

School serves grades _____ to _____ Number of students in entire school _____
In what month does your school year begin? _____ end? _____
Please explain your school's grading system. What is the passing mark? _____ Honor marks? _____

What percent of your students receive which grades? _____

Does your school rank? yes no Is your rank: Approximate Exact How many students are in the entire grade? _____
This candidate ranks _____ out of _____. _____ other students share this rank.
Does your school have a semester or trimester system? Semester Trimester

What is the closing date for each term? _____
Does your school use a block scheduling system? Yes No

Are students placed in sections according to ability? Yes No If yes, please tell us in which level the applicant is placed for each subject.

If the student's attendance record is not listed on the transcript, please indicate the number of days they have been absent or tardy each year while at your school.

If the student is not, or has not been, in good academic standing, please explain.

Has the student ever been dismissed, suspended, placed on probation, or received other serious disciplinary sanction? Yes No
Have they withdrawn from school voluntarily for an extended period of time for reasons other than health? Yes No
If the answer to either or both of these questions is yes, please provide a full explanation on a separate piece of paper.

What are the first three words that come to mind to describe this student?

Please place check marks at the points that represent your evaluation of the student in comparison to other students in their age group whom you have taught. If you have no fair basis for judgment, do not hesitate to say so.

	ONE OF THE TOP FEW I HAVE EVER ENCOUNTERED	EXCELLENT (TOP 10% THIS YEAR)	GOOD (ABOVE AVERAGE)	AVERAGE	BELOW AVERAGE	NO BASIS FOR JUDGMENT
Academic potential						
Academic achievement						
Intellectual curiosity						
Effort/Determination						
Ability to work independently						
Organization						
Creativity						
Willingness to take intellectual risks						
Concern for others						
Honesty/Integrity						
Self-esteem						
Maturity (relative to age)						
Responsibility						
Respect accorded by faculty						
Respect accorded by peers						
Emotional stability						
Overall evaluation as a person						
Overall evaluation as a student						

If the student is relatively weak or strong in any areas listed above, please elaborate.

Please comment on this student's character, citizenship and contributions to your community.

Please add any additional information that will give us a more complete picture of the student.

Thank you for taking your valuable time to complete this evaluation. Your reflections are an important part of the candidate's application. All information you provide will be held in confidence and disclosed only to the Admission Committee and others deemed necessary by the dean of enrollment.

SIGNATURE _____ DATE _____ SCHOOL ADDRESS/CITY/STATE _____

PRINTED NAME _____ ZIP CODE / COUNTRY _____

TITLE _____ TELEPHONE _____

EMAIL _____