

## Summary of Thursday, November 8, 2018 Shelley School Board Meeting

Board Chair Cole Clinger called the meeting to order at 6:05 p.m. In Attendance were Mr. Clinger, Brian Osterman, Rich Brown, Superintendent Bryan Jolley, Scott Fredrickson, and Lisa Marlow.

### **Agenda:**

Moved by Brian Osterman, seconded by Rich Brown that the board approve the agenda. Voting was 4 - 0 in the affirmative.

### **Pledge of Allegiance:**

Mr. Osterman led.

### **Consent Calendar:**

Moved by Scott Fredrickson, seconded by Brian Osterman, that the board approve the consent calendar items which include the following: Minutes of the October 18, 2018 regular Board Meeting; ratification of the October bills; New Hires: Marci Hill - HS Financial Secretary; Substitutes: Camille Borup, Samantha McRae, David Turner; Resignations: Cristy Burton - High School Financial Secretary, Jake Monahan - High School Head Football Coach; Policies: 1200 Annual Organization Meeting, 204.10 Board Meetings, 1500P Board Meeting Procedure, 2435 Advanced Opportunities, 5290 Political Activity - Staff Participation, 5295 Professional Employee Representation for Purposes of Negotiations, 7440 District Credit, 8600 Records Management, 8605 Retention of District Records. Voting was 4 - 0 in the affirmative.

### **Patron Input:**

None

### **Budget Report/Treasurer Statement:**

Business Manager, Lanell Farmer reported that the overall budget is on target at 33% spent.

### **District Reports:**

Work Session - Mr. Clinger reported that the process and timeline of the search for hiring a new Superintendent was discussed.

Growth/Facility Committee - Mr. Clinger tabled this discussion.

### **District Employee Recognition:**

Superintendent Dr. Jolley said that our employee for District Recognition was not able to make it this month so we will recognize them next month.

### **District Student Recognition:**

High School Principal Eric Lords presented a high school student who put on an assembly at Stuart Elementary about the SHIFT driving program and shifting from negative to positive for safe driving.

### **Academic Achievement Update:**

None

### **Superintendent Report:**

None

### **Old Business:**

Ongoing Maintenance Update - Don Wilde reported that his crew has been preparing for the winter season and gave other maintenance updates regarding ongoing projects. It was made an action item for Mr. Wilde to report back to the board at the December board meeting on the high school key fobs and Sunrise security cameras.

Medicaid Audit - Mrs. Farmer gave a refresher on the June walk in Medicaid audit. Mrs. Farmer's recommendation would be to pull from the fund balance or the contingency reserve and pay it within the 60 days to avoid excess cost of interest. The board authorized Mrs. Farmer to pay the Medicaid fine of \$39,390.37 from the contingency fund.

### **New Business:**

YEA Investment (Fund Balance Item) - Mr. Lords explained to the board what the YEA Investment stands for - "Youth Endowment for Activities" and said that it will pay for all of our state travel and explained how to the board members. Mr. Brown asked for more information and detail of what has been covered in the last 5 years. It was made an action item for Mr. Lords to report back to the board at the January 2019 board meeting.

**Policies:**

**i. 605.33 High School Valedictorian and Salutatorian -1st Reading**

Moved by Lisa Marlow, seconded by Scott Fredrickson that the board approves the change to add the wording of Concurrent and/or on 5.2 and 5.3 on the Shelley District's Policy 605.33 and moves this policy to the December 2018 Consent Calendar. Voting was 4 - 0 in the affirmative.

**ii. ISBA 1000 SERIES—BOARD OF TRUSTEES -1st Reading**

**a) 1000 Legal Status and Operation**

Moved by Scott Fredrickson, seconded by Brian Osterman that the board approves to move Policy 1000 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**b) 1010 Organization and Classification - *Current SSD No. 60 103.10 Organizational Chart***

Moved by Brian Osterman, seconded by Scott Fredrickson that the board approves to move Policy 1010 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**c) 1020 Vision and Mission Statements - *Current SSD No. 60 101.12 Vision Statement, and 102.11 Mission Statement***

Moved by Scott Fredrickson, seconded by Brian Osterman that the board approves to move Policy 1020 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**d) 1025 Belief Statements - *Current SSD No. 60 101.10 Belief Statements***

Moved by Lisa Marlow, seconded by Scott Fredrickson that the board approves to move Policy 1025 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**e) 1100 Membership**

Moved by Brian Osterman, seconded by Rich Brown that the board approves to move Policy 1100 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**f) 1110P Candidate Edification**

Board discussed Policy 1110P and decided to make no motion to adopt.

**g) 1130 Resignation**

Moved by Brian Osterman, seconded by Lisa Marlow that the board approves to move Policy 1130 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**h) 1140 Vacancies**

Moved by Brian Osterman, seconded by Rich Brown that the board approves to move Policy 1140 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**i) 1205 School Board Powers and Duties**

Moved by Brian Osterman, seconded by Scott Fredrickson that the board approves to move Policy 1205 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**j) 1210 Qualifications, Terms, and Duties of Board Officers**

Moved by Lisa Marlow, seconded by Cole Clinger that the board approves to move Policy 1210 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**k) 1220 Clerk**

Moved by Scott Fredrickson, seconded by Lisa Marlow that the board approves to move Policy 1220 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**l) 1230 Duties of the Treasurer**

Moved by Brian Osterman, seconded by Scott Fredrickson that the board approves to move Policy 1230 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**m) 1240 Duties of Individual Trustees**

Moved by Brian Osterman, seconded by Lisa Marlow that the board approves to move Policy 1240 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**n) 1250 Committees**

Moved by Brian Osterman, seconded by Scott Fredrickson that the board approves to move Policy 1250 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**o) 1260 Authorization of Signatures and Electronic Signatures**

Moved by Scott Fredrickson, seconded by Lisa Marlow that the board approves to move Policy 1260 to the 2nd Reading. Voting was 4 - 0 in the affirmative.

**p) 1301 Policy Manual - *Current SSD No. 60 203.11 Policy Manual***

**q) 1310 Administrative Procedures**

**r) 1315 District Planning - *Current SSD No. 60 603.10 Continuous Improvement Plan***

**s) 1320 Management Rights - *Current SSD No. 60 301.31 Duties of the Superintendent of Schools***

**t) 1400 Board - Staff Communications**

**u) 1405 School Board Use of Email and Social Media**

**v) 1410 Board - Superintendent Relationship**

**w) 1420 Trustee Expenses - *Current SSD No. 60 400.20 Travel***

**x) 1430 Trustee Insurance**

**y) 1440 Board Participation in Activities**

**z) 1500 Board Meetings - *Current SSD No. 60 204.21 School Board Emergency Meetings, and 205.10 School Board Minutes***

**aa) 1500F Model Board Meeting Agenda**

**bb) 1510 Open Meeting Law Compliance and Cure**

**cc) 1525 Board Meeting News Coverage**

**dd) 1600 Code of Ethics for School Board Members - *Current SSD No. 60 405.70 Code of Ethics***

**ee) 1610 Conflict of Interest - *Current SSD No. 60 206.50 Conflict of Interest***

**ff) 1615 Trustee Spouse Employment - *Current SSD No. 60 401.22 Nepotism***

**gg) 1620 Board Goals and Objectives**

**hh) 1630 Evaluation of Board**

**ii) 1640 Inservice Conference for Trustees**

**jj) 1645 Board Development Opportunities**

**kk) 1650 New Board Member Workshop**

Moved by Scott Fredrickson, seconded by Brian Osterman that the board approves to table policies p) - kk) until the December 2018 Board Meeting. Voting was 4 - 0 in the affirmative.

**Action Item Recap:**

1. Don Wilde to report back at December board meeting re: High School Key Fobs and Security Cameras at Sunrise Elementary.
2. Lanell Farmer to pay the Medicaid fine of \$39,390.37 out of the contingency fund.
3. Eric Lords to report back at January board meeting re: YEA Investment.
4. Dr. Jolley to check on the most current vision and mission belief statements.
5. Lanell Farmer to fill in blanks on Policy 1260 and look for policy # that reference.

Moved by Brian Osterman, Seconded by Scott Fredrickson that the meeting adjourn. Voting was 4 - 0 in the affirmative. Time 7:33 p.m.