



WELCOME TO POWERSCHOOL PARENT ACCESS ACCOUNT SET UP INSTRUCTIONS

Welcome to our PowerSchool Parent Access system. This system will allow you access to your student's grades and attendance. The steps to set up your account are listed below.



1. The school will send you a message through ParentSquare with your access ID and access password.
2. Contact your student's school for your Access ID and Access Password if you did not receive the ParentSquare notice.
3. Go to the district home page, www.grantspass.k12.or.us
4. Hover over the Parents link, then click on PowerSchool Login on the drop-down menu.
5. Click on the Create Account tab, then on the blue Create Account button.
6. Fill in your name, email address, username, password, and data on at least one student (this screen accepts up to seven students). Please use only letters and/or numbers in your username and password. No capital letters, spaces, commas, or other special characters (like @).
7. Click on the blue Enter button at the bottom of the screen. The system will go back to the log in page.
8. Log in using the user name and password you just set up.

First Name	Mom
Last Name	Doe
Email	
Desired Username	momdoe
Password	•••••• Better
Re-enter Password	••••••
Password must:	•Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1	
Student Name	Student Doe
Access ID	p999999
Access Password	Type in the access password the school gave you. Random 67
Relationship	Daughter
2	

