

MEETING MINUTES

Diane Infantine-Vyce called the meeting to order at 6:38 p.m.

Members present: Diane Infantine-Vyce, Jen Gordon, Maureen Lewis (via Zoom)

Also present: Craig Cooke, Seth Klaskin, Zoe Roos (Zoom admin)

Recorder: Diane Infantine-Vyce

Discussed Policies to Review: [Policy Notes from Shipman & Goodwin (S&G) were provided with explanations for each policy change recommended.]

- **#6030 – School Calendar** – Changes were made to the previous revision of this policy regarding graduation day, when the Superintendent shall present the draft to the Board, and omitting the Calendar Advisory Committee clause. Discussed CT Statute Sec. 1-4 regarding days designated as Federal and State holidays. Discussion ensued regarding naming holidays - Dr. Cooke and Mrs. Lewis were in support of removing all named holidays and listing them as “School Holiday/No School” on the calendar and Mrs. Gordon and Dr. Infantine-Vyce were in support of keeping all named holidays as listed in CT Statute. The Committee voted 2-1 to move this policy for a first read to the board with the retention of named holidays on the calendar. This will be discussed at the full board level with the addition of S&G’s input.
- **#1150 – Prohibition Against Nicotine and Cannabis Use** – all notes from S&G were reviewed and the Committee voted 3-0 to move this policy for a first read to the Board with the following revisions and a final review by S&G:
 - All revisions previously discussed and marked in revised policy as distributed,
 - Policy Name Change to “Prohibition Against Smoking, Possession, and Use of Tobacco, Cannabis, and Alcohol”,
 - The addition of the words “school buses” in line 59 - “fields, school buses and parking lots.”
- **#4112.8 – Nepotism (formerly Nepotism: Employment of Relatives)** – discussed the strict nature of S&G’s recommendations for our current policy. Discussed possible wording changes to the policy. Will rework the wording as proposed in committee then send to S&G. This will be on the next committee agenda for review after S&G have given guidance.
- **#5120.3.3 – Administration of Student Medications in the Schools (formerly Administering Medication)** – As per S&G, the definition of Authorized Prescriber comes from CT Statutes and cannot be changed in our policy. The purpose in revising this policy was to update an outdated policy with the inclusion of the administration of naloxone/Narcan and that it will be needed by November 1, 2022. The Committee voted 3-0 to move this for a first read to the Board.
- **#9460 Advisory Committees** – Discussed revisions recommended by S&G. Committee voted 3-0 to move this policy forward to the Board for a first read with the following revisions:
 - Line 6 add “and” and keep clause “after consultation with the Superintendent”; Line 8 add the word “the” between “of” and line 9 “Committee”.
- **#7551 Naming/Renaming of School Buildings, Components of Buildings, and/or School Grounds** – will make the following revisions and continue discussion at next committee meeting:
 - Change “components” to “major portions” of buildings throughout policy including title,
 - Revise line #31 by adding “one or more” before “board members”, and
 - Remove lines 50-54.

Meeting was adjourned at 7:32 p.m.