



Carolina International School End User Technology Equipment Agreement Form

“The World Is Our Family”

A North Carolina Public Charter School

Student Name/Grade:

Date:

I agree to abide by the Carolina International School Acceptable Use Policy for students. I also agree to the following guidelines for use of technology equipment provided by Carolina International School.

- I understand that my equipment is my own responsibility.
- I agree to abide by the guidelines regarding appropriate use of the internet and understand that network resources are to be used only for educational purposes.
- I agree that user’s personal software and/or files and/or websites will not be allowed during classroom instruction.
- I understand that any violations of the Acceptable Use Policy or equipment guidelines may result in disciplinary referrals to the principal. Serious violations such as threatening, intimidating, or harassing others may result in more severe penalties up to and including expulsion from Carolina International School.
- I understand that students/parents may not borrow or use another student’s laptop and/or borrow power adapters or laptop batteries from another student’s laptop.
- Use of any information obtained through the Internet is at the user’s own risk. Carolina International School specifically denies any responsibility or liability for any phone charges, line charges, usage fees, or for any damages a user may suffer. Students should not have an expectation of privacy when using school network systems, or electronic communication resources. This includes, but is not limited to monitoring, viewing, and accessing Internet sites, E-mail activities, and network activities and accounts.
- I understand that I must follow all copyright laws regarding hardware and software.
- I understand that laptops should be returned cleaned and in working order.
- Carolina International School assumes no responsibility for administration, damage, or repair for student owned laptops or devices.

Technology Fee:

Yearly a Technology will be assessed for School Issued Devices. This fee can be Paid online via our website. Please consult your teacher or staff for the current fee.

Optional Insurance:

CIS has partnered with Safeware Inc. to offer optional insurance to cover accidents and damage beyond warranty repair for a one-time fee to Safeware of \$36 per year. If elected, when a student is issued a device, parents will need to enroll the device at <https://partner.safeware.com/Open-Enrollment>

Students without insurance will be responsible for damages that may be up to the Full price of the machine.

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Policy Regarding Damaged Machines:

When damage occurs to a computer that is outside the realm of normal wear and tear, students/parents will be held financially responsible. Instances of damage due to misuse or neglect on the student’s part will be documented and the student will be charged. This includes damage caused to other students’ computers incurred by negligence or misuse.

The computer will be assessed once returned to CIS for damages. Any assessed damage at that time will be charged at the rates below.

Cleaning Fee: \$10. When turned in, a laptop is expected to be in the same way it was received. Stickers, Drawings, Tape, Glue and Fingerprints need to be removed or a cleaning fee will be assessed.

Instances of minor damage will incur a charge of \$25.00 and Instances of major damage will incur a charge of \$75.00. The CIS technology department will determine the severity of the damage.

CIS also reserves the right to charge additional fees if it is deemed necessary due to major neglect or intentional damage. Students will be responsible for replacing any non-returned equipment. **The replacement cost of a lost or broken laptop is \$485.00. The replacement cost of a lost power adapter is \$40.00.**

By signing this document, I agree to the policies stated in this document.

I certify that _____ would be unable to sufficiently participate in remote learning and/or complete internet-based homework assignments if a Laptop was not provided by Carolina International School.

Student (Print Full Name)

Parent (Print Full Name)

Student (Signature)

Parent (Signature)

Date: mm/dd/yyyy

