

# TRANSCRIPT REQUEST

OFFICIAL TRANSCRIPTS MUST BE MAILED FROM GUIDANCE OFFICE

**STUDENTS MUST PAY POSTAGE TO  
MAIL THEIR COLLEGE APPLICATION,  
RECOMMENDATION LETTERS,  
TRANSCRIPT, ETC.**

Number stamps paid \_\_\_\_\_

APPLICATION DEADLINE DATE: \_\_\_\_\_

\_\_\_\_\_  
PRINT LAST NAME

\_\_\_\_\_  
FIRST NAME

\_\_\_\_\_  
MIDDLE NAME

\_\_\_\_\_  
GRADUATION YEAR

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TELEPHONE NUMBER

MAIL TRANSCRIPT TO:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_