

The Forbes Road School Board met for the Administrative Committee Meeting in a virtual conference on Tuesday, September 29, 2020, at 7:00 pm. Members of the Board present were: Kathy Baker, Brian Barton, Margaret Bolinger, Cassie Broadwater, Dulce Hall, Lori Kendall, Melissa Lane, and Kirby Shoemaker. Board member Sean Fraker was absent. Others present were: Superintendent Dr. Maria Scott-Bollman, Solicitor Patrick Fanelli, Josh Wakefield, Randy Gelvin, Kristie Hohman, Beth Locke, Heidi O'Neal and Chris Seymore.

The Board met in executive session from 7:30 pm-8:09 pm. The following Board members were present for the executive session: Kathy Baker, Brian Barton, Margaret Bolinger, Cassie Broadwater, Dulce Hall, Lori Kendall, Melissa Lane and Kirby Shoemaker. Board member Sean Fraker was absent. Others present were: Superintendent Dr. Maria Scott-Bollman, Solicitor Patrick Fanelli, Josh Wakefield, Heidi O'Neal and Chris Seymore.

Roll Call was taken at 8:10 pm

**The following action was taken at the meeting:**

On a Bolinger/Lane motion, approval was given for the Forbes Road School District Comprehensive Plan 2020-2023. Motion carried unanimously.

On a Broadwater/Lane motion, the following items were approved: (6) Tina Wilkins to be reassigned from the Cardinal Connections classroom aide to the kindergarten classroom aide at a rate of \$11.10 per hour (7) to hire Becky Sipes for the Cardinal Connections classroom behavioral aide position at a rate of \$10.55 per hour with single benefits. Motions carried unanimously.

The Forbes Road School Board met for the regular meeting in a virtual conference on Monday, October 5, 2020, at 7:00 pm. Members of the Board present were: Kathy Baker, Brian Barton, Margaret Bolinger, Cassie Broadwater, Sean Fraker, Dulce Hall, Lori Kendall, Melissa Lane and Kirby Shoemaker. Others present were: Superintendent Dr. Maria Scott-Bollman, Solicitor Patrick Fanelli, Josh Wakefield, Leann Smith, Beth Locke, Randy Gelvin, Chris Seymore, Heidi O'Neal and Kristie Hohman. Vice President Brian Barton conducted the meeting.

**General Information**

On a Baker/Lane motion, the September minutes were approved as presented. Motion carried unanimously.

On a Hall/Lane motion, the September treasurer's report was approved as presented. Motion carried unanimously.

On a Lane/Kendall motion, the October bills totaling \$306,533.72 were approved as presented. Motion carried unanimously.

There was no Vo-Tech report given.

Facilities Manager Chris Seymore began the building and grounds update by saying the maintenance staff is starting to settle into a routine. Mr. Seymore then followed up on a question regarding the condition of the elementary bathrooms', stating that all bathrooms have been checked and loose or worn latches tightened. He believes that more thorough maintenance can be handled in house and added to the summer list. Chris went on to say the maintenance staff has been doing a lot of preventive maintenance to include the boiler in the old high school. Mr. Seymore then informed the Board, Southern Contractors had completed the front wall project. Superintendent Dr. Maria Scott-Bollman took this time to talk about renovating the HVAC system in the old school, speaking about current and possible future grant opportunities to help offset the project's cost.

High School Principal Randy Gelvin opened his high school update stating that he believes teachers and students are beginning to settle into the new system. He gave some statistics on the Cardinal Academy enrollment; out of 149 high school students, at the present date, 50 are enrolled fulltime in Cardinal Academy. There are 13 students taking one class through Cardinal Academy. The Principal stated these numbers have shuffled back and forth between on-campus and Cardinal Academy. Mr. Gelvin moved on to updating the Board on upcoming Keystone testing, as well as 7<sup>th</sup> and 8<sup>th</sup>

Grade Word Generation and Aims Web benchmark testing. He concluded by saying progress reports would be sent home this Friday.

Superintendent Dr. Maria Scott-Bollmans' District Update focused on implementing new policy requirements for Title IX and Trauma-Informed Approach staff training that will take place during the November 11, 2020, Act 80 day. The Superintendent informed the Board of 500 student masks and 500 adult masks awarded to the District through a recent grant. Speaking of elementary Cardinal Academy and on-campus numbers in the elementary, Dr. Scott-Bollman stated the school year began with 59 elementary students enrolled in Cardinal Academy; that number is currently down to 37 students.

Heidi O'Neal thanked the cafeteria staff for their efforts in delivering meals to students in her cafeteria update. Since the start of the school year, she went on to say 2,233 breakfast and 2,767 lunches have been served to on-campus students. Ms. O'Neal shared with the Board that she and Superintendent Dr. Maria Scott-Bollman recently submitted a grant to purchase four insulated carts to keep the food warm during delivery to the students.

There were no public comments.

On a Broadwater/Bolinger motion, approval was given for the following motions: (P-1) to accept the resignation of Kari Blair from the assistant boy's jr. high basketball coaching position, effective immediately (P-2) to accept the resignation of Scott Knepper from the elementary basketball coaching position effective immediately. Motions carried unanimously.

On a Kendall/Lane motion, approval was given to add Kara Truax as a volunteer field hockey coach. Motion carried unanimously.

On a Shoemaker/Lane motion, approval was given to accept the resignation of Betty Oakman from the cafeteria staff. Motion carried unanimously.

On a Broadwater/Hall motion, approval was given to accept the resignation of Nichole Parson from the jr. high girls' basketball head coaching position. Motion carried unanimously.

On Lane/Baker motion, approval was given for the custodial and maintenance restructuring plan as presented. (see attached) Motion carried unanimously.

On a Broadwater/Baker motion, approval was given to hire Rhonda Weaver for the cafeteria clerical support position at a rate of \$26,000 with single benefits to follow the cafeteria work year. Motion carried unanimously.

On a Broadwater/Bolinger motion, approval was given to select the following PSBA candidates for the 2020-20201 PSBA election: President-Elect – Dave Hein, Vice President – Daniel O'Keefe, Treasurer- Michael Gossert, Section 6 Advisor - Andrea Christoff, PSBA Insurance Trust Trustees -Michael Faccinetto, Marianne Neel, Forum Steering Committee- Stephen Skrocki, Tracy Long. Motion carried unanimously.

On a Broadwater/Lane motion, approval was given for the Forbes Road JR-SR High School Daily Procedures-COVID-19 Handbook. Motion carried unanimously.

On a Lane/Broadwater motion, approval was given to accept the Professional Service Agreement with Tuscarora Intermediate Unit 11, to provide professional development using Title II funds. Motion carried unanimously.

On a Lane/Bolinger motion, approval was given to accept the 2020/2021 Memorandum of Understanding between Forbes Road School District and Bedford/Fulton Head Start Agency. Motion carried unanimously.

The Board went into executive session for personnel reasons from 7:53 pm -9:24 pm. Members of the Board present were: Kathy Baker, Brian Barton, Margaret Bolinger, Cassie Broadwater, Sean Fraker, Dulce Hall, Lori Kendall, Melissa Lane and Kirby Shoemaker. Others present were: Superintendent Dr. Maria Scott-Bollman, Solicitor Patrick Fanelli, Chris Seymore, Heidi O'Neal and Kristie Hohman.

On a Hall/Broadwater motion, Vice President Brian Barton adjourned the meeting at 9:32 pm. Motion carried unanimously.

Kirby Shoemaker  
School Board President

Brian Barton  
School Board Vice President

Tammy Fraker  
School Board Secretary