

**WEST HARTFORD-BLOOMFIELD HEALTH DISTRICT  
UNAPPROVED BOARD MEETING MINUTES  
WEDNESDAY, JUNE 8, 2022**

**I. CALL TO ORDER**

The meeting was called to order at 9:36am

**Members Present<sup>1</sup>:** Scott Aronson, Rick Ledwith, Stanley Hawthorne, Seth Pitts, Phyllis Hyman, Tanya Barrett

**WHBHD Staff Present:** Aimee Krauss, Megan Westcott, Melissa Marquis and Sherri Jain

**II. APPROVAL OF MINUTES OF THE DECEMBER 8, 2021 MEETING**

Agenda item removed. Minutes approved prior.

**III. CHAIRPERSON'S REPORT**

Member Aronson thanked the Health District team for their work during the COVID spike and now downturn. He addressed the September meeting being in-person with exceptions. He announced and welcomed the additions in the Standing Committees with Member Hawthorne joining the Executive Committee and Member Ledwith joining the Human Resource Committee. An update was given on the Bylaws and meeting requirements and a Board Retreat was discussed for the fall.

**IV. DIRECTOR'S REPORT**

Director Krauss provided an update on the COVID cases and the additional vaccination clinics in both Bloomfield and West Hartford. She thanked both West Hartford and Bloomfield Towns along with Leisure Services for the pool passes being offered with a COVID vaccination. An update was given on the extended COVID vaccination hours, staff changes, new employees and training. She reported the recognition from NACCHO and grant in the amount of \$100,000 to work with long term care facilities as well as the outreach and partnership with other districts. She highlighted the participation in a senior screening day, seasonal complaints being received and the review of Temporary Food Event fees and increases. She updated on information on the pending ELC2 grant in the amount of \$400,000, the use of the funds and the pending contract. She reported on the District's participation in a webinar for Health Equity Plan Development and the new cohort. She updated on the Active shooter drill, the policies, procedures and training that was taken. She also updated on monkeypox, masks, cases, travel and training.

**V. PRESENTATION OF THE WHBHD COMMUNITY HEALTH ASSESSMENT BY MEGAN WESTCOTT, EPIDEMIOLOGIST**

Megan Westcott presented the Community Health Assessment and PowerPoint Presentation.

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<sup>1</sup> Member Barrett (9:45am) joined the meeting and Member Hawthorne (10:37am) left the meeting

**VI. PRESENTAION OF THE AFTER-ACTION REPORT FOR COVID-19 BY MELISSA MARQUIS, PUBLIC HEALTH EMERGENCY RESPONSE SPECIALIST**

Melissa Marquis presented the After-Action Report and PowerPoint Presentation.

**VII. APPROVAL OF FY21-22 REVISED FISCAL BUDGET**

Removed from agenda and moved to the September Board Meeting

**VIII. APPROVAL OF WHBHD LOGO**

Director Krauss shared and presented the newly proposed logo design.

Member Aronson moved, and Member Hyman seconded, a motion to approve the new logo design

Members discussed the logo design, ADA compliance, regulations, brand goals and the possibly of hiring a marketing firm.

Member Aronson made a motion to amend the motion to table the logo for further review and Member Barrett seconded.

Motions carried

**IX. APPROVAL OF JUNETEENTH INDEPENDENCE DAY- JUNE 19<sup>TH</sup> 2023**

Member Aronson made a motion to approve Juneteenth Independence Day, June 19<sup>th</sup> 2023, Member Barrett seconded.

Members discussed making Juneteenth effective in 2022.

Member Aronson makes a motion to revise the motion for approval of Juneteenth starting in 2022, Member Barrett seconded

Motion carried

**X. AUTHORIZATION FOR THE FY21-22 FOR THE DIRECTOR OF HEALTH TO EXECUTE ANY AND ALL CONTRACTS OR AMENDMENTS THEREOF WITH THE STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH ON BEHALF OF WHBHD.**

Member Aronson made a motion to approve the Authorization for the FY21-22 for the Director of Health to Execute any and all Contract of Amendments with the State of Connecticut Department of Public Health on behalf of WHBHD, Member Pitts seconded

Motion carried

**XI. OTHER BUSINESS**

No other Business

**XII. ADJOURNMENT**

Meeting adjourned at 11:40am