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Commitment, Excellence, Community

PLEASANT HILL SCHOOL DISTRICT #1 SCHOOL BOARD MEETING MINUTES

Monday, August 1, 2022; 7:00 p.m.

Stream live at <https://www.youtube.com/channel/UCyjFOvylD3uqPG7QXxub4qQ/featured>

1.0 CALL TO ORDER

Board Chair John Oldham called the August 1, 2022 board meeting to order at 7:00pm. Board members present were Wylda Cafferata, Rusty Rexus, and Drew Gottfried. Others present were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, Technology Director Steve Traylor and Board Secretary Kimberly Silbernagel. Oregon School Board Association Director of Board Development & Executive Searches Steve Kelley joined the board via Zoom.

Wylda Cafferata read the Mission Statement.

2.0 ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

3.0 INTRODUCTIONS & ATTENDANCE AT PREVIOUS BOARD MEETING

Audience members present were Elementary Principal Devery Stoneberg and Special Education Director Whitney Connolly.

There were 22 online viewers and 10 onsite during the July 14, 2022 board meeting.

4.0 APPROVAL OF MINUTES

4.1 Approve July 14, 2022 Board Meeting Minutes (Exhibit 2223.3)

The July 14, 2022 Board Meeting Minutes were approved as presented by consensus.

5.0 CONSENT AGENDA

There were no Consent Agenda Items.

6.0 REPORTS & DISCUSSION ITEMS

6.1 OSBA's Report Interim Superintendent Search Update (Exhibit 2223.4,5,6)

Steve Kelley, OSBA Director of Board Development & Executive Searches, stated that there would be two items to accomplish this evening. The Board will adopt the Qualities and Qualification's (Q&Q's) and appoint a Screening Advisory Committee (SAC). The Interim Superintendent position closes August 3rd. OSBA has received seven applications so far with a couple more that are pending. On August 8th, 2022 Executive Search Specialist Sarah Herb will lead the meeting, via Zoom for SAC and Board member training. She will take the group into Executive Session and present the candidate pool. There will be several days for the committee to go into the OSBA database to review and rank candidates. Mr. Kelley will return in person on August 15th to go through the rankings and facilitate the conversation between the SAC and Board members. The Board will then decide who to interview.

John Oldham added that Superintendent Linenberger expressed he would like to leave before the 60 days. Mr. Kelley told him that he could contact the local ESD to see if they could help look for a current administrator to fill in. The Board agreed that John should reach out. John agreed to reach out to Lane EDS and current administrators.

Business Manager Sheri Longobardo asked the board to be aware of the timeline required for appointing an interim superintendent. Many of our business transactions require two official signatures. In order for us to pay employees or vendors, we need a second official's signature. The appointment would need to be approved by board consensus and approved minutes need to be submitted to the bank to get the process started.

7.0 PUBLIC FORUM

There were no public comments.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 Discuss and adopt the Qualities and Qualifications (Q&Q's) for the interim superintendent (Exhibit 2223.7 a-b)

District Policy CBA, Qualifications and Duties of the Superintendent, was adopted in May of 2021. The Q&Q's used for this search are guidelines and will not affect the previously adopted policy.

There was discussion of the results of the Q&Q survey. There were a large number of respondents, and the #1 and #2 items were the most compelling. The board recommended an edit to #10, asking that the words "and staff" be placed after the words "Ability to motivate other administrators".

#1) A personable/approachable person with a high degree of integrity/honesty with strong values that are consistent with our community/school district.

#2) Puts kids first; is committed to serving all kids K-12.

There was no public comment.

Rusty Rexius moved to approve the Qualities and Qualifications (Q&Q's) as edited. Drew Gottfried seconded the motion. The motion passed unanimously with a vote of 4:0.

8.102 Appointment of the Screening Advisory Committee (SAC) for the interim superintendent search process.

Superintendent Linenberger asked to add High School Principal Garth Gerot and Middle School Assistant Principal Caleb Salmond to the SAC without an application. The Board agreed to allow them to be added to the list. The list of the other people on the committee are Sheri Longobardo, Jessica Wolpe, Ryan Martin, Emily Smith, Devery Stoneberg, Nancy Geyer, and Heather Hicks.

Wylda Cafferata moved to approve all seven Screening Advisory Committee (SAC) applications plus Garth Gerot and Caleb Salmond without an application. Rusty Rexius seconded the motion. The motion passed unanimously with a vote of 4:0.

9.0 FUTURE BOARD MEETINGS


- Board Meeting – August 8, 2022; 7:00 p.m.
- Board Meeting – August 15, 2022; 6:00 p.m.
- Board Meeting – August 22, 2022; 7:00 p.m.

10.0 ANNOUNCEMENTS/OTHER

10.1 Resignation of Courtney Wilson Board Secretary and Administrative Assistant to the Superintendent (Exhibit 2223.9) and hiring of Kimberly Silbernagel as Board Secretary and Administrative Assistant to the Superintendent.

10.2 Stephen Hammond submitted his thoughts to the Board in an email since he could not make the meeting as he was on vacation with unreliable internet. “For the personal and professional qualities, I feel that #1, as given to us by Mr. Kelley, is halfway there. I agree that being approachable is important as is integrity/honesty. Beyond that, they need to adhere to educational standards as determined by best practices and peer-reviewed curriculum that prepare district students for success in either the workforce or post-secondary education. While the community is important, most of our students will not remain here. They need to be equipped with tools that ensure success in a wide variety of environments. The rest of the qualifications feel appropriate to me.”

11.0 ADJOURNMENT – 7:38 p.m.

Signed  _____, this 29 day of August, 2022
John Oldham, Board Chair