

**Lincoln Elementary PTA Meeting Agenda  
April 20, 2022 @ 6pm**

Attendance: Courtney Deemer, Erin Gentzel, Lorraine May, Erin Rutter, Katie Mikita, Jeanne-Marie Hannan, Sarah O'Shea, Caitlin Brown, Erin Davies, Heidi Ghildyal, Doreen Hernandez, Anna Rutledge, Heidi Ghildyal

- I. Call to Order:** 6:02pm
- II. Approval of Minutes**
  - Erin Davies first motion. Jeanne-Marie Hannan motioned second. Approved
- III. Executive Committee Reports**
  - President, Lorraine May
    - Will comment in Old/New Business
  - First Vice President, Erin Gentzel
    - May 17<sup>th</sup> → no school
    - May 25<sup>th</sup> → 2:15 dismissal
    - May 27<sup>th</sup> → noon dismissal
    - Will also comment in Old/New Business
  - Second Vice President, Heidi Ghildyal
    - Nothing to report
  - Third Vice President, Katie Mikita
    - Nothing to report
  - Fourth Vice President, Dr. Ron Kitsko
    - Not present
  - Corresponding Secretary, Erin Rutter
    - Nothing to report
  - Recording Secretary, Courtney Deemer
    - Nothing to report
  - Treasurer, Rudi Muenster – Not Present, Information shared by Lorraine
    - \$26,669.59 in PNC
    - \$5,408.19 in Venmo
    - \$103.27 in Paypal
    - Amended in Budget – post to website
  - Historian, Anna Rutledge
    - Nothing to report
- IV. Teacher Representatives Report - Sarah O'Shea and Caitlin Brown**
  - A lot of thank you to the PTA and volunteers! The snack cart day is a huge hit
  - Mrs Staub sent a very nice thank you note
- V. Lincoln Committee Reports / Old Business**
  - Amended budget will sit on the website for 30 days, and then we will vote on it for approval
  - Read-A-Thon Money Distribution
    - Staff Holiday Gifts- \$10 Amazon Gift Cards
    - Yearbooks \$10 for Lincoln Students
    - Snack Trolley and Room Service for Staff (February - May)
    - Creation of Sensory Room
    - Nurses Fund- replenishment of kids' clothing
    - Library Books - funds given to Mrs. Staub for new books
    - Teacher Pot of Gold- up to \$100 to each Teacher for student supplies
      - Items Delivered to Teachers this week!
    - Talent Show/Posters (All are Welcome)

- **Lucky Lincoln Coin Collection Contest- TOTAL \$1,013.27 :-)**
  - \$500 of the Community Outreach Money will be used to purchase school supplies and books to donate to the Jewish Family Community Services/Hello Neighbor Project. Joy Givens Organizing
  - Remaining Funds being held in our Community Outreach Fund for the remainder of the school year. Keeping money currently to see if there is anyone/anyplace that needs it over the next 2 months. If not, our plan is to donate it to the Greater Pittsburgh Community Food Bank's program for feeding kids during the summer months?
  - \$494 would feed 82 children this summer.
  - Kids & Teens - Greater Pittsburgh Community Food Bank ([pittsburghfoodbank.org](http://pittsburghfoodbank.org))
- **Food Collection-**
  - 5th Grader Addy Kelly reached out to ask if there was a way for the students of Lincoln could help families in Ukraine. So thankful for her interest in helping others! :-)
  - 3 Large Boxes were collected and delivered to NorthWay Community Church and shipped directly to help Ukrainians.
- **Smencils-**
  - \$200 made from Smencils Sales to be used for End of Year Events!
  - Thank you for your support!
- **Teacher/Staff Appreciation Month-**
  - Every Friday in May! May 6th, 13th, 20th, 27th
  - Teachers are our Stars" Theme
  - Luncheon, May 27th from Zorros
  - Popcorn Bar from Pittsburgh Popcorn
  - "Before they were Stars" Photo Game
  - Swag bags
  - Volunteer Signup Form Below  
[https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvzbT0U6dk\\_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0](https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvzbT0U6dk_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0)
- **Garden Club: Jeanne-Marie Hannan**
  - Our school's garden thrives thanks to our dedicated committee members. Please consider joining the garden committee and helping to keep the garden growing. Enjoy the sunshine while weeding, planting, watering, and creating. Sundays from 4-5PM during good weather days!
  - Sign up using the link below.  
[https://docs.google.com/forms/d/e/1FAIpQLSeUsQRhxcJFRSTCW8wAi60nzc8XzUXzXNHJa8PREth46-A/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSeUsQRhxcJFRSTCW8wAi60nzc8XzUXzXNHJa8PREth46-A/viewform?usp=sf_link)
  - Direct any questions to Jeanne-Marie Hannan [jeannemarie.burdette@gmail.com](mailto:jeannemarie.burdette@gmail.com)
    - Jeanne also would like to consider doing this as a lunch club with the kids in May. Erin suggested Jeanne ask Dr Kitsko (email him and copy Lorraine/Erin). We can do a google form to help with volunteers/logistics.
- **Yearbook: Erin Davies**
  - Order placed, we have ship dates (May 14<sup>th</sup>)
  - Total - 385 yearbooks, 24 are those are donations
- **Spring Carnival - May 14th from 1pm-3pm- Lincoln Playground/Fields**
  - Games, Bake Sale, Raffle Baskets, Snack Shack, DJ, & more!
  - Spring Carnival Info Flier to be sent out by the end of this week
  - Wristbands/Tickets sold week of May 9th-
    - \$5 per Child or Lincoln Student
    - Children 5 or Under/Future Lincoln Students FREE!
  - If you have a High School Student looking to fill Volunteer Hours please have them contact [lincolnawesomeabespta@gmail.com](mailto:lincolnawesomeabespta@gmail.com) for more information on how they can help!
  - PTA Family Volunteer Signup Form Below:

- [https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvbzT0U6dk\\_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0](https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvbzT0U6dk_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0)
  - We are also looking for a balloon person to help
  - Doreen Hernandez – need a tax exemption form. We need a letter, tax exemption, and flyer. Lorraine can help with this. We can also use venmo for donations, and Doreen can buy the gifts. She is also looking for baskets as well.
- **Grand Finale- June 1st (AM and PM Sessions)**
    - Field Day for Students
    - Volunteer Signup Form Below:
      - [https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvbzT0U6dk\\_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0](https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvbzT0U6dk_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0)

## VI. **New Business**

- Tonight, we need to vote on the Audit Committee- Jen Curran, Laura Sowerby, Jaime DeCecco
  - Erin Genzel first motion. Erin Rutter second motion. Approved
- **PTA Presidents and PTA Council Meetings Report**
  - 1:1 Technology for Elementary for 2022-2023 School Year
  - IPADS (K-1) and Chromebooks (2-5)
  - Distribution, Rollout and Training being planned for summer
- **PTA Volunteers Thank You Event - Tuesday, May 31st from 5pm-7pm**
  - We are so thankful for all your support during this past school year and would love to thank you for your help!
  - Please join us at this event and enjoy some food and treats and conversation with other Lincoln Volunteers!
  - Also, if you are interested in getting involved in the Lincoln PTA next year, please join us for some food and treats and to chat about what may interest you for next school year!
  - ALL ARE WELCOME! :-)
- **Ice Cream Social - Wednesday, May 25th from 5:30-7:30**
  - Betsy's Sundae Bar Cart
  - Volunteers needed to help make Sundaes!
  - 30 Minute shifts available so that there is still plenty of time for you to attend Open House with your students!
  - Requested Katie think about Dairy Free and Nut free options
  - Volunteer Signup Form Below:
    - [https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvbzT0U6dk\\_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0](https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvbzT0U6dk_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0)
- **Volunteer Form for Spring Events**
  - Volunteer Signup Form Below:
    - [https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvbzT0U6dk\\_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0](https://docs.google.com/forms/d/e/1FAIpQLSdLQrbvNbxSbvEn3vuc26qKhNaCnXvbzT0U6dk_EJOcWa2gsg/viewform?vc=0&c=0&w=1&flr=0)
- Suggestion - Start to ask 5<sup>th</sup> grade to do more volunteer/service opportunities – think about a cause/opportunity or “signature event” for next year, and PTA can take the lead.
- Added – Kona Ice on June 1<sup>st</sup>
- Request by Erin Davies – anything we can do to help update the district calendar next year, it sometimes doesn't align
- Next PTA meeting is May 24<sup>th</sup>, 6:30pm

## VII. **Adjournment: 6:44pm**

- Erin Rutter first motion. Katie Mikita motioned second. Approved

## VIII. Announcements and Upcoming Events

*Kids of Steel Training Program- April 4th -April 29th*

*Madsen Donut Fundraiser - 04/29 Delivery After School - Lincoln Cafeteria*

*Kids of Steel 1 Mile Kids Marathon - Saturday, April 30th @9am*

*Teacher Appreciation Month- May 6th, 13th, 20th, 27th*

*Lincoln Kindergarten Orientation - May 13th - 9:30am and 1:30pm-  
(NO SCHOOL for current AM & PM Kindergarteners on this day)*

*Spring Carnival - May 14th @1pm-3pm on Lincoln Playground/Fields*

*Spring Sing Concerts - May 20th - Lincoln Gymnasium*

*Grades 1 & 3 @ 9:15 am*

*Grades 2 & 4 @ 1:30 pm*

*Grade 5 @ 2:50 pm*

*AG Lab Visit- May 23rd- 27th*

*LES PTA Meeting - May 24th @6:30 in the Lincoln Cafeteria*

*Ice Cream Social/Open House - May 25th - 5:30-7:30*

*PTA Volunteers Thank You Event- Tuesday, May 31st from 4:30-7:30 @ Zorros*

*Grande Finale- June 1st (AM and PM Sessions)*

*Kona Ice 5th Grade Fundraiser- June 1st @3:30 on the Lincoln Playground*

*5th Grade Clapout- June 2nd @11:45am*