

**SPONSORSHIP REQUEST AND AGREEMENT FORM PSESD SPONSORSHIP OF AN
OUTSIDE ORGANIZATION OR EVENT**

Name of Organization Requesting Sponsorship: _____

Nonprofit 501(c) (3) _____ Government Entity _____ Corporate _____ Other _____

Organization's Contact Information:

Name: _____ Title: _____

Email: _____ Phone: _____

PSESD Department or Program Contacted to Request Sponsorship: _____

PSESD Staff Member Submitting Request:

Name: _____ Title: _____

Date of Sponsored Event/Activity: _____ If sponsorship continues beyond this date,
expected duration of sponsorship: From: _____ To: _____

Location of Sponsored Event/Activity: _____

Description of Sponsored Activity/Event:

Educational Rationale for Sponsored Activity: _____

Type of Sponsorship: Cash _____ Amount: _____ Source of Funds: _____

In-Kind Materials/Goods/Services/Space: _____

Description of In-Kind Materials/Goods/Services/Space:

Special Conditions of Sponsorship, if any: _____

AGREEMENT

On behalf of the organization requesting PSESD sponsorship, I agree to the terms of the sponsorship described above and agree to comply with the PSESD Sponsorship Operating Policy No. 4270 (see attached) and any special conditions described above.

Signature: _____ **Date:** _____

Title: _____

Name: (please print) _____

On behalf of PSESD as the sponsor, I agree to the terms of the sponsorship described above and will comply with the PSESD Sponsorship Operating Policy No. 4270 and any special conditions described above.

Signature of Executive Leadership Team Representative:

_____ **Date:** _____

Title: _____

Name: (please print) _____

Submit Completed and Signed Sponsorship Agreement Form to:

***Joli Valentino, Executive Director
Business and Operations***



excellence & equity in education
Puget Sound Educational Service District