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Commitment, Excellence, Community

**PLEASANT HILL SCHOOL DISTRICT #1
SCHOOL BOARD MEETING MINUTES**

Monday, August 15, 2022; 6:00 p.m.

Stream live at <https://www.youtube.com/channel/UCyjFOvylD3uqPG7QXsub4qQ/featured>

1.0 CALL TO ORDER

Board Chair John Oldham, attending via Zoom, called the August 15, 2022 board meeting to order at 6:00 p.m. Board members present were Wylda Cafferata, Rusty Rexius, Drew Gottfried, and Vice-Chair Stephen Hammond, via zoom. Others present were Superintendent Scott Linenberger, Business Manager Sheri Longobardo, and Board Secretary Kimberly Silbernagel.

Drew Gottfried read the Mission Statement.

2.0 ADDITIONS OR DELETIONS TO THE AGENDA

Board Secretary Kimberly Silbernagel noted that Agenda item listed as Exhibit 2223.12 will be renamed as Exhibit 2223.18 to avoid duplication.

3.0 INTRODUCTIONS & ATTENDANCE AT PREVIOUS BOARD MEETING

Audience members were Nancy Geyer, Devery Stoneberg, Emily Smith, Jessica Wolpe, Caleb Salmond, Garth Gerot, Ryan Martin, Heather Hicks, Acting Superintendent Malcom McRae, and Oregon School Boards Association Director of Board Development and Executive Searches Steve Kelley.

There were 8 online and 5 onsite during the August 10, 2022 board meeting.

4.0 APPROVAL OF MINUTES

4.1 Approve August 8, 2022 Board Meeting Minutes (Exhibit 2223.18)

4.2 Approve August 10, 2022 Board Meeting Minutes (Exhibit 2223.13)

The August 8, 2022 and August 10, 2022 Board Meeting Minutes were approved by consensus.

5.0 CONSENT AGENDA

There were no Consent Agenda Items.

6.0 REPORTS & DISCUSSION ITEMS

6.1 OSBA's Report Interim Superintendent Search Update

OSBA's Steve Kelley explained that the next steps in choosing an interim superintendent will be discussed. The Board and Search Advisory Committee (SAC) will move into Executive Session and talk about the rankings of the candidates that applied for the interim superintendent position

and the SAC will give their feedback. The SAC will then be dismissed and the Board will deliberate and decide who they are going to interview. The Board will then come out of Executive Session and discuss how to move forward with screening the candidates, interview questions, and contract negotiations.

6.2 The Board recessed to Executive Session at 6:04 p.m.

Executive Session

to consider the employment of a public officer ORS 192.660(2)(a).

6.3 The Board returned to Regular Session at 8:31 p.m.

6.4 Steve Kelley from OSBA discussed next steps to come along side PHSD to search for an interim superintendent. Mr. Kelley discussed/trained board members on social media/internet checking procedures (*Internet Check Do's Don'ts Exhibit 2223.14*). Next, he discussed/trained board members on reference checking procedures including the selection of reference check questions (*Site visit and Reference check training instructions 2022 Exhibit 2223.15 and Telephone Reference check Questions 2022 Exhibit 2223.16*). The Board decided that there were 4 questions that were most important to them when speaking with references.

#2) How does the candidate handle him/herself in “pressure situations”?

#4) Is he/she visible to the students, staff and community? At what kind of school and community events would you typically expect to see the candidate? Were there events that you felt he/she should have attended but did not?

#12) Would you describe him/her as someone you can truly trust, admire and hold in the highest regard as a professional educator and friend? Were your expectations met by him/her?

#13) What is the candidate's greatest strength? Weakness?

Mr. Kelley will compile a list of questions for the Board to ask and send them out to all board members.

The Board will be interviewing 5 candidates over three days, August 29, 30, and 31, 2022. The Board would prefer to interview the candidates in-person. Mr. Kelley will create a list of questions for the interviews and run them by Board leadership for final approval. The Board will discuss contract parameters at the August 22, 2022 meeting.

6.5 Discuss Board Member presence at Meet and Greet

The board members discussed that they have an overlapping commitment on the night of August 31, 2022 and would not be able to attend the High School's Meet and Greet. The Board decided that with all they have going on they will not attend either Meet or Greet but will plan on tentatively attending next school year.

7.0 PUBLIC FORUM –

Acting Superintendent Malcom McRae thanked the Board, Superintendent Linenberger, Business Manager Sheri Longobardo, and Board Secretary Kimberly Silbernagel for all of their hard work and dedication to finding an interim superintendent.

8.0 BOARD ACTION ITEMS

8.1 New Business

8.101 The Board discussed reimbursing travel expenses for candidates who interview in-person.

Rusty Rexius moved that the Board approve the reimbursement of candidates travel expenses for an in-person interview, for the interim superintendent position, of up to \$1000.00 each. John Oldham seconded the motion. The motion passed unanimously.


9.0 FUTURE BOARD MEETINGS

- Board Meeting – August 22, 2022; 7:00 p.m.
- Board Meeting – September 6, 2022; 7:00 p.m.

10.0 ANNOUNCEMENTS/OTHER

There were no announcements.

11.0 ADJOURNMENT – 9:21 p.m.

Signed:  _____, this 29 day of August, 2022
John Oldham, Board Chair