

# TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY



OFFICE OF THE  
WATER POLLUTION  
CONTROL  
AUTHORITY

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## MINUTES WATER POLLUTION CONTROL AUTHORITY WASTEWATER TREATMENT FACILITY 100 WINDSORVILLE ROAD

July 28, 2022

7:30 p.m.

### Attendees:

Andrew Tedford (via telephone), Ken Boynton and Ray Weaver. Also present: Robert Grasis, Director Water Pollution Control; Heatheryn Leduke, Financial Analyst; and Ken Radziwon, Ellington WPCA

### CALL TO ORDER

Chairman Tedford asked Vice-Chairman Weaver to conduct the meeting. The meeting was called to order at 7:30 p.m. by Vice-Chairman Weaver.

### PUBLIC COMMENT

None.

### MINUTES OF THE WPCA REGULAR MEETING HELD ON JUNE 23, 2022

Mr. Boynton, seconded by Mr. Tedford made a motion that the Water Pollution Control Authority accepts the minutes of the June 23, 2022 Regular Meeting as presented. The motion passed unanimously (3-0-0).

### UPDATE ON TREATMENT FACILITY UPGRADE

Mr. Grasis updated the Authority regarding progress of work since the last meeting and answered questions. Tasks included: the RDT's and polymer system was started; the odor control for the sludge storage tanks is scheduled for August 8th; there is no delay in the shipment for the IFAS media; the carbon silo is empty and will be prepped for demolition; and the vendor worked on the emulsion polymer system last week and the system will be monitored. Regarding the disc filters: the electrical subcontractor is working with Methuen to get the proper sized replacements to fit into the existing buckets for the disc filter replacement breakers; the breakers are being changed from thermal to electric and there is a 10-week lead time to get the breakers; breakers for all of the disc filters will be replaced. A Three Week Look Ahead and Change Order Summary were distributed to the Authority.

### DISCUSSION OF EXITS 66 & 67 SEWER AREA

Mr. Grasis updated the Authority and answered questions. He reported that the survey is complete for Exit 66 and Tighe & Bond is working on the design for the sewer. A kickoff meeting with Tighe & Bond, the Town Planner and the Town Engineer is planned for next week regarding Exit 67.

EXECUTIVE SESSION TO DISCUSS EXITS 66 & 67 SEWER AREA

The Authority did not enter into Executive Session.

ACTION ON EXECUTIVE SESSION

None.

PLANT SUMMARY

Mr. Grasis reviewed a Plant Operation Summary for the month of June. Discussion took place regarding phosphorus removal. Regarding current activities, Mr. Grasis reported that work continues on the Talcottville pump station flow meter; there is a pilot program in place for summer hours for the Town of Vernon; 1471 and professional contracts were ratified; one Operator-In-Training candidate started this week and a second is starting next week; the employee appreciation luncheon took place as directed by the Authority; quotes are being obtained for the replacement of the HVAC controller for the process control building; Swiss Cleaners has been contracted on a six month trial basis for uniform services; maintenance flushing continues; and bid specifications for both the pump station improvements and sewer lining were received. Mr. Grasis said that he has requested a meeting with the Town Administrator and Finance Director to discuss capital projects. Mr. Radziwon updated the Authority relative to Ellington deduct meters.

BUSINESS OFFICE REPORT

Ms. Leduke recapped Fiscal Year 2022 and reviewed Fiscal Year 2023 projections. She reported that Fiscal Year 2022 came in 2% over the estimated budget. Also, delinquent interest was down from lack of delinquent action due to staffing issues. Regarding Fiscal Year 2023, if collections are on par with the last few years it is anticipated that approximately 4% in excess will be collected she said. Discussion took place relative to the budget.

REVIEW AND DISCUSSION OF PROPOSED SEWER USER CHARGES FOR THE LAST SIX MONTHS OF THE FISCAL YEAR ENDING JUNE 30, 2022 AND THE FIRST SIX MONTHS OF THE FISCAL YEAR ENDING JUNE 30, 2023

Discussion took place. It was the consensus of the Authority not to change the sewer user rates for FY 2022-2023. Further discussion took place relative to spare parts.

SET DATE FOR PUBLIC HEARING FOR PROPOSED SCHEDULE OF SEWER USE CHARGES, AND FOR THE COLLECTION AND DISPOSAL OF SEWAGE

It was the consensus of the Authority to schedule a public hearing at 7:00 p.m. on Thursday, August 25th.

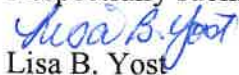
ANY ADDITIONAL MATTERS

None. Mr. Grasis spoke to the information item and answered questions.

ADJOURN

Mr. Boynton, seconded by Mr. Tedford made a motion to adjourn. The motion passed unanimously (3-0-0) and the meeting was adjourned at 8:36 p.m.

Respectfully submitted,

  
Lisa B. Yost

Secretary, Water Pollution Control