

QUORUM AND VOTING PROCEDURES

1. Quorum

- A.** A minimum of six members of the Board shall constitute a quorum of any regular or special meeting of the Board. In the absence of a quorum, the Board may not take action except for the Clerk to adjourn to another date. A majority of the votes of those present shall be required to pass any motion.
- B.** If, in accordance with applicable law, the Board provides Board members the opportunity to participate in meetings by means of electronic equipment, the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member's connection by electronic equipment, unless the member's participation is necessary to form a quorum. If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.
- C.** If, in accordance with applicable law, the Board holds a meeting solely by means of electronic equipment, and if a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.

2. Voting Procedures

- A.** No member may vote on a question in which he/she has a direct personal or financial interest.
- B.** The Board of Education shall not adopt resolutions, except where such adoption is required by law, or where the intent of the Board is to publish a status position of the Board as in advising the Connecticut General Assembly on proposed legislation, or commending staff members or other agencies for work well done.
- C.** Members may vote for themselves for any office or other position.
- D.** While it is the duty of every member who has an opinion on a question to express it by vote, he/she cannot be compelled to do so.
- E.** A member may abstain from voting.
- F.** The votes of each member of the Board upon any issue before the Board

shall be recorded in the minutes of the session at which taken.

- G. Any Board member shall have the opportunity to explain his/her vote for recording in the minutes.
- H. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.

Legal References:

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

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