

**ASHLAND SCHOOL BOARD WORK SESSION**  
**Ashland Elementary School – Conference Room**  
**July 19, 2022**

**MINUTES**

**CALL TO ORDER**

Mr. Heath called the meeting to order at 6:05 p.m.

**RECORD ROLL**

**Members Present:**

Mr. Stephen Heath, Chair  
Ms. Sandra Coleman, Vice-Chair  
Mr. Jesse Farris  
Mr. Stephen Felton  
Ms. Jennifer Foote

**Administrators Present:**

Mrs. Mary Moriarty, Superintendent  
Mrs. Kelly Avery, Principal

**Others Present:**

None

**Members Absent:**

None

**LONG-TERM PLANNING WORK SESSION**

The School Board engaged in dialogue about long-term planning. Mrs. Moriarty reviewed documents shared with the School Board in advance of the meeting: NH School Board Association Strategic Planning & Goals Setting Information, Capital Improvement Plan & Facilities Budget Plan NH Education Department Bright Future Surveys for Staff & Families, MOU with Ashland School District and SAU #48, MOU with Ashland School District & Pemi-Baker School District, 2022-2023 Agreement between the Ashland School Board and Ashland Teachers Association, and Ashland Withdrawal Study – Final Report 2017. Mr. Felton provided an overview of strategic planning, starting with engaging multiple stakeholders, reviewing vision/mission statement, commitment statements, belief statements, and core values. Once reviewed/agreed, developing goals with metrics that align to the vision/mission, commitments, beliefs and values. A description of a SWOT Analysis – Strengths, Weaknesses, Opportunities and Threats was provided. Mr. Felton shared the following articles from Strategic Planning for Schools by Maxine Driscoll: Seven Essential Tips for Strategic Planning in Schools, 10 Step Future-Focused Strategic Planning for Schools: The 'What' and The 'Why' Need A 'How', and What to Include in Your Next School Strategic Plan. Mrs. Avery shared the current AES Vision, Belief Statements, Commitment Statements and updated Core Values. Additionally, Mrs. Avery shared that in 2011 the School District had been required to have a District Improvement Plan and Mrs. Avery indicated that she had a copy of the Plan, if the School Board wanted to review it as a model. Chair Heath and Mrs. Foote indicated that further information on what is currently being done would be helpful. Discussion ensued about a process to evaluate that the vision, statements and values are still applicable. It was the consensus that at the next School Board meeting on August 3, the aforementioned documents will be on the agenda for School Board discussion with input from Administration on what things are currently in place that align with the various statements/values.

Chair Heath suggested each School Board member complete the short version of the School Board Self-Assessment Tool provided in the materials from the NHSBA. Each School Board Member agreed to do this independently and will plan to bring it to the August 3 meeting. Mrs. Moriarty indicated that they can share their copy with Ms. Martell, who will tabulate the results.

**ADJOURNMENT**

Ms. Foote moved, seconded by Mr. Farris, to adjourn the meeting at 7:10 p.m. The motion carried 5 - 0.

Respectfully Submitted,

Mary A. Moriarty  
Recording Secretary Pro-Tem