

Lincoln Elementary PTA Meeting Agenda
March 16, 2022 @ 8:45am

Attendance: Erin Gentzel, Lorraine May, Dr Kitsko, Rudi Muenster, Katie Mikita, Anna Rutledge, Jeanne-Marie Hannan, Heidi Ghildyal, Crystal Morgan, Andrea Goeringer, Carl Goeringer

Erin Davies, Brian Davies, Caitlin Brown, Heidi Ghildyal, Laura Young, Sarah O'Shea, Katie Mikita, Molly Connors, Anna Rutledge, Shelagh Milburn, Jaime DeCecco.

- I. Call to Order: 8:49am
- II. Approval of Minutes
 - Heidi Ghildyal first motion. Rudi Muenster motioned second. Approved
- III. Executive Committee Reports
 - a. President, Lorraine May
 - a. Nothing to report
 - b. First Vice President, Erin Gentzel
 - a. Nothing to report
 - c. Second Vice President, Heidi Ghildyal
 - a. Nothing to report
 - d. Third Vice President, Katie Mikita
 - a. Nothing to report
 - e. Fourth Vice President, Dr. Ron Kitsko
 - a. Upcoming events:
 - i. Wear Green day tomorrow
 - ii. Rock your socks – Monday
 - iii. Orchestra students will have concert March 28th at 7pm at high school
 - iv. Spring break coming up in April
 - v. 3rd quarter ends this Friday
 - vi. Report cards posted on March 30th
 - vii. Thanks to the PTA for snacks and pi day
 - viii. Early dismissal at noon on 13th of April
 - ix. Half day the Friday before Memorial Day (27th of may)
 - f. Corresponding Secretary, Erin Rutter
 - a. Nothing to report
 - g. Recording Secretary, Courtney Deemer
 - a. Nothing to report
 - h. Treasurer, Rudi Muenster
 - a. \$29,652.68 in PNC
 - b. \$4,827.78 in venmo
 - c. \$103.27 in paypal
 - d. Still getting in membership into both paypal and venmo and check. Holding off on transferring until we get further along in the fiscal year (may/June).
 - e. New proposed budget amendment, will talk about in new business.
 - f. Budget looks on track, should carry over money for next year. We generally carry much larger balance than other elementary schools. We have more expenses and activities we like to do.
 - i. Historian, Anna Rutledge
 - a. Dr Kitsko: anyone going to continue to lunch club? Anna said we are done this week.
- IV. Teacher Representatives Report - Sarah O'Shea and Caitlin Brown
 - Thanks for the snack cart
 - Thank PTA for purchasing the clothing items for nurses office
 - Thank you for the emobile visit

V. Lincoln Committee Reports

- a. Vote on the slate 2022-2023
 - i. President: Lorraine May
 - ii. 1st: Erin Gentzel
 - iii. 2nd: Heidi Ghildyal
 - iv. 3rd: Katie Mikita
 - v. 4th: Dr Kitsko
 - vi. Treasurer: Kate Sweeney
 - vii. Corresponding secretary: Andrea Goeringer
 - viii. Recording Secretary: Jaime DeCecco
 - ix. Historian: Anna Rutledge
- b. Erin Gentzel motioned first, Rudi Second motioned second – approved. We have a quorum.

VI. Old Business

- o Read a thon
 - Rudi question: do you know when we will start to see expenses for Snack trolley, spring recess, pot of gold? Lorraine: I submitted 1 snack trolley, will submit another one next week. Erin will also be submitting receipt as well this week. Should see the rest within the next month
 - o Fundraising update:
 - o Yearbook:
 - 254 sold so far, last year were 284. Will want to do another email blast, we could also consider putting something in their folders next week and a facebook post. We have 10 books donated, no one was asked for help this year.
 - o Jeanne-Marie
 - Started clean up, only doing it when its warm on Sundays from 11-noon. Can we put out another volunteer request – she will write up a blurb and send out. Katie also emailed out to the high school to see if there was anyone interested.
 - Dr Kitsko: had a company come in yesterday to quote a railing along the walkway
 - Heidi: asked if we are having gardening club for the kids? Yes, we can look into it
 - New Business
 - o Rudi Budget amendment:
 - Rather than increase all of the individual areas or create new areas – we decided to create an additional line item of read a thon donations. For example: recess equipment, we can contribute easily from this new line items.
 - Based on feedback from the board, we allocated an additional \$9,500 to this new bucket. If this were to be approved, all of existing expenses would be rejournaled to this line item.
 - Updated the income area, \$22,800 for read a thon.
 - Cultural arts: increased to \$4,350.00 for more wiggle room
 - Helping hands: went over budget, amended to \$2,500. Will rejournal to readathon donation
 - Income did increase to balance out the budget.
 - o Vote on the amended budget:
 - Motion: erin Gentzel motioned. Katie Mikita second. Approved. Will sit for 30 days on the website. We do have a quorum
 - o Lorraine will be sending out an eblast a volunteer form, for parents to sign up
- IX. Adjournment: 9:53
- Katie Mikita first motion. Erin Davies motioned second. Approved