

Agoosto 2022

Re: Buugga Xuquuqda Ardayga iyo Masuuliyadaha

Gacaliye Qoysaska Dugsiyada Dadweynaha Edina,

Dugsiyada Dadweynaha Edina (EPS) waxaa ka go'an inay iskaashi la samayso qoysaska si loo hubiyo in fursado waxbarasho oo guuleysta dhammaan ardayda. Wada shaqeynta, waxaan awoodnaa inaan sare u qaadno guulaha tacliimeed oo aan ka caawinno arday kasta iyo arday walba inuu gaaro xirfadaha lagama maarmaanka u ah inuu ku kobco isbeddel degdeg ah, dhaqan ahaan kala duwan, iyo bulshada caalamka.

Jawi nabdoon, ammaan ah oo soo dhaweyn leh ayaa lagama maarmaan u ah guusha ardayga. Iyada oo lala kaashanayo Guddiga Dugsiga, degmadu waxay diyaarisay siyaasado iyo habraacyo dhammaystiran oo qeexaya xuquuqda iyo waajibaadka ardaydeenna, waxayna siisaa jawi waxbarasho oo wanaagsan.

Buug -gacmeedkani wuxuu u adeegaa ilaha ardayda iyo qoysaska fahamka siyaasadahaan iyo filashooyinka, iyo la jaanqaadka habraacyada degmada. Waalidiinta/mas'uuliyiinta EPS waxaa laga codsanayaa inay la fiiriyaan buug -gacmeedkan muhiimka ah ardaydooda. Intaas waxaa dheer, macallimiintu waxay buugga gacanta kula eegi doonaan ardayda bilowga sannad -dugsiyeedka.

Waxaan ku kalsoonahay in wada shaqeynta, dhammaanteen - ardayda, qoysaska, shaqaalaha iyo bulshada - aan hubin karno in dhammaan bartayaasheena ay helaan fursad ay ku gaaraan awoodooda buuxda.

Daacadnimo,



Dr. Stacie Stanley  
Kormeeraha Guud  
ee Dugsiyada Dadweynaha Edina

# TABABARTA WAXYAABAHA

## Kooxda Hoggaanka

Guddiga Dugsigaiyo Maamulka Xafiiska Degmada .....	4
Maamulka Dugsiga Hoose iyo Sare .....	5

## Siyaasadaha Degmooyinka

Barnaamijyada Waxqabadka... ..	6
Imaanshaha .....	6
Ciqaabta Jir-dilka .....	6
Qaybinta-DAMABAYN Qalabka dhismaha Dugsiga .....	6
Ha isku dayin kicinta ... ..	6
Lebbiska iyo Imaansho .....	6
Waxbarashada Carruurta Hoylaawe ah .....	6
Electronic Technologies Isticmaalka Habboon .....	7
Xaaladaha Caafimaadka Degdegga ah iyo Caymiska Degmada Xudduudka .....	7
Checks Background Employee .....	7
Equal Opportunity Educational .....	7
Sannad -dugsiyeedka oo la dheereeyey .....	7
Safarrada Goobaha iyo Safarka .....	7
Qiimaynta iyo Warbixinta Horumarka Ardayga .....	7
Homework .....	7
Tallaalka Shuruudaha .....	8
Wareysiga Ardayda ee Wakaaladaha Dibadda .....	8
Daawo... ..	8
Ballanqaadka .....	8
Horumarinta, Dardargelinta, Haynta iyo Naqshadaynta Barnaamijka Waxbarashada .....	8

Ilaalinta iyo Qarsoodnimada Diiwaanka Ardayga .....  
..8 Raadinta sanduuqyada, miisaska, hantida iyo Dadka ..... 8

Xulashada iyo Diidmada ee Text Waxbarashada, Qalabka iyo Content .....	9
Qaabilaada Gaarka ah iyo Adeegyada Ardayda leh Baahida Gaarka ah .....	9
Wargelinta SHAQAALAHA Habdhaqanka Rabshadaha leh ee Ardayga .....	9
Lacag -ururinta Ardayga .....	
Sahanka Ardayga .....	9
Isticmaalka Ardayga iyo Baabuurta la dhigto .....	9
Ardayda qaba Cudurada Faafa iyo Xaaladaha Faafa .....	9
Isticmaalka Volunteers Dugsiyada .....	10
Video / Electronic Surveillance .....	10
Fayoobaanta - Cuntada, Nafaqada, Dhaqdhaqaaqa Jirka .....	10
Ballanqaadka EPS ee Mamnuucidda Xoogsheegashada.....	11
Gaadiidka - Masuuliyadaha Rakaabka Baska Ardayga.....	12
Habdhaqanka Ardayga iyo Siyaasadda Anshaxa .....	15
Tilmaamaha Anshaxa.....	17
Xaadir .....	17
Chemical xadgudubyada .....	17
Items khatarta iyo / ama Arbushaad .....	18
Cilladaha Wadista .....	20
jirka xadgudubyada .....	21
Property xadgudubyada .....	22 22
Daacadnimada Aqoon	
-yahanka .....	24
Hanjabaada iyo / ama Habdhaqan Qas .....	25
Xadgudubyada Dabeecadaha Kale .....	28

# EDINA PUBLIC SCHOOLS LEADERSHIP TEAM

---

## **Guddiga Dugsiga**

Erica Allenburg  
Dan Arom  
Michael Birdman  
Karen Gabler  
David Goldstein  
Julie Greene  
Janie Shaw

[schoolboard@edinaschools.org](mailto:schoolboard@edinaschools.org)

## **Hogaanka Xafiiska Degmada**

5701 Normandale Road, Edina, MN 55424  
952-848-3900

### **Kormeeraha Guud**

**Dr. Stacie Stanley**

952-848-4000

[superintendent@edinaschools.org](mailto:superintendent@edinaschools.org)

### **Kaaliyaha Kormeeraha Guud**

**Randy Smasal, Ph.D.**

952-848-4951

[randy.smasal@edinaschools.org](mailto:randy.smasal@edinaschools.org)

### **Agaasimaha Adeegyada Ganacsiga**

**Mert Woodard**

952-848-4916

[mert.woodard@edinaschools.org](mailto:mert.woodard@edinaschools.org)

### **Agaasimaha Isgaarsiinta**

**Daphne Edwards**

952-848-3919

[daphne.edwards@edinaschools.org](mailto:daphne.edwards@edinaschools.org)

### **Agaasimaha Adeegyada Waxbarashada Bulshada**

**Anne Marie Leland, Ph.D.**

952-848-3960

[annemarie.leland@edinaschools.org](mailto:annemarie.leland@edinaschools.org)

### **Agaasimaha Waaxda Shaqaalaha**

**Sonya Sailer**

952-848-4911

[sonya.sailer@edinaschools.org](mailto:sonya.sailer@edinaschools.org)

### **Agaasimaha Adeegyada Warbaahinta & Teknolojiyadda**

**Natasha Monsaas-Daly**

952-848-4980

[natasha.monsaas-daly@edinaschools.org](mailto:natasha.monsaas-daly@edinaschools.org)

### **Agaasimaha Adeegyada Taageerada Ardayga**

**Jody Remsing**

952-848-4960

[jody.remsing@edinaschools.org](mailto:jody.remsing@edinaschools.org)

### **Agaasimaha Waxbarashada & Barashada Jody De St. Hubert**

952-848-4096

[Jody.desthubert@edinaschools.org](mailto:Jody.desthubert@edinaschools.org)

# SCHOOL BUILDING LEADERSHIP

---

## Leadership Leadership

### **Dugsiga Hoose ee Concord (K-5)**

**Paul Domer, Maamulaha**  
[paul.domer@edinaschools.org](mailto:paul.domer@edinaschools.org)  
**Mark DeYoung, Kaaliyaha Maamulaha**  
[mark.deyoung@edinaschools.org](mailto:mark.deyoung@edinaschools.org)  
5900 Concord Avenue S. Edina, MN 55424  
952-848-4300

### **Dugsiga Hoose ee Cornelia (K-5)**

**Lisa Masica, Maamulaha**  
[lisa.masica@edinaschools.org](mailto:lisa.masica@edinaschools.org)  
**Kristin Greene, Hormuudka Ardayda**  
7000 Cornelia Drive, Edina, MN 55435  
952-848-4600

### **Dugsiga Hoose ee Countryside (K-5)**

**Karen Bergman, Maamulaha**  
[karen.bergman@edinaschools.org](mailto:karen.bergman@edinaschools.org)  
**Caroline Linden, Hormuudka Ardayda**  
5701 Benton Avenue S. Edina, MN 55436  
952-848-4700

### **Dugsiga Hoose ee Creek Valley (K-5)**

**Kari Dahlquist, Ph.D., Maamulaha**  
[kari.dahlquist@edinaschools.org](mailto:kari.dahlquist@edinaschools.org)  
**Jamie Hawkinson, Hormuudka Ardayda**  
6401 Gleason Road, Edina, MN 55439  
952-848-3200

### **Dugsiga Hoose ee Highlands (K-5)**

**Cara Rieckenberg, Ed.D., Maamulaha**  
[cara.rieckenberg@edinaschools.org](mailto:cara.rieckenberg@edinaschools.org)  
**Shaun Pakenham, Hormuudka Ardayda**  
5505 Doncaster Way, Edina, MN 55436  
942-848-4500

### **Dugsiga Hoose ee Normandale (K -5)**

Dugsiga Immersion French  
**Chris Holden, Maamulaha**  
[chris.holden@edinaschools.org](mailto:chris.holden@edinaschools.org)  
**Kany Seck, Hormuudka Ardayda**  
5701 Normandale Road, Edina, MN 55424  
942-848-4100

## Secondary Leadership

### **Dugsiga Dhexe ee South View (6-8)**

**Tim Anderson, Ed.D., Maamulaha**  
[timothy.anderson@edinaschools.org](mailto:timothy.anderson@edinaschools.org)  
**Tami Jo Cook, Kaaliyaha Maamulaha**  
[tamijo.cook@edinaschools.org](mailto:tamijo.cook@edinaschools.org)  
**Tricia Pettis, Hormuudka Ardayda**  
**Kaela Loo, Hormuudka Ardayda**  
4725 South View Lane, Edina, MN 55424  
952-848-3700

### **Dugsiga Dhexe ee Valley View (6-8)**

**Toya Pryor, Maamulaha**  
[toya.pryor@edinaschools.org](mailto:toya.pryor@edinaschools.org)  
**Erik Lowe, Kaaliyaha Maamulaha**  
[erik.lowe@edinaschools.org](mailto:erik.lowe@edinaschools.org)  
**Timothy Berndt, Hormuudka Ardayda**  
6750 Valley View Road, Edina, MN 55439  
952-848-3500

### **Dugsiga Sare ee Edina (9-12)**

**Andy Beaton, Ed.D ., Maamulaha**  
[andrew.beaton@edinaschools.org](mailto:andrew.beaton@edinaschools.org)  
**Jenn Carter, Kaaliyaha Maamulaha**  
[jennifer.carter@edinaschools.org](mailto:jennifer.carter@edinaschools.org)  
**Jenny Johnson, Prin./Activities Asst**  
[jenny.johnson@edinaschools.org](mailto:jenny.johnson@edinaschools.org)  
**Michael Pretasky, Asst Prin./Fine Arts**  
[michael.pretasky@edinaschools.org](mailto:michael.pretasky@edinaschools.org)  
**Troy Stein, Asst Prin./Athletics**  
[troy.stein@edinaschools.org](mailto:troy.stein@edinaschools.org)  
**Bradley Dahlman, Hormuudka Ardayda**  
6754 Valley View Road, Edina, MN 55439  
952-848-3800

\*\*\*\*\*  
**Waxbarashada Qoyska Caruurnimada Hore**

**Leah Byrd, Isuduwaha**  
[leah.byrd@edinaschools.org](mailto:leah.byrd@edinaschools.org)

**Waxbarashada Gaarka ah ee Carruurnimada Hore**

**Lisa Hawthorne, Isuduwaha**  
[lisa.hawthorne@edinaschools.org](mailto:lisa.hawthorne@edinaschools.org)

# SIYAASADAHADDEGM ADA ARDAYDA U BAAHAN TAHAY IN AAD OGAATO

Hoos waa kooban oo ah siyaasadaha Dugsiyada Dadweynaha Edina 'qeexaya xuquuqda iyo waajibaadka ardayga. Qoraallo dhammaystiran ayaa laga heli karaa degelka degmada <http://edinaschools.org/policies> ama haddii laga codsado xafiiska dugsiga.

## Barnaamijyada Waxqabadka

Degmadu waxay aqoonsan tahay in barnaamijyada wax -qabadka ardayda dugsiga sare iyo dugsiga sare ay yihiin qayb ka

mid ah barnaamijka waxbarashada guud. Waxqabadyada waxaa loogu talagalay inay bixiyaan waaya -aragnimo aan si kale loogu bixin manhajka waxbarashada ee dhinacyada ciyaaraha fudud, farshaxanka, iyo tacliinta.

Qoysaska waxaa lagu dhiirri -gelinayaa inay la xiriiraan xafiiska wax -qabadka ee ku yaal Dugsiga Sare ee Edina si ay u helaan macluumaad dheeraad ah oo ku saabsan fursadaha laga heli karo barnaamijyada. ([Xeerka 627](#))

## Imaanshaha

Ardayda waxaa laga rabaa inay tagaan dhammaan fasallada loo qoondeeyay iyo hoolalka wax -barashada maalin walba iskuulku waa fadhiga, haddii ardayga aysan u oggolaan guddiga dugsiga ka -qaybgalka sababta oo ah ardaygu wuxuu horay u dhammaystiray heerarka gobolka iyo degmada ee looga baahan yahay inuu ka qalin -jabiyay heerka sare dugsiga, ka noqday, ama leeyahay cudurdaar ansax ah oo ku saabsan maqnaanshaha. Qoysasku waa inay buuxiyaan foomka Maqnaanshaha Shakhsiyeed ee Hore loo Diyaariyey, Fasaxyada Qoyska, iyo Fursadaha Waxbarashada ee Muhiimka ah (Lifaaqa II ee Xeerka 503) shan (5) maalmood ka hor maqnaanshaha si loogu tixgeliyo cudur daar.

Dugsi kastaa wuxuu dejiyay habraacyada imaanshaha oo taageera joogitaanka dugsiga ee joogtada ah. Nidaamyadan waxaa wadaagi doona dugsi kasta waxayna u baahan yihiin taageerada ardayda iyo qoysaska. ([Xeerka 503](#))

## Ciqaabta

Jirka Ciqaabta jirka waa mamnuuc. Ma jiro shaqaale ama wakiil ka tirsan degmadu oo ku lug yeelan doona ama keeni kara ciqaab jirka ah arday kasta. ([Xeerka 507](#))

## Qaybinta Agabka Dhismayaasha Degmada

Degmadu waxay doonaysaa inay ilaaliso xuquuqda ardayda iyo shaqaalaha ee hadalka xorta ah, iyada oo isla markaa ilaalinaysa hufnaanta ujeedooyinka waxbarashada iyo mas'uuliyadaha degmada. Ilaalintani waxaa ka mid ah xaq u lahaanshaha in la qaybiyo walxaha aan degmooyinku kafaala qaadin waqti macquul ah iyo goob macquul ah iyo hab macquul ah. Tilmaamaha qaybinta waxaa dejiyey siyaasadda degmada waxaana kormeeri doona maamulka dugsiga. ([Xeerka 904](#))

## Ha Isku dayin Dib -u -kicinta

Marka arday kasta la kulmo jirro ama dhaawac lama filaan ah, doorka shaqaaluhu waa inuu bixiyo daryeel caafimaad oo degdeg ah si loo badbaadiyo nololaha oo looga hortago naafonimada. Xaaladaha degdega ah ee nafta halis gelinaya, nidaamka caafimaadka degdegga ah (911) ayaa la hawlgelin doonaa.

Degmadu waxay aqoonsan tahay inay u adeegto ardayda leh baahiyo caafimaad oo cakiran iyo in shaqaalaha degmada lagu soo bandhigi karo qoraal "ha isku dayin dib -u -kicinta" (DNAR). Amarada DNAR waxaa aqbali doona isku -duwaha adeegyada caafimaadka oo wuxuu gelin doonaa faylka xafiisyada caafimaadka dugsiga, iyo sidoo kale xafiiska degmada. Isuduwaha ayaa raaci doona habraacyada degmada ee korjoogteynta iyo fulinta amarrada. ([Xeerka 518](#))

### Lebiska iyo Muuqaalka

Ardayda waxaa lagu dhiirrigelinayaa inay si habboon ugu labistaan wax -qabadka dugsiga iyo iyagoo ilaalinaya heerarka bulshada. Mas'uuliyaddan waxaa iska leh ardayga iyo waalidka (iinta) ardayga ama mas'uulka (iinta). Rajooyinka gaarka ah waxaa lagu qeexay habdhaqanka ardayga iyo tilmaamaha edbinta. ([Xeerka 504](#)) ([Xeerka 506](#))

### Waxbarashada Carruurta Hoy La'aanta ah

Ardayda ku sugan xaaladaha darbi -jiifka ee degmaddeena waxay heli karaan waxbarashada iyo adeegyada kale ee ay u baahan yihiin si ay u buuxiyaan heerarka gobolka iyo degmada. ([Xeerka 535](#))

### Farsamooyinka Elektaroonigga ah Isticmaalka La Aqbali Karo

Ardaydu waxay ka heli karaan ilaha internetka fasalladooda iyagoo adeegsanaya internetka. Hababka iyo tilmaamaha ayaa loo dejiyay marin u helka shabakadaha degmada iyo adeegsiga farsamada ee la aqbali karo oo nabdoon. Maamulka ayaa kormeeri doona tilmaamaha. Rajooyinka gaarka ah, oo ay ku jiraan Xeerka Anshaxa onlaynka ah, ayaa lagu qeexay siyaasadda Guddiga Dugsiga.

Waalidiinta ama dadka ardayda masuulka ka ah waa inay siiyaan oggolaansho ilmahooda (carruurta) si ay u helaan ilaha internetka iyo ardaydu waa inay oggolaadaan inay raacaan hababka isticmaalka la aqbali karo. Saxeexa caadiga ama elektaroonig ah ayaa loo baahan yahay sanadkasta. Foomka waxaa laga heli karaa internetka iyada oo loo marayo xariirka, xarumaha warbaahinta dugsiga iyo [Siyaasadda 634](#).

### Xaaladaha Caafimaadka Degdega ah iyo Xaddidyada Caymiska Degmada

Degmadu uma iibiso caymis caafimaad, caafimaad ama shil ilmahaaga. Haddii ilmahaagu shil galo, xanuunsado, ama dhaawacmo inta uu dugsiga joogo ama ka qayb qaadanayo hawlaha ay degmadu maalgeliso; qoysasku waxay u baahnaan doonaan inay helaan qorshayaashooda caymiska si ay u daboolaan kharashyada la xiriira (tusaale, daryeelka caafimaadka, gaadiidka gurmada). Degmadu ma bixin karto kharashyadan la xiriira. ([Xeerka 534](#))

### Hubinta Asalka ee Shaqaalaha

Degmadu waxay mudnaanta sare siisaa hubinta jawi waxbarasho oo ammaan ah oo caafimaad leh oo ardayda ah. Mudnaantaan waxaa ka mid ah in dhammaan codsadayaasha la siiyay boosaska degmadda loo baahan yahay inay dhammaystiraan baaritaanka asalka dembiga oo qayb ka ah hannaanka go'aaminta shaqada. ([Xeerka 404](#))

### Fursadda Waxbarashada Loo Siman Yahay

Degmadu waxay siisaa fursad waxbarasho oo siman dhammaan ardayda, si sharci -darro ahna uma takoorto iyadoo lagu saleynayo isirka, midabka, caqiidada, diinta, asalka qaranka, jinsiga, xaaladda guurka, xaaladda waalidnimo, heerka la xiriira dadweynaha gargaarka, naafanimada, jihada galmada ama da'da. Ma jiro arday laga reebi doono ka -qaybgalka, loo diido faa'iidooyinka, ama haddii kale lagu takoorayo barnaamij kasta oo waxbarasho ama waxqabad ay degmadu ku shaqayso iyada oo ku saleysan isirka, midabka, caqiidada, diinta, asalka qaranka, jinsiga, xaaladda guurka, xaaladda waalidka, uurka, heerka la xiriira kaalmada dadweynaha, naafonimada, jihada galmada ama da'da. ([Xeerka 103](#))

### Adeegyada Sanad Dugsiiyeedka Sanad

-dugsiiyeedka la dheereeyey (ESY) waxaa la siiyaa ardayga leh Qorshaha Waxbarashada Shakhsi ahaaneed (IEP) haddii kooxda IEP ay go'aamiso in adeegyada ESY ay lagama maarmaan yihiin inta lagu jiro nasashada waxbarashada si loo siiyo waxbarasho dadweyne oo habboon oo lacag la'aan ah. ([Xeerka 508](#))

### Safarada iyo Socdaalada la Xidhiidha Degmada

Degmadu waxay taageertaa oo ansixisaa safarada garoomada ardayga iyo socdaalka ka baxsan fasalka iyo aagga tartanka oo si habboon loo qorsheeyey, si fiican loo agaasimay, oo si taxaddar leh loo kormeero. Ardayda ka qaybgalaya safarada dibadda ee la oggolaaday iyo socdaalka ayaa loo oggolaan doonaa inay hore u sii diyaariyaan shaqooyinka ama ay ka soo kabtaan shaqooyin seegay fasallada ay ka maqan yihiin. Safarrada gudaha iyo safarka waxay u baahan yihiin oggolaansho waalid/mas'uul. ([Xeerka 538](#))

### Darajaynta iyo Ka Warbixinta Horumarka Ardayga

Degmadu waxay bixisaa qaab -dhismeed iyo qaab -dhismeedka darajaynta barashada ardayga ee degmada.



Qiimaynta iyo qiimayntu waa inay ka caawisaa khibradaha waxbarasho ee ardayga. Heerka barnaamij dugsi kasta wuxuu dejiyaa jaangooyooyinka darajaynta. Heerarku waxay ka tarjumayaan da'da ardayga iyo heerka barashada maadada. ([Xeerka 618](#))

#### Dhibaatayn, Xadgudubka Galmo, iyo Rabshadaha

Dugsiga degmadu wuxuu mabnuucayaa nooc kasta oo dhibaatayn ama rabshad ku saleysan isirka, midabka, caqiidada, diinta, dhalashada, jinsiga, da'da, xaalada guur, xaalada kaalmaynta dadweyne, naafada, rabitaanka galmo, oo ay ku jiraan aqoonsiga ama sheegida jinsi, ama da'da.

Dhibaataaynta waxa ku jiri kara kuwan soo socda ee la xidhiidha isirka, midabka, caqiidada, diinta, dhalashada, jinsiga, da'da, xaalada guur, xaalada kaalmaynta dadweyne, naafada, rabitaanka galmo, oo ay ku jiraan aqoonsiga ama sheegida jinsi, ama da'da:

- magac ugu yeedhida, kaftanka, ama kutiri-kuteenta;
- qoraalada, sawir-gacmeedyada, ama qoraalada gidaarka;
- taabasho aan fiicneyn oo qofka ama dharkiisa;
- ama kalmadaha ama ficilada kugu sababaya deganaan la'aan.

Qofkasta oo aamisan inuu ahaa dhibane dhibaatayn diimeed, isir ama galmo ama rabshad ardey, macalin, maamule ama shaqaale kale oo iskoolka dugsiga degmada ah, ama qofkasta oo og ama aamisan fulinta keeni karta dhibaatayn diimeed, isir ama galmo ama rabshada dhanka ardey, macalin, maamule ama shaqaale kale oo iskoolka ah, waa inuu usoo sheego dhammaan ficilada la eedeeyey si dhakhso ah masuulka ku haboon ee dugsiga (maamulaha, kalkaaliyaha maamulaha, lataliye, shaqaale bulsho, iwm). Dugsiga degmadu wuxuu ku dhiirgalinayaa dhinaca soo warinaya ama cabanaya inuu isticmaalo foomka warbixinta ee laga helaayo maamulaha dhismaha kasta ama laga helaayo xafiiska dugsiga degmada, lakiin warbixinaha afka ah ayaa sidoo kale loo tixgalin doonaa cabashooyin.

Dhismaha Dugsi Kasta, maamulaha dhismaha ayaa ah qofka masuulka ka ah qabashada warbixinaha afka ama qoraalka ee dhibaatayn diimeed, isir ama rabshada heerka dhismaha, haseyeeshee, waxba kama hor istaagayaan qofkasta inuu ugusoo sheego dhibaato ama rabshada si toosa dugsiga degmada Iskuduwaha Mansabka IX ama Kormeeraha Guud/cida loo igmaday. Tusaaleyaal gaara iyo rajooyin ayaa lagu sharxay hagayaasha anshaxa iyo edaabta ardeyga, iyo sidoo kale siyaasada golaha dugsiga. (Siyaasada 413)

Marka dugsiga degmadu u leeyahay aqoon saxa dhibaataaynta galmo ee barnaamijyadiisa waxbarasho ama hawliisa ee lagula kaco qof ku sugan Mareykanka, wuxuu uga jawaabi doonaa si degdega qaab oo si cad uga duwan. Ardey kasta, waalid, masuul, ama xubin shaqaale oo su'aalo ka qaba codsiga Mansabka IX iyo shuruucdiisa iyo/ama siyaasadan iyo nidaamka cabashadu waa inuu kala doodaa Iskuduwaha Mansabka IX. Iskuduwaha Mansabka IX ee dugsiga degmadu waa:

Sonya Sailer

Agaasimaha Khayraadka Bulshada

5701 Normandale Road

Edina MN, 55424

952-848-4911

[TitleIXCoordinator@edinaschools.org](mailto:TitleIXCoordinator@edinaschools.org)

Tusaaleyaal gaara iyo rajooyin ayaa lagu sharxay hagayaasha anshaxa iyo edaabta ardeyga, iyo sidoo kale siyaasada golaha dugsiga. ([Siyaasada 522](#))

#### Khiyaamayn

Khiyaamaynta waxa lagu qayexaa ficil ka dhan ah ardey, ama ku khasbaya ardey sameynta ficil, kaasoo abuuraya khatar weyn oo waxyeelo ku ah qofka, si ardeyga loogu hawlo ama loola xidhiidhiyo urur ardey, ama ujeedo kale. Ardeyna ama shaqaalena ma qorsheyn karo, keeni karo, dhiirgalin karo, caawin karo, ama ku hawlanaan karo khiyaamayn. Siyaasadan waxay kasoo horjeedaa khiyaamada hab-dhaqanka ka dhaca

dugsiga ama meel ka baxsan iyo wakhti kasta maalinta. Qofkasta oo aamisan inuu yahay dhibane khiyaamo ama aqoon u leh fal khiyaamo waa inuu usoo wariyaa macluumaadka si dhakhso ah. Tusaaleyaal gaara iyo rajooyin ayaa lagu sharxay hagayaasha anshaxa iyo edaabta ardeyga, iyo sidoo kale siyaasada golaha dugsiga. ([Xeerka 526](#))

#### Shaqada Guriga

Degmadu waxay u aqoonsan tahay shaqo -guri joogto ah oo ujeeddo leh inay tahay qayb lagama maarmaan u ah hannaanka wax -baridda. Shaqada guriga waxaa loola jeedaa hawsha ay macallimiintu u qoondeeyeen in la dhammaystiro saacadaha aan dugsiga ahayn ama wakhtiga waxbarashada madaxbannaan inta lagu jiro maalinta dugsiga. Shaqa -guriyeedku waa inuu ahaadaa mid dhab ah oo dherer iyo dhibba leh, marka la eego kartida ardayga ee ah inuu si madaxbannaan u shaqeeyo, iyadoo garashada caddadka casharrada guriga ay sii kordhayso marka ardaygu ku gudbo darajooyinka. ([Xeerka 610](#))

#### Shuruudaha Tallaalka

Ardayda waxaa laga rabaa inay keenaan caddaynta tallaalka ama dukumiintiyada habboon ee ka reebaya tallaalka iyo xogta kale ee lagama maarmaanka u ah si loo hubiyo in ardaygu ka xoroobo cudurrada faafa, sida shuruudda diiwaangelinta. ([Xeerka 530](#))

#### Wareysiyada Ardayda ee Hay'adaha Dibedda

Guud ahaan, ardaydu ma wareysan karaan inta lagu jiro maalinta dugsiga dad aan ahayn waalidka ardayga, mas'uuliyiinta degmada, shaqaalaha ama wakiillada degmada, marka laga reebo sida kale ee uu bixiyay sharciga iyo/ama siyaasadda degmada . Marka la helo codsiga waraysiga, maamulaha dhismaha/barnaamijka ayaa go'aamin doona in codsiga ladoono iyo in kale oggolaan. ([Xeerka 519](#))

#### Daawada

Degmadu waxay qiraysaa in ardaydu u baahan karaan dawooyinka dhakhtar qoray iyo kuwa aan qorinba inta lagu jiro maalinta dugsiga. Xaaladahan oo kale, dawooyinka waxaa maamuli kara oo kaliya kalkaalisada dugsiga ee shatiga leh ama shaqaalaha kale ee dugsiga. Degmadu waxay ka niyad-jabisaa ardayda haysashada iyo is-maamulidda dawooyinka aan qoritaanka lahayn iyada oo aan oggolaansho qoraal ah laga helin waalidka ama ardayga ee mas'uulkaku jira xafiiska caafimaadka. ([Xeerka 516](#))

#### Ogeysiiska Isticmaalka Cayayaan Dilaha

Haddii dugsiga degmadu qorsheeyo inuu isticmaalo cayayaan dilaha lagu sheegay Sharciga Minnesota qeybta 121A.30, wuxuu siin doonaa ogeysiis ugu danbeyn Sabteembar 15 sanad dugsiiyeed kasta inta lagu jiro nooca cayayaan dilaha la qorsheynaayo in la isticmaalo wuxuuna ogeysiin doonaa waalidiinta in jadwal la qiyaasay oo isticmaalka cayayaan dilaha ay ka helayaan dibu eegistooda ama koobiyeynta xafiisyada dugsiga, oo waalidku heli karo ogeysiis ka hor isticmaal kasta, haddii si gaara loo codsado.

#### Ballanqaadka Daacadnimada

Ardayda waxay akhrin doonaan Ballanka Daacadnimada calanka Mareykanka hal ama dhowr jeer toddobaad kasta. Qof kasta oo aan doonayn inuu ka qaybqaato akhrinta Ballan -qaadka Daacadnimo sabab kasta oo shaqsiyeed awgeed wuxuu dooran karaa inuusan ka qaybgelin. Ardayda iyo shaqaalaha iskuulka waa inay ixtiraamaankale u xaqa qofleeyahay inuu sameeyo doorashadaas. ([Xeerka 531](#))

#### Horumarinta, Dardargelinta, Haynta iyo Ogolaanshaha Xanaanada Hore

Degmadu waxay u heellan tahay wadarta iyo horumarka joogtada ah ee arday kasta. Ardayda waxaa lagu meeleyn doonaa heerka tacliinta sida ugu habboon baahidooda waxbarasho, bulsho iyo shucuureed. Ardaydu waxay caadiyan horumar ka gaari doonaan heer ilaa heer sanad walba. Ka -reebitaannada waxaa laga yaabaa in la sameeyo marka ay dan ugu jirto waxbarashada ardayga. Ka -reebitaannada waxaa la samayn doonaa oo keliya marka lala tashado qoyska ardayga. Go'aanka kama dambaysta ah waxaa leh degmada. ([Xeerka 513](#))

#### Ilaalinta iyo Asturnaanta Diiwaanka Ardayga

Degmadu waxay aqoonsan tahay waajibaadkeeda ku aaddan ururinta, dayactirka iyo faafinta diiwaanada waxbarashada iyo xogta ardayga. Siyaasadda degmadu waxay qeexaysaa habraacyada iyo dhaqannada lagu ilaalinayo asturnaanta macluumaadka ardayga si waafaqsan sharciyada gobolka iyo federaalka.

Tusaalooyinka macluumaadka tusaha ardayga ayaa hoos ku qoran waxaana laga yaabaa inay dadweynaha u diyaariyaan. Waalidka/wakiilka ayaa laga yaabaa inay diidaan in mid ama dhammaan macluumaadka tusaha la shaaciydo iyadoo la ogaysiinayo maamulaha dhismaha qoraal ahaan si waafaqsan siyaasadda degmada.

Ardayga iyo waalidka Names  
ee Ardayga iyo (es) Cinwaanka Waalidka  
Ardayga iyo Telephone Diiwaanka Waalidka (s)  
Ardayga ee Degmada E-mail Address  
sawir Ardayga  
Taariikhda Ardayga iyo Goobta Dhalashada  
Taariikhaha Imaanshaha  
Heerka Fasalka iyo iskuulka ugu dambeeyey ka qeyb galay  
qaybgalka hawlaha rasmiga ah iyo Sports  
miisaanka iyo dhererka Xubno ka mid ah Athletic Kooxaha  
, shahaadada Maamuusta, iyo Awards Helay ([Xeerka 515](#))

#### Hayb-sooca iyo Qaababka Kale ee Takoorka ama Dhibaataaynta

Edina Public Schools waxay diidayaan oo mabnuucayaan dhammaan noocyada hayb-sooca, takoorka ku saleysan diinta, naceybka, iyo rabitaanka galmo ama dhibaataaynta aqoonsiga jinsi iyo/ama takoorka madaamoo ficiladan burburinayaan hadafka iyo qiyamka Degmada. EPS waxa ka go'an asaasida iyo ilaalinta bulshooyinka dugsiga ee ka badqaba iskuna haya dhammaan ardeyda iyo qoysaska. Shaqaalaha dugsigu waa inay ka ciyaaraan door muuqda oo joogto ah wax ka qabashada noocyadan dhibaataaynta iyo takoorka, iyo soo sheegida anshax darada.

Ujeedooyinka sharcigan, sharxaadan soo socda ayaa khuseeya:

- Hayb-sooc:
  - Naceybka, takoorka, fikirka-qaldan, ama cadaawad toos uga dhan ah qof ama dadka oo ku saleysan ka tirsanaantooda isir gaara ama koox gaara.
- Takoorka ku saleysan diinta:
  - Naceybka, takoorka, fikirka-qaldan, ama cadaawad toos uga dhan ah qof ama dadka oo ku saleysan ka tirsanaantooda isir gaara ama koox gaara (Tusaale. Naceybka-Yuhuuda – Naceybka ama cadaawada ka dhanka ah dadka Yuhuuda).
- Naceyb:
  - Naceybka, takoorka, fikirka-qaldan, ama cadaawad toos uga dhan ah qof ama dadka kasoo jeeda meel ka baxsan Mareykanka.
- Takoorka Rabitaanka Galmo ama Aqoonsiga Jinsiga:
  - Naceybka, takoorka, fikirka-qaldan, ama cadaawad toos uga dhan ah qof ama dadka oo ku saleysan aqoonsiga jinsi iyo/ama rabitaanka galmo.

Ardeyda waajahaysa ficilo hayb-sooc, takoorka diin ku saleysan, naceyb, ama takoorka rabitaan galmo ama aqoonsi jinsi waa inay usoo sheegaan anshaxa iyagoo kusoo gudbinaya foomka degmada ee hoose ama ula xidhiidhaya maamulka dugsiga iimayl, telefoon, ama toos.

#### [Foomka Soo-warinta Takoorka, Dhibaataaynta, Cawaandiyada, Khiyaamada iyo Rabshadaha](#)

#### Raadinta Sanduuqyada, Miisaska, Hantida iyo Dadka Sanduuqyada

iyoo miisaska Dugsiga waa hantida degmada. Degmadu waxay haysaa xakamaynta gaarka ah ee sanduuqyada iyo miisaska loo diyaariyey ku habboonaanta ardayda. Kormeerka gudaha sanduuqyada iyo miisaska waxaa qaban kara shaqaalaha degmada sabab kasta ha ahaatee wakhti kasta, ogeysiis la'aan, oggolaansho arday, iyo amar la'aan. Dugsiyadu waxay kaloo isticmaali karaan eeyo si gaar ah u tababaran meelaha baabuurta la dhigto ee degmada, si ay u ogaadaan ugana feejignaadaan shaqaalaha joogitaanka waxyaabaha mamnuuca ah iyo walxaha xaaraanta ah. ([Xeerka 502](#))

#### Xulashada iyo Diidmada Qoraalka Wax -barashada, Agabka iyo Mawduuca

Degmadu waxay aqoonsan tahay xulashada buugaagta iyo agabka wax -barashada waxay muhiim u tahay taageeridda heerarka waxbarasho iyo manhajka degmada. Guddiga dugsigu wuxuu awood u leeyahay inuu gaaro go'aannada kama dambaysta ah ee xulashada qoraallada waxbaridda, agabka iyo waxa ku jira. Degmadu waxay leedahay hannaan, oo lagu tixraacay [Siyaasadda 606](#), oo loogu talagalay qoysaska iyo xubnaha bulshada inay diidaan oo raadsadaan dib -u -fiirinta qoraallada waxbaridda iyo agabyada la soo xulay.

#### Degaanno iyo Adeegyo Khaas ah oo loogu talagalay Ardayda leh Baahiyaha Gaarka ah

Degmadu waxay bixisaa adeegyo gaar ah oo dhammaystiran oo lagama -maarmaan u ah buuxinta baahiyaha ardayda. Qoysaska waxaa lagu dhiirigelinayaa inay la xiriiraan maamulayaasha dhismaha si ay u helaan macluumaad dheeri ah oo la xiriira aqoonsiga ardayga, qiimeynta, helitaanka adeegga iyo xulashooyinka kale. [\(Xeerk 607\)](#)

#### Ogeysiiska Shaqaalaha ee Habdhaqanka Rabshada ee Ardayda

Dadaalka lagu bixinayo jawi dugsi oo ammaan ah, macallinka fasalka loo xilsaaray iyo shaqaalaha kale ee leh dan waxbarasho oo sharci ah ayaa la ogeysiin doonaa haddii ardaygu leeyahay taariikh dhaqan rabshadeed. Maamulku wuxuu la kulmi doonaa macallinka fasalka loo xilsaaray iyo shaqaalaha kale ee leh dan waxbarasho oo sharci ah ujeeddadu waa ogeysiinta iyo go'aaminta sida shaqaaluhu ula shaqayn doonaan ardayga la aqoonsaday. [\(Xeerk 529\)](#)

#### Ururinta Ardayga

Degmadu waxay aqoonsan tahay rabitaanka kooxaha ardayda ee ay maalgeliso degmada iyo ururada ardaydu si ay u ururiyaan lacag si ay u daboolaan baahidooda iyo yoolalkooda iyo inay maalgeliyaan hawlaha ardayga. Kooxaha iskuulka ama ururada lacag ururinta waa inay buuxiyaan shuruudaha degmada ee la dejiyay oo raacaan siyaasadda degmada ee lacag ururinta. [\(Xeerk 629\)](#)

#### Ardayga Sahamis

sahan Ardayga waxa la qaban karaa, sida ka go'an loo baahdo, by degmada. Kormeeraha guud ayaa laga yaabaa inuu diido inuu oggolaado in sahan la sameeyo iyadoo lagu saleynayo iswaafajinta sahanka iyo ujeeddada degmada ama saameynta maamulka sahanku ku yeelan doono maalinta waxbaridda. [\(Xeerk 520\)](#)

#### Isticmaalka Ardayga iyo dhigashada Baabuurta

Ardayda Ardayda waxaa loo oggol yahay isticmaalka xaddidan iyo dhigashada baabuurta meelaha degmooyinka sida waafaqsan siyaasadda degmada. Ardayda loo oggol yahay inay dhigtaan goobta degmadu waxay sidaas u sameeyaan mudnaan ahaan, ma aha xaq. [\(Xeerk 527\)](#)

#### Isticmaalka Tabarucayaasha Dugsiyada

Degmadu waxay ka go'an tahay inay u adeegsato mutadawiciin si ay gacan uga geysato habaynta waxbarashada, kor u qaadista isdhexgalka dugsiga/bulshada, iyo taageeridda hawlaha dugsiga iyo dhacdooyinka. Tabarucayaasha waxaa la siin doonaa tixgelin taxaddar leh oo ku saabsan sida joogitaankoodu u taageerayo ujeedooyinka waxbarasho ee fasalka, manhajka, waxqabadka ama dhacdada. Tabarucayaashu waxay ku dhaqmi doonaan dhammaan heerarka ay dejisay siyaasadaha, oo ay ku jirto dhammaystirka hubinta asalka dambiyada ee mutadawiciinta kuwaas oo ka qaybgeli doona safaro habeen ah ama ka tegiaan lala socon doona iyada ooardayda. [\(Xeerk 911\)](#)

#### Fiidiyowga/Kormeerka Elektarooniga Ilaalinta

caafimaadka, daryeelka iyo badbaadada ardayda, shaqaalaha iyo dadka soo booqda inta ay ku jiraan hantida degmada dugsiga iyo ilaalinta hantida degmadu waa hawlo muhiim u ah degmada. Degmadu waxay aqoonsan tahay qiimaha nidaamyada dabagalka fiidiyaha/elektaroonigga ah ee la socodka dhaqdhaqaaqa hantida degmada siinta shaqooyinkan. [\(Xeerk 717\)](#)

#### Fayo -qabka - Cuntada, Nafaqada iyo Waxqabadka Jirka

Degmadu waxay aqoonsan tahay in waxbarashada nafaqada iyo waxbarashada jir -dhiska ay yihiin qaybaha lagama -maarmaanka u ah hannaanka waxbarashada iyo in caafimaadka wanaagsani uu kobciyo imaanshaha iyo barashada ardayga. Jawiga iskuulka waa inuu kor u qaadaa oo ilaaliyaa caafimaadka ardayga, ladnaanta, iyo kartida wax-barashada isagoo dhiiri-gelinaya cunno caafimaad leh iyo dhaqdhaqaaq jireed. Degmadu waxay

dhiirri -gelinaysaa ka -qaybgalka ardayda, waalidiinta, macallimiinta, shaqaalaha, iyo dadka kale ee danaynaya hirgelinta, dabagalka iyo dib -u -eegista siyaasadaha nafaqada iyo dhaqdhaqaaqa jirka. ([Xeerka 533](#))

Fadlan ogow inkasta oo dhammaan soo koobitaannada siyaasaddu ay yihiin kuwo hadda jira marka la daabacayo, haddana guddiga dugsi wuxuu dib -u -eegis ugu sameeyaa dhammaan siyaasadaha si joogto ah. Dhammaan xeerarka degmada ee hadda jira waxaa laga heli karaa halkan: [edinaschools.org/policies](http://edinaschools.org/policies)

# WAXBARASHADA DUGSIYADA DADWEYNAHA EE EDINA EE KA HORTAGGA KA HORTAGGA IYO XAARAADKA

---

Waxaa loo baahan yahay jawi ammaan ah oo madani ah si ay ardaydu wax u bartaan oo u gaaraan heerarka tacliinta sare, iyo inay kor u qaadaan xiriirka aadanaha ee caafimaad qaba.

## Xeerka 514- Mamnuucidda Xoogsheegashada

Falka xoog-sheegashada, oo ay ka mid tahay xoog-sheegashada internetka, waa ka mamnuuc hantida degmada, hawlaha degmada, ama gaadiidka degmada.

- Xoog waxaa handadaad, hanjabaad ama dhibaato ku dhaqanka kaas oo ay ujeeddo leedahay weerar, iyo
  - Waxay abuurtaa dheelitir la'aanta ah ee awoodda u dhexeeya ardayda mashquuliya
  - si xooga faragalin kartida ardayga ee si ay u qabtaan ama ka qayb
- Arday kasta oo aaminsan in ay bartilmaameed u ah ama dhibanaha ah doonista xoogsheegashada isla markiiba soo sheegto falka lagu eedeeyay in maamulaha dhismaha ama kormeeraha
- Shaqaaluhu aqoon ama caqiidada ee xoogsheegashada dhaqanka isla markiiba soo sheegi doonaa dhacdada maamulka dhisay
- Degmadu waxay leedahay nidaamka la qeexay baaritaan iyo ficil edbin qaadan doonaa sida loo baahan yahay
- Tani waa warqad ogeysiis ardayda, qoysaska iyo shaqaalaha xeerkan.

# MASUULIYADAH BAASHAHA ARDAYGA

---

Dugsiyada Dadweynaha Edina waxaa ka go'an inay siiyaan baska raaca baska badbaado iyo raaxo leh. Waaxda gaadiidka ee Dugsiyada Dadweynaha Edina ayaa mas'uul ka ah nabadgelyada wadayaasha inta ay saaran yihiin baska dugsiya.

Waalidiinta ama dadka ardayda masuulka ka ah ayaa ka mas'uul ah badbaadada ardaydooda (yada) ilaa ay ka raacaan baska dugsiya. Qaybta mas'uuliyadaha raaca baska ardayga ee degmada waxaa aasaasay degmadu. Fadlan dib u eeg macluumaadkaan oo kala hadal ilmahaaga (carruurtaada). Macluumaadkan waxaa loo bixinayaa si ilmahaagu (carruurtaada) ay si cad u fahmaan filashooyinka dabeecadda baska.

Raacidda baska dugsiya waa mudnaan la burin karo haddii ardaygu doorto inuusan u hoggaansamin xeerarka basaska raaca.

## Jadwalka Basaska Jadwalka

basaska waxaa boostada loogu diraa guri kasta horaanta Agoosto. Haddii ay dhacdo inay jirto su'aal ku saabsan waddada baska, fadlan kala xiriir waaxda gaadiidka 952-848-4979 inta u dhexeysa saacadaha 7:00 subaxnimo iyo

4:30 galabnimo; wicitaannada ka hor ama ka dib waqtiyadan waxaa loo diri doonaa fariin cod -bixin si loo helo tilmaamo dheeraad ah. Haddii ay dhacdo in la codsado isbeddel waddo oo laga yaabo inay saamayso kuwa kale, waxaa lagu weydiin doonaa inaad buuxiso foomka codsiya baska. Foomamkan waxaa lagu heli karaa adiga oo waca xafiiska dugsiyaaga. Waaxda gaadiidka ayaa dib u fiirisa oo go'aamisa dhammaan codsiyada isbeddelka.

## Tababbarka Badbaadada Ardayga

Dhammaan ardaydu waxay heli doonaan tababarrada amniga baska dugsiya iyo imtixaanka dayrta.

Tababarkan iyo tijaabintani waxay waafaqsan tahay sharciga gobolka. Tababarka iyo imtixaanka waxaa lagu dhammeyn doonaa saddexda toddobaad ee ugu horreeya

dugsiya ee fasallada K-3, iyo lixda toddobaad ee ugu horreeya ardayda fasallada 4-10. Intaa waxaa dheer, dugsiyo badan ayaa dhammaystira tiro ka mid ah kalfadhiyada waxbarashada badbaadada baska ee sannad dugsiyeedka oo dhan.

## Fadhiga Kaydsan-Fasallada K-8

Inta lagu jiro labada toddobaad ee ugu horreeya dugsiya, ardaydu waxay heli doonaan fursad ay ku doortaan meesha iyo cidda ay jeclaan lahaayeen inay la fadhiistaan. Labada toddobaad ee hore ka dib, shaxda fadhiga ayaa la duubi doonaa. Ardaydu waa inay ku fadhiistaan hal kursi maalin kasta, markay tagaan ama ka imanayaan dugsiya. Isbeddellada waxaa samayn kara darawalka sababo la xiriira edbinta ama arrimaha ammaanka. Haddii mar uun ardaygu aanu ku qanacsanayn meelaynta kursigiisa, isaga ama iyada ayaa la hadli kara darawalka. Wixii welwel ah oo kale ayaa laga yaabaa in wax looga qabto adiga oo waca waaxda gaadiidka.

## Wareejinta Rider-Darajooyinka K-12

Sharciga gobolka ayaa faraya in raacista baska aysan ka badnaan karin awoodiisa. Sababtoo ah raacistaanka basaska badankooda, waaxda gaadiidku waxay sii wadi doontaa siyaasadda ah inaan loo oggolaan wareejinta raaciyaha - ardayda aan sida joogtada ah loogu qorshaysan inay raacaan baskaas. Degmadu waxay taageeraysaa siyaasadan badbaadadakasta

ardayiyo inay hubiso in arday walba kursi ku leeyahay baska. Ardayda looma oggolaan doono inay raacaan bas kale ilaa laga maarmi waayo ujeedooyin ay hore u ansixiyeen kormeeraha gaadiidka iyo maamulaha dhismaha (tusaale baahiyaha daryeelka ilmaha, casharro si joogto ah loo qorsheeyey). Hadafkayagu waa inaan bixino adeeg gaadiid oo ammaan ah oo wax ku ool ah, ee ma aha in lagu adkeeyo xaaladaha gaadiidka ee waalidiinta iyo ardayda.

## Masuuliyadaha Baska Ardayga

Rakaabka Ujeeddada degmadu waa inay siiso gaadiid ammaan ah oo raaxo leh ardaydayada. Tani waxay

dhacdaa marka aan la kaashanno ardayda, waalidiinta, macallimiinta, iyo darawalada. Si loo badbaadiyo dhammaan wadayaasha, fadlan dib u fiiri mas'uuliyadaha fuulitaanka soo socda adiga iyo carruurtaada (carruurtaada) ka hor inta sannad -dugsiyeedku bilaabmin.

#### A. Tagitaanka Joogsiga Baska

1. Isticmaal waddooyinka dhinaceeda halka lagu siiyay.
2. Haddii aysan jirin waddooyin, ku soco hal fayl garabka bidix ee waddada u jeedda taraafikada.
3. Jidadka gudba geesaha kaliya.
4. Isticmaal waddo toos ah, laakiin iska ilaali inaad ka gudubto deyrarka ama meelo badan oo madhan.
5. Imaanshaha boosteejada baskaaga wax aan ka badnayn shan daqiiqo ka hor joogsiga jadwalka.  
Darawalka basku ma sugi karo ardayda soo daahay.
6. Ka digtoonow shakhsiyaadka laga shakiyo ee lugta ku jira ama wata baabuurta. U sheeg dadkaan darawalka baska ama maamulaha dugsiya. Xitaa haddii aad seegtay baska, ha aqbalin raacitaanka shisheeyaha.

#### B. Ku sugitaanka boosteejada baska

1. Ka fogow taraafikada. Ka fogow ugu yaraan shan fiit waddada ama waddada.
2. Ixtiraam hantida dadka kale adiga oo ku sugaya boosteejada baska. Ha soo qaadan ubax, ha dhibin geedaha, ha tuurin dhagxaanta ama barafka barafka, qashinka, iwm.
3. Isticmaal luuqad habboon mar walba.
4. Ixtiraam ardayda kale adiga oo aan riixin, riixin ama dagaalamin.
5. Ka noqo waddada ilaa baska dhab ahaantii la joojiyo. Riixitaanka dhexda ama dhammaadka khadka ayaa qofka hore u diri kara baska ama giraangiraha hoostiisa.
6. Ardayda waaweyni waa inay caawiyaan kuwa yaryar.
7. The district's student behavior policies, guidelines, and rules are enforceable while a student waits at the bus stop.

#### C. Boarding the Bus

1. Wait until the bus has stopped and the door is opened before starting to board.
2. Board the bus single file.
3. Continue to show respect for others by not pushing or shoving.
4. Use the handrail to keep from slipping, falling, or tripping.
5. Greet the bus driver.
6. Move directly to your seat and sit down.
7. Put large items (eg musical instrument, packages) in seat area or under the seat, but not in the aisle.

#### D. Riding on the Bus

1. Follow all district policies and school rules.
2. Follow the bus driver's instructions.
3. Remain in your seat until the bus arrives at your stop.
4. Speak in a quiet voice. Your voice should not be heard above others.
5. Keep hands, feet, and objects inside the bus.
6. Do not throw objects inside the bus or out the window.
7. Do not use profanity, including words or gestures.
8. Do not tease or harass others.
9. Do not eat, drink, chew gum, or spit.
10. Do not vandalize the bus.
11. Use the proper door for entering and exiting. Nonemergency use of the emergency door is not tolerated.

#### E. Getting Off the Bus

1. Wait for the bus to be completely stopped and the door to be opened before standing up.
2. Stay respectful of others – no shoving or pushing.
3. Walk five big steps away from the bus, turn and look at the bus driver.



4. Wait until the bus is at least a half a block away before proceeding home.
5. Do not go in back of or underneath the bus for any reason.

F. Student Consequences for Misbehavior

1. Riding on a school bus is a privilege, not a right.
2. The district's student behavior policies, guidelines, and rules are in effect for all students on school buses and while at bus stops.
3. If misbehavior occurs, the bus driver will give the student an assertive warning.
4. If misbehavior continues, the bus driver will complete a bus incident report for students and report the conduct to the transportation supervisor. The transportation supervisor will report the conduct to the building administrator. The building administrator will contact the parent/guardian. Consequences will be administered in accordance with the district's discipline policy.

## BUS INCIDENT REPORT

Your child has been given the following consequences for his or her behavior. Consequences will be administered in accordance with the district's discipline policy.

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus or bus stop misconduct in accordance with the district's discipline policy.

Note: When any student goes 60 transportation days without a report, the student's consequences may start over at the first offense, at the discretion of the district.

Kindergarten through Grade 5:

\_\_\_\_\_ First Offense: The driver has given your student a verbal warning, and a bus incident report sent to parents.

Your child has been assigned an alternate seat: (select one) Yes or No

\_\_\_\_\_ Second Offense: One-day bus suspension.

\_\_\_\_\_ Third Offense: Three-day bus suspension; conference with student, parent, school, driver and transportation.

\_\_\_\_\_ Fourth Offense: Five-day bus suspension.

\_\_\_\_\_ Fifth Offense: Loss of bus riding privileges for the remainder of the school year.

Grade 6 through Grade 12:

\_\_\_\_\_ First Offense: The driver has given your student a verbal warning, and a bus incident report sent to parents.

Your child has been assigned an alternate seat: (select one) Yes or No

\_\_\_\_\_ Second Offense: One to three-day bus suspension; conference with student, parent, school, driver and transportation.

\_\_\_\_\_ Third Offense: Five to ten-day bus suspension.

\_\_\_\_\_ Fourth Offense: Loss of bus riding privileges for the remainder of the school year

# STUDENT CONDUCT AND DISCIPLINE POLICY & GUIDELINES

## ([Policy 506](#))

---

The school board sets policies and rules for governing behavior and conduct while in the school environment. These policies and rules apply any time a student is present on district property, at a district-sponsored activity, and while traveling in district vehicles.

In addition, students who are participants in district activities need to understand the behavioral expectations and consequences for violations outlined by the Minnesota State High School League and the district related to chemical use, hazing or any other infraction covered by the high school league or district policies or rules.

While this policy pertains to all schools in the district, the school board recognizes the uniqueness of each building and classroom in which the policy must be implemented. This policy may be supplemented by additional policies, rules and procedures that recognize those unique needs.

### EPS Philosophy Regarding Learning and Discipline

Optimum learning occurs in a positive, safe and secure environment. Students, parents or guardians, teachers, administrators and other district employees all share in the responsibility to ensure a positive climate for learning.

The school setting enables students to develop responsible behaviors and habits that will serve them now and later in life. Proper training in discipline should lead to self-control and respect for law, authority, property and the rights of others.

While self-discipline is the ideal, it is understood that corrective measures will be required at times. When it becomes necessary to enforce the consequences of discipline violations as outlined in this policy, the consequences are enforced in a manner that respects the dignity of the student and promotes healthy and responsible behavior.

Discipline is a learning experience, not just a punishment. To that end, discipline:

- Helps the student learn a lesson that will positively affect present and future behavior.
- Is designed to help the student control and change behavior, and guide the student into adulthood.
- Helps the student to grow intellectually and emotionally.
- Enhances the student's self-confidence, self-worth and self-image.

### Roles and Responsibilities

School Board – The school board holds all district employees responsible for the maintenance of order within the school district and supports all employees acting within the framework of this discipline policy.

Superintendent – The superintendent will establish guidelines and directives to carry out this policy, hold district employees, students and parents responsible for conforming to this policy, and support district employees performing their duties within the framework of this policy. The superintendent will also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents.

Principal and Assistant Principals – The school principal is given the responsibility, authority and sole discretion to formulate building rules necessary to enforce this policy, subject to superintendent review. The principal will give direction and support to all school employees performing their duties within the framework of this policy. The principal or designee will consult with parents of students conducting themselves in a manner contrary to the policy. The principal will also involve other professional employees in the disposition of behavior referrals and

make use of those agencies appropriate for assisting students and parents. A principal may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

Teachers – All teachers have responsibility for providing a well-planned teaching/learning environment and have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers will ensure acceptable student behavior. A teacher may use reasonable force when it is necessary under the circumstances to correct or restrain a student or prevent bodily harm or death to another.

Other School District Employees – All school district employees are responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior are as authorized and directed by the superintendent. A school employee or other agent of a school district may use reasonable force when it is necessary under the circumstances to restrain a student or prevent bodily harm or death to another.

Parents or Legal Guardians – Parents and guardians are responsible for the behavior of their children as determined by law and community practice. They are expected to partner with school authorities and to participate regarding the behavior of their children.

Students – All students are held individually responsible for their behavior and for knowing and adhering to the Code of Student Conduct.

# DISCIPLINE GUIDELINES – Appendix I to Policy 506

---

Every student and employee of Edina Public Schools is entitled to learn and work in a safe school environment. To ensure this safe environment, the district and each school have established clear student discipline policies, consequences appropriate to behaviors, and a practice to implement these guidelines fairly.

Students are expected to behave in accordance with federal, state and local laws; district policies and guidelines; and in a way that respects the rights and safety of others. Known violations of federal, state and local laws will be reported to local law authorities.

The following are districtwide discipline guidelines. These guidelines and the potential consequences apply any time a student is present on district property, participating in a school- sponsored activity, or traveling in a district vehicle. These guidelines and the potential consequences also apply to student behavior that has a nexus to school property or the student's status as a district student. Student conduct that occurs off-campus, but has a nexus to the school environment, may form the basis for school discipline. This specifically includes activities that occur off-campus over the internet, on social media, or through other communications. Listed are the violations and the recommended consequences; although all determinations will be made on a case-by- case basis. Minnesota State High School League consequences may also apply in accordance with its rules and district policy.

A student who accumulates excess violations of these disciplinary guidelines or several infractions for serious behavior may be disciplined in light of the student's overall record. The student and parent will have a conference with the principal and/or other appropriate employee(s) to make them aware that the student is accumulating excessive infractions. Any student who has been suspended for violations of the guidelines may be recommended for expulsion upon his or her return if he or she commits additional offenses of the same nature.

Restitution or restorative justice principles may be utilized when appropriate for the disciplinary infraction. The infractions and consequences may be modified or disregarded if circumstances require mitigation or exception (eg, student whose misbehavior is related to his or her disability). These discipline guidelines are based on school policies, located on the district's website.

## ATTENDANCE

### 1. ATTENDANCE, TARDINESS, TRUANCY

In addition to the compulsory attendance mandate of state law, the school board recognizes and emphasizes the intrinsic value of attendance each school day by each student. It enables every student to profit to the maximum degree from the enhanced learning environment that full attendance promotes.

Compulsory attendance policies for students under the age of 17 years will be applied in cases of chronic absence or tardiness. Parental notification will occur when a student is determined to be truant by the school. A student under the age of 17 years with seven or more unexcused absences may be referred to appropriate services.

Attendance disciplinary action is outlined in the district's attendance policy ([Policy 503](#)).

## CHEMICAL INFRACTIONS

### 2. ALCOHOL OR CHEMICALS, POSSESSION OR USE

The possession or use of any alcohol, narcotic, illegal substance, controlled substance or drug paraphernalia is prohibited while on district property, participating in a district-sponsored activity, or traveling in a district vehicle.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	Social worker intervention Police referral	3-day suspension Police referral
Grades 6-12	3-day suspension Police referral	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(\*\*) Indicates disciplinary action assigned by building administration.

### 3. ALCOHOL OR CHEMICALS, POSSESSION WITH INTENT TO DISTRIBUTE OR SELL

Selling, distributing, delivery, exchanging or intending to sell, deliver, exchange or distribute any alcoholic, narcotic, illegal substance or controlled substance on district property, while participating in a district-sponsored event or traveling in a district vehicle is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	Social worker intervention Police referral	3-day suspension Police referral
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

(\*\*) Indicates disciplinary action assigned by building administration.

### 4. MEDICATION MISUSE (OVER THE COUNTER)

Any student in possession of or using an “over the counter” medication must do so in a manner consistent with district policy (see Policy 516 – Student Medication). Selling, distributing, delivering, exchanging or intending to sell, deliver, exchange or distribute any “over-the-counter” medication is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	Social worker intervention	1-day suspension	1-3 day suspension Police referral
Grades 6-12	1-3 day suspension Police referral	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(\*\*) Indicates disciplinary action assigned by building administration.

### 5. MEDICATION MISUSE (PRESCRIPTION)

Any student in possession of or using prescription medication must do so in a manner consistent with district policy (Policy 516 – Student Medication). Selling, distributing, delivering, exchanging or intending to sell, deliver, exchange or distribute any prescription medication is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	Social worker intervention	1-3 day suspension	3-5 day suspension Police referral
Grades 6-12	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral	

(\*\*) Indicates disciplinary action assigned by building administration.

## 6. TOBACCO USE OR POSSESSION

Possession or use of tobacco is prohibited, including e-cigarettes and other items used for the use of tobacco or other illegal substances. Students who congregate in an area where tobacco use has recently occurred (eg, bathroom stall) will each be considered to have been using tobacco.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension Police referral
Grades 6-12	1-day suspension Police referral	2-3 day suspension Police referral	3-5 day suspension Police referral

(\*\*) Indicates disciplinary action assigned by building administration.

## DANGEROUS AND/OR NUISANCE ITEMS

### 7. FIREARMS

Minnesota state law requires that school boards must expel for a period of at least one year, a student who is determined to have brought a firearm to school. The definition of a firearm is found at 18 USC § 921. The school board may modify this expulsion requirement on a case- by-case basis.

Grades	First Offense
Grades K-12	10-day suspension Expulsion recommendation Police referral

### 8. FIREWORKS

Possession, distribution or use of any type of fireworks (sparklers, firecrackers, smoke bombs) or ammunition is prohibited. Use of any fireworks that creates a serious disturbance or safety hazard may be considered a violation of "Weapons, Explosives, Incendiary Devices, Ammunition and Other Dangerous Items."

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal	3-day suspension
Grades 3-5	Same/next day dismissal	2-day suspension	5-day suspension
Grades 6-12	5-day suspension	5-10 day suspension	10-day suspension Expulsion recommendation

(\*\*) Indicates disciplinary action assigned by building administration.

### 9. NUISANCE OBJECTS

Misuse or distribution of any object that causes distractions or a nuisance is prohibited. These objects may include, but are not limited to, laser pointers, lighters, radios, squirt guns, video games, snaps, stink bombs, bolt cutters and crowbars.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**
Grades 6-12	**	1-day suspension	3-day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

### 10. POTENTIALLY DANGEROUS ITEMS

Possessing potentially dangerous items that if misused may be considered dangerous, illegal or could possibly cause harm are prohibited. If it is discovered that a student has accidentally brought such an item to school, the student may not be considered in possession of a weapon. Nonetheless, because students are responsible for what they bring to school and possession of these items are prohibited, the consequences outlined below apply. If a student directly or indirectly threatens another person or persons with such an object, the student will be determined to be in possession of a weapon and appropriate action will be taken in accordance with district policy.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	1-day suspension
Grades 3-5	**	1-day suspension	3-day suspension
Grades 6-12	1-day suspension	3-day suspension	5-day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

#### 11. WEAPONS, EXPLOSIVES, INCENDIARY DEVICES, AMMUNITION AND OTHER DANGEROUS ITEMS

The possession, real or implied, of weapons, explosives, incendiary devices, ammunition or other items considered dangerous, illegal or which could cause harm, destruction or disruption is prohibited. The possession of imitation, non-working, or self-created weapons (ie 3D printing) is prohibited. The use or detonation of explosives, weapons, incendiary devices, ammunition or other items considered dangerous, illegal or which could cause harm, destruction or disruption is prohibited.

Grades	First Offense	Second Offense
Grades K-5	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral
Grades 6-12	10-day suspension Expulsion recommendation Police referral	

#### DRIVING INFRACTIONS AND TRANSPORTATION

##### 12. DRIVING, CARELESS OR RECKLESS

Driving any motorized or non-motorized vehicle on district property in such a manner as to endanger people or property is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades 9-12	Parking permit revoked for identified time period Police referral	3-day suspension Parking permit permanently revoked	5-day suspension Police referral

##### 13. TRANSPORTATION

All rules that apply to building and classroom behavior apply while riding a school bus. Therefore, students may be administered consequences consistent with other school discipline procedures and in accordance with district policy. Students endangering persons or property may lose bus riding privileges immediately and for an indefinite period. Students, grades 6-12, who commit a fourth offense, will be suspended from riding the bus for the remainder of the school year.

Grades	First Offense	Second Offense	Third Offense	Fourth Offense	Fifth Offense
Grades K-5	Verbal Warning	1-day bus suspension	3-day bus suspension	5-day suspension	Loss of bus riding privilege for school year

Grades 6-12	Verbal Warning	1-3 day bus suspension	5-10 day bus suspension	Loss of bus riding privilege for school year	
-------------	----------------	------------------------	-------------------------	--	--

(\*\*) Indicates disciplinary action assigned by building administration.

#### 14. VEHICLE, UNAUTHORIZED PARKING, DISPLAY OF PARKING PERMIT

Not having or not displaying a valid parking permit is prohibited. Parking a vehicle in an unauthorized area is prohibited. Failure to adhere to parking regulations may result in towing without warning. In addition, students and their entire carpool are subject to temporary or permanent loss of parking permits.

Grades	First Offense	Second Offense	Third Offense
Grades 10-12	Immobilization of vehicle and \$30 fine	Immobilization of vehicle and \$60 fine	Immobilization of vehicle and \$90 fine

#### 15. VEHICLE, STEALING PERMIT, FORGING PERMIT, FALSE PERMIT

Stealing, forging or using a false permit will result in a school suspension and the loss of parking privileges.

### PHYSICAL INFRACTIONS

#### 16. ASSAULT

Committing an act with intent to cause fear in another person of immediate bodily harm or death or intentionally inflicting or attempting to inflict bodily harm upon another person is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal	3-day suspension
Grades 3-5	1-2-day suspension Social worker referral	3-day suspension Social worker/police referral	10-day suspension Expulsion recommendation Police referral
Grades 6-9	3-day suspension Social worker referral	5-day suspension Social worker/police referral	10-day suspension Expulsion recommendation Police referral
Grades 10-12	3-day suspension Social worker referral	5-day suspension Social worker/police referral	10-day suspension Expulsion recommendation Police referral

(\*\*) Indicates disciplinary action assigned by building administration.

#### 17. ASSAULT, AGGRAVATED

Committing an assault upon another person with a weapon or an assault that inflicts great bodily harm upon another person is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	Same/next day dismissal	2-day suspension Social worker referral	10-day suspension Police referral
Grades 3-5	5-day suspension Social worker referral	10-day suspension Expulsion recommendation Police referral	
Grades 6-12	10-day suspension Expulsion recommendation Police referral		



## 18. FIGHTING

Engaging in any form of fighting where blows are exchanged is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	** Social worker referral	Same/next day dismissal Social worker referral
Grades 6-12	3-day suspension Social worker referral	5-day suspension Social worker referral	10-day suspension Expulsion recommendation

(\*\*) Indicates disciplinary action assigned by building administration.

## 19. PUSHING, SHOIVING, SCUFLING

Physical contact that could harm others, but is not defined as an assault or fighting, is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**
Grades 6-12	**	1-3 day suspension	3-5 day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

## 20. SEXUAL MISCONDUCT

Engaging in nonconsensual sexual intercourse or sexual contact with another person including intentional touching of clothing covering a person's intimate parts, intentional removal or attempted removal of clothing covering a person's intimate parts or clothing covering a person's undergarments, if the action is performed with sexual or aggressive intent, is prohibited. Indecent exposure is also prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	Same/next day dismissal Social worker referral	2-day suspension Social worker referral
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

(\*\*) Indicates disciplinary action assigned by building administration.

## PROPERTY INFRACTIONS

### 21. ARSON

The intentional setting of a fire that results in, or could have potentially resulted in, the destruction or damage to district property or other property or that endangers or potentially endangers others by means of fire is prohibited.

Grades	First Offense
Grades K-12	10-day suspension Expulsion recommendation Police referral

### 22. BREAKING AND ENTERING

Entering a secured district location, after school hours, using an unauthorized mechanism of entering is prohibited.

Grades	First Offense	Second Offense
--------	---------------	----------------

Grades K-2	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral
------------	-------------------------------------	--

### 23. FIRE EXTINGUISHER, UNAUTHORIZED USE

Fire extinguishers are important tools that are needed in potentially life-threatening fires. All other uses are prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal	2-day suspension
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-12	**	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(\*\*) Indicates disciplinary action assigned by building administration.

### 24. ROBBERY OR EXTORTION

Taking property from another person by use of force, threat of force compelling acquiescence, or under false pretenses is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-12	3-5 day suspension Police referral	5-10 day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(\*\*) Indicates disciplinary action assigned by building administration.

### 25. SECURITY SYSTEM TAMPERING

Any action that is intended to deactivate, damage or destroy any security system of the district is prohibited. This action includes, but is not limited to, the disabling of or tampering with a district security camera or an automatic locking door apparatus.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal Police referral	2-day suspension
Grades 3-5	Same/next day dismissal Police referral	1-day suspension Police referral	1-3 day suspension Police referral
Grades 6-12	1-3 day suspension Police referral	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(\*\*) Indicates disciplinary action assigned by building administration.

### 26. THEFT, RECEIVING OR POSSESSING STOLEN PROPERTY

The unauthorized taking, using, transferring, hiding or possessing of the property of another person without the consent of the owner or the receiving of such property is prohibited. Restitution, when appropriate, will be required.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension

Grades 6-12	1-3 day suspension Police referral	3-5 day suspension Police referral	10-day suspension Expulsion recommendation Police referral
-------------	---------------------------------------	---------------------------------------	--

(\*\*) Indicates disciplinary action assigned by building administration.

## 27. TRESPASSING

Remaining on school property without authorization is prohibited. Students are not to go into other district buildings unless they have permission from the building administrator or attending a district-sponsored event. Any student on suspension who goes to a district location without permission is subject to being charged with trespassing and an increase in suspension time. Admitting others through a locked or secured entrance without the permission of district employees is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	Same/next day dismissal
Grades 6-12	1-day suspension	1-3 day suspension	5-10 day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

## 28. VANDALISM, MINOR ACTS (LESS THAN \$500)

Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the district or other individuals/entities is prohibited. Vandalism is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-12	1-3 day suspension Police referral	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral

(\*\*) Indicates disciplinary action assigned by building administration.

## 29. VANDALISM, MAJOR ACTS (MORE THAN \$500)

Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the district or other individuals/entities is prohibited. Vandalism is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	4-5 day suspension
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

(\*\*) Indicates disciplinary action assigned by building administration.

## SCHOLASTIC DISHONESTY

### 30. DISHONESTY, SCHOLASTIC

Scholastic dishonesty that includes, but is not limited to, cheating on school assignments or tests, plagiarism or collusion is prohibited. Academic consequences may also be assigned.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal

Grades 3-5	**	**	1-3 day suspension
Grades 6-9	**	1-day suspension	1-3 day suspension
Grades 10-12	1-day suspension	1-3 day suspension	3-10 day suspension

## TECHNOLOGY INFRACTIONS

### 31. ELECTRONIC DEVICES, MISUSE OF

Rules relating to the possession and/or use of cell phones and/or personal electronic mobile devices in school are dependent upon the grade level of the individual student. Students are not allowed to use cell phones or personal electronic mobile devices at the elementary level during the hours of the school day, unless specifically directed otherwise by a district employee. High school and middle school students may use cell phones or personal electronic mobile devices at the discretion of a teacher and in a way that is not disruptive to the educational process including use in class or in any way that sacrifices, or potentially sacrifices, academic integrity (see also Dishonesty, Scholastic and Photographic Device Misuse).

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**
Grades 6-9	**	**	1-day suspension
Grades 10-12	**	1-day suspension	3-day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

### 32. PHOTOGRAPHIC OR RECORDING DEVICE MISUSE

Use of any photographic or recording device, film camera, digital camera, cell phone camera and video camera that impinges upon the rights of others is prohibited. This prohibition includes the distribution or receipt of a picture(s)/recording that impinges upon the personal privacy of another. Misuse of any device in a school locker room, school bathroom or elsewhere in a way that violates the personal privacy of the individual may result in the immediate initiation of the expulsion process.

Grades	First Offense	Second Offense	Third Offense
Grades K-5	**	**	**
Grades 6-12	1-2 day suspension	3-5 day suspension	5 day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

### 33. TECHNOLOGY AND TELECOMMUNICATIONS, MISUSE

Misuse of technologies, equipment or network; deletion or violation of password-protected information, computer programs, data, passwords or system files; inappropriate accessing of files, directories and Internet sites; deliberate contamination of the system; unethical use of information; or violation of copyright laws are prohibited. In addition, network access may be monitored and/or limited as a result of technology and/or telecommunication misuse. Students will follow the following Online Code of Ethics when using district technology, network resources and the Internet, including Web 2.0 products.

Grades	First Offense	Second Offense	Third Offense
Grades K-5	**	**	2-3-day suspension. Network access limited or monitored for rest of year.
Grades 6-12	**	**	10-day suspension and access limited or monitored indefinitely. Expulsion recommendation.

(\*\*) Indicates disciplinary action assigned by building administration.

### 34. TECHNOLOGY & TELECOMMUNICATIONS, BREACH OF

The deliberate breach of the school district network and technology resources is prohibited, and may result in disciplinary actions, including but not limited to suspension, police referral and recommendation for expulsion.

Grades	First Offense	Second Offense	Third Offense
Grades K-12	1-3 day suspension. Social worker referral.	3-5 day suspension. Police referral.	10-day suspension. Police referral. Recommendation for expulsion.

## THREATENING AND/OR DISRUPTIVE BEHAVIOR

### 35. ABUSE, VERBAL

The use of language that is obscene, threatening, intimidating, or inflammatory or that degrades other people is prohibited. Verbal abuse may also be addressed under the guidelines for harassment and/or bullying, when appropriate.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**
Grades 6-9	1-2 day suspension	2-3 day suspension	3-5 day suspension
Grades 10-12	1-3 day suspension	3-5 day suspension	10-day suspension Expulsion recommendation

(\*\*) Indicates disciplinary action assigned by building administration.

### 36. BOMB THREAT OR TERRORISTIC THREAT

Making, publishing or conveying in any manner a bomb threat or any other type of terroristic threat pertaining to a school location or event is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	** Police referral	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral
Grades 3-5	5-day suspension Police referral	10-day suspension Police referral	10-day suspension Expulsion recommendation Police referral
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

(\*\*) Indicates disciplinary action assigned by building administration.

### 37. BULLYING OR INTIMIDATING BEHAVIOR

Bullying or intimidating behavior of any type, including through the use of technology and the Internet, is prohibited. Bullying or intimidating behavior may also be addressed under the guidelines for harassment and/or verbal abuse, when appropriate.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	** Social worker intervention
Grades 3-5	**	** Social worker intervention	1-day suspension Social worker intervention
Grades 6-12	**	1-3 day suspension Social worker intervention	2-10 day suspension Social worker intervention

(\*\*) Indicates disciplinary action assigned by building administration.

### 38. DISORDERLY CONDUCT

Disorderly conduct is prohibited. Disorderly conduct is an act that the student knows or has reasonable grounds to know will alarm, anger, disturb, others or provoke an assault or breach of the peace. Disorderly conduct may also be engaging in offensive, obscene, abusive, boisterous or noisy conduct or gestures or offensive, obscene or abusive language tending reasonably to arouse alarm, anger or resentment in others.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	** Social worker intervention
Grades 3-5	** Social worker intervention	Same/next day dismissal	1-day suspension
Grades 6-12	1 day suspension Social worker intervention	2-5 day suspension	10-day suspension Expulsion recommendation

(\*\*) Indicates disciplinary action assigned by building administration.

#### 39. DISRUPTIVE OR DISRESPECTFUL BEHAVIOR

Disruptive or disrespectful behavior is prohibited. Disruptive or disrespectful behavior is language or behavior that disrupts or threatens to disrupt the school environment.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	**	Same/next day suspension
Grades 6-9	**	**	1-3 day suspension
Grades 10-12	**	1-day suspension	3-day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

#### 40. FIRE ALARM, FALSE

Intentionally giving a false alarm of a fire or tampering or interfering with any fire alarm, fire alarm system or sprinkler system is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	Same/next day dismissal Police referral	2-day suspension Police referral
Grades 3-5	Same/next day dismissal Police referral	2-day suspension Police referral	3-day suspension Police referral
Grades 6-12	5-day suspension Police referral	10-day suspension Expulsion recommendation Police referral	

(\*\*) Indicates disciplinary action assigned by building administration.

#### 41. GAMBLING

Gambling, including but not limited to, playing a game of chance for stakes or possession of gambling devices (including machines, video games and other items used to promote a game of chance) is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-12	**	1-3 day suspension	3-5 day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

#### 42. HARASSMENT OR RETALIATION

Harassment and violence because of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation or age, as defined in the district policy, are prohibited. Reprisal or retaliation for a complaint of harassment is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	Same/next day dismissal
Grades 3-5	**	Same/next day dismissal	2-day suspension
Grades 6-8	**	1-3 day suspension	3-5 day suspension
Grades 9-12	1-3 day suspension	3-5 day suspension	10 day suspension Expulsion recommendation

(\*\*) Indicates disciplinary action assigned by building administration.

#### 43. HAZING

Hazing activities of any type are prohibited at all times. Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. Specific examples of hazing are found in Policy 526 – Student Hazing Prohibition. Hazing, by its very nature, often occurs off school grounds, after school hours, on non-school days and during summer months. Students are advised that hazing is prohibited whenever and wherever it occurs.

Grades	First Offense	Second Offense	Third Offense
Grades K-5	**	**	**
Grades 6-12	1-3 day suspension	3-5 day suspension	10-day suspension Expulsion recommendation

(\*\*) Indicates disciplinary action assigned by building administration.

#### 44. INSUBORDINATION

A deliberate refusal to follow an appropriate direction or to identify one's self when requested is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-5	**	**	Same/next day dismissal
Grades 6-12	**	1-3 day suspension	3-5 day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

#### 45. THREATENING GROUP ACTIVITY

Threatening group-related activity, the use of graffiti emblems, symbolism, hand signs, slang, tattoos, jewelry, discussion, clothing, etc. are prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	** Social worker intervention
Grades 3-5	**	** Social worker intervention	Same/next day dismissal
Grades 6-12	3-day suspension Social worker intervention	5-day suspension	10-day suspension Expulsion recommendation

(\*\*) Indicates disciplinary action assigned by building administration.

#### 46. THREATS OF PHYSICAL HARM TOWARD STUDENTS, EMPLOYEES OR OTHER PERSONS

The use of language that is blatantly threatening or intimidating that could be interpreted as a death threat or insinuating the infliction of serious bodily harm upon students, employees or other persons is prohibited. Making comments that could be interpreted as death threats or insinuating the infliction of serious bodily harm upon students, employees or other persons is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	Same/next day dismissal	2-day suspension	10-day suspension

Grades 3-5	5-day suspension	10-day suspension Expulsion recommendation Police referral	
Grades 6-12	10-day suspension Expulsion recommendation Police referral		

## OTHER BEHAVIOR INFRACTIONS

### 47. DRESS AND APPEARANCE

Inappropriate clothing or appearance is prohibited. Inappropriate clothing or appearance includes, but is not limited to:

- Wearing clothing or grooming in a manner that is sexually explicit or which conveys sexual innuendo or that may reasonably be construed as sexual. Examples of such clothing include “short shorts,” skimpy tank tops, tops that expose the midriff, and other clothing that is not in keeping with community standards.
- Wearing clothing that includes words or pictures that are obscene, vulgar, abusive and discriminatory or that promote or advertise alcohol, chemicals, tobacco or any other product that is illegal for use by minors.
- Wearing clothing promoting products or activities that are illegal for use by minors.
- Wearing clothing and other items or grooming in a manner that represents and/or promotes threat/hate groups, including gangs or supremacist groups. This prohibition includes objectionable emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist or otherwise derogatory to a protected minority group; evidences gang membership or affiliation; or approves, advances or provokes any form of prohibited harassment or violence against other individuals as defined in district policy.
- Wearing clothing or footwear that could damage school property.
- Wearing masks face paint or grooming that limits or prevents identification of a student.
- Wearing clothing or grooming that is potentially disruptive to the education process or that poses a threat to the health and safety of others.
- Wearing clothing in a manner that displays undergarments.

The appropriateness of wearing of hats and caps will be determined at each school by the principal. Administrators reserve the right to deny admission to school functions based on dress or appearance determined to be inappropriate or disruptive to the educational process. When a student is found in violation of these guidelines, the student will be directed to make modifications or be sent home for the day.

Grades	First Offense	Second Offense	Third Offense
Grades K-12	**	**	1-3 day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

### 48. FALSE REPORTING

Intentionally reporting false information about the behavior of a student or employee is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	1-3 day suspension



Grades 6-12	1-3 day suspension	3-day suspension	3-5 day suspension
-------------	--------------------	------------------	--------------------

(\*\*) Indicates disciplinary action assigned by building administration.

#### 49. RECORDS OR IDENTIFICATION FALSIFICATION

Falsifying signatures or data, misrepresenting identity, or forging notes is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	Same/next day dismissal
Grades 6-9	**	1-3 day suspension	3-5 day suspension
Grades 10-12	1-day suspension	3-day suspension	3-5 day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

#### 50. SECRET SOCIETIES (FRATERNITIES/SORORITIES)

Membership in secret fraternities, sororities and clubs is prohibited throughout the district.

Grades	First Offense	Second Offense	Third Offense
Grades K-2	**	**	**
Grades 3-5	**	**	**
Grades 6-12	**	1-3 day suspension	3-5 day suspension

(\*\*) Indicates disciplinary action assigned by building administration.

#### 51. UNIQUE SITUATIONS

Discipline situations not covered by these guidelines will be handled on a case-by-case basis. Behaviors that are willful and disruptive or potentially harmful are included. Unique or special situations at a particular school may call for an adjustment in the discipline policies to meet the school or district's needs.

Established: 7/18/11. Revised: 10/22/12; 8/19/13, 7/30/14, 7/20/15, 7/25/16