

ASHLAND SCHOOL BOARD MEETING
Ashland Elementary School – Heffernan Media Center
May 3, 2022

MINUTES

DRAFT

CALL TO ORDER

Superintendent Moriarty called the meeting to order at 6:05 p.m.

RECORD ROLL

Members Present:

Mr. Stephen Heath, Chair
Ms. Sandra Coleman, Vice-Chair
Mr. Jesse Farris
Mr. Stephen Felton
Ms. Jennifer Foote

Administrators Present:

Mrs. Moriarty, Superintendent
Mrs. Kelly Avery, Principal

Others Present:

Mr. Tim Paquette
Mr. David Ruell
Public

Members Absent:

MINUTES

A. Regular Meeting of April 5, 2022

Ms. Foote moved, seconded by Ms. Coleman, to approve the minutes of the Regular Meeting of April 5, 2022 as corrected. The motion carried 5-0.

PUBLIC COMMENT #1 None

COMMUNICATIONS None

ADMINISTRATIVE REPORTS

A. Principal's Report

Mrs. Avery reported that enrollment as of May 1st is at 160; 156 in person and 4 VLACS.

Staff members of the month are Diana Paul and Zack Morse. Ms. Paul has been instrumental in starting and overseeing the Robotics Club; she is taking the club to their first competition in a few weeks. Mr. Morse's ability to adapt to change with ease is a phenomenal support and asset to the school community. Both Ms. Paul and Mr. Morse provide enhanced learning opportunities for our students.

New Hampshire SAS Testing will be ongoing over the next two weeks. Upcoming field trips include Middle Tier visiting the Wright Museum and Team Honesty riding the Winnepesaukee Railroad in connection to their Project Week project.

Staff/Teacher Appreciation week is being observed this week at AES. The Ashland Women's Club brought baskets of fruits and treats; Meredith Village Savings Bank dropped off snacks; thanks to the School Board for upcoming lunch; and a group of parents have outlined a token of appreciation for each day of the week (thank you Christine Alexander, Becky Zumbach, Tricia Farris, Beth Dalton-Jandreau, Deb Perdue, Rachel Templar, and Kate O'Connor).

Mrs. Avery shared upcoming events at AES: Spring Book-Fair – May 17-20; Donuts with Grown-Ups - May 20; Spring Concern – May 26 @ 6:00 pm; and Family Game Night – June 1 @ 5:00 pm. It was noted that area businesses donated over \$750 to help finance the Family Game Night event.

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B. Financial Report

Mrs. Moriarty reported that Medicaid increased by \$985 since last month, however we do not anticipate reaching the anticipated budget by the end of the year. Expenditures have decreased by \$10,031 due to changes in encumbrances and reimbursements.

BUSINESS OF THE SUPERINTENDENT

A. General Operating Expenses

Ms. Foote moved, seconded by Ms. Coleman, to approve the payment of bills, manifest #2014 as presented. The motion carried 5-0.

OLD BUSINESS

A. Ventilation Project Update

This agenda item will be held after XI. Policy

NEW BUSINESS

A. Nomination of Professional Teaching Staff

Ms. Foote moved, seconded by Mr. Felton, to approve the professional teaching staff nominations as presented. The motion carried 5-0.

POLICY

A. Policy Review Committee Minutes – April 5, 2022

(No action required)

B. Policies for First Reading

Ms. Foote moved, seconded by Mr. Farris, to approve first reading of the following policies, as amended.

- DAF, Administration of Federal Grants
- DAF-1, Allowability
- DAF-3, Procurement
- DAF-10, Grant Budget Reconciliation
- DJD, Bidding Policy
- IHAM, Health Education & Exemption from Instruction
- IGE, Objections to Course Material

The motion carried 5-0.

C. Policy to be Rescinded

Ms. Coleman moved, seconded by Ms. Foote, to rescind Policy DJDA, Bidding Procedures as recommended. The motion carried 5-0.

D. Policies Reviewed

The following policies were reviewed, with no recommended changes as written:

- DJB, Purchasing Procedure Policy
- IHAM-R, Health & Sex Education Exemption: Opt-Out Form

PUBLIC COMMENT #2

Mr. Ruell brought forward a question raised by the Town Manager pertaining to first refusal on the old Ashland School Building. It was not clear if there needed to be a vote by both the Town and Board, or is School Board action all that is required. Mrs. Moriarty will follow-up with legal counsel for clarification.

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OLD BUSINESS

A. Ventilation Project Update

Mrs. Moriarty reported that we have received conceptual approval from the Department of Education for the Ventilation Project. Mrs. Moriarty explained the layers of the next steps within the next phase of required submissions; it is an involved and time intensive compilation of required documents.

Mr. Guyer and Mr. Bemis met with Laconia Refrigeration and have informed them that the Ventilation Project was approved to move forward using ESSER II and ESSER III funds. Laconia Refrigeration will be doing the work, if the project is approved by the Department of Education.

Lengthy discussion ensued regarding the importance of determining where ventilation drops would be placed and the need to ensure that the roofs can handle the weight of the RUPP Air handler systems. Mr. Bemis will schedule a structural engineer to inspect the buildings to confirm that the roofs can handle the weight of the systems.

Mrs. Moriarty indicated that Laconia Refrigeration is updating the contract which will be reviewed by legal counsel before presenting it to the School Board. The most critical piece is where ventilation drops will come in.

Mr. Bemis explained that the reheat loop for the air handler systems will need to be gas or electric; if electric it would require a significant upgrade. His recommendation at this time is to go with electric versus putting a gas tank in and running lines; gas does not meet long-term objectives. Mr. Felton asked what the costs comparison of gas versus electric was. That information was not readily available this evening.

Mr. Guyer expressed concern with timing of the project; there may be some disruption within the building after the start of the school year; hopefully they will be minimal.

Mr. Paquette reviewed a site visit with Laconia Refrigeration; it appeared there was some confusion regarding the gymnasium being part of the project that should be confirmed with Mr. Olsen of Laconia Refrigeration. Concern regarding the heating system in that building was discussed.

Mrs. Moriarty will schedule a meeting to clarify any questions or concerns regarding the project with Laconia Refrigeration.

Mrs. Moriarty suggested hosting a parent/community night to share updates regarding the project to educate the community, ideally before the end of the school year.

Mrs. Moriarty reminded the School Board that the first step before a contract can be signed and work commence, is receiving final approval by the State.

ANNOUNCEMENTS

A. Tuesday, May 17, 2022

SAU #2 Board Meeting @ Humiston Bldg-Conference Room, Meredith **6:00 p.m.**

B. Tuesday, June 7, 2022

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:30 p.m.**
- School Board Meeting – **6:00 p.m.**

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C. Tuesday, July 5, 2022 (Tentative)

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:30 p.m.**
- School Board Meeting – **6:00 p.m.**

D. Wednesday, August 3, 2022 (new date)

Ashland School Board @ Ashland Elementary School – Heffernan Media Center

- Policy Review Committee – **5:30 p.m.**
- School Board Meeting – **6:00 p.m.**

NON-PUBLIC - R.S.A. 91-A:3 II (b)(c)

Mr. Farris moved, seconded by Ms. Coleman, to enter Non-Public Session at 7:05 p.m. in accordance with R.S.A. 91-A:3 II (b)(c). The hiring of any person as a public employee; matters which, which if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such person requests and open meeting.

The Chair called for a roll call vote as follows:

YES: Mr. Farris, Ms. Foote, Mr. Felton, Ms. Coleman, Mr. Heath NO: --

The motion carried 5-0.

Public Session

Ms. Coleman moved, seconded by Mr. Felton to enter Public Session at 7:12 p.m. The Chair called for a roll call vote as follows:

YES: Mr. Farris, Ms. Foote, Mr. Felton, Ms. Coleman, Mr. Heath NO: --

The motion carried 5-0.

Mr. Felton discussed scheduling a strategy meeting. Mrs. Moriarty will work with Mr. Felton to put a draft together to present to the Board the concept of a Long-Term Strategy Meeting.

Ms. Foote asked if it would be possible to look into establishing communication with SAU #48 for those students (and families) transitioning from AES to the high school. Information that is being shared with families of incoming 9th grades is missed during the transition period of completing all paperwork. Mrs. Avery will bring this information to the next meeting with SAU #48; and will work on finding out more about access for students to their Google accounts.

ADJOURNMENT

Mr. Felton moved, seconded by Ms. Coleman, to adjourn at 7:18 p.m. The motion carried 5-0.

Respectfully Submitted,

Marilyn G. Martell
Recording Secretary