

SENECA FALLS CENTRAL SCHOOL DISTRICT
August 25, 2022 Board of Education Meeting/Public Hearing
Robert McKeveny Board/Training Room
6:00 PM

BOE Members Present
Deborah Corsner, Anthony Ferrara, Cara Lajewski, Matthew Lando, Denise Lorenzetti, Joseph McNamara, Heather Zellers

BOE Members Absent
Michael Mirras, Joell Murney-Karsten

Others Present
Dr. Michelle Reed, James Bruni, Amanda Fleig, Lindsay Willson, Faith Lewis, Breana Mullen, Kimberly Stevers, Frank Molina and family

Joseph McNamara called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Public Hearing-2022-2023
Seneca Falls Central School District Safety Plan
There was no one present to comment at the Public Hearing for the 2022-2023 Seneca Falls Central School District Safety Plan

Approval of Agenda
Joseph McNamara asked for a motion to approve the agenda with the addendum as listed:

Add:

X. Committee Reports

B. Facilities Committee

A. Retirements/Resignations

2. SFSSA

c. Name: Christina Carlino

Civil Service Position: Teacher Aide

Effective date: at the end of the day on August 31, 2022

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Approve or Amend
Board of Education Minutes
August 4, 2022 BOE Minutes

Joseph McNamara asked for a motion to approve the Board of Education Minutes dated August 4, 2022.

Denise Lorenzetti made the motion, seconded by Deborah Corsner.

Yes 7 No 0 Abstain 0 Motion carried

July 7, 2022 Amended Minutes

Joseph McNamara asked for a motion to amend the July 7, 2022 Board of Education Minutes as presented.

Anthony Ferrara made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Treasurer's Report
None at this time.

Extra-Curricular Treasurer's Report
None at this time.

Recognitions, Celebrations and Presentations.

Awarding of Diploma

Frank Molina

Faith Lewis, MA Principal, was in attendance along with Breana Mullen, MA Assistant Principal, to present and recognize Frank Molina for completing his high school education and receiving his diploma.

Farm to School Presentation

Amanda Fleig, Lindsey Willson and _____ were present to discuss the Farm to School Institute, the District Wellness Program.

Farm to School Institute-A comprehensive year-long learning opportunity for New York school teams to develop and refine their Farm to School programs, and help bring more New York grown foods into the cafeteria and the classroom.

Mynderse Academy Farm to School Team Value Statement

Mynderse Farm to School program will celebrate our local farmers and culinary bounty.

It will create equal access and space for all by engaging the whole school community in local food education and providing nourishing foods to create a healthier lifestyle for everyone.

We strive to instill a value of food, land and soil/environmental health, through active engagement in school, gardening, composting and student empowerment.

Availability and knowledge of locally sourced food through-cafeteria, classroom and community connections.

Finger Lakes Area School Health Plan:

Wellness events: Flu clinic, Biometric Screenings, Wellness, BINGO, The Lift Project, Plant-Based Challenge, Yoga, Massages, Tiki Tour on Cayuga Lake, Teacher Appreciation healthy treats.

Monthly district newsletter

Incentives for participating in wellness: Wegmans gift cards, shirts

Goal for 2022/2023

Water challenge, participants receive water bottles

Healthy eating cookbook, taste testing opportunities

Wellness week-faculty and students

There was no public comment.

Committee Reports

Policy Committee

The Policy Committee met prior to the board meeting at 5:00 pm. The following policies were reviewed:

Policy 5205- NEW Eligibility for Co-Curricular and Extra-Curricular Activities

Policy 5225-NEW Student Personal Expression

Policy 9150-Staff-Student Relations

Policy 0115-Student Harassment

Policy-5300.30-Prohibited Student Conduct

The policies reviewed will be on the September 15, 2022 board agenda for the first reading.

Facilities Committee

The Facilities committee met on August 22, 2022. The committee reviewed the timeline for the architect proposals. The district has not done an RFP for an architect firm in two decades. Dr. Reed and James Bruni are working on the RFP to be done by next month. The request for proposals will be advertised in the newspaper and/or letter specific to firms.

The committee is looking to put a capital project referendum out to the voters in December 2023 with an approximate budget of \$22 million. A few of the items to address are the Middle School building, Bracht field and the track behind the school. If anyone has any questions, they can contact Michael Mirras, the Facilities Committee chair.

The next facilities committee meeting is scheduled for October 3, 2022.

Information

Warrants

07/01/2022- 07/31/2022

Warrant #1 (A)	\$ 2,928.26
Warrant #4 (A)	\$ 9,060.69
Warrant #5 (A)	\$ 26,452.41
Warrant #8 (A)	\$456,718.00
Warrant #1 (C)	\$ 3,405.24
Warrant #2 (C)	\$ 511.87
Warrant #3 (C)	\$ 1,267.95
Warrant #1 (F)	\$ 4,546.62
Warrant #2 (F)	\$ 892.61

Warrant #1 (H) \$255,162.90

Warrant #2 (H) \$ 3,000.00

4-County SBA-delegate for Board of Directors and delegate for Legislative Committee.

Marnie Impastato –Application Services Support Assistant-LOA 2022-2023

Business Administrator

James Bruni reported on the following:

- ESSA (Every Student Succeeds Act) Grants were submitted this week. The amount of funding is down approximately \$500,000.00.
- Transportation has been working on the bus routes for the coming year. Bidding for the routes will take place on August 30, 2022 and will be approved at the September board meeting.
- Records Management Grant-Student records are going to be scanned.
- Kevin Korzeniewski will be present at the September board meeting to discuss an additional paid assistant for the golf program.

Superintendent Report

Dr. Reed reported on the following:

- Sports Enrollment: Currently there are 167 students in Grades 9-12 enrolled in a JV or Varsity sport; 87 students enrolled in Modified sports and 1 person signed up for cheerleading.
- The NYS Troopers will be visiting all the public and private schools in the district. Sgt. Poole will coordinate with the NYS Police.
- BOE Retreat Reminder-October 29, 2022 at 5:30 pm.
- Grade 6 Orientation was well attended. Students were able to practice locking and unlocking their lockers.
- October 24, 2022-UPK parent meeting. There are currently two slots open in the UPK program. The district will go to the next families on the waitlist to fill the vacancies.
- Opening day of school for faculty and staff is next Wednesday, October 31, 2022. Dr. Reed and Joe McNamara will make their presentation at 12:45 pm. Sergeant Poole will be addressing DASA and safety protocol.

BOE President Report

Joseph McNamara reminded the board members that the \$-County School Board Association Directors meeting is October 30, 2022.

Board members interested in the NYSSBA convention-please let the District Clerk know.

BOE Member Comments

Cara Lajewski let the Board members know that the county had another successful "Fill the Bus" campaign. The event was held at the Canoga Fire Hall. Seneca Falls Central School District was well represented. Cara Lajewski, Anthony Ferrara, Paula Coffey, Elisa Keating (retired teacher) and eight (8) students were present to help.

Important Dates to Remember

August 29-BOE Retreat
August 30-Kindergarten Orientation
August 31-Superintendent Day
Grade 3 Orientation
September 1-Superintendent Day
Freshman Orientation
September 6-First Day of School
September 14-MA and MS Open House

Consent Agenda

Retirements/Resignations

Upon the recommendation of the Superintendent, the Board of Education does hereby accept the following resignation(s):

SFEA

Name: Philippa Lehman

Position: ENL Teacher

Effective date: at the end of the day on September 18, 2022

Name: Laurel Guererri

Position: Teaching Assistant
Effective date: August 20, 2022

SFSSA

Name: Heather Darling
Civil Service Position: Teacher Aide
Effective date: August 8, 2022

Name: Rylie Cotton
Civil Service Position: Teacher Aide
Effective date: at the end of the day on August 31, 2022

Name: Christina Carlino
Civil Service Position: Teacher Aide
Effective date: at the end of the day on August 25, 2022

Appointments

Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints the following: *(Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time)*

Name: Miriam Harms
Position: Science Teacher-Gr. 7
Certification: General Science Gr. 7-12
Tenure: Science Education
Effective: 08/26/2022
Probation: 08/26/2022 through 08/25/2025
Base Salary: \$49,161

Name: Christina Carlino
Position: Teaching Assistant
Certification: Teaching Assistant-Level I
Tenure: Teaching Assistant
Effective: 08/26/2022
Probation: 08/26/2022 through 08/25/2026
Base Salary: \$21,500

Name: Maeghan Westmiller
Position: Long Term Substitute Reading Teacher 2022-2023
Certification: Childhood Education Gr. 1-6 Initial Certification
Effective: 08/26/2022
Base Salary: \$43,000

2022-2023 Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
District DASA Compliance Officer	Dr. Michelle Reed	No additional compensation

2022-2023 Mentors

Upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Employee	Stipend
Barbara Reese	\$350
Trish Brewer	\$350
Mel Morrin	\$350
Kate Smithler	\$350

Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*.

Name: Marnie Impastato

Civil Service Position: Computer Network Specialist (Provisional Appointment)

Effective Date: 09/01/2022

Hourly Rate: \$25.62

Hours per day: 8

Name: Emily Bustos

Civil Service Position: Senior Typist (12 month)

Effective Date: 08/22/2022 (retro)

Probationary period: 08/22/2022 through 8/21/2023

Hourly Rate: \$16.42

Hours per day: 7

Name: Grace Compton

Civil Service Position: Teacher Aide

Effective Date: 08/31/2022

Probationary period: 08/31/2022 through 08/30/2023

Hours per day: TBD

Hourly Rate: \$14.89

Hours per day: 6

Name: Callie Lindsey

Civil Service Position: Teacher Aide

Effective Date: 08/31/2022

Probationary period: 08/31/2022 through 08/30/2023

Hourly Rate: \$14.89

Hours per day: 6

Name: Casey McCutcheon

Civil Service Position: Teacher Aide

Effective Date: 08/31/2022

Probationary period: 08/31/2022 through 08/30/2023

Hourly Rate: \$14.89

Hours per day: 6

Name: Cassandra Shaffer

Civil Service Position: Cashier/FSH

Effective Date: 09/09/2022

Probationary period: 09/09/2022 through 09/08/2023

Hourly Rate: \$15.64

Hours per day: 3.75

Name: Tonja Ticconi

Civil Service Position: School Bus Driver
 Effective Date: 08/31/2022
 Probationary period: 08/31/2022 through 08/30/2023
 Hourly Rate: \$26.86 (Option A)

Substitute Appointments:

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute position(s) *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*

Annual list of Substitutes
See attached lists

Name: Ashley E. Cirbo
 Position: Substitute Teacher
 Certification: Uncertified ENL (*Pending*)
 Effective: 08/26/2022

Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
Chelsie Emerson	Teacher Aide	09/01/2022
Renaee Lawson	Teacher Aide	09/01/2022
Tammy Butler	Teacher Aide	09/01/2022
Margaret Moreland	Teacher Aide	09/01/2022
Erica Cieri	Teacher Aide	09/01/2022
Frank Crummer	Cleaner	09/17/2022
Jackie Konrad	Bus Monitor	09/17/2022
Jeaneth Dellefave	Cashier/FSH	09/17/2022
Patricia Reynolds	Cashier/FSH	09/17/2022

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes:

07/20/2022, 07/26/2022, 07/27/2022, 08/02/2022, 08/04/2022(1), 08/04/2022(2)

Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations

Donor or Gift	Amount/Item		To be used for:
Hiopyle, Inc.	\$2.47	A2020-450-04-0000	Supplies Gr. 9-12

Transportation Requests

None at this time

Joseph McNamara asked for a motion to approve the consent agenda as listed.

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Old Business

None at this time.

New Business

Policy-2nd Reading

Joseph McNamara asked for a motion that upon the recommendation of the Policy Committee, the Board of Education approves the second and final reading of the following policies:

Policy 5450.1 –Notification of Sex Offenders

Cara Lajewski made the motion, seconded by Heather Zellers.
 Yes 7 No 0 Abstain 0 Motion carried

Textbook Surplus

Joseph McNamara asked for a motion to dispose of following textbooks as listed through sale, donation, disposal or auction according to Board Policy #5250.

# of Copies	Book Title	Grade Level	Publication Date	Publisher
14	The Chalk Box Kid		1987	Random House
26	New York-Adventures in Time and Place		1998	McGraw-Hill
48	Discover Science	4	1989	Scott, Foresman and Company
47	The World & Its People New York Yesterday & Today	4	1985	Silver, Burdett & Ginn Inc.
40	McGraw-Hill Reading		2001	McGraw-Hill
7	The Abracadatlas	4	1982	Addison-Wesley
7	A Series of Unfortunate Events- The Wide Window		2000	Harper-Collins
8	A Series of Unfortunate Events- The Bad Beginning		1999	Harper-Collins
8	A Series of Unfortunate Events- The Reptile Room		1999	Harper-Collins
35	Butterfly Story	3	1995	Dutton Children's Books
15	How a Plant Grows	3	1997	Crabtree Publishing
7	Magic School Bus-Plants Seeds	3	1995	Scholastic
2	Magic School Bus- Butterfly & the Bog Beast	3	1996	Scholastic
33	Usborne First Nature-Butterflies & Moths	3	1994	EDC Publishing
16	Bloomers by Rhoda Blumberg	4	1993	Bradbury Press

Matthew Lando made the motion, seconded by Cara Lajewski.
 Yes 7 No 0 Abstain 0 Motion carried

Standard Work Days

Joseph McNamara asked for a motion to BE IT RESOLVED, that the Seneca Falls Central School District, Location code 74502, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

STANDARD WORK DAY HOURS NYSLRS 2022-2023	
NAME OF POSITION	HRS for SWD
Business Manager I	8
Administrative Assistant	7
Senior Account Clerk/Typist	7
Account Clerk/Typist	7

Account Clerk	7
Clerk	7
Data Entry Machine Operator	7
Sr. Typist	7
Typist	7
Library Aide	6
Teacher Aide	6
School Monitor	6
Health Aide	7
Registered Professional Nurse (School)	7
School Messenger	6
Network Administrator	8
Application Services Support Assistant	8
AV Technician	8
Computer Network Specialist	8
Director of Facilities II	8
Senior Building Maintenance Mechanic	8
Building Maintenance Mechanic/School Bus Driver	8
Building Maintenance Mechanic	8
Sr. Custodian	8
Custodian	8
Cleaner	8
Groundskeeper	8
Transportation Supervisor	8
School Bus Dispatcher	8
Head Automotive Mechanic	8
Automotive Mechanic/School Bus Driver	8
Automotive Mechanic Assistant/School Bus Driver	8
Automotive Mechanic Helper	8
School Bus Driver	6
School Bus Driver/Food Service Helper	6
School Bus Monitor	6
School Bus Monitor/Food Service Helper	6
School Bus Driver/Messenger	6
Cook Manager	7
Food Transporter/Food Service Helper	7
Sr. Food Service Helper	6
Cashier/Food Service Helper	6
Food Service Helper	6
Laborer	8

Cara Lajewski made the motion, seconded by Deborah Corsner.
Yes 7 No 0 Abstain 0 Motion carried

ELC School Testing Subcontract Agreement

Joseph McNamara asked for a motion to approve the ELC School Testing Subcontract Agreement between the Seneca Falls Central School District and the Seneca County Health Department from July 1, 2022 through July 31, 2023

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 6 No 0 Abstain 1
Roll Call: Yes No Abstain
Deborah Corsner x

Anthony Ferrara	x			
Matthew Lando	x			
Denise Lorenzetti				x
Joell Murney-Karsten	Absent			
Cara Lajewski	x			
Joseph McNamara	x			
Michael Mirras	Absent			
Heather Zellers	x			

The motion is carried

Commonwealth University of Pennsylvania Student Teaching Agreement

Joseph McNamara asked for a motion to approve the Student Teaching Agreement between the Seneca Falls Central School District and the Commonwealth University of Pennsylvania as presented.

Cara Lajewski made the motion, seconded by Anthony Ferrara.

Yes 7 No 0 Abstain 0

SFCSD Safety Plan

Joseph McNamara asked for a motion to approve the 2022-2023 Seneca Falls Central School District Safety Plan as presented.

Deborah Corsner made the motion, seconded by Anthony Ferrara.

Yes 7 No 0 Abstain 0

Executive Session

2022-2023 Seneca Falls CSD Confidential District Emergency Response Plan

Joseph McNamara asked for a motion to move into Executive Session at 6:45 pm to discuss matters that would jeopardize public safety if disclosed and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular people.

Matthew Lando made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0

Monica Kuney, District Clerk

The regular meeting resumed at 7:00 pm

Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 7:00 pm.

Cara Lajewski made the motion, seconded by Anthony Ferrara.

Yes 7 No 0 Abstain 0

Joseph McNamara, Board President