

	<b>2022-2023</b>	
	<b>DRAFT Budget</b>	
<b>Income</b>		
Fundraising (ways and means):		
Spring Fundraiser	16,000.00	The Spring Fundraiser has varied year to year between adult only events or family fun events. During 2023, the Spring Fundraiser will focus on raising proceeds towards a new outdoor education pavilion.
Annual Fund	10,000.00	Annual Fund is one of HES PTO's primary fundraising campaigns. Flyers are sent home with students at the beginning of the school year to explain how PTO funds are used and ask for donations.
Bingo Night	4,000.00	Bingo Night is an event hosted by HES PTO and raises funds through admission tickets and raffles.
Education Pavilion Fund Donation	2,500.00	New in 2023, the outdoor education pavilion fund will be developed to collect donations for a new outdoor covered classroom space which is expected to break ground by June of 2023.
Husky Hustle	2,000.00	The Husky Hustle is HES PTO's annual 5k and fun run for students and their families. There is a fee per participant to fund the event. Sponsors (local businesses) also contribute money to fund the event.
Foreign Language Program	2,000.00	Foreign Language is an after-school program that provides Spanish and French language classes to students for a fee. The PTO collects registration fees from students and pays a fee per class to the instructor.
Penny Drive	1,500.00	The Penny Drive collects loose change/dollars from students over a nine-day period in January. 100% of funds collected go to charity, primarily the Bagged Lunch Program (see below) with residual funds donated to similar causes.
Wrapping Paper	1,500.00	Wrapping Paper is our annual fundraiser where families shop for holiday wrapping paper and other related goods, and HES PTO earns a percentage of the sales.
Spirit Wear	1,500.00	HES PTO earns proceeds from sales of customized Hillendale spirit wear (clothing and other merchandise) which are ordered from various vendors. Items are priced so that a portion of sales is retained by the PTO to fund other programs.
Restaurant Night	1,500.00	Local restaurants partner with HES PTO to give a percentage of sales back on a specific night.
Education Pavilion Grants	1,400.00	Grants sought after to fund the outdoor education pavilion.
Holiday Gift Shop	1,000.00	Holiday Gift Shop is our annual fundraiser where children shop for holiday gifts for friends and family and HES PTO earns a percentage of the sales.
Square 1 Art	1,000.00	Square 1 Art puts children's art on keepsakes for families to purchase, with a percentage of sales earned by HES PTO.
Picture Day	1,000.00	A percentage of sales from Lifetouch, the school picture vendor, is earned by HES PTO.
Book Fair	1,000.00	HES PTO will host the annual bookfair, which earns money as a percentage of sales.
School Tool Box	800.00	School Toolbox provides parents the opportunity to purchase pre-packaged school supplies from a vendor rather than shopping for supplies on their own.
Mother's Day Plant Sale	800.00	HES PTO hosts an annual Mother's Day Plant Sale, which earns funds for the PTO as the excess of sales over plant costs.
Amazon Smile	400.00	Amazon Smile is a passive fundraising program through Amazon, where parents can designate Hillendale as the beneficiary when they make purchases via Amazon Smile.
Box Tops for Education	50.00	Funds are earned via passive fundraising through the Box Tops program, where parents can submit receipts for groceries to Box Tops via email or the Box Tops mobile app. Qualified purchases earn funds which are donated to HES PTO.
<b>Total Fundraising</b>	<b>49,950.00</b>	

	<b>2022-2023</b>	
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<b>Expenditures:</b>		
Administrative and Operations:		
Tax Accountant Fees	1,750.00	Fees for first year working with tax accountant on more robust tax filing required due to fundraising levels by HES PTO in 2021-2022 school year.
Stripe Fees	1,000.00	Fees deducted from cash received on Stripe as a cost of doing business on that medium.
Square Fees	850.00	Fees deducted from cash received on Square as a cost of doing business on that medium.
PTO Insurance	535.00	Basic PTO insurance sold by PTO Today to cover injury, accident, and other liability claims that could be incurred at PTO sponsored events.
Annual Licenses and Taxes (TBC, Zoom)	350.00	Software licenses for Zoom and well as Treasurer's Briefcase (accounting software). Nominal amounts for 1099 e-filing for the foreign language program instructor.
Postage, Envelopes, Labels, and Paper	300.00	Regular administrative supplies.
Plastics Sign Stands	200.00	Plastic sign stands to be used at various PTO Sponsored events.
Square Reader	100.00	Square readers to be used at various PTO Sponsored events where receipt of payment via credit card is expected.
Bank Fees	50.00	Citizens bank charges certain fees when activity (deposits) exceed a certain amount.
Programs:		
Outdoor Education Pavilion	25,000.00	PTO's focus initiative during the 2022-2023 school year is to help fund a new covered outdoor learning space.
Assemblies	10,000.00	HES PTO organizes and pays for various student assemblies.
Teacher Classroom Consumables	5,850.00	HES PTO covers up to \$150.00 of classroom supplies for each full-time teacher at HES.
Teacher Grant Funding	5,500.00	HES PTO funds various teacher grants for school/classroom enhancements that are expected to be used long term. During 2022-2023, this includes up to \$2,500 towards a new digital printer that will be funded by both HES PTO and the school budget.
Bagged Lunch	3,000.00	Bagged Lunch program provides food and other supplies to local families in need; this is funded by the Penny Drive. Students in each grade participate in decorating and packing lunch bags over a 6 week period in the spring. Fifth graders grow vegetable gardens which are donated to a local community garden to help to feed those in need. Residual funds earned by the Penny Drive are donated to other similar causes. Approximately \$1,500 is held from prior school year which will be spent in 2022-2023.
Time for Kids	850.00	HES PTO pays for magazine subscriptions for all 4th and 5th grade students to Time for Kids magazine.
Assignment Books	850.00	HES PTO supplies assignment books for all students at Hillendale Elementary.
PSSA Celebration	750.00	At the conclusion of PSSA testing, students in grades 3-5 are treated with a celebration to recognize the students' hard work.
Playground Consumables	600.00	HES PTO funds supplies needed each year to maintain the playground (e.g. sand).
Grade Level Programs:		
Kindergarten	250.00	HES PTO contributes funds towards various grade level celebrations; amounts needed in excess of the budget are raised/collected by the program chairs as needed. Kindergarten will be having a welcome/signing event.
1 <sup>st</sup> Grade – Mini Mall	250.00	1st Grade holds a “mini mall” where students are able to “shop” for items using pretend money.
2 <sup>nd</sup> Grade	250.00	2nd Grade will have a PTO sponsored event that is TBD.
3 <sup>rd</sup> Grade – Read-a-thon	600.00	3rd Grade parents organize an annual book-themed party with various activities in different rooms throughout the school.

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4 <sup>th</sup> Grade – Skating Party	400.00	4th Grade students enjoy a skating party joined with all 4th grade students throughout the district.
5 <sup>th</sup> Grade – Luau and Breakfast	750.00	5th Grade students enjoy a luau-themed party as well as a special breakfast on the last day of school.
<b>Staff Appreciation:</b>		
Fall Staff Appreciation	600.00	HES PTO hosts several events throughout the year to show our appreciation for the amazing staff at Hillendale!
Spring Staff Appreciation Lunch	600.00	
Other Staff Appreciation	500.00	
Donut Day	550.00	HES PTO hosts an annual Donut Day where students and accompanying adults can enjoy donuts together; this is a great way of bringing the HES community together for some easy fun.
Photo Banner and Stand for Events	360.00	This is a step-and-repeat banner and stand to be used for photo opportunities at HES events!
Focus/Healthy Bodies	300.00	Each year the HES PTO contributes \$300.00 towards the FOCUS committee, the UCFSD district wide committee whose mission is to promote well-being for families and healthy choices for youth in our community.
KIND	300.00	KIND fund provides money for students in need to participate in various school events (e.g. book fair, field trips).
Beautification	250.00	HES PTO provides funding and volunteers to keep the grounds of Hillendale beautiful! Typical purchases include various flowers, plants, and mulch.
After Prom	250.00	After Prom funds events that occur evening of the prom after conclusion of the events. The checks written each year are deposited for use of the current 5th grade class when they reach their senior year.
Gifts for annual fund contributions plus envelopes	225.00	A small gift is provided to students of families who contribute to the annual fund by a certain date. Envelopes are needed to send flyers and payment forms home to each family.
UCFSD Community Scholarship	200.00	Each year HES PTO contributes \$200.00 towards the UCFSD Community Scholarship Fund which provides scholarship to aid outstanding seniors at Unionville High School.
Other Student Celebrations	200.00	Various minor student celebrations occur through the year which HES PTO funds, including the student/teacher basketball game gifts and prizes, and popsicles for field day.
School Nurse Supplies	150.00	HES PTO provides funds for the school nurse to use towards necessary supplies.
Volunteer Appreciation	100.00	As a way to show our thanks towards the many parent volunteers that make PTO and school events possible, at the last PTO general meeting of the year, breakfast refreshments are provided.
Library	100.00	HES PTO provides funds for the Librarian to use towards library supplies.
Other	70.00	
Total Expenditures	64,790.00	
Excess of cash receipts over cash disbursements	(14,840.00)	
Beginning Cash Book Balance 8/1/2022	58,933.73	
Estimated Ending Available Funds 7/31/2023	<b>44,093.73</b>	
Typical Annual Operating Expenses	38,290.00	