	9/1/2022-6/30/2023	\$7,725
Adams, Brenda <i>5th Period Assignment</i>	Pequannock Valley School	60 minutes/day 5 days/week	Science	9/1/2022-6/30/2023	\$7,725

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RESOLUTION NO. PMC-52-23

APPROVAL OF STIPEND FOR ADDITIONAL RESPONSIBILITIES - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a stipend in the amount of \$750 for Mr. Richard Hayzler, Principal, Pequannock Township High School, for assuming additional responsibilities as Acting Pequannock Township High School Guidance Supervisor from August 1, 2022 through on or about September 20, 2022, and \$750 for Ms. Helena Branco, Supervisor of Student Services, PreK-5, for assuming additional responsibilities as Acting Supervisor of Student Services, 6-12 from August 1, 2022 through on or about September 20, 2022.

RESOLUTION NO. PMC-53-23

APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
Haddad	Amy	Detention Supervisor [Saturday]	\$1,327.50
McGreevy	Danielle	Detention Supervisor [Saturday]	\$1,327.50

RESOLUTION NO. PMC-54-23

APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITION - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

Fall, 2022

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
DeBell	Jeffrey	Assistant Boys Soccer	PTHS	M	\$5,431

RESOLUTION NO. PMC-55-23

APPROVAL OF CHILD STUDY TEAM SUMMER HOURS - 2022 SUMMER SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Child Study Team personnel to perform approved services not to exceed the hours limits specified below, between July 1, 2022 and August 31, 2022, per the 2019-2022 collective bargaining agreement.

NAME	POSITION	SALARY	HOURLY RATE
McGreevy, Danielle	Psychologist	\$67,240	\$56.03 <i>Not to exceed 60 hrs</i>

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RESOLUTION NO. PMC-56-23

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage, if eligible.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	UNPAID ABSENCE (on or about)	RETURN TO WORK DATE (on or about)
#4450	9/6/2022-10/3/2022	20 days	10/4/2022-10/23/2022	10/24/2022

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FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

- FFA-25-23 Transfer of Funds for July 2022
- FFA-26-23 Approval of Financial Reports/Monthly Certifications for July 2022
- FFA-27-23 Monthly Reports from Schools and Programs for July 2022
- FFA-28-23 Acceptance of 2022-2023 Funding Statement for Services under Chapters 192 and 193
- FFA-29-23 Acceptance of 2021-2022 School Aid for Additional or Compensatory Special Education and Related Services (ACSERS)
- FFA-30-23 Acceptance of Annual Emergency Operations Plans for the 2022-2023 School Year
- FFA-31-23 Approval of Agreement with BTU Consultants for E-Rate Services for 2022-2023
- FFA-32-23 Approval of Application to FEMA for Reimbursement of COVID Supplies
- FFA-33-23 Approval of Grant Application with State of New Jersey School Development Authority
- FFA-34-23 Approval of Settlement Agreement for Student #3020345

Motion by:	Second by:	Roll Call Vote:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

RESOLUTION NO. FFA-25-23
TRANSFER OF FUNDS FOR JULY 2022

RESOLVED, that the Board of Education approves the transfer of funds within the 2022-2023 budget from July 1, 2022 through July 31, 2022, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-26-23
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR JULY 2022

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for July 2022.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of July 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of July 2022, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-27-23
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR JULY 2022

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of July 2022 for the High School Activities Account, the High School Interscholastic Athletic Account; and the Pequannock Valley School Student Activities Account.

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RESOLUTION NO. FFA-28-23

ACCEPTANCE OF 2022-2023 FUNDING STATEMENT FOR SERVICES UNDER CHAPTERS 192 AND 193

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the 2022-2023 Funding Statement for Services under Chapters 192 and 193, from the State of New Jersey, Department of Education, as per the attached.

RESOLUTION NO. FFA-29-23

ACCEPTANCE OF 2021-2022 SCHOOL AID FOR ADDITIONAL OR COMPENSATORY SPECIAL EDUCATION AND RELATED SERVICES (ACSERS)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the 2021-2022 school aid for Additional or Compensatory Special Education and Related Services (ACSERS), from the State of New Jersey, Department of Education, as per the attached.

RESOLUTION NO. FFA-30-23

ACCEPTANCE OF ANNUAL EMERGENCY OPERATIONS PLANS FOR THE 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, accepts the annual Emergency Operations Plan for each school for the 2022-2023 school year. These plans identify emergency evaluation, emergency sheltering, facilities shutdowns, evacuee reception, media contact information, and school violence, pursuant to N.J.A.C. 6A:16-5.1.

RESOLUTION NO. FFA-31-23

APPROVAL OF AGREEMENT WITH BTU CONSULTANTS FOR E-RATE SERVICES 2022-2023

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with BTU Consultants for E-Rate filing services for the 2022-2023 school year in the amount of \$10,920.00 for broad banding access and broadbanding internal connections and/or maintenance.

RESOLUTION NO. FFA-32-23

APPROVAL OF APPLICATION TO FEMA FOR REIMBURSEMENT OF COVID SUPPLIES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the FEMA Grant application for the reimbursement of supplies purchased to sanitize the school buildings during the COVID epidemic.

RESOLUTION NO. FFA-33-23

APPROVAL OF GRANT APPLICATION WITH STATE OF NJ SCHOOL DEVELOPMENT AUTHORITY

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the grant application for the reimbursement of Capital Projects from the State of New Jersey School Development Authority in the amount of \$50,813.00.

RESOLUTION NO. FFA-34-23

APPROVAL OF SETTLEMENT AGREEMENT FOR STUDENT #3020345

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #3020345

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VIII. Workshop Discussion Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

1. District Goals
2. Staffing Update

Action Items for September 19, 2022 Regular Business Meeting:

PMC-57-23

- PMC-XX-23 Accept Resignations - 2022-2023 School Year
- PMC-XX-23 Approval of Movement on the Salary Guide - 2022-2023 School Year
- PMC-XX-23 Approval of Extra-Curricular Stipend Position - 2022-2023 School Year
- PMC-XX-23 Approval of Superintendent Merit Goals and Scoring Plan for the 2022-2023 School Year
- PMC-XX-23 Approval of the Statement of Assurance Regarding the Attestation for a Virtual or Remote Instruction Plan for the 2022-2023 School Year

RESOLUTION NO. PMC-XX-23

ACCEPT RESIGNATIONS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	ASSIGNMENT	EFFECTIVE DATE
XXXXX	XXXXX XXXXX	XXXXX
XXXXX	XXXXX XXXXX	XXXXX
XXXXX	XXXXX XXXXX	XXXXX

RESOLUTION NO. PMC-XX-23

APPROVAL OF MOVEMENT ON THE SALARY GUIDE - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves movement on the salary guide for the following personnel, based upon the receipt of applicable documentation that they have earned additional graduate school credits. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

Effective September 1, 2022

NAME	ASSIGNMENT/SCHOOL	FROM	TO
XXXXX	XXXXX XXXXX	XXXXX XXXXX	XXXXX XXXXX

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RESOLUTION NO. PMC-XX-23

APPROVAL OF EXTRA-CURRICULAR STIPEND POSITION - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipend for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
XXXXXX	XXXXXX	XXXXXX	XXXXXX

RESOLUTION NO. PMC-XX-23

APPROVAL OF SUPERINTENDENT MERIT GOALS AND SCORING PLAN FOR THE 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves one (1) Qualitative and one (1) Quantitative merit goals for the Superintendent of Schools, for review and approval of the Executive County Superintendent, for attainment of merit criteria, according to *N.J.A.C. 6A:23A-3.1(e)11*.

Qualitative	The superintendent will develop and publish an administrators' handbook before the end of the 2022-23 school year (applicable to directors, principals, assistant principals, supervisors).
Quantitative	The superintendent will develop and deliver a program to impact students' performance on college placement exams, specifically the Reading and Writing sections of the SAT. The program will include staff training (4 sessions) and community outreach (6 sessions).

RESOLUTION NO. PMC-XX-23

APPROVAL OF THE STATEMENT OF ASSURANCE REGARDING THE ATTESTATION FOR A VIRTUAL OR REMOTE INSTRUCTION PLAN FOR THE 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual Attestation for a Virtual or Remote Instruction Plan for the 2022-2023 school year for submission to the Executive County Superintendent by September 30, 2022.

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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mrs. Danielle Esposito, Chair

Discussion:

1. EduPlanet Implementation Plan
2. Professional Development
3. 3:1 Model

Action Items for September 19, 2022 Regular Business Meeting:

CIS-17-23

- CIS-xx-23 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-23 Approval of District Mentors 2022-2023 School Year
- CIS-xx-23 Approval of Practicum Student
- CIS-xx-23 Approval of Professional Development
- CIS-xx-23 Approval of Providers for Services to Students 2022-2023
- CIS-xx-23 Approval of Out of District Placement of Student 2022-2023
- CIS-xx-23 Approval of School Improvement Panel 2022-2023 - ScIP
- CIS-xx-23 Approval of District Evaluation Advisory Committee 2022-2023 - DEAC
- CIS-xx-23 Approval of Enrichment Program and Facilitators 2022-2023
- CIS-xx-23 Approval of Title I Tutoring Program and Facilitators 2022-2023

RESOLUTION NO. CIS-xx-23

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
12/8 - 12/12/22	B. Silipena	NADC Conference Nashville, TN	\$380.00	\$2,797.18	n/a	\$3,177.18
11/2/22, 3/2/23	Diana Voltarelli	Tools of the Mind PreK Year 2	\$2,500.00	\$0	\$300.00	\$2,800.00
11/2/22, 3/2/23	Natalie Kelly	Tools of the Mind PreK Year 2	Included in above fee	\$0	\$160.00	\$160.00

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11/2/22, 3/2/23	Shannon Felts	Tools of the Mind PreK Year 2	\$2,500.00	\$0	\$300.00	\$2,800.00
11/2/22, 3/2/23	Sue Greff	Tools of the Mind PreK Year 2	Included in above fee	\$0	\$160.00	\$160.00
1/24/23	Diane Tucker	Tools of the Mind PreK Year 3	\$1,750.00	\$0	\$300.00	\$2,050.00

RESOLUTION NO. CIS-xx-23
APPROVAL OF DISTRICT MENTORS 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2022-2023 school year.

Mentee	Certificate	Mentor	School
<u>No Fees</u>			
Danielle Ciccaglione	Standard/Informal		HV
Lori Hecht	Standard/Informal		PTHS
William Wickey	Standard/Informal		PTHS
Erica Pelusio	Standard/Informal	Galina Crocco	HS

RESOLUTION NO. CIS-xx-23
APPROVAL OF PRACTICUM STUDENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Syndi Nardino of Montclair State University School Psychology Program for job shadowing with Shannon Patti for the 2022-2023 school year.

RESOLUTION NO. CIS-xx-23
APPROVAL OF PROFESSIONAL DEVELOPMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves entering into a contract for professional development workshops for staff and parents provided by Inspired Instruction, LLC for two dates in October, 2022, in an amount not to exceed \$3,750.00.

RESOLUTION NO. CIS-xx-23
APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2022-2023

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following providers for services to students for 2022-2023 School Year:

PROVIDER	SERVICE	FEE
Esther Fridman, M.D. 826 Winthrop Rd, Teaneck, NJ	Psychiatric Evaluation	\$650.00

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RESOLUTION NO. CIS-xx-23
APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENT 2022-2023

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement for 2022-2023 school year:

STUDENT	PLACEMENT		FEE
# 100226	Morris County Vo-Tech, Part Time	September-June	\$6,631.00

RESOLUTION NO. CIS-xx-23
APPROVAL OF SCHOOL IMPROVEMENT PANEL 2022-2023 - ScIP

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the School Improvement Panel for school year 2022-2023, as follows:

- Hillview School:
- North Boulevard School:
- S.J. Gerace School:
- Pequannock Valley School:
- Pequannock Twp. High School:

RESOLUTION NO. CIS-xx-23
APPROVAL OF DISTRICT EVALUATION ADVISORY COMMITTEE 2022-2023 - DEAC

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the District Evaluation Advisory Committee for school year 2022-2023, as follows:

Central Office Administrator: Dr. Elizabeth Sheridan
 Superintendent: Mr. Michael Portas
 Administrators Conducting Evaluations: Theodore Loeffler, Matthew Reiner, Allison Stager, John Seborowski, Emily Ringen, Richard Hayzler, Jennifer Mildner, Brian Silipena
 Student Services Directors: Helena Branco, Colleen Dorn
 Parent(s)/Community: TBD
 Board of Education Member(s): Joseph Blumert, Brian Senyk
 High School Teacher Representatives:
 Middle School Teacher Representative:
 Elementary School Teacher Representative:
 Appointed at the Discretion of the Superintendent: Oona Abrams, James Bermudez, Greg Jablonski, Edward Kopp, Jill Marotta
 ScIP Committee Members:

RESOLUTION NO. CIS-xx-23
APPROVAL OF ENRICHMENT PROGRAM AND FACILITATORS 2022-2023

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the Enrichment Program sessions for the 2022-2023 school year to take place at the three elementary schools before or after regular school hours, and instructional facilitators as listed at a salary prorated for 45 minutes based on 1/200 of the teacher's salary. Program to run October 2022 through May 2023 for Social Studies, Science, Language Arts and Math.

NAME	BUILDING	SALARY (PRORATED)
	SJG	
	HV	
	NB	

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RESOLUTION NO. CIS-xx-23

APPROVAL OF TITLE I TUTORING PROGRAM AND FACILITATORS 2022-2023

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Program and Facilitators for the 2022-2023 school year to take place at Pequannock Valley School, Hillview School, and Stephen J. Gerace School before or after regular school hours, at \$35 per 30-minute session or \$105 per 90-minute evening session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Education Act (ESEA) Title I funds.

NAMES		

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FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

Discussion:

1. ESIP update
2. SJG metal roof replacement update
3. PPA update
4. Field turf replacement update
5. Status of remaining portion of the AC study, including recommendations proposed by the architect
6. Preschool classrooms

Action Items for September 19, 2022 Regular Business Meeting:

FFA-35-23

- FFA-xx-23 Transfer of Funds for August 2022
- FFA-xx-23 Payment of Bills - August 23, 2022 to September 19, 2022
- FFA-xx-23 Approval of Financial Reports/Monthly Certifications for August 2022
- FFA-xx-23 Monthly Reports from Schools and Programs for August 2022
- FFA-xx-23 Approval to Accept Donations to the Pequannock Township School District
- FFA-xx-23 Declaration of Obsolete Equipment
- FFA-xx-23 Approval to Accept Funds from Gov.Deals for Sale of Obsolete Truck
- FFA-xx-23 Approval of Cancellation of Outdated Checks from 2021

RESOLUTION NO. FFA-xx-23
TRANSFER OF FUNDS FOR AUGUST 2022

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2022-2023 budget from August 2022, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-23
PAYMENT OF BILLS – AUGUST 23, 2022 TO SEPTEMBER 19, 2022

RESOLVED, that the Board of Education approves the Bills List, from August 23, 2022 to September 19, 2022, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xx-23
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR AUGUST 2022

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for August 2022.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

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RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2022, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xx-23

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR AUGUST 2022

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of August 2022 for the High School Activities Account, the High School Interscholastic Athletic Account; and the Pequannock Valley School Student Activities Account.

RESOLUTION NO. FFA-xx-23

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY

RESOLUTION NO. FFA-xx-23

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

RESOLUTION NO. FFA-xx-23

APPROVAL TO ACCEPT FUNDS FROM GOV.DEALS FOR SALE OF OBSOLETE TRUCK

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the acceptance of funds, in the amount of _____, from the sale of a 2009 Ford F475 Truck, VIN 1FDAF47R89EA11564, declared obsolete and approved by the Board of Education for disposal on April 25, 2022, Resolution No. FFA-147-22.

RESOLUTION NO. FFA-xx-23

APPROVAL OF CANCELLATION OF OUTDATED CHECKS FROM 2021

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, in conjunction with the School Business Administrator, approves the cancellation of all outstanding, stale dated checks issued in fiscal year 2021 as follows:

General Account

DATE	CHECK #	AMOUNT	VENDOR NAME	DESCRIPTION
8/23/21	76215	\$39.06	Becker School Supplies	Not Cashed
9/27/21	76446	\$190.00	Barbosa	Not Cashed
9/27/21	76453	\$95.00	Celletti	Not Cashed

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High School Student Activities

3/25/21	701290	\$6.00	Biggs	Not Cashed
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PV Student Activities

11/5/19	800502	\$37.06	Kaye	Not Cashed
6/16/20	800558	\$10.00	Cialkowski	Not Cashed
6/16/20	800576	\$87.00	Dabice	Not Cashed
6/16/20	800600	\$87.00	Fahey	Not Cashed
6/16/20	800631	\$87.00	Hagen	Not Cashed
6/16/20	800710	\$87.00	Ortega	Not Cashed
6/30/20	800826	\$115.00	Corsi	Not Cashed

Cafeteria Account

7/21/21	2367	\$146.65	Ameti	Not Cashed
7/21/21	2413	\$6.00	Milillo	Not Cashed

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POLICY

Ms. Megan Dempsey, Chair

Discussion:

1. Follow up on Policy 2322 - Honors Program
2. Follow up on Policy 2426 - Study Skills

Action Items for September 19, 2022 Regular Business Meeting:

P-05-23

P-xx-23 Approval of Revised Policy for First Reading

RESOLUTION NO. P-xx-23

APPROVAL OF REVISED BOARD POLICY FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policy as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Students</i>	5460.1 - Commencement Activities

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IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Old Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
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Mr. Sam Ciresi	Ms. Megan Dempsey	Mrs. Danielle Esposito
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Brian Senyk
Mr. Leonard Smith	Mrs. Cara Shenton	Mr. Joseph Blumert

FUTURE PUBLIC BOARD MEETINGS

Monday, September 19, 2022	Regular Business Meeting	7:00 P.M.	Cedar Crest
Monday, October 3, 2022	Workshop Meeting	7:00 P.M.	PTHS

*denotes new item on the agenda
bold print denotes change