

**POQUOSON CITY SCHOOL BOARD MEETING  
JUNE 21, 2022 – 6:00 p.m.  
CITY OF POQUOSON COUNCIL CHAMBERS**

**MINUTES**

Present: Christina Helsel, Chair  
Jonathan Ingram  
Craig Freeman  
Cameron Childress  
Shannon Martin  
Arty Tillett, Superintendent  
Dustie McCay, Clerk of the Board

- I. CALL TO ORDER, PLEDGE TO THE FLAG:** Chair Helsel called meeting to order: 6:00 p.m.
- II. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA:** There were none.
- III. RECOGNITIONS:**
  - A. Kelly Purdie and Chair Helsel acknowledged the Odyssey of the Mind teams for placement at the World Competition and State Championship, 2022-2023 Student Representative of the Board – Alexis Peshehonoff, Girls Soccer – Class 2A Regional Champions & Class 2 State Runners Up, Luke Gibson and Levi Kawecky for Tennis Doubles State Runners Up and Luke Gibson for Tennis Singles Runner Up. Chair Helsel acknowledged Jeremy Jordan's departure from the Board.
- IV. PRESENTATIONS AND REPORTS:**
  - A. **Superintendent's Update:** Mr. Arty Tillett, Superintendent, summarized the school year by explaining the priorities: navigating COVID-19, promoting climate of respect via Teacher Advisory Council, Coffee with the Superintendent event where Superintendent visited schools to give any employee the chance to talk about any topics, Strategic Plan, grant writing, VTSS collaboration, high quality staff, recruiting, substitute hiring, and training. He mentioned all upgrades throughout PCPS, how many donations we have received, stakeholder communication via social media, school newsletters, and new website coming.
  - B. **Instruction Update:** Dr. Christine Hill, Assistant Superintendent of Instruction, gave an update on recruiting & hiring, professional development, grant partnerships, summer school, and Strategic Plan. Staff members went to several recruiting events to hire more employees. She explained the benefits of the partnership with NMSI. She asked the Board to approve the mission, vision, beliefs/values, and focus areas.
  - C. **Finance Update:** Ms. Tara Woodruff, Executive Director of Finance, gave an update on FY23 budget process, proposed changes to the budget- additional 6% compensation increase. She mentioned removing materials fees and SBO will provide additional funds to schools to help cover lack of funds. She gave an update on the FY22 closing out plan.

- D. **Operations Update:** Dr. Brandon Ratliff, Assistant Superintendent of Operations, gave an update on safety practices to include partnership with Poquoson Police Department, the easement for Newport News Waterworks, Poquoson Middle School modernization, and the Student Handbook & Code of Conduct.

V. **PUBLIC COMMENT:** There were none.

VI. **CONSENT AGENDA:**

- A. Approval of Financial Reports
- B. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request
- C. Approval of Personnel Action (*Corrected employee work locations 8/18/22*)
- D. Approval of Minutes for May's Regular Meeting and Work Session
- E. Authorization for PHS to Apply for Membership with the Virginia High School League for School Year 2022-2023
- F. Authorization for the Appointment of Student Representative of the School Board for School Year 2022-2023 – Alexis Peshehonoff
- G. Authorization for the Superintendent to grant an easement for Newport News Waterworks related to the Poquoson Middle School modernization project
- H. Authorization for Superintendent to Sign a Renewal Contract with Aramark for Food Services Management

Mr. Childress read the Consent Agenda above. Mr. Childress made a motion, seconded by Mr. Freeman, that the Consent Agenda be approved as read. Vote was taken.

VOTE: 5:0

Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Childress, Aye; Ms. Martin, Aye; Chair Helsel, Aye

VII. **OTHER MATTERS FOR CONSIDERATION:**

- A. Consideration of Approval of Appointment of Clerk and Deputy Clerk of the Board

Mr. Freeman made a motion, seconded by Ms. Martin, that the Consideration of Approval of Appointment of Clerk and Deputy Clerk of the Board be approved.

VOTE: 5:0

Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Childress, Aye; Ms. Martin, Aye; Chair Helsel, Aye

- B. Consideration of Approval of Regular School Board Meeting Dates and Times for 2022-2023

Mr. Ingram made a motion, seconded by Mr. Freeman, that the Consideration of Approval of Regular School Board Meeting Dates and Times for 22-23 be approved.

VOTE: 5:0

Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Childress, Aye; Ms. Martin, Aye; Chair Helsel, Aye

C. Consideration of Approval of Student Handbook and Code of Conduct for 2022-2023

Mr. Childress made a motion, seconded by Ms. Martin, that the Consideration of Approval of Student Handbook and Code of Conduct for 2022-2023 be approved.

VOTE: 5:0

Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Childress, Aye; Ms. Martin, Aye; Chair Helsel, Aye

D. Consideration of Approval of Amended 2022-2023 Budget

Ms. Martin made a motion, seconded by Mr. Freeman, that the Consideration of Approval of Amended 2022-2023 Budget be approved.

VOTE: 5:0

Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Childress, Aye; Ms. Martin, Aye; Chair Helsel, Aye

E. Consideration of Approval of Draft 2022-2027 Strategic Plan

*After discussion regarding the words “inclusion” and “diversity” being included, it was decided that they accept the Mission Statement, but will table the Vision and Values.*

Mr. Freeman made a motion, seconded by Mr. Ingram, that the Consideration of Approval of Draft 2022-2027 Strategic Plan – Mission Statement only be approved. *(Excludes Vision and Values)*

VOTE: 5:0

Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Childress, Aye; Ms. Martin, Aye; Chair Helsel, Aye

Ms. Martin made a motion, seconded by Mr. Freeman, that the Consideration of Approval of Draft 2022-2027 Strategic Plan – five Focus Areas only be approved. *(Excludes Vision and Values)*

VOTE: 5:0

Mr. Ingram, Aye; Mr. Freeman, Aye; Mr. Childress, Aye; Ms. Martin, Aye; Chair Helsel, Aye

**VIII. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT:**

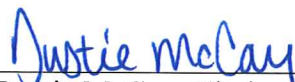
- **Mr. Tillett:** He thanked Jeremy Jordan for his service to the Board. He welcomed Lexi to the Board as the Student Representative.

- **Mr. Ingram:** He congratulated all teams for the whole year. He welcomed Lexi and thanked Jeremy for his financial input when making decisions and will be missed. He congratulated all graduates and thanked the graduates who will serve the country.
- **Mr. Freeman:** He acknowledged Ms. DuVal, Ms. Yarbrough, Ms. Morrison and the other involved staff for an incredible job coordinating the graduation. He congratulated Lexi on becoming the new Student Representative. He also congratulated the OM teams, soccer team, and the tennis stars. He thanked City Council for providing a new SRO to the elementary school but wishes they had asked the School Board prior. He acknowledged Jeremy Jordan departure from the Board and mentioned him being a great community resource.
- **Mr. Childress:** He congratulated the sports teams and OM teams. He thanked Jeremy for his mentorship, teachers and staff, and the community for offering to help, especially as substitutes. He acknowledged the donations received and City Council for their support.
- **Ms. Martin:** She looks forward to talking more about the safety drills and wants us to be as prepared as possible. She thanked Jeremy for his service. She congratulated the tennis teams, OM teams, bus drivers- especially Ms. Julie. She also welcomed Lexi.
- **Chair Helsel:** She agreed with all comments made. She welcomed Lexi and acknowledged Mr. Roberts/staff for the graduation and the scholarships received.

**IX. MATERIAL FOR BOARD REVIEW:** There were none.

**X. ADJOURNMENT:** Chair Helsel adjourned the meeting at 8:08 p.m.

  
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Christina Helsel, Chair

  
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Dustie McCay, Clerk of the Board

Date: 8-23-22