

**COAST UNIFIED SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING MINUTES  
April 19, 2022**

Meeting called to order at 3:32 pm

**MEMBERS PRESENT:**

Don Adams, Christie Cosme, Annie Lachance, Jan Boughter, Kyle Martin and Mike Bruffey.

**MINUTES**

Members reviewed the minutes of the March 15, 2022 meeting. The minutes were approved as presented by member vote. Jan Boughter motioned to approve and Annie Lachance seconded.

**BUDGET REPORT**

Don Adams gave the following budget report:

	<u>BEGINNING</u> <u>BALANCE</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u> <u>BALANCE</u>
Grant Fund - 0066	\$-6.20	\$2,025.36	\$2,225.16	\$0.00	\$-206.00
Premium Rebate - 0071	\$3,448.59	\$5,602.00	\$138.99	\$0.00	\$8,911.60
District Match – 0072	\$5,046.26	\$4,000.00	\$132.14	\$0.00	\$8,914.12
Credit Funds - 0073	\$3,266.25	\$1,744.00	\$0.00	\$0.00	\$5,266.25
Disc. Funds – 0073-0074	\$-413.07	\$2,000.00	\$2,096.48	\$0.00	\$709.88
<b>Balances</b>	<b>\$11,341.83</b>	<b>\$15,371.36</b>	<b>\$4,592.77</b>	<b>\$0.00</b>	<b>\$23,595.85</b>

**Budget Expenditures**

Current Expenses                    **None**

Deposits                                **SIPE Worker’s Comp Credit \$5,602.00 SIPE Grant Reimb. \$1,744.00**

**OLD BUSINESS**

Nothing to report.

**NEW BUSINESS**

Don discussed the WC Claims Summary Data provided by SIPE and asked committee members if anyone had questions regarding the data. No questions.

**FUNDING REQUESTS**

Don reported that there were no funding requests received.

### **SAFETY INCENTIVE PROGRAM**

Don reported that the SIPE Safety Topic for March was Chemical Safety and Safety Data Sheets. The computer selected two winners at random, Gilberto Nunez and Molly Geldard. Gilberto and Molly will each receive a \$25.00 gift card. Don reported that there was one Caught In The Act nominations. Susan Padgett from CGS reported that Marissa Purcell used a ladder to remove silly putty from the overhead lights. Susan and Marissa will each receive \$25.00 gift cards. removed boxes that were a tripping hazard. Maria and Lori both will receive \$25.00 gift cards. Don reported that there were no Safety Concerns / Suggestions received. Don reported that Erica Lovetgren from SLMS completed 20 Online Safety trainings and would receive a \$50.00 gift card. Chad Lee from MOT won the Online Safety Training Drawing. Chad will receive a \$25.00 gift card. The names of all who participated in Newsletter Trivia were added to the drawing. There were 13 participants and Jan Boughter was chosen as the winner. Jan will receive a \$25.00 gift card.

### **ACCIDENTS OR NEAR HIT MISSES**

Nothing to report.

### **EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLS**

Don reported that none of the school sites reported completing any evacuations or drills.

### **HAZARD IDENTIFICATION, EVALUATION, AND CONTROL**

Don asked committee members if they had anything to report. Nothing to report.

### **SAFETY TRAINING AND EDUCATION**

Don reported that the MOT Department would have a safety training on "Custodial Safety" on April 20, 2022.

### **COMMITTEE MEMBER COMMENTS / REPORTS**

Don asked committee members if they had any comments or reports. Don let the committee know that he is always open to suggestions and comments on Safety. Jan Boughter asked about the shade structure at Cambria Grammar School and Don informed everyone that the district is ready to move forward and just waiting for the contractors to schedule installation.

### **NEXT MEETING**

Don informed everyone that the next meeting would be on May 17, 2022 at 3:30 pm via Zoom.

The meeting adjourned at 3:42 pm.

Christie Cosme  
Asst. Safety Coordinator