



Lyndhurst Middle School | THE SUMMER SERIES – August 10, 2022

6th Edition – Ins and Outs of LMS (Handbook)

Here are a few reminders: **Breakfast/lunch are no longer free**- click [here](#) to print the **free/reduced lunch application** or online via <https://lyndhurst.payschools.com/>. Sixth graders and new students, please rsvp by 8/16 via this [form](#) for “Bagels and Locks” & remember to send immunization/physical records according to this [form](#). All students, remember to do your Summer Reading – check out all of the book choices and assignments [here](#)

This edition of the newsletter focuses on Ins and Outs of Lyndhurst Middle School. Our goal is to continue to provide a safe and secure learning environment for the children of LMS. Issues that are often pressing matters for students & their families are explained here; students will review again at the start of school.

Handbook

The Culture Committee of LMS has worked hard to minimize concerns and put standards in place to provide a comfortable and secure learning environment while recognizing that unexpected or unprecedented events and situations may occur. It is our goal to address those needs as they arise in the best interest of the students in our care.

In an effort to share clear expectations, a user-friendly handbook has been developed and should answer most questions regarding the school. It is arranged alphabetically, by category, with the Code of Conduct, including linked district policies, located at the end. Families are encouraged to review this handbook together. An electronic acknowledgment is required via Realtime.

The LMS Handbook can be viewed in both English and Spanish by opening the document [here](#) or finding it on our website under both Parent and Student Resources.

Attendance

Students are expected to be in school every scheduled day and on time to both school and class. Attendance of 163 or more days is mandatory in order to be considered as having successfully completed the instructional program requirements. Parents/guardians must contact the school by phone (201-896-2061, ext. 4100) or email (samanthascannell@lyndhurst.k12.nj.us) by 7:30 am on the day of the absence and should use Google Classroom to view assignments.

Students arriving to homeroom after the 8:10 bell will be considered *Tardy to School*. Students who are late without a valid note will receive a conduct report & Central Detention the day of the tardiness.

In cases of absence, it is the student’s responsibility to communicate with the teacher to make up missed work in a timely fashion. This may require that students work outside of class time.



Alongside great systems and routines, habits are key to becoming and staying organised.

Chrissy Halton

Dress Code

Although guidelines for the Lyndhurst Public School Dress Code were shared in the first newsletter, some highlights are included here:

* **No outerwear clothing is permitted to be worn in school.** All coats, jackets, gloves, scarves, etc. must be left in lockers. They can be retrieved before (and returned after) the 54-minute lunch period to wear for outdoor rec.

* **Hats, hoods, or any other head coverings are not permitted indoors.** Other than those worn for religious reasons, head coverings must be left in lockers throughout the day.

* **Shoes, sandals or sneakers must provide a firm walking surface and good balance, and be securely attached to the entire foot.** This means that both the toes and heel must be covered. Crocs in sport-mode may be worn on non-PE days. Students will NOT be permitted to go to their lockers to change footwear during the school day.

* **Students are not permitted to wear pajamas.** Other than on specifically designated spirit days, students may NOT wear pajama pants to school.

Lockers

Each student has been issued a locker for her/his use throughout the school year. Outerwear, bookbags and electronic devices must be left in the locker for the duration of the school day. Students are only able to visit their lockers before homeroom, before and after the 54-minute lunch period and before leaving school at the end of the day.

All hallway lockers have a lock attached; the combination and sufficient time to practice using it will be provided by the homeroom teacher at the start of the school year. It takes some time to get comfortable with this new tool, but faculty members are available to help whenever necessary.

As a reminder, lockers are the possession of the Board of Education and may be searched at any time. There is to be no sharing of lockers, no giving of locker combinations to other students, no opening of other students' lockers, no defacing lockers with markers, paint, stickers, etc., and no displaying or storing of inappropriate substances/materials.



Electronic Devices

Cell phones are a valuable means of communication and the LMS administration recognizes the need for students to use them on their way to and from school. Therefore, while students are permitted to have cell phones in the building, they must be placed in their lockers and "turned off" from time of arrival until time of dismissal. This helps limit distractions and keeps the focus on academic endeavors and peer interactions.

During the school day or after school, students who have urgent reasons for using a phone must obtain permission from their teacher. Phones are available in the main and student services' offices. Parent/guardian contact with their child during the school day should take place only when there is a family emergency and via the main office phone numbers, NOT via cell phone.

Consequences for unauthorized possession/use of a cell phone are indicated in the Handbook.



Lunch

For the 2022-2023 school year, lunch is no longer free of charge. Students are welcome to purchase their meal or bring it from home. It is highly recommended that money is added to your child's account via [Maschio's cashless option](#). Students will have a total of 54 minutes, divided into three sections: eat in the cafeteria, indoor rec in the gym and outdoor rec on the veranda (auditorium during inclement weather.) Students are supervised in each location and travel as a grade level from the café (6th grade starting point) to the gym (8th) to the veranda (7th.) Weather permitting, students will be encouraged to go outside for recreation. Other options include time in the media center or participation in organized clubs/activities.

The food court allows for self-service and multiple choices of hot or cold meals. Snacks are also available for additional purchase. Round tables and stadium seating allow for a variety of socialization options during lunch.



Website:
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