

Held February 22, 2022, at 8:30 a.m.

The meeting opened with the Pledge of Allegiance followed by a moment of silence. Opening

The regular meeting of the Fairfield County Educational Service Center Governing Board was held at 8:30 a.m. on February 22, 2022, with the following members answering present to roll call: Mr. Bartlett, Ms. Darling Cyphert, Ms. Owens, Ms. Parker, and Mr. Stemen. Roll Call

A motion was made by Ms. Darling-Cyphert seconded by Mr. Bartlett to approve the following: Approve Agenda

- a.) Approve the agenda
- b.) Approve the minutes from January 25, 2022

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.  
Motion Carried.

**Public Participation:**

Public Participation

Mr. Ron Fowler gave a report on The Eastland-Fairfield Career Center:

- a. Two students, Kole Mustard from Canal Winchester, and Cole Sherman from Bloom-Carroll, were honored for their assistance aiding Larry Friend (retired EFCTS instructor) at his residence in Bloom Township
- b. Approved AWD Practical Nursing Program Administrator Job Description
- c. Approved Agreements with Columbus Country Club for 2022 Proms for each campus
- d. Review of Engineering Technologies Center Change Orders
- e. Second reading of new Board Policy Manual developed with OSBA assistance (Vote to adopt will be held at March meeting)
- f. Review of EFCTS Audit Fiscal Year 2021: Material Weakness-Financial Reporting, District have a corrected action plan
- g. EFCTS State of the Schools Address 2022: 2/10/2022
  - 1. Culinary Arts students served food, that they had prepared, at four food stations and by students walking around with hors d'oeuvres trays. Handmade chocolates passed out as participants exited.
  - 2. Several curriculum areas were represented throughout the building by students and their instructors
  - 3. Inaugural State of the Schools presentation was conducted by Superintendent Dr. Kimberly Pietsch Miller which included the unveiling of the new logo, slogan, and strategic plan.
  - 4. Interactive Media students filmed and livestreamed the event.

**Financial Report:**

Fin. Rpt.

A motion was made by Mr. Bartlett, seconded by Ms. Parker to approve the following financial items:

Approve the financial report as follows (BRF 2022-2-1):

Balance in Gen. Fund as of February 1, 2022 .....	\$4,294,297.98
Balance in all other funds .....	\$477,575.19

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MHJF –Opportunity Grant FY18.....	\$9.32
OCER – Local.....	\$0.01
MHJF-PBL Matters.....	\$28,452.95
ADAMH Prevention Funding.....	\$42,875.50
EANS.....	\$(276,669.20)
Self-Insurance Fund – Health .....	\$37,090.65
Self-Insurance Fund – Dental .....	\$216.41
Workers Comp Self Insurance.....	\$256,811.22
Capital Projects .....	\$400,000.00
K12 Network Subsidy .....	\$900.00
GEER FY21 .....	\$(12,111.67)
 Total all funds .....	 \$4,771,872.17

Approve the January 2022 bills as listed and totaling \$842,759.31 (BRF 2022-2-2).

Approve the net appropriation adjustments of \$122,652.93, as attached. (BRF 2022-2-3).

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.  
Motion Carried.

**New Business:**

*A motion was made by Mr. Bartlett, seconded by Ms. Parker to approve the following:*

Approve the following resignation:

Resignations

**Effective February 7, 2022**

Heather Cash, Paraprofessional (PICK Preschool)

**Effective February 10, 2022**

Angela Griesemer, Paraprofessional (PICK Preschool)

**Effective February 11, 2022**

Brittany Walters, Educational Aide

Approve the following 2021-2022 school year contracts; salary and benefits based on Fairfield County Educational Service Center Governing Board Policy:

21-22 New  
School  
Contracts

**Effective January 5, 2022**

**Hannah Becker** - Teacher, 1.0 FTE remainder of a 9-month

**Effective February 28, 2022**

**Jessica Hurdzan** - Teacher, 1.0 FTE remainder of a 9-month

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Approve the following 2021-2022 school year supplemental contracts for up to one (1) hour additional hour per week in excess to their regular work hours, per employee for data entry. Paid at employees' current hourly rate based on approved timesheets submitted: 21-22  
Supplemental  
Contracts

- Angela Hoyd**, Teacher
- Katherine Dickerson**, Educational Aide
- David M. Hammond**, Educational Aide
- Katie Hanna**, Educational Aide

Approve the following 2021-2022 school year supplemental contracts for the Online Course Development Project for the Extended Learning and Recovery Grant: 21-22  
Supplemental  
Contracts-  
Online  
Developer

Employee Name	Subject Matter	Amount
DOUGHERTY, KEVIN	Environmental Science-Developer/ Science-Support	\$ 7,500.00

Approve the following 2021-2022 school year contract adjustments, salary and benefits adjusted accordingly: 21-22  
Contract  
Adjustments

**Effective October 20, 2021:**

**Kaitlyn Bondy**, Online Course Developer Project - adjusted from developer Physical Science/co-developer Science supplemental of \$7,500 to developer Physical Science and developer Biology supplemental of \$10,000.

**Debra Cassidy**, Online Course Developer Project - adjusted from developer U.S. History supplemental of \$5,000 to developer U.S. History and co-developer Social Studies supplemental of \$7,500.

**Effective February 22, 2022:**

**Chelsea Lee**, Teacher, adjusted from a M.A. salary level to a M.A.+ salary level, retroactive to start the 2021-2022 contract.

Approve the following substitute teacher/aide lists. Substitute List

- a. March Sub List #8 (BRF 2022-2-4)

Approve Lease Agreement between the Fairfield County Educational Service Center and the Fairfield County Board of Commissioners for the period of January 1, 2023 through December 31, 2027 (BRF 2022-2-5). Lease  
Agreement

Approve an Administrators Retreat to be held at the Deer Creek Lodge on Monday April 18, 2022 (Day 1) and Tuesday April 19, 2022 (Day 2). The estimated cost of space rental, food/refreshments and overnight stay for all staff requested to attend Day 2 is \$3,000, to be paid by the Fairfield County Educational Service Center. Admin  
Retreat

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Approve out of state travel as follows:

Out of State  
Travel

Heidi Deyo, Technology Integration Specialist and Emily Jablonka, Director of Professional Learning, April 25-29, 2021, Cary, North Carolina to attend the EVAAS (Education Value-added Assessment System) University in-person sessions at an estimated cost of travel, meals, ground transportation, hotel of \$2,500.00. The cost of registration is paid for by the Ohio Department of Education (ODE).

Marie Ward, Superintendent, to attend the Schlechty Center - Superintendent Leadership Network (SLN) for the following dates and locations at a cost of \$3,000. This amount is all inclusive fee that is offset by the Mark Weedy Scholarship of \$2,500 (\$5,500-\$2,500).

- April 20-22, 2022 – Raleigh, NC (probable location)
- June 27-30, 2022 – Palm Beach Florida
- October 26-28, 2022 – Location to Be Determined

Approve the payment of the annual Commercial Property Insurance premium for the period of 3/1/2022 through 2/28/2023 to Clark Insurance in the amount of \$8,524.00.

Property  
Insurance

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.  
Motion Carried.

**Additional Reports were given in relation to the following:**

Reports

1. Superintendent’s Report
  - a. SWOT-completed. Deercreek Retreat Day 1 overview of the SWOT presented by Morris and Hensley. Day 2 the core team will create a strategic plan.
  - b. Grants:
    1. Extended Learning Grant awarded 1.9 million
    2. After School will be submitted today for district
    3. Summer School will be submitted today for district
    4. Workforce Development and Hocking College-assisting with grant for their organization.
    5. Early Childhood grant in the works for submission.
    6. Two other grants coming down the pipeline.
      - A. Literacy Focus
      - B. Personalized Learning (Individualized Graduation Plans)
  - c. FCESC Website-Parent Guidance.org via Cook Center. Parent resources, assisting with development. Districts do receive an allocation for prevention.
2. Eastland-Fairfield Career Center Report  
Public Participation report
3. 3. Additional Reports as Needed  
N/A

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There being no further business, a motion was made by Mr. Bartlett, seconded by Ms. Darling-Cyphert, and duly passed, the board adjourned at 9:36 a.m.

Adjourn

Vote: Mr. Bartlett, yea; Ms. Darling Cyphert, yea; Ms. Owens, yea; Ms. Parker, yea; Mr. Stemen, yea.  
Motion Carried.

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President

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Treasurer