

Counselor Recommendation Request Questionnaire/Brag Sheet

Student Name: _____ **Date** _____

Student Email: _____

INSTRUCTIONS: Please make sure that you take your time to fully answer each of the following questions in detail. The information you provide will make up the bulk of your letter of recommendation. The more detailed and specific examples that you provide will help compose an insightful letter of recommendation. Please write legibly!

When is this recommendation letter due? _____

University/School/Program/Scholarship applying for: _____

Anticipated college major and/or career choice: _____

What are your proudest academic and personal accomplishments? _____

What was your favorite class in high school and why? _____

What skills/hobbies/interests/talents do you have? _____

Highest ACT composite score: _____

List all NHS clubs and organizations you are a member of, years of participation, and any leadership positions held. _____

Discuss your volunteering experiences, community service and church activities and years of participation. _____

List any awards/honors you have received in or out of school:
Academic/Athletic/Community _____

Are you currently or have you been employed while in high school? Where? How long? What were your duties? _____

Often we must take into consideration adversities or special circumstances that students have overcome. Please discuss any special circumstances you feel may have impacted your performance or involvement either negatively or positively. Do you want this included in your letter? _____

How do you stand out compared to your classmates, either academically or personally?

How are you able to work effectively and respectfully with those with different perspectives or from different backgrounds? How would your peers describe you? _____

Do you have any suggested topics that you would like addressed in the letter or is there anything else that you would like the counselor to know? _____

How do you want this recommendation letter submitted?

Check one:

_____ Through Common App- make sure you send invites through Common App

_____ Picked up at school in a sealed envelope.

_____ Other: _____

Students should meet with the counselor in person and turn this form in at least 3 weeks before due date, with attached release form. Pay attention to your deadlines. Late requests are not guaranteed to be met.

Counselor use only: Date student turned in: _____