

**MINUTES OF
ORANGE BEACH CITY SCHOOL BOARD
SPECIAL MEETING
APRIL 26, 2022 – 1:30 P.M.
CITY HALL – COUNCIL CHAMBERS**

- I. CALL TO ORDER** Robert Stuart called the meeting to order at 1:30 P.M.
- II. INVOCATION** Nelson Bauer
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**

Present: Robert Stuart, President
Nelson Bauer, Vice President
Shannon Robinson
Randy McKinney

Absent: Tracie Stark, Secretary

There being a quorum present, the meeting was opened for the transaction of business.

V. CONSIDERATION OF AGENDA

Motion made (McKinney/Robinson) to approve the agenda with one additional item.

- 1. Discussion Item – AASBO Summer Conference.

Motion carried (4-0).

VI. CONSIDERATION OF PREVIOUS MINUTES

- 1. Special Meeting 04/19/2022
- 2. Work Session 04/20/2022
- 3. Work Session 04/25/2022

Motion made (Bauer/Robinson) to approve the minutes as written. Randy McKinney abstained on the minutes for April 20, 2022, due to his being absent for that meeting. **Motion carried (4-0).**

VII. ACTION ITEMS

- 1. Salary Schedule (First Reading). Dr. Smith, Interim Superintendent, and Ford Handley, Interim CSFO, introduced the proposed salary schedule, which was drafted to be competitive with neighboring city and county school systems. The proposed salary schedule includes State of Alabama raises to take effect at the start of the 2022-2023 school year. The salary schedule will move on to a second reading at the next board meeting.
- 2. Approve contract with Computer Backup, Inc. Dr. Smith summarized the contract. Lance Alexander, owner, gave an update on current and next steps for the smooth transition of phones, internet, and software. **Motion made (Bauer/McKinney) to approve the contract. Motion carried (4-0).**
- 3. Approve contract with Tormod for air sampling and remediation at the Orange Beach Elementary School. Dr. Smith summarized the contract. Mr. Bauer explained that this action is in response to public concerns raised at a recent town hall. He stated that Baldwin County had previously completed air quality testing at the Orange Beach Elementary School, but that this contract uses a different company with a good reputation in the industry and doubles the

- sample size. **Motion made (Robinson/Bauer) to approve the contract. Motion carried (4-0).**
4. Approve contract with Aaron's Lock and Security for rekeying of Orange Beach Elementary School and Orange Beach Middle/High School. Dr. Smith summarized the contract. **Motion made (McKinney/Robinson) to approve the contract. Motion carried (4-0).**
 5. Approve Employee Work Calendar for the 2022-2023 school year. Dr. Smith explained that the proposed calendar is consistent with Baldwin County. **Motion made (Robinson/Bauer) to approve the calendar. Motion carried (4-0).**
 6. Approve MOUs (Memoranda of Understanding) with University of Alabama and Auburn University for Early College participation. Dr. Smith stated that she is also looking at two other universities as well as a dual enrollment program. **Motion made (McKinney/Bauer) to approve the MOUs. Motion carried (4-0).**
 7. Approve Job Description for Administrative Assistant. Dr. Smith explained that this is a temporary position for the summer, but may possibly turn into a permanent position. **Motion made (Bauer/Robinson) to approve the job description. Motion carried (4-0).**
 8. Approve job postings for HR Coordinator, SPED Coordinator, CNP Coordinator, and Administrative Assistant. Dr. Smith stated that the intent is to identify an applicant pool. **Motion made (Robinson/Bauer) to approve the job postings. Motion carried (4-0).**

VIII. DISCUSSION ITEMS

1. Drug Testing Policy. Dr. Smith stated that she is looking at the same company that administers the City of Orange Beach's employee drug testing company. A rough draft of the policy has been sent to the company for review. She stated that a final draft of the policy will be brought to the Board for a first reading in a couple weeks.
2. Supplement Schedule. Dr. Smith explained that the supplement schedule is the next piece of the salary schedule to cover coaches and extra duties for teachers and administrators.
3. Substitute Salary Schedule. Dr. Smith informed the Board that this is also in progress.
4. AASBO Summer Conference. Board members discussed conference attendance and dates for a board orientation.
5. Dates for next week's meetings were set as follows:
 - Monday, May 2, 2022, Work Session at 9:00 A.M., Council Chambers
 - Thursday, May 5, 2022, Special Meeting at 1:30 P.M., Council Chambers
 - Friday, May 6, 2022, Work Session at 1:30 P.M., E&E Conference Room

IX. OTHER BUSINESS

No public comments.

X. EXECUTIVE SESSION

Motion made (McKinney/Bauer) to enter into executive session to discuss contract negotiations. Motion carried (4-0). Mr. Stuart stated that the Board would be in executive session for approximately one hour and would not reconvene. The executive session began at 2:00 P.M.

XI. ADJOURN

There being no further business to come before the council, motion made (McKinney/Bauer) to adjourn. Motion carried (4-0).

Time: 3:45 P.M.

APPROVED this the 5th day of May, 2022.

Robert Stuart
President