

CHATFIELD COMMUNITY EDUCATION

1155 Hillside Dr., Chatfield, MN 55923, (507)867-4521 x. 5022

LuAnn Klevan, Director

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Dear Parent,

It's hard to believe, but it is time to start thinking about fall registration for preschool. Children who will be three years old by September 1, 2023 are eligible to register. The enclosed registration form lists the preschool options available. When registering, note the age requirements. CLASSES FILL UP EARLY. If you have a preference, register soon. If you have any questions, contact LuAnn Klevan at the number or email listed above.

Initial Confirmation - Letters tentatively confirming your child's class assignment will be mailed in June. Please note: due to low or high enrollment a class may later be canceled or added.

Preschool Packets Mailed: Mid July Packets will include final confirmation, teacher assignment, supply list, appointments for Preschool Orientation, transportation registration, immunization forms (make sure immunizations are up-to-date.)

Preschool Orientation: This is an opportunity for parents to meet with the teacher in small groups. The teacher will go over information specific to the classroom, as well as some program-wide information. It is also an opportunity for you and your child to explore the room and to meet the teaching staff. Our goal is to help your child become more comfortable with the classroom, which makes the first day of class a little easier for both of you. This is a special time for parent and preschooler. Please make other arrangements for siblings.

Tuition Due: September 1st Preschool begins the week of September 11th.

Note:

* Preschool will follow the school's late start Wed. schedule. **Classes start at 8:30 on Wednesdays.**

* Regarding the 4 Day plus Friday Child Care -You must have back up child care, as Valleyland and Friday Child Care are not available on non-instructional days and snow days.

Registrations for currently enrolled students begins March 20th.
(Registrations received before the date noted will be held and randomly opened at the 2:00 on the 20th.)

New Student Registration opens on March 27th.
(Registrations received before the date noted will be held and randomly opened at the 2:00 on the 21st.)

Please read the FAQ And registration process noted on the back of this letter.

FREQUENTLY ASKED QUESTIONS

When is tuition due each month? *Tuition is due the 1st of each month. There is a \$10 late fee for payments received after the 7th. Tuition is the same amount every month, regardless of the number of times the class is held. **The total cost for the year is divided into nine monthly payments.** Tuition payments may be submitted to your child's classroom, or to Community Education, 11555 Union St., Chatfield, MN 55923. Online payments are also an option. There is a 3.67% transaction fee for online payments.*

Is there transportation to and from preschool? *Children enrolled in the 4 & 5 Year Old classes may ride the bus to school in the morning or from school in the afternoon **IF they have a bus buddy.** A bus buddy is a child (sibling or neighbor in grades 1-6) who uses the same bus stop. The bus buddy escorts the preschooler to the morning meeting place or classroom, and meets the preschooler in the cafeteria before boarding the bus at the end of the day. **If your child is eligible for the 4 & 5 year old class and is enrolled in a blended class, he/she may ride the bus with a bus buddy.***

Is childcare available before and after preschool? *Valleyland (School-Age Care) will be available each school day, 6-8 a.m. and 2:45-6 p.m. **It is not available on days your child does not attend preschool, non-instructional days or snow days.** Space is limited. Request a Valleyland registration form when registering for preschool. Registration forms and the online registration link will be emailed to you.*

Are lunches provided for full day students? *Students must bring their own lunch. Please note that lunches will not be refrigerated and microwaves are not available.*

Do preschoolers nap? *Students in the 3&4 Year Old classes nap after lunch. The 4&5 Year Old classes have quiet (movie) time following lunch.*

Does my child need to be fully toilet trained before starting preschool? *Yes, your child must be able to toilet independently. That means he or she must be able to go into the bathroom (every room has a bathroom), use the toilet, wipe and flush independently. Staff will assist with snaps and zippers. **Please work on these skills before school starts. (Please note: Wearing pull-ups is not considered fully toilet trained.)***

Is financial assistance available? ***YES!** Early Learning Scholarships are available, based on income. When submitting your registration, be sure to request a scholarship application. Applications will be sent in July. If you have questions regarding eligibility, please contact LuAnn Klevan at 867-4521 x. 5022 or lklevan@chatfieldschools.com.*

Select one of the following methods to register:

Go to www.chatfieldschools.com > select the Community Education Page > click on Preschool link > click on registration link highlighted in purple.

Or

Submit the registration form, along with the fee to Chatfield Community Education, 11555 Hillside Dr. SE, Chatfield, MN 55923