



TRANSPORT GUIDE

2022/23

Welcome

Dear Parent / Guardian,

Thank you for using the Royal Hospital School bus service for the 2022-23 academic year. This guide sets out the various travel routes and the process for booking as well as our expected code of conduct for our pupils travelling on the bus routes.

From September 2022, we are changing the way we manage our day pupil bus services. Going forward RHS will be working with Vectare, a specialist school transport management company, to manage the school bus services that are currently in place. Vectare are responsible for over 2 million independent school journeys per annum and will manage all aspects of the school's service.

We will continue to work with our long-established partner companies, Tendring Travel and Manorside Travel, but Vectare will be the main point of contact for bookings and queries. On a day-to-day basis you will see no difference to the bus operators from previous years.

All bookings for school bus routes are made via an online booking system, which can be accessed at royalhospitalschool.vectare.co.uk, and any enquiries can be directed to their team at royalhospitalschool@vectare.co.uk. This means that you no longer need to complete any paper forms.

Payment for the service is made at the time of booking and your child's name will automatically be added to the register and route. This information is then passed to the bus operators as normal.

The website also incorporates an interactive journey planner which allows you to enter your postcode and find your closest bus stop. You can also track the bus on its route to and from the school via the app.

This guide provides an overview of the school bus service network and contains further details including fare and timetable information. The website allows you to book day pupil travel 24/7 from anywhere in the world, meaning that if you need to leave early for work one morning or you are running late and you would like your child to travel on a school bus as a one-off, you can make a booking right up until the bus is due to depart, subject to seat availability.

If you need any further assistance, or you would like to discuss travel options from areas not currently served by our network, please contact Vectare via the bookings website and they will be pleased to assist.

I would like to take this opportunity to wish your child a successful year ahead.

Yours faithfully,

Jo Bromley
Director of Finance and Strategic Development
(Bursar)



Route Map

1

Scan the QR code or go to royalhospitalschool.vectare.co.uk to locate your nearest stop and make a booking.



2

Make your booking and get instant confirmation.

3

Contact Vectare via the website if you have any questions.



Timetable

R1 – Frinton

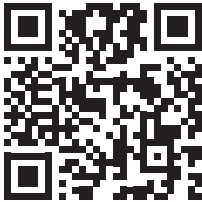
Stop	AM	PM	One Way (termly average)	Return (termly average)
Frinton-on-Sea, Frinton Rail Gates	07:05	19:00	£280.00	£559.00
Weeley, Crow Lane (near Tendring District Council)	07:17	18:50	£268.00	£537.00
Bradfield, Cansey Lane	07:33	18:40	£237.00	£474.00
Bradfield, The Village Maid	07:40	18:33	£237.00	£474.00
Mistley, Post Office (outside The Mistley Thorn)	07:45	18:30	£237.00	£474.00
Manningtree, The Skinners Arms	07:48	18:28	£237.00	£474.00
Royal Hospital School	08:15	18:10	-	-

R2 – Great Bentley

Stop	AM	PM	One Way (termly average)	Return (termly average)
Great Bentley, Plough Road (near The Uber Salon)	07:05	19:10	£248.00	£496.00
Thorrington, Brightlingsea Road	07:10	19:05	£248.00	£496.00
Wivenhoe, Railway Station	07:20	16:55	£248.00	£496.00
Elmstead Market, School Road (by Budgens)	07:30	18:45	£248.00	£496.00
Great Bromley, Badley Hall Road/Hilliards Road junction	07:38	18:40	£248.00	£496.00
Lawford, Lawford Place (near Venture Centre)	07:45	18:35	£237.00	£474.00
Royal Hospital School	08:15	18:10	-	-

R3 – Mersea

Stop	AM	PM	One Way (termly average)	Return (termly average)
Peldon Rose, The Strood	07:05	19:00	£280.00	£560.00
Mersea Road, adjacent to Abberton Car Sales	07:09	18:54	£268.00	£536.00
Old Heath Road / D'Arcy Road junction	07:18	18:45	£263.00	£526.00
Welshwood Park, adjacent to Parsons Heath	07:19	18:44	£263.00	£526.00
Upland Drive, opposite Ipswich Road	07:28	18:43	£263.00	£526.00
Railway Station Layby (Stand Ea)	07:45	18:35	£237.00	£474.00
Royal Hospital School	08:15	18:15	-	-



Scan to make a booking!

R4 – South Colchester

Stop	AM	PM	One Way (termly average)	Return (termly average)
Colchester, Glen Avenue	07:05	19:00	£263.00	£525.00
Colchester, Beverley Road	07:09	18:54	£263.00	£525.00
Colchester, Long Road West	07:18	18:45	£237.00	£474.00
Dedham, The Marlborough	07:19	18:44	£237.00	£474.00
Dedham, Long Road East (near Owl Barn Holiday Cottage)	07:28	18:43	£237.00	£474.00
Royal Hospital School	08:15	18:10	-	-

R5 – Leavenheath

Stop	AM	PM	One Way (termly average)	Return (termly average)
Harrow Street near Leavenheath Joinery	07:05	19:05	£285.00	£570.00
Hare and Hounds Pub	07:08	19:00	£285.00	£570.00
Nayland, adjacent to Bear Street	07:13	19:10	£285.00	£570.00
Little Horkesley, School Lane	07:20	19:15	£280.00	£559.00
Great Horkesley, Nayland Road	07:29	19:19	£280.00	£559.00
Boxted, Straight Road	07:36	19:25	£280.00	£559.00
Royal Hospital School	08:15	18:10	-	-

R6 – Ipswich

Stop	AM	PM	One Way (termly average)	Return (termly average)
Ipswich, Oban Street	07:07	19:03	£248.00	£496.00
Berners Street/Anglesea Road junction	07:08	19:02	£248.00	£496.00
Westerfield Road (opposite Manor Road)	07:12	18:59	£248.00	£496.00
Ipswich, Lattice Barn Public House	07:22	18:50	£248.00	£496.00
Heath Road, Hospital bus stop	07:25	18:46	£248.00	£496.00
Sainsbury’s Warren Heath – bus shelter	07:31	18:39	£248.00	£496.00
Fox’s Marina, Oyster Reach	07:45	18:20	£159.00	£318.00
Holbrook, Compasses	07:50	18:15	£133.00	£266.00
Royal Hospital School	08:15	18:10	-	-



R7 – Halstead

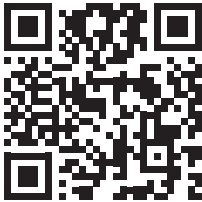
Stop	AM	PM	One Way (termly average)	Return (termly average)
Halstead, Courtauld Playing Fields	07:05	19:06	£285.00	£570.00
Pretoria Road adjacent to Colchester Road	07:13	18:58	£280.00	£560.00
Earls Colne, William Hunt Library	07:32	18:37	£268.00	£536.00
Old Mill Road, Pond	07:33	18:36	£268.00	£536.00
Wick Road, Birchwood Road	07:34	18:35	£268.00	£536.00
Long Road West, Rye Farm	07:37	18:34	£268.00	£536.00
Coles Oak Lane	07:40	18:33	£268.00	£536.00
Gun Hill Place	07:44	18:32	£268.00	£536.00
Stratford St Mary, Anchor	07:53	18:28	£268.00	£536.00
Royal Hospital School	08:15	18:15	-	-

R8 – Coggeshall & Tollgate

Stop	AM	PM	One Way (termly average)	Return (termly average)
Coggeshall, West Street (opposite the football ground)	07:05	19:10	£285.00	£570.00
Coggeshall, Market End (opposite The White Hart)	07:10	19:05	£285.00	£570.00
Marks Tey, Ashbury Drive bus stop	07:15	18:57	£285.00	£570.00
Marks Tey, Motel	07:25	18:50	£274.00	£547.00
Colchester, Tollgate Centre	07:30	18:44	£263.00	£525.00
Colchester, United Way (next to the Football Club)	07:35	18:36	£263.00	£525.00
Royal Hospital School	08:15	18:10	-	-

R9 – Boxford & Hadleigh

Stop	AM	PM	One Way (termly average)	Return (termly average)
Newton, Sudbury Road	07:05	19:05	£285.00	£570.00
Boxford Fleece	07:10	19:00	£274.00	£548.00
Polstead, Brewers Arms, Bower House Tye	07:17	18:55	£260.00	£520.00
Hadleigh, High Street Mews	07:25	18:50	£255.00	£510.00
Upper Layham, The Street	07:30	18:45	£255.00	£510.00
East Bergholt, Carriers Arms	07:46	18:31	£224.00	£448.00
East Bergholt, Lambe School	07:47	18:30	£224.00	£448.00
Flatford Road/Gandish Road	07:54	18:27	£224.00	£448.00
Royal Hospital School	08:15	18:10	-	-



Scan to make a booking!

R10 – Bury St Edmunds

Stop	AM	PM	One Way (termly average)	Return (termly average)
Bury St Edmunds, Rougham Road roundabout	06:50	19:30	£285.00	£570.00
Beyton, Church Road (next to The White Horse)	07:05	19:20	£280.00	£559.00
Stowmarket, Tesco	07:15	19:10	£280.00	£559.00
Needham Market, Railway Station	07:20	18:55	£274.00	£547.00
Bramford, the corner of Fitzgerald Road and B1067 (near the Bramford Cock)	07:37	18:40	£237.00	£474.00
Ipswich, London Road bus stop	07:45	18:35	£237.00	£474.00
Capel St Mary, Friars bus stop	07:47	18:30	£237.00	£474.00
Royal Hospital School	08:15	18:10	-	-

R11 – Woodbridge

Stop	AM	PM	One Way (termly average)	Return (termly average)
Wickham Market, Market Sqaure	07:15	19:00	£311.00	£621.00
Melton Train Station	07:18	18:45	£274.00	£547.00
Ryder-Davies & Partners 18 Grundisburgh Road IP12 4HG	07:22	18:35	£260.00	£520.00
Nacton Village Bus Stop Layby Cross Roads	07:35	18:25	£248.00	£496.00
Royal Hospital School	08:15	18:10	-	-

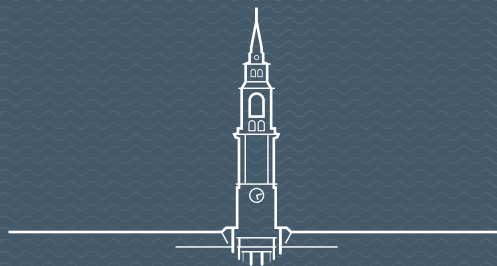




Code of Conduct

This code of conduct has been designed to ensure that all pupils using the school bus service travel in safety and comfort at all times.

1. This agreement is made between all school bus passengers, their parents/guardians and the Royal Hospital School in order to provide safe, comfortable and civilised journeys for all passengers.
2. Arrangements for pupils' journeys to and from school are the responsibility of their parents/guardians. To assist with discharging this responsibility. The Royal Hospital School provides a school bus service. Parents/Guardians are responsible for their children at all times including both prior to and after boarding and alighting.
3. Transport on the school bus service must be arranged in advance and is paid for through the online booking system. The booking options are for either 5 mornings or 5 afternoons, return or an ad-hoc service, subject to availability.
4. Bookings are non-refundable in the event of a pupil failing to travel.
5. Bookings are to be made via royalhospitalschool.vectare.co.uk.
6. Each pupil for whom an online form has been submitted will be added to a bus list detailing the service they travel on, their bus stop and what travel has been paid for. Their name will appear on a list which will be checked by the driver.
7. It will be the parent/guardian's responsibility to inform the school via the Contact Us form on the website if they no longer wish for their child to use the school bus service. Notice of a full term must be given by a parent prior to the removal of a pupil from the school bus service.
8. No pupil is permitted to travel on the school bus service if not pre-booked for that bus, as they will not be insured to travel. Other arrangements for journeys to and from school must be made by them or their parent/guardian.
9. All pupils using the school bus service should be aware that they are representing the Royal Hospital School and that the reputation of the school must be upheld at all times. It is important to understand that poor behaviour reflects badly on everyone concerned. Normal school rules apply to all pupils using the school bus service. Instructions given by the driver or bus monitor must be obeyed at all times.
10. Pupils should be at their pick-up point at least five minutes before departure as the bus will always be punctual. Pupils are expected to behave sensibly while waiting for the transport. In the evenings, pupils should muster at the dais at 18:00 and must not attempt to board the buses until instructed to do so by the duty member of staff. Pupils who miss the evening transport should phone home to make alternative arrangements.
11. Full school uniform must be worn to school. On the return journey, school uniform, sports kit or civvies may be worn; uniform should be worn correctly and styles should not be mixed. CCF uniform must never be worn when travelling to or from school.
12. Pupils must remain seated until the bus has stopped and seat belts must be worn throughout the journey. Seats must not be changed during the journey and under no circumstances may a seat be shared.
13. The emergency exits must not be opened except in the event of an emergency and must be kept clear of bags. Pupils must be polite and courteous at all times; they should treat the driver as they would any other member of staff.
14. Pupils must not do anything which would endanger fellow passengers or the driver; in particular, the driver must not be distracted at any time.
15. There must be no shouting, abusive language, disruptive behaviour or bullying of any kind. Property belonging to other pupils should be respected. Pupils may listen to their own music on headphones but no speakers may be used other than the bus's own speaker system at the sole discretion of the driver.
16. Roof vents (in the bus) and locker space (on the outside of the bus) may not be used without the express permission of the driver. All litter should be removed on leaving the bus, or placed in bins provided. Chewing gum is not allowed on the bus. Any item of property left on the bus will be kept by the driver until the next journey. If unclaimed it will be returned to the porters' office to be collected during school hours.
17. Whilst on a school bus, all passengers must accept the authority of a member of staff or driver, who may ask them to obey any reasonable instruction such as pick up litter, cease from certain actions or to move to a different seat.
18. Failure to comply with these conditions may result in the matter being referred to the pupil's tutor or Head of Year and may result in disciplinary action, including temporary or permanent withdrawal of permission to use the school bus service.
19. The Royal Hospital School aims for 95% of journeys to operate within the transport industry window of tolerance of one minute early to five minutes late, however timings may vary due to traffic conditions or unforeseen circumstances.



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Timetable, route and fare information is correct as of July 2022. This guide is produced for information only. We cannot be held liable for any errors or omissions or for any loss or damages caused, howsoever arising and including consequential losses, as a result of the use of this School Transport and Travel Guide. Please note that school bus routes are subject to change.