



**WEST HARTFORD HISTORIC DISTRICT COMMISSION**  
**Town Hall - Room 312**  
**Monday, August 22, 2022 at 7:30 p.m.**  
**Regular Meeting - Minutes**

**Commissioners Present:**

Mitch Lewis, Chair  
Andrei Tarutin, Member  
Pam Howard, Vice-Chair

**Commissioners Not Present:**

Cynthia Cormier, Member  
Julie Harris, Alternate  
Karl Fransson, Alternate  
Sherri Schwartz, Alternate  
Robert Garry, Alternate

Mr. Lewis called the West Hartford Historic District Commission (“WHHDC”) to Order at 7:45 p.m. Mr. Lewis then introduced the Board Commissioners to those in attendance and explained the WHHDC meeting procedures.

**NEW APPLICATIONS**

1. Mr. Lewis introduced the Havicek Certificate of Appropriateness Application (“COA”). **Brian Havicek, owner of 204 Raymond Road**, came before the WHHDC to discuss his fence COA to replace and add to the existing fencing of mixed materials and styles with a single style of cedar wood.  
**Motion to approve the COA was made (Tarutin) and seconded (Howard).**  
**Seated: Lewis, Howard and Tarutin.**  
**Vote: The vote was unanimous to approve.**
  
2. Mr. Lewis introduced the Neumann Kershaw Certificate of Appropriateness Applications (“COAs”). **Tracy Neumann and Paul Kershaw, new owners of 1563 Boulevard**, came before the WHHDC to discuss their three COAs to:
  - a) Replace the deteriorated asphalt roof with same and install a ridge vent.  
**Motion to approve the COA was made (Tarutin) and seconded (Howard).**  
**Seated: Lewis, Howard and Tarutin.**  
**Vote: The vote was unanimous to approve.**
  
  - b) Replace the flat rubber roof atop the garage with same, and to it add a slight incline to aid with drainage, and,

**Motion to approve the COA was made (Howard) and seconded (Tartan).**

**Seated: Lewis, Howard and Tarutin.**

**Vote: The vote was unanimous to approve.**

c) Replace the garage door with a high R value stamped steel including 4 window panels across top

**Motion to approve the COA was made (Howard) and seconded (Tarutin).**

**Seated: Lewis, Howard and Tarutin.**

**Vote: The vote was unanimous to approve.**

The **motions carry** and Commissioner Lewis will inform the Building Department at the next earliest convenience.

### **ADMINISTRATIVE MATTERS**

2. Public Comment:

None.

3. **Adjournment: Motion to adjourn the meeting was made (Tarutin) and seconded (Howard). The vote was unanimous to approve. The Meeting adjourned at 8:49 p.m.**

A handwritten signature in black ink, appearing to read "M Lewis".

**Mitch Lewis Historic District Commission Chair/Secretary**