



Parent-Student Handbook 2022-2023

Home of the Dragons

190 Governor Winthrop Boulevard

New London, CT 06320

Phone: 860.447.1003

Fax: 860.447.0470

www.isaacschool.org

All Students Can Succeed with Hard Work and Grit



August 2022

Dear ISAAC Family,

The Interdistrict School for Arts and Communication is a safe, respectful, and nurturing environment. Our professional learning community, comprised of passionate educators, are committed to the delivery of a rigorous curriculum that promotes effort through a growth mindset. We believe that all students can succeed with hard work and grit. Learning at ISAAC prepares our students to become empathetic and courageous leaders through authentic tasks and experiences that promote creativity, critical thinking, and excellence.

Even if you are already familiar with the Interdistrict School for Arts and Communication, you should take the time to read this handbook to become knowledgeable about the policies and/or procedures that have been included, some of which are new. It should be kept available as a ready reference so it can be consulted whenever new questions and/or concerns arise.

To continue the school's commitment to excellence, it is necessary to develop a mutual understanding and working partnership among parents/guardians, staff, and students. The cornerstone of such a partnership is effective communication. This ISAAC student/parent handbook is part of our plan to develop mutual understanding.

After reading the Parent-Student Handbook, **please return the Stakeholder Signature Page by September 2, 2022, to the appropriate advisory teacher**. Most of our students already have their laptops but for those that don't, they will receive them at the start of school.

The cornerstone of our success has been our core belief that *All Students Can Succeed with Hard Work and Grit*.

Best of luck on an exciting year!

Sincerely,

A handwritten signature in black ink that reads 'William J. Linski'.

William J Linski
Principal

TABLE OF CONTENTS

SCHOOL INFORMATION

FACULTY & STAFF	5
CORE VALUES & BELIEFS ABOUT LEARNING	6
VISION OF THE GRADUATE	6
COMMUNICATION FLOW CHART	7
SIGNATURE PAGE	8
LAPTOP ACCEPTANCE FORM	9

SCHEDULES

STUDENT BELL SCHEDULE	10
EARLY DISMISSAL	10
DELAYED OPENING (2 HOUR)	11

QUARTER ENDING DATES/POWERSCHOOL UPDATES

12

ACADEMICS

13

GRADING/REPORT CARDS	13
PROGRESS REPORTS	13
LATE/MAKE UP WORK	13
RETAKE POLICY	14
MARKING PERIODS	14
COURSES OFFERED	14
ADVISORY	14
HONOR ROLL	14
STUDENT RECORDS	14
TRANSFER/WITHDRAWAL	14
SRBI (SCIENTIFIC RESEARCHED BASED INTERVENTIONS)	15
SPECIAL EDUCATION	15
BILINGUAL PROGRAM	15

TECHNOLOGY

16

INTERNET/CELL TECHNOLOGY/POLICIES	16
TECHNOLOGY RESOURCES	16

FIELD TRIPS

16

HONOR CODE

17

LIBRARY

17

PROMOTION

17

STUDENT LIFE

17

ACTIVITIES & CLUBS	17
AFTER SCHOOL & EVENING ACTIVITIES	17
ATHLETICS	18
PUBLICITY/MEDIA RELATIONS	18

ATTENDANCE

18

SCHOOL HOURS	18
ABSENCES	18
REPORTING ABSENCES	18

CHRONIC ABSENTEEISM	19
EXTRAORDINARY EDUCATIONAL OPPORTUNITIES	19
ARRIVAL/DISMISSAL	20
BUS CONDUCT	20
CHILD ABUSE, NEGLECT & SEXUAL ASSAULT	20
HEALTH SERVICES	20
NURSING SERVICES	20
IMMUNIZATIONS	21
SCHOOL BASED HEALTH SERVICES	21
GENERAL INFORMATION	22
ADMISSIONS POLICY	22
INTERNET REGULATIONS	22
ALCOHOL, DRUGS, TOBACCO, E-CIGARETTES & VAPOR PRODUCTS	22
BULLYING	22
CELL PHONES	23
CLASSROOM BEHAVIOR	23
COVID 19	23
CUTTING CLASS	23
DRESS	24
FALSE REPORTINGS/FIRE ALARMS/EXTINGUISHERS	24
FIGHTING	24
FIRE/EMERGENCY DRILLS	25
HAZING/HARASSMENT	25
INSUBORDINATION	25
LANGUAGE EXPECTATIONS	25
LASER PENS/LIGHTS	25
LOITERING	25
ORGANIZED DISRUPTION OF SCHOOL ENVIRONMENT	25
PLAGIARISM	25
SEXUAL HARASSMENT	26
SOCIAL MEDIA	26
THEFT/DAMAGE	26
WEAPONS	26
SAFETY PROCEDURES	26
ASBESTOS MANAGEMENT	26
MILLSTONE POWER STATION READINESS PLAN	26
FIRE EVACUATION/LOCKDOWN DRILLS	27
SECURITY CAMERA POLICY	27
ISAAC BOARD OF DIRECTOR POLICIES	28

2022-2023 ISAAC Faculty and Staff

ADMINISTRATION

Dr. Nicholas J. Spera

Executive Director

Denise M. Dunning

Assistant Executive Director of Special Education & Curriculum

William J. Linski

Principal

Tanya N. Collins

Associate Principal/HR Director

ISAAC FACULTY

LANGUAGE ARTS

Justine Tomon, *6th Grade*

Amy Taylor, *7th Grade*

Mikaela Remondi, *8th Grade*

MATHEMATICS

Shannon Lougee, *6th Grade*

Kim Lariviere, *7th Grade*

Emily Hamady, *8th Grade*

Jennifer Mitchell, *Math Interventionist*

SOCIAL STUDIES

Kevin Irvine, *6th Grade*

Jennifer Rovetti, *7th Grade*

Michael Presti *8th Grade*

SCIENCE

Jake Battipaglia, *6th Grade*

Tyler Keith, *7th Grade*

Laura Barbato, *8th Grade*

UNIFIED ARTS & ELECTIVES

Emily Ross, *Art*

Ally Altman, *Music*

Amanda Grundy, *Dance/Theater*

Nathan Tedeschi, *PE/Health*

Chelsey Zimmerman, *Music*

Christian Kennedy, *Multimedia Art*

Luz Parrado-Clavijo, *Spanish*

SPECIAL EDUCATION

Amy Geary, *Director of Student Supports*

Jannine Moores, *6th Grade*

Linda Chambers, *Sped. Reading Teacher*

Heather Courey, *7th Grade*

Alison Cardoza, *8th Grade*

BILINGUAL PROGRAM

Melanie Paterson, *TESOL Teacher*

Christina Schiano, *TESOL Teacher*

Oscar Segura, *Bilingual Tutor*

Alexis Canas-Perez, *Bilingual Tutor*

STUDENT SUPPORT SERVICES

Lisa Lazarou, *SRBI Coordinator*

Dean Avery, *Social Worker*

Tucker Regan, *Social Worker*

EDUCATIONAL INTERVENTIONISTS

Michael Kydd

Jerry Santiago

ADMINISTRATIVE ASSISTANTS

Mildred Rivera, *Executive Assistant*

Jereidi Alvarez, *Executive Assistant*

HEALTH SERVICES

Carrie Gregory, *Director of Health Services Nurse*

Kelly Surprenant, *Nurse Assistant*



CORE VALUES AND BELIEFS ABOUT LEARNING

ISAAC is a safe, nurturing, and diverse middle school in which arts and communication act as the heartbeat. Our professional learning community, comprised of passionate educators, are committed to the delivery of a rigorous curriculum that promotes effort through a growth mindset. We believe that all students can succeed with hard work and grit. Our stakeholders support the development of each student's journey in becoming lifelong learners by developing the academic, civic, and social skills needed to be difference makers as active citizens in our communities. Learning at ISAAC prepares our students to become empathetic and courageous leaders through authentic tasks and experiences that promote creativity, critical thinking, and excellence.

VISION OF THE GRADUATE

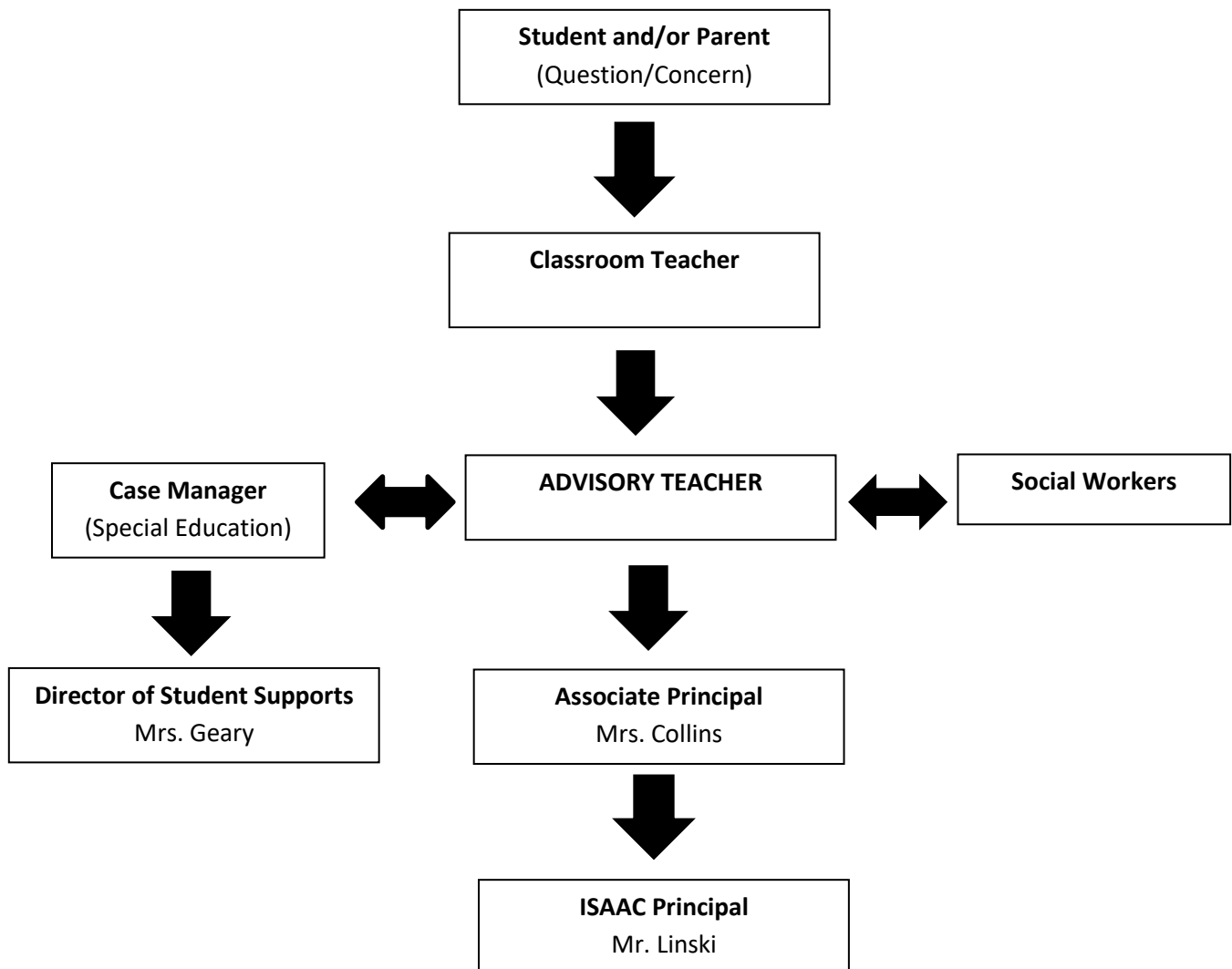
The ISAAC Vision of the Graduate is that all graduates are proficient in the following competencies:

- Write effectively for various purposes
- Speak to diverse audiences in an accountable manner
- Develop the behaviors needed to interact and contribute with others on a team
- Analyze and solve problems independently and collaboratively
- Be responsible, creative, and empathetic members of the community

ISAAC Communication Flow Chart

Parent-School Communication Plan:

The Interdistrict School of the Arts and Communication encourages students and parents to take every opportunity to foster positive dialogue with faculty and staff (see flow chart below). In the event a question or concern arises, students and parents should make their first contact with the classroom teacher. If the situation remains unsolved, the student and/or parent should then seek conversation with the school counselor, social workers, or case manager (for special education students). Should the situation continue to be an issue, students and parents should contact ISAAC Administration beginning with the Associate Principal, Tanya Collins, or Amy Geary, the Director of Student Supports, followed by the ISAAC Principal, William Linski.





2022-2023

Stakeholder Signature Page

August 2022

Dear Parent/Guardian:

This Parent-Student Handbook contains pertinent ISAAC policies, regulations, field trips, and other requisite annual notices, guidelines and rules. All students and parents will receive an electronic copy of this handbook at the beginning of the school year. This handbook and the information found within is also located on the school website: isaacschool.org.

However, if you do not have access to the internet and/or otherwise need a printed copy of the Parent-Student Handbook or any specific ISAAC policy, please contact the school office and a copy will be provided to you free of charge.

Please sign the following statement and return this page to the school office by September 2, 2022.

I have received notification that the ISAAC Annual Notification of District Policies Handbook is on the school's website and is also available directly from the school office. I have read and understand the guidelines and rules set forth in the handbook and any policies contained therein. I agree to abide by the policies and regulations of the Interdistrict School for Arts and Communication. We, the parent/guardian and student, also agree to support the positive ISAAC Culture and Climate along with its policies and procedures as scripted in this handbook.

Student Name _____

Student Signature _____

Student's Advisory Teacher _____

Parent/Guardian Name _____

Parent/Guardian Signature _____

Date _____

A complete ISAAC Policy Manual is available for review in the principal's office at the school as well as on the website.



ISAAC Student Laptop Acceptance Form
School Year 2022-2023

Last Name: _____ First Name: _____ Grade Level: _____

Please read the following memorandum of agreement. Each year, students will receive a laptop once this form has been completed and signed.

I understand that all Chromebooks and accessories have been provided to me by the Interdistrict School for Arts & Communication and are the property of ISAAC. I will not install additional software or change the configuration of the equipment without the expressed written consent of the ISAAC Administration. I agree to use the Chromebook issued to me exclusively for educational purposes associated with the ISAAC curriculum.

I understand that I will only use the Chromebook issued by ISAAC while in school and am personally responsible for any damage to or loss of any Chromebook and accessories. If the loss or damage to any part of the Chromebook occurs because of non-accidental purposes, I will need to pay for the replacement. If the loss or damage to any part of the Chromebook is accidental, I will receive a one-time replacement part at no cost to myself. However, if the accidental damage occurs additional times, I understand that I will need to pay for the replacement part.

I will return the equipment to ISAAC in good working condition. Original school-issued Chromebooks and original school-issued power cords must be returned before the close of school in June or immediately upon transferring to another school. I understand that a violation of the terms and conditions set out in this policy will result in the restriction and/or termination of my use of the ISAAC Chromebook and may result in further discipline. Failure to return equipment may result in a referral to the New London Police Department.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

-----Information below to be completed by ISAAC personnel-----

Serial Number: _____

Table with 3 columns: REPLACEMENT SERIAL NUMBER, WAS DAMAGE ACCIDENTAL?, COMMENTS. Includes fields for YES/NO, Cost, and a large empty space for comments.



2022-2023 SCHEDULES

School Hours

Classes begin: 8:30 a.m.

Dismissal: 3:00 p.m.

Office Hours

8:00 a.m. – 3:30 p.m.

STUDENT BELL SCHEDULE

TIMES		DRAGON DAYS <i>M/W/TH</i>	TIMES		ADVISORY DAYS <i>T/F</i>
<u>START</u>	<u>END</u>	<u>BLOCK</u>	<u>START</u>	<u>END</u>	<u>BLOCK</u>
8:30	9:45	Block 1/5 (75 min)	8:30	9:45	Block 1/5 (75 min)
9:48	11:03	Block 2/6 (75 min)	9:48	11:03	Block 2/6 (75 min)
11:06	12:51	Block 3/7 (75 min)	11:06	12:51	Block 3/7 (75 min)
<i>11:03 – 11:33</i>		<i>Grade 8 Lunch (30 min)</i>	<i>11:03 – 11:33</i>		<i>Grade 8 Lunch (30 min)</i>
<i>11:42 – 12:12</i>		<i>Grade 6 Lunch (30 min)</i>	<i>11:42 – 12:12</i>		<i>Grade 6 Lunch (30 min)</i>
<i>12:21 – 12:51</i>		<i>Grade 7 Lunch (30 min)</i>	<i>12:21 – 12:51</i>		<i>Grade 7 Lunch (30 min)</i>
12:54	2:09	Block 4/8 (75 min)	12:54	2:09	Block 4/8 (75 min)
2:12	3:00	DRAGON TIME (48 min)	2:12	3:00	ADVISORY (48 min)

EARLY DISMISSAL SCHEDULE - Dismissal at 12:15 p.m.

TIMES		REGULAR DAY
<u>START</u>	<u>END</u>	<u>BLOCK</u>
<i>There is no Advisory on days with delayed opening</i>		
8:30	9:05	Block 1/5 (35 min)
9:08	9:41	Block 2/6 (33 min)
9:44	10:17	Block 3/7 (33 min)
10:20	10:53	Block 4/8 (33 min)
10:56	12:15	ADVISORY (57 min/79 Total)
<i>11:51</i>	<i>11:13</i>	<i>1st Lunch (22 min)</i>
<i>11:22</i>	<i>11:44</i>	<i>2nd Lunch (22 min)</i>
<i>11:53</i>	<i>12:15</i>	<i>3rd Lunch (22 min)</i>

DELAYED OPENING SCHEDULE - 2 Hour Delay

2 Hour Delay TIMES		REGULAR DAY <i>There is no Advisory on days with delayed opening</i>
START	END	BLOCK
10:30	11:26	Block 1/5 (56 min)
11:29	1:04	Block 2/6 (59 min/89 min)
11:28	11:58	Grade 8 Lunch (30 min)
12:00	12:30	Grade 6 Lunch (30 min)
12:32	1:04	Grade 7 Lunch (30 min)
1:07	2:02	Block 3/7 (55 min)
2:05	3:00	Block 4/8 (55 min)

DATES FOR QUARTER ENDINGS & POWERSCHOOL UPDATES

Quarter One

8/25/2022– 10/28/2022

10/24/21 Late Work Acceptance Deadline
10/28/22 End of Quarter One
11/04/22 Grades Due
11/11/22 Report Cards Finalized

Parent/Teacher Conferences

09/22/22- Virtual Open House
11/17/2022-Virtual Parent Conference
05/18/2023- Virtual Parent Conference

Quarter Two

10/28/2022 – 1/13/2023

01/09/23 Late Work Acceptance Deadline
01/13/23 End of Quarter Two
01/20/23 Grades Due
01/28/23 Report Cards Finalized

Quarter Three

1/14/2023 – 3/24/2023

03/20/23 Late Work Acceptance Deadline
03/24/23 End of Quarter Three
04/03/23 Grades Due
04/06/23 Report Cards Finalized

Quarter Four

3/25/2023 – 6/6/2023

05/31/23 Late Work Acceptance Deadline
06/06/23 End of Quarter Four
06/06/23 Grades Due
06/13/23 Report Cards Distributed

*All teachers update PowerSchool in a timely fashion to promote communication with families and provide adequate opportunity for improvement where needed. Teachers will provide information on **Virtual Open House (09/22/2022)** explaining their grading policy and approximate PowerSchool updates.

ACADEMICS

GRADING/REPORT CARDS

Student report cards will be finalized 4 times per year, after each marking period. ISAAC has chosen to go paperless for report cards; as a result, an email will go out to families marking the end of each quarter. A final report card in paper form will be mailed home at the end of the fourth quarter in June.

Final grading of student performance in courses is based on a fifty-point scale. Overall evaluation in a course is measured in a number of ways: class participation, homework, written work, performance assessments, formative and summative testing at intervals during the course.

Grading is scaled in a uniform manner which allows for a simplistic approach for students and parents to follow. Below is the breakdown of the grading scales for assignments and assessments:

Homework:	<i>10 pt. increments</i>	Test:	<i>200 pts</i>
Classwork:	<i>10 pt. increments</i>	Papers/Projects:	<i>100 to 200 pts.</i>
Quiz:	<i>100 pts.</i>	Unit Tasks:	<i>100 to 200 pts.</i>

Teachers may adjust the amount of points per assignments based upon the rigor, complexity, or time needed to complete the task.

Letter	Numerical Equivalent	Letter	Numerical Equivalent
A+	97-100	C+	77-79
A	93-96	C	73-76
A-	90-92	C-	70-72
B+	87-89	D	60-69
B	83-86	F	50-59
B-	80-82		

Progress Reports

Parents/guardians can set up progress reports to be emailed once a week, once every two weeks, or once a month via PowerSchool. To set these parameters, log onto PowerSchool, input your username and password to access your child's information. Click on the "Email Notification" button to select your preference. Teachers are expected to update PowerSchool on a regular basis to promote communication with families and provide adequate opportunity for improvement where needed. Grades on PowerSchool are accessible for parents, administration, advisors, counselors, and case managers (if applicable).

Late Work

All teachers will accept late work one week prior to the end of the appropriate quarter as listed on the ISAAC calendar. To be accepted, the work must be complete and meet all assignment requirements.

Make-Up Work

Students who have been absent are required to consult with their classroom teachers about work missed because of absence. Students will need to make up missed assignments in a timely manner or in the time specified by the classroom teachers. When absent, the student is responsible for work previously assigned and due on the day he/she returns (unless excused by the teacher). Students may utilize Dragon Time to complete late or missed work.

Retake/Extra Credit

ISAAC follows a Growth Mindset by allowing students to continually try to improve on assignments and/or tests before the completion of a unit. Once the unit is complete, they will no longer be given the opportunity for a retake. To complete a retake, students must schedule a time with the teacher outside of class or during Dragon Time to discuss their assignment. At this conference, the teacher will provide productive feedback to the student and schedule a time for the retake. The teacher will use the higher of the two grades

Marking Periods

There are 4 marking periods each school year: the first one ends in October, the second in January, the third in March and the fourth in June. Please refer to the school calendar for the exact dates that each marking period ends. Parents and students can view academic progress at any time during the marking period via PowerSchool.

COURSES OFFERED

CORE CLASSES	ELECTIVE CLASSES	SUPPORT SERVICES
Language Arts	Spanish	Special Education
Mathematics	Digital Art/Art	504
Social Studies	Music/Theater	Bilingual Program
Science	Health/PE & Dance	Advisory

Advisory

All ISAAC students will take part in our Advisory Program where our Social, Emotional Curriculum will be implemented (ie. Growth Mindset, Mindfulness, Grit, healthy social and emotional living...). We want to ensure that all students' social/emotional well-being is top priority at ISAAC.

Honor Roll

Honor Roll is announced by the principal at the end of each quarter. To attain 'High Honors' a student must have all A's. 'Honors' consists of a combination of A's and B's (no C's).

Student Records

A student's school records are confidential and are protected by law from unauthorized inspection or use according to the Family Educational Rights and Privacy Act (FERPA). A cumulative record is maintained for each student that includes a listing of subjects taken, levels of achievement, attendance, and other data including standardized test scores. School records also include name, parent's name, address, birth date and any information recorded in any way that is directly related to a student and maintained by the school.

Parents of students and eligible students may, upon request, inspect and review the student's records by submitting to the school administration a written request that identifies as accurately as possible the record or records for which the request for inspection and review is submitted. An authorized school official will notify parents or eligible students of the date, time, and location where the records may be inspected and reviewed. Requests by parents and eligible students to inspect and review the student's education records will be accommodated within ten (10) school days after the receipt of such requests.

Transfer/Withdrawal from School

When a student transfers to another school or when a student withdraws from school, the parent/guardian must contact the main office to obtain a transfer/withdrawal form. The form must be completed and signed by the parent/guardian, indicating the reasons for withdrawal.

SRBI Team – (SCIENTIFIC RESEARCH-BASED INTERVENTION)

The SRBI Team consists of the executive director, principal, school social workers, associate principal, regular education, and special education teachers who meet on a regular basis. The SRBI Team looks at referrals concerning non-special education students who are experiencing academic or behavioral difficulties. The team will develop intervention strategies and program accommodations specific to the needs of the student and implement and monitor those strategies for 4-8 weeks. If the accommodations don't impact student learning and growth, then a referral to special education may be made.

Through our Scientific Research Based Intervention System (SRBI), students will be monitored to ensure academic growth and progress through the tiered system. All students will have Tier 1 & 2 interventions within the classroom provided by the classroom teacher. If a student continues to struggle, the student will be referred to the SRBI team to Tier III for further assessments and data review. These interventions are designed to provide academic and behavioral interventions, accommodations and supports to develop the necessary skills toward college and career readiness. All 6th & 7th grade students will have SRBI interventions 1-2 times per week which is built into their schedule.

SPECIAL EDUCATION

State and federal laws guarantee that a student shall receive a free and appropriate public education. In some cases, it is necessary to accommodate and/or modify the general education curriculum to meet the needs of all students who have an Individualized Education Plan (IEP).

If a student is identified as needing specialized instruction, the student will be referred to the Planning and Placement Team (PPT) consisting of the parent, student (if appropriate), general education teacher, special education teacher, school psychologist and/or social worker, administration and any other necessary related support members (ie. Speech and language therapist, Occupational therapist, Physical therapist) where the team will determine what or if evaluations are needed to determine if there is a disability. Once a student is identified as needing specialized instruction, their individual needs will be assessed and programmed for appropriately. ISAAC offers co-taught ELA and Math, Reading Intervention, and Academic Resource.

BILINGUAL PROGRAM

Language Assessment Scales - (LAS Links)

The No Child Left Behind Act of 2001 requires that all school districts assess the English proficiency of all English language learner students (ELL). The Language Assessment Scales (LAS Links) Reading, Writing, Listening, and Speaking assessments will be administered to all identified ELL students in Grades 6 through 8. Students will be progress monitored using benchmark assessments two times during the year: fall, winter with the final assessment administered during the spring. The state standard for achievement on the LAS Links Assessment is an "Overall" score of Level 4 or higher.

TECHNOLOGY

Internet/Cell Technology/Acceptable Use Policies

ISAAC curriculum makes extensive use of resources on the internet that makes it vital for students to avoid dangerous, destructive and unlawful behavior when using the internet. All students and their parents must sign an acceptable use policy that indicates that the student agrees to use the internet exclusively for educational purposes and to abide by the ISAAC Computer Technology Use Rules. Students found violating the acceptable use policy, including but not limited to viewing inappropriate sites, are subject to disciplinary consequences and revocation of computer privileges for a specified period of time. In the ISAAC technological environment, the use of a computer negates the need for cellular devices. All cell phones should be stored away in the student's backpack, jacket, pocket, or left with administration throughout the entire day. Student use of cell phones and/or similar devices are not permitted at ISAAC. Students may only use laptops distributed by ISAAC. Students using an electronic device that inhibits teaching and learning or that does not support the school mission will:

1. Receive a verbal warning to put the phone away (In the backpack, jacket, pocket).
2. The portable electronic device will be confiscated by the staff member and returned to the student at the end of class.
3. The portable electronic device will be confiscated by an administrator and returned to the student at the end of the day.
4. The portable electronic device will be confiscated by an administrator and held for parents to claim.

Technology Resources

For ISAAC students to achieve ISAAC academic, civic, and social competencies, it is vital that students use computers and other advanced technology responsibly and for school purposes only. Students will have access to school computer networks, laptops, and internet on a regular basis. At all times students must abide by the ISAAC computer technology expectations.

Students and parents should be aware that email communications, using ISAAC's computers, are not private and may be monitored by staff. Students may not access social media sites using school equipment, while on school property, or at a school sponsored activity unless the posting is approved by a teacher. ISAAC will not be liable for information posted by students on social media websites such as Facebook, Snapchat, Instagram, YouTube, etc. when the student is not engaged in school activities and not using school equipment.

ISAAC reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of ISAAC and no user shall have any expectation of privacy regarding such material.

Federal law requires ISAAC to place filtering devices on school computers to block entry to visual depictions that are obscene, pornographic, harmful or inappropriate for students as defined in the Children's Internet Protection Act and as determined by the Executive Director or his/her designee.

No recording, video or audio, or photographs may be taken in school unless it is part of a lesson and all appropriate privacy protections, such as FERPA, are honored.

FIELD TRIPS

ISAAC delivers some of its curriculum through field trip experiences. Given the experiential nature of some courses at ISAAC, your signature on the "Stake Holder" page, grants permission for students to attend all academic field trips for the 2022-2023 school year. Travel will most commonly be by school van or bus. Students may be excluded from participating in field trips for the following reasons:

- Social Concerns
- Academic Concerns
- Behavioral Concerns

HONOR CODE

Students are responsible for all work that is assigned to them. Students are not to give their work to or take the work of others. This includes plagiarism, the copying of information from the Internet or other written sources presenting it as their own work. **This Honor Code applies to all classes!**

Students copying the work of others or cheating on quizzes, tests, reports or other assignments:

- Materials will be confiscated and submitted to the teacher
- Grade for that assignment for all students involved will be a zero
- Parents will be notified.

Students forging a signature:

- Notification of parent/guardian
- Contact Administration

Please note: Students involved in any plagiarism, forgery, or copying/ cheating incidents, may be eliminated from consideration for any school activity or awards.

PROMOTION

ISAAC is dedicated to the best total and continuous development of each student as part of the Vision of the Graduate. Therefore, ISAAC will establish and maintain the highest standards required for each grade and monitor student performance in a continuous and systematic manner. The administration and faculty have established a system of grading and reporting academic achievement to students and their guardians.

In order to foster student achievement and reduce social promotions, ISAAC is committed to the following initiatives:

- Adoption of rigorous standards and development of a curriculum to support them
- Interventions to prevent early school failure and assistance to students through our SRBI Team
- Maintenance of a safe and orderly learning environment
- Working in partnership with parents/guardians to enhance students' academic abilities

STUDENT LIFE

Activities and Clubs: Students may join a variety of club activities offered at ISAAC. Parents/guardians will receive written notification of after-school club offerings throughout the year. Privileges to participate in clubs/enrichment activities may be revoked due to grades, disciplinary referrals, suspensions or misbehavior.

After school and evening activities: Only ISAAC students are allowed to attend school dances. A student may not attend an evening activity or program if he/she has been absent or is dismissed early on the day of the event.

Athletics:

- All students are eligible to participate in intramural and interscholastic athletics.
- All students must have a current physical examination on record with the school nurse before they can participate. Yearly exams must be recorded on the school health physical form. It must be dated within one year of the last day of the sport season. Exams scheduled during the summer will cover all sports for the following school year.
- All academic work is to be up to date and grades are C- or better.
- Permission slip signed by parent/guardian consenting to the child's participation.
- Privileges to participate in athletics may be revoked due to grades, disciplinary referrals, suspensions or behavioral issues of concern.
- The Administration or coach may remove a student from participation at any time for just cause.

Publicity/Media Relations

To promote the school's core values and beliefs about learning and properly inform the public about ISAAC, all students and their parents are asked upon registration at ISAAC to provide the school with a signed permission form authorizing photographic, video and television coverage of events involving students, including the annual ISAAC Lip Dub.

ATTENDANCE

School hours are from 8:30 AM to 3:00 PM. Students who arrive between 8:00 and 8:25 a.m. will have breakfast available in their first block class.

Absences:

According to the State Board of Education, pursuant to section 10-198b of the general statutes, State law requires school districts and schools to have specific policies and procedures regarding students who are truant. A truant is defined as a student who has 4 unexcused absences from school in one month (30 consecutive calendar days) or 10 unexcused absences in one school year.

If a student becomes truant, ISAAC administration will request a meeting with the parent/ guardian within a reasonable amount of time to address the concerns. In this meeting, administration will work with the student and parent/guardian to put interventions and supports in place to address the needs of both student and families. Schools should also work with community agencies in providing child and family services to address the student's barriers to coming to school.

Reporting Absences/Tardiness: If a student is absent, the parent/ guardian must contact the school by 9:00 a.m. on the day of the absence (860-447-1003). Neither email nor text message shall serve to satisfy the requirement of written documentation. Otherwise, the absence will be recorded as unexcused, and parents/guardians will receive an automated message from the school in regards to the student being absent. If the student has an appointment that causes him/her to be late or absent, a note must be sent in with the student when he/she returns to school for the tardy/absence to be recorded as excused.

After the ninth excused absence, students may only be excused with proper documentation for the following reasons:

- Student illness (to be deemed excused, an appropriately licensed medical professional must verify all student illness absences, regardless of the length of the absence)
- Student's observance of a religious holiday
- Death in the student's family or other emergency beyond the control of the student's family
- Mandated court appearances (additional documentation required)
- The lack of transportation that is normally provided by a district other than the one the student attends
- Extraordinary educational opportunities pre-approved by administration
- All other absences will be considered unexcused

Absences for the purposes of vacation are unexcused. Such absences count toward total absences for the student. If a parent/guardian elects to take his/her child on vacation during the regular school time, he/she does so, knowing that the student's absences will be recorded as unexcused. School-work for an unexcused absence may or may not be given to a student prior to his/her absence and must be made up upon return to school. The timeframe for completing the work will be determined by the teachers. A parent/guardian may request schoolwork on the second day of a student's absence from school.

Students arriving late to school any time after 8:25 are to report to the main office for a late pass. Tardiness due to bus-related situations will be excused. Students who are tardy for a period greater than or equal to one-half of the school day are considered absent.

A student may not attend an after school or evening activity or program if he/she has been absent or is dismissed early on the day of the activity or program.

The Administration will determine if an absence is excused. When the student has four (4) unexcused absences, the Administration will arrange a meeting with the parent/guardian and evaluate the reason for the student being a truant. This meeting shall be held no later than ten (10) days after the child is identified as a truant. If the parent/guardian declines to attend the meeting, that fact shall be documented, and the meeting will be held without the parent/guardian being present. The Administration will develop a plan to help improve the student's attendance.

If a student identified as "truant" has ten (10) unexcused absences and the parent/guardian fails to attend the required meeting or to cooperate with the school in trying to solve the truancy problem, the Administration shall file a written complaint with the Department of Children and Families (DCF).

At the beginning of each school year, any student who had ten (10) or more unexcused absences in the previous year will be identified as an "at risk student" and will be monitored by the SRBI team. A letter will be sent to parents and the team to set up a meeting with the student to discuss the importance of regular attendance.

Chronic Absenteeism: A student whose total number of absences at any time during the school year is equal to or greater than ten percent of the total number of days that such student has been enrolled at such school during the school year is considered to be a "chronically absent child." Such a student will be subject to review by the SRBI Team.

Extraordinary Educational Opportunities: To qualify as an extraordinary educational opportunity: it must be educational in nature and must have a learning objective related to the students' course work or plan of study; be an opportunity not ordinarily available to the student; be grade and developmentally appropriate, and include content that is highly relevant to the student. The executive director has the ultimate decision making in granting this request.

Arrival Procedures: Parents/guardians dropping off students must do so along Governor Winthrop Boulevard. Please DO NOT park and block the street or entrance to the parking garage.

Early Dismissals: Parents/guardians must come to the Main Office to sign students out if picking up the student at any time other than regular dismissal time. Early dismissal is discouraged and should be requested only in emergency and/or unusual situations. Should someone other than the parent/caregiver come to pick up a child, that person must be certified in writing by the parent/caregiver as the one to whom the child may be released. Persons unknown to the school office will be required to present identification.

Dismissal Procedures: At dismissal, parents picking up their children should do so along Governor Winthrop Boulevard. Please DO NOT park and block the street or entrance to the parking garage. Students who take the bus will be dismissed from the main doors. If a bus is delayed, students must wait in the cafeteria until the bus arrives. Walkers are to leave school grounds immediately after dismissal.

BUS CONDUCT

School transportation privileges are extended to students conditional upon their satisfactory behavior on the bus. Students may be suspended from transportation services for unsatisfactory conduct while awaiting or receiving transportation to and from school which endangers persons or property or violates a Board policy or administrative regulation.

CHILD ABUSE, NEGLECT AND SEXUAL ASSAULT

All school employees, including teachers, administration, coaches of intramural or interscholastic athletics, paraprofessionals and other professional school staff including guidance counselors, social workers, psychologists, and licensed nurses are obligated by law (C.G.S. 17a-101) to report suspected child abuse, neglect, or if a child is placed in imminent danger of serious harm or sexual assault by a school employee to the Connecticut State Department of Children and Families Services. Specific procedures governing the reporting of abuse and neglect are in effect, and staff receives training in their use, as required by state law. Reporting of child abuse, neglect and sexual assault by a school employee is a responsibility which is taken seriously. If there is any doubt about reporting suspected abuse, neglect or a sexual assault a report will be made. The school will work with the parents and appropriate social agencies in all cases.

Health/Nursing Services

The school nurse maintains a cumulative health file for each student which includes illness notations, results of physical examinations, and other pertinent health information. Each parent must complete an emergency medical information form, an immunization record, and a yearly health update to be kept on file.

Any student who becomes ill or injured while at school should inform the nearest faculty member and report immediately to the school nurse. If the student is unable to do so, the school nurse will be called to the scene. Parents must notify the school nurse in cases of student illness. Any request to limit a student's participation in a school activity for an extended time must be accompanied by a signed statement from a physician.

Parents of students requiring either prescription or over-the-counter medication during school must contact the school nurse. **A medication administration form signed by a physician is required to permit the administration of ANY medicine in school.** All medication whether over the counter or prescription must be delivered to the school by an adult and be in the original container with proper labeling. Parents may authorize the administration of acetaminophen or ibuprofen by the nurse in accordance with ISAAC's standing orders from the medical advisor. Parents must complete, sign, and return the appropriate medication form.

Immunizations

In accordance with state law and accompanying regulations, The Interdistrict School for Arts and Communication (ISAAC) requires each child to be protected by adequate immunization against diphtheria, pertussis, tetanus, poliomyelitis, measles, mumps, rubella, Hemophilus influenzae type B, hepatitis A, hepatitis B, varicella, pneumococcal diseases, meningococcal disease and any other vaccine required by the schedule for active immunization as determined by the Commissioner of Public Health pursuant to Conn. Gen. Stat. § 19a-7f, prior to enrolling in any program or school under its jurisdiction. Among other requirements, before being permitted to enter seventh grade, ISAAC requires each child to be vaccinated against meningococcal disease. ISAAC further requires each child to receive a second immunization against measles and tetanus, diphtheria, and pertussis (Tdap) before being permitted to enter seventh grade.

School Based Health Services

The Community Health Center, Inc. provides school-based health services during the school day. Licensed healthcare providers are available to provide expanded medical treatment (for illnesses or injuries, and physicals) and behavioral health (individual, group, and family therapy). School-based health services works in conjunction with the care provided by your child's pediatrician and are not intended to replace regular care by your child's primary health-care provider. Our school nurses work closely with the School Based Health Clinic and are the initial point of contact for students and families. The ISAAC school nurses will often refer students to the SBHC. All SBHC services are confidential, and parents must complete a Parent Permission form for students to receive services.

GENERAL INFORMATION

I. ADMISSIONS POLICY:

The Interdistrict School for Arts and Communication (ISAAC) is a free public charter school open to all sixth, seventh, and eighth grade students in Southeastern Connecticut. Our charter states that our student population is based on 50% New London residents and 50% from surrounding towns. Transportation is guaranteed to students in the New London school district. Other towns may elect to provide transportation.

All students who wish to attend ISAAC must submit an application. Student applications are available on our website, www.isaacschool.org, and in the main office. Each year, ISAAC admits new students for each grade, depending upon the availability of open slots. Students are selected based on a fair, random lottery, which ensures all students have an equal opportunity to enroll. The lottery is held during late winter/early spring. Students that are not selected will be added to a waiting list. If an opening occurs, the first student on the waiting list at that grade level will fill the vacant space.

II. ACCEPTABLE USE REGULATIONS FOR THE INTERNET:

This is an annual agreement, which will be binding to every ISAAC student for the full year. Because the Internet is used as part of school activity, the school's code of conduct applies to network activities. Students may only visit school appropriate websites while in attendance at ISAAC. Failure to adhere to regulations will result in a loss of privilege or other appropriate disciplinary action. (ISAAC Policy #5008)

III. ALCOHOL, DRUGS, TOBACCO, E-CIGARETTES, AND VAPOR PRODUCTS:

The Interdistrict School for Arts and Communication (ISAAC) is required by Connecticut law to prescribe rules for the management and discipline of its schools. In keeping with this mandate, The unlawful use, sale, distribution or possession of controlled drugs, controlled substances, drug paraphernalia, as defined in C.G.S. Section 21a-240, or alcohol on or off school property or during any school sponsored activity is prohibited. It shall be the policy of ISAAC to take positive action through education, counseling, discipline, parental involvement, medical referral, and law enforcement referral, as appropriate, in the handling of incidents in the schools involving the unlawful possession, distribution, sale or use of substances that affect behavior. (ISAAC Policy #5131). The ISAAC prohibits smoking, including smoking using an electronic nicotine delivery system (e.g. e-cigarettes) or vapor product, on the real property of any school or administrative office building or at any school-sponsored activity. Real property means the land and all temporary and permanent structures comprising the ISAAC, and administrative office building and includes, but is not limited to, classrooms, hallways, storage facilities, theatres, gymnasiums, fields and parking lots. As defined by Conn. Gen. Stat. § 10-233a(h), a school-sponsored activity "means any activity sponsored, recognized or authorized by a board of education and includes activities conducted on or off school property." (ISAAC Policy # 1009)

IV. BULLYING

"Bullying" means the repeated use by one or more students of a written, oral or electronic communication directed at or referring to another student attending ISAAC, or a physical act or gesture by one or more students repeatedly directed at another student at ISAAC, that:

- (1) causes physical or emotional harm to such student or damage to such student's property;
- (2) places such student in reasonable fear of harm to himself or herself, or of damage to his or her property;
- (3) creates a hostile environment at school for such student;
- (4) infringes on the rights of such student at school; or
- (5) substantially disrupts the education process or the orderly operation of a school. (ISAAC Policy # 5011)

V. CELL PHONES AND ELECTRONIC DEVICES:

Please see, *Internet/Cell Technology/Acceptable Use Policies for more information (pg. 16)*

Students are required to use an ISAAC issued laptop for all ISAAC issued assignments. Privately-owned technological devices may not be used during instructional time, except as specifically permitted by instructional staff or unless necessary for a student to access the district's digital learning platform. A student's privately owned technological device may be searched if the device is on Board property or in a student's possession at a school-sponsored activity and if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. (Policy #5009)

VI. CLASSROOM BEHAVIOR:

Improving student behavioral outcomes requires ensuring all students have access to the most effective and accurately implemented instructional and behavioral practices and interventions. In order to create an environment that ensures all students feel emotional, intellectually, and physically safe, ISAAC staff is committed to providing students with a positive classroom environment that is engaging for all students.

Consideration for the rights and privileges of others, cooperation with all personnel in the school community, and respect for oneself and others are basic principles guiding ISAAC's expectations for student behavior. Students will be expected to conduct themselves in keeping with the behavioral expectations established by our school. Any conduct that is disruptive of the educational process and that infringes upon the rights of others is prohibited.

VII. COVID-19

The ISAAC Board of Directors have adopted COVID-19 policies for the 2022-2023 school year. These policies will remain in place for future pandemic outbreaks. Policies include efforts to ensure the safety and well-being of all staff and students at ISAAC.

Students who continually have difficulty ensuring the safety and well-being of others will be referred to school administration. A collaborative meeting to address the issue will ensue between home and school.

VIII. CUTTING CLASS:

Cutting a class (intentionally not attending any portion of a class) counts as an unexcused, unauthorized absence and will result in a parental conference and may be subject to further disciplinary action with repeated offenses.

IX. DRESS:

The primary responsibility for wearing appropriate clothing in school rests with the parents/guardians and students. However, it is the school's responsibility to dictate that school dress is, healthy, non-distractive, appropriate, comfortable, safe, and functional. ISAAC reserves the right to determine what constitutes dress that is disruptive to the educational climate or process.

For these reasons, the following guidelines are set forth:

1. The following list of items are not permissible to wear in school: Bandanas, hats, hoods, bathing suits, open toed shoes such as flip flops and slides, sleepwear such as pajama tops and bottoms, lingerie-type and camisole-type clothing, slippers, see-through clothing, tank tops, cut-off shirts with excessive armholes, strapless tops, backless shirts, open midriffs shirts/ blouses and low-cut clothing.
2. No short shorts, skirts, dresses or see-through leggings worn as pants. Shorts, dresses, skirts of mid-thigh length, or leggings worn under acceptable shorts or skirts are appropriate.
3. No undergarments should be visible (e.g.: boxers, shorts worn underneath pants, underwear, bras, bra straps, etc.). Pants must be worn at the waistline and must allow the student to move freely for safety purposes.
4. The midriff area should be covered. No visible skin between midriff shirts and low-rise pants/shorts/skirts are permitted.
5. Students cannot wear clothing/jewelry displaying alcohol, drugs, tobacco, violence, sexuality, or inappropriate language are prohibited. Due to the constantly changing nature of these symbols, determinations will be made by the administration.
6. Students cannot wear spiked or studded bracelets, oversized or multi-fingered rings, belts or any other article or attire with spikes, studs, or chains.
7. Students are not allowed to wear "costumes" or Halloween masks to school. In addition, students are not allowed to wear sunglasses in school during the school day unless a doctor's note has been provided to the school nurse and the Associate Principal.
8. If required mask should be worn properly, except for lunch and scheduled mask breaks, covering the nose and mouth.

If there is a violation of the dress code, students will be asked to change or call a parent to bring in a change of clothes. Refusal will result in the student being sent to the administration. Students who continually fail to comply with the dress code will be considered insubordinate and will be subject to disciplinary action.

X. FALSE REPORTINGS/FALSE FIRE ALARMS/FIRE EXTINGUISHERS:

Causing an emergency evacuation, lock down, fire alarm and/or using extinguishers improperly are major safety concerns for the school and the town authorities. Violators will be suspended and may face expulsion and referral to local authorities.

XI. FIGHTING:

Fighting, other conduct that endangers persons or property, or conduct seriously disruptive to the educational process which may lead to disciplinary action including, but not limited to, removal from class, suspension and/or expulsion in accordance with the board policy. (#5114)

XII. FIRE/EMERGENCY DRILLS:

Fire and emergency drills will be held periodically during the school year. At the sound of the fire alarm, everyone is to leave the building immediately by the nearest exit. Students are to remain with and under supervision of their teacher. Attendance will be taken. If unassigned, students should report to the closest faculty member. Students should stand away from the building to allow a fire lane and should maintain order and quiet so that emergency procedures can be executed.

No cell phones or electronic devices will be in use during a drill. No one is to re-enter the building until instructed to do so, by an administrator. Lockdown procedures are posted, reviewed and practiced periodically.

XIII. HAZING/HARASSMENT:

Hazing/harassment of any student or group of students is not allowed. Disciplinary consequences may include co-curricular discipline, suspension, expulsion, and referral to police.

XIV. INSUBORDINATION:

Students are expected to respond promptly and politely to requests and directions from staff members. Failure to do so will result in teacher consequences and as appropriate, referral to administration.

Any obscene language directed towards a teacher or staff member will result in disciplinary action.

XV. LANGUAGE:

Appropriate and non-abusive language is expected from everyone. Swearing, intimidating, or harassing language is not allowed.

XVI. LASER PENS/LIGHTS:

Laser pens/lights are not permitted for students. Public Act 99-256 prohibits persons under the age of eighteen from possessing a laser pointer on school grounds or in any public place. The Act also provides that no person shall sell, offer to sell, lease, give or otherwise provide a laser pointer to a person under eighteen years of age. A person may temporarily transfer a laser pointer to a person under eighteen years of age for educational or other lawful purpose if the minor is under the direct supervision of a parent, legal guardian, teacher, employer or another responsible adult.

XVII. LOITERING:

Loitering or other activity interfering with academic progress shall not be allowed in the corridors or areas adjacent to the building including parking lot. Students must have written permission (pass) when they are not in class.

XVIII. ORGANIZED DISRUPTION OF SCHOOL ENVIRONMENT:

Students are expected to always demonstrate appropriate behavior both in and out of the classroom, at school functions, and on school grounds. Disruptive behavior or class pranks that involve damaging or destroying property, disrupting class or instruction, endangering students, or interfering with the mutual respect between students and staff are prohibited for reasons of liability, concerns about student safety, accountability, and wellbeing and the condition of our facilities. Students who engage in any inappropriate activities of this type will be subject to an investigation that may lead to disciplinary actions.

XIX. PLAGIARISM: (See Honor Code)

The use of or copying of the academic work of another individual and presenting it as the student's own work, without proper attribution; or any other form of academic dishonesty is plagiarism. This conduct may lead to disciplinary action. (ISAAC Policy #5114)

XX. SEXUAL HARASSMENT:

Sexual harassment is illegal and is prohibited by the Connecticut Discriminatory Employment Act, Title VII of the Civil Rights Act of the Title IX of the Educational Amendments of 1972. Sexual harassment means any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when such conduct has the purpose or effect of substantially interfering with an individual’s work or performance or creating an intimidating, hostile, or offensive working or learning environment. Examples of sexual harassment include: unwelcome sexual advances; suggestive or lewd remarks; unwanted hugs, touches, or kisses; request for sexual favors; derogatory or pornographic posters, cartoons, or drawing; sexting; or retaliation for complaining about sexual harassment (ISAAC Policy #4118).

XXI. SOCIAL MEDIA:

Using computer systems, including email, instant messaging, text messaging, blogging or the use of social networking websites, or other forms of electronic communications, to engage in any conduct prohibited by this policy may lead to disciplinary action (including, but not limited to, removal from class, suspension and/or expulsion in accordance with policy #5114)

XXII. THEFT/DAMAGE:

Property damage, theft, or endangering the well-being of others is not permitted. If damage is caused to a school building, equipment, or property and the damage can be clearly connected to an identifiable group (a class, club, team, etc.), then that group will share in covering the costs, incurred by the school in repairing the damage. Loss of social privileges for that individual or group may also occur. Conduct which may lead to disciplinary action including, but not limited to, removal from class, suspension and/or expulsion in accordance with this policy #5114

XXIII. WEAPONS:

Dangerous weapons or facsimiles thereof are not permitted on school property wherever or whenever students are under the jurisdiction of the school. Weapon means any BB gun, any blackjack, any metal or brass knuckles, any police baton or nightstick, any dirk knife or switch knife, any knife having an automatic spring release devise by which a blade is released from the handle, having a blade of over one and one-half inches in length, any stiletto, any knife the edged portion of the blade of which is four inches and over in length, any martial arts weapon or electronic defense weapon, or any other dangerous or deadly weapon or instrument, unless permitted by law under section 29-38 of the Connecticut General Statutes. Students may be disciplined for conduct on school grounds or at any school-sponsored activity that endangers persons or property, is seriously disruptive of the educational process, or that violates a publicized policy of ISAAC. (ISAAC Policy #5114)

SAFETY PROCEDURES

Asbestos Management Annual Notification

ISAAC has submitted an asbestos management plan and is in compliance with AHERA and EPA regulations. In accordance with 40C.F.R. Section 763, “Asbestos-Containing Materials in Schools”, we are required to inform families that an asbestos management plan is available which confirms that ISAAC has asbestos containing materials in the building. We will continue to monitor these materials. The Management Plan is

available and accessible to the public at the ISAAC main office. If you have any questions, please contact our Director of Facilities at 860-447-1003.

Millstone Power Station Readiness Plan

The nuclear response plan was developed by the Safety Committee, in direct consultation with the local and state emergency preparedness agencies. In the event of a nuclear emergency, the first and most likely scenario considered would involve a slow-moving type of event giving local and state officials time to gather information and take the following actions:

- Follow our regular dismissal procedures putting students in the care of their parents/guardian
- Follow our regular early dismissal procedures, putting students in the care of their parents/guardian
- Cancel school for the day or multiple days allowing students to remain at home in the care of their parent/guardian

The main goal for ISAAC is when there is no immediate threat to health and safety is reunifying children with their families so that the family can continue to monitor the situation along with the rest of the population.

If an evacuation is considered necessary by emergency management officials and the Governor gives the directive to evacuate before local officials can reunite their students with their families, ISAAC in collaboration with other school districts, will transport students and staff to the state designated evacuation facility.

Fire, Evacuation and Lockdown Drills

School safety is an absolute priority at ISAAC. Detailed instructions for emergencies are posted in all areas of the school, and periodic practice drills are conducted by school staff. All students and staff are expected to familiarize themselves with emergency procedures and cooperate promptly and fully with school authorities in all emergencies and emergency drills. ISAAC will work with local emergency agencies to ensure proper procedures and precautions are in place for the safety of all students, faculty, and staff.

In the event of a fire drill, evacuation or lock down exercise, students must follow ALL instructions given by teachers and administrators. The New London Police Department, upon being notified, will quickly respond to the school to ensure student safety. Police officers will contain an incident and advise the administration and students of evacuation procedures. Students will be instructed to follow the directions of the police officers.

Security Camera Policy

The ISAAC Board of Directors supports the limited use of video cameras on ISAAC property for the purpose of enhancing school safety and security. The goals are to promote and foster a safe and secure teaching and learning environment for students and staff, to ensure public safety for community members who visit or use school property and diminish the potential for personal and district loss or destruction of property. Appropriate signage is posted at the school entrance to notify students, staff, and the general public of the use of security cameras.

Security cameras are installed in public areas only. These areas include common areas, stairwells, hallways, large gathering areas, and exterior entrances or exits to school building. Restrooms, changing rooms, private offices, nurse's offices and locker rooms are excluded from security camera use. Security camera use is prohibited in any space where there is a reasonable expectation for privacy. No sound is monitored or recorded in connection with the video surveillance system. All video recordings are stored in a secure place to avoid tampering and to ensure confidentiality in accordance with applicable laws and

regulations. Recordings will be saved for a period consistent with state law and ISAAC record retention policies, after which all recordings will be appropriately deleted.

Armed Safety Officers

The ISAAC Board of Directors (the "Board") authorizes the placement of armed safety officers in its school buildings during times that the Executive Director or his/her designee deems necessary in order to provide for a safe school environment. The armed safety officers shall support the school administration and staff in maintaining a safe and positive school environment, and shall work under the immediate direction and supervision of the principal and under the overall direction of the Executive Director.

At the discretion of the Board, the armed safety officers shall be authorized to carry firearms on school grounds in the performance of their duties, consistent with state and federal law, Board policy and administrative regulations, and any applicable memorandum of understanding or agreement with the city of New London. An armed safety officer shall be authorized to utilize such firearms only when necessary in order to protect a person on school grounds from the use of deadly physical force. Accordingly, an armed safety officer will not draw, point, or discharge his/her firearm on school grounds unless there are no reasonable alternative measures available and the use of such firearm is therefore necessary in order to protect one or more persons on school grounds from what the armed security officer reasonably believes to be the imminent use of deadly physical force. Any use of a firearm shall be preceded by a verbal warning, if possible. Any use of firearms must be consistent with state and federal law, Board policy and administrative regulations, and any applicable memorandum of understanding or agreement with the city of New London.

ISAAC BOARD OF DIRECTOR POLICIES

All ISAAC Board Policies including those listed below can be found on the ISAAC website along with other ISAAC Board policies: www.isaacschool.org

ISAAC GRIEVANCE PROCEDURE FOR TITLES VI AND IX, SECTION 504

NON-DISCRIMINATION

SEXUAL HARASSMENT

STUDENT HARASSMENT POLICY

BULLYING

SCHOOL ATTENDANCE

PROMOTION/ACCELERATION/RETENTION

EXCLUSION FROM SCHOOL FOR DISCIPLINARY PURPOSES

HOME TO SCHOOL COMMUNICATION

STUDENT RECORDS: CONFIDENTIALITY

SUBSTANCE ABUSE

DANGEROUS WEAPONS IN THE SCHOOLS

ADMINISTERING MEDICINES TO STUDENTS

CHILD ABUSE

YOUTH SUICIDE PREVENTION AND INTERVENTION POLICY

FIELD TRIPS

PLEDGE OF ALLEGIANCE

SEARCHES

STUDENT SURVEYS

COMPUTER USE, E-MAIL, AND INTERNET POLICY

STUDENTS WITH SPECIAL HEALTH CARE NEEDS

USE OF AUTOMATIC EXTERNAL DEFIBRILATORS (AEDs)

HEALTH SCREENINGS

COMMUNICABLE/INFECTIOUS DISEASES

STUDENT HEALTH SERVICES

STUDENTS/STAFF WITH HIV, ARC (AIDS RELATED COMPLEX) OR AIDS

STUDENT SAFETY

HEALTH RECORDS