

Held September 28, 2021, at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on September 28, 2021, with the following members answering present to roll call: Mr. Fowler, Ms. Owens, Ms. Pierce, and Mr. Stemen. Roll Call

A motion was made by Ms. Pierce, seconded by Mr. Fowler to approve the following: Approve Agenda

- a.) Approve the agenda
- b.) Approve the minutes from August 24, 2021

Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.

Motion carried.

**Financial Report:** Fin. Rpt.

A motion was made by Mr. Fowler, seconded by Mr. Stemen to approve the following financial items:

Approve the financial report as follows (BRF 2021-9-1):

Balance in Gen. Fund as of September 1, 2021 ..... \$4,707,609.98  
 Balance in all other funds ..... \$807,155.81

MHJF –Opportunity Grant FY18.....\$9.32  
 OCER – Local.....\$0.01  
 MHJF-PBL Matters.....\$28,452.95  
 ADAMH Prevention Funding.....\$42,875.50  
 Self-Insurance Fund – Health ..... \$33,409.40  
 Self-Insurance Fund – Dental .....\$164.47  
 Workers Comp Self Insurance.....\$309,898.98  
 Capital Projects .....\$400,000.00  
 ESSER ESC Family Engagement Liaison .....\$(4,708.58)  
 Striving Readers Comprehensive Literacy.....\$(2,946.24)

Total all funds .....\$5,514,765.79

Approve the August 2021 bills as listed and totaling \$649,627.47 (BRF 2021-9-2).

Approve the 2021-2022 Permanent appropriations as attached. (BRF 2021-9-3).

Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.

Motion carried.

**New Business:**

A motion was made by Ms. Pierce, seconded by Mr. Stemen to approve the following:

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Approve the following 2021-2022 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy: 21-22 New School Contracts

Effective August 23, 2021

**Heather Cash** - Educational Aide (PICK PS), 0.80 FTE remainder of a 9-month

Effective August 26, 2021

**Katelyn Horn** - Educational Aide, 1.0 FTE remainder of a 9-month

Effective August 31, 2021

**Brandy Hug** - Educational Aide, 1.0 FTE remainder of a 9-month

Effective September 3, 2021

**Michele Beatty** - Educational Aide, 1.0 FTE remainder of a 9-month

Effective September 24, 2021

**Joseph Seymour** - BC Transportation Aide, 0.61 FTE remainder of a 9-month

Effective September 27, 2021

**Autumn Makridis** - BCBA, 1.0 FTE remainder of a 9-month (7.5 hour day)

Effective September 28, 2021

**McKenzie Beaty** - Educational Aide, 1.0 FTE remainder of a 9-month

Approve the following 2021-2022 school year contract adjustments, salary and benefits adjusted accordingly: 21-22 Contract Adjustments

**Marla Priebe**, Transportation Aide – Bloom Carroll, from start date of August 26, 2021, 0.68 FTE 9-months (182 days, 5-hours per day) TO start date of August 31, 2021, .74 FTE remainder of 9-months (179 days, 5.5-hours per day).

Approve the following UPDATED Communication Supplemental for ESC based positions (excludes all district hires) effective August 1, 2021. Amounts will be prorated for any employee less than 1.0 FTE: Com. Stipend

- Director:** \$100 per work month
- Supervisor:** \$75 per work month
- Principal:** \$75 per work month
- Coordinator:** \$50 per work month

Approve a service contract with 3C Solutions, LLC to perform a SWOT Analysis for the Fairfield County Educational Service Center at a cost of \$8,000. (BRF 2021-9-4) 21-22 Service Contract

Approve the substitute teacher/aide list #3. (BRF 2021-9-5) Substitute List

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Approve the following 2021-2022 school year supplemental contracts:

21-22  
Supplemental  
Contracts

**Emily Eberhardt**, Pickerington Preschool Aide, additional hours beyond regular work day, as needed, effective 9/1/2021, at a rate of \$14.88 per hour, paid based on timesheet submitted.

**Megan Sattler**, Speech Language Pathologist for Liberty-Union Thurston Local Schools, up to 1 day per week of additional time at a full daily rate of \$350.00, paid based on timesheets submitted.

Approve the following **REVISED** 2021-2022 agreements for the Scope of Work for designing, providing, and facilitating professional development, data analysis and project management services to be provided by Dr. Tom Fry and Dr. Jennifer Hensley:

21-22 Scope  
of Work  
Agreements

Marion City School District – from \$37,500 (26 days) to \$18,750 (12 days)

Approve the following **REVISED** 2021-2022 school year contract for the position of Educational Associate for Designing, Providing and Facilitating Professional Development, Data Analysis and Project Management Services, contingent upon receipt of signed agreements:

21-22  
Educational  
Associates

**Thomas Fry**, Educational Associate, from \$15,266.35, 13 days to \$7,633.17, 6 days (Marion City School District)

**Jennifer Hensley**, Educational Associate, from \$15,266.35, 13 days to \$7,633.17, 6 days (Marion City School District)

Approve the following 2021-2022 Service Agreements for the Scope of Work for designing, providing, and facilitating grant evaluation, data analysis and project management services to be provided by Dr. Tom Fry and Dr. Jennifer Hensley:

21-22 Scope  
of Work  
Agreements

Circleville City School District – \$42,000 for 21 days

Approve the following 2020-2021 school year contracts for the position of Educational Associate for Designing, Providing and Facilitating Professional Development, Data Analysis and Project Management Services:

21-22  
Educational  
Associates

**Thomas Fry**, Educational Associate (Circleville City Schools), \$17,098.31, 10.5 days

**Jennifer Hensley**, Educational Associate (Circleville City Schools), \$17,098.31, 10.5 days

Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

**Additional Items as Needed:**

*A motion was made by Mr. Fowler, seconded by Ms. Pierce to approve the following:*  
Approve the mask mandate as addressed to staff by Dr. Ward via email on August 30, 2021.

Mask  
Mandate

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Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

*A motion was made by Mr. Stemen, seconded by Mr. Fowler to approve the following:*  
Conducting the October 26, 2021, Governing Board Meeting at the Preschool and Learning Center at 8:30 a.m., pending space availability.

Oct. 26<sup>th</sup> Mtg  
Location

Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

**Additional Reports were given in relation to the following:**

Reports

1. Superintendent’s Report
  - a. COVID-19; ESC offices and classrooms have a mask mandate for all employees.
  - b. Continued PPE and COVID Test Kit distribution to staff/classrooms.
  - c. Tour of the Lithopolis building, the “Preschool and Learning Center”, good staff and environment.
  
2. Eastland-Fairfield Career Center Report
  - a. Presentation from Pharmacy Tech (16 seniors and 23 juniors)-Cleveland Clinic is looking for 600 techs.
  - b. Second Airplane donated to the aviation program.
  - c. 5-year forecast presented
  - d. Food services department is applying for lunch program to offer free/reduced lunch option.
  - e. Business Operations Manager position is still open, recommendation will be presented at the October meeting.
  - f. Superintendent evaluation was conducted.
  
3. Additional Reports as Needed
  - a. Ms. Pierce attended the BAC Meeting held on September 21<sup>st</sup>, good discussion with the Action plan will be uploaded into ODE shortly. Workforce Center Ribbon Cutting on September 22<sup>nd</sup>.
  - b. Ms. Pierce and Mr. Fowler attended the OSBA Fall Conference. Longest serving board member was honored, 60 years of service to Fredericktown.

There being no further business, a motion was made by Mr. Fowler, seconded by Ms. Owens, and duly passed, the board adjourned at 9:12 a.m.

Adjourn

Vote: Mr. Fowler, yea; Ms. Owens, yea; Ms. Pierce, yea; Mr. Stemen, yea.  
Motion carried.

Minutes of Fairfield County Educational Service Center Governing Board Regular Meeting

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President

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Treasurer