



Lower Merion School District

Amy Buckman, Director of School and Community Relations

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610-645-1978

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Dear Parents/Guardians:

Lower Merion School District uses SchoolMessenger, an automated phone, text and email system, to send you important information and emergency announcements. This system enables us to create and send messages to thousands of people quickly.

SchoolMessenger uses up to six phone numbers stored in our PowerSchool student information system. The system will dial the first two (“primary”) numbers listed as Emergency Contacts for most emergencies. If we need to share information more widely, the system will call all the numbers you provide. The system will dial the selected numbers until they connect with a person, voicemail or answering device. The system cannot send calls to numbers with extensions, so please make sure you include only direct lines.

If you have not already done so, **please update your contact information as soon as possible**. While you now have the option to update your contact information at any time during the school year, information that is in the system as of **September 12, 2022**, is what will be shared (with your permission) in the Home & School Association (HSA) directories.

1. Go to <https://powerschool.lmsd.org> and log into the PowerSchool Parent Portal. Click on the Year-Round Update button to review and update your contact information, including mobile numbers to receive text messages.
2. If you do not have a PowerSchool Parent Portal account, you will need to create an account.. Please follow the ‘Account Creation Instructions PDF’ instructions available at <https://powerschool.lmsd.org>.

If you do not have access to the internet, please call Central Registration at 610-658-3996 for help.

Please note that any emails sent by the District via SchoolMessenger are in addition to emails sent by your school’s HSA.

You can also keep up on news from LMSD by visiting our website (www.lmsd.org), watching Comcast Cable channel 22 and FiOS channel 36, and following our Facebook and Twitter pages. If you have any questions regarding communications, please call your school’s main office or the Office of School and Community Relations at 610-645-1977.

Yours truly,

Amy Buckman

Director of School and Community Relations