

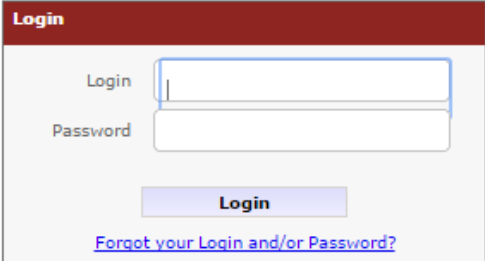
Registering Students for AccelerateU Online Courses

Our Course List

Log in to our site – <http://accelerateu.org>

Check with [Mike Morone](#) or [Kelly Zimmerman](#) for login credentials.

Step 1: Go to the **Students** tab and click **Add Student**, filling out all information. Please use actual student data. We report this information to NYSED, so it needs to be accurate. Click **Save**.



Click the “[Click here](#)” link to go to the student’s account to request the course.



Student was successfully created. [Click here](#) to go to this student's profile.

Step 2: Select **Requested Courses** and **Add a new course request**.

Select the Term, Course, Start Date and name of person who approves payment. Select the entry reason, read the language below, and click **Save** when finished.

We will enroll the student within 24 hours and send a confirmation email with instructions.

We also send an email to parents, informing them of an option to view the detailed gradebook.



Notes

- For Regents science courses, districts are responsible for supervising and documenting hands-on labs. The requirement is 1200 minutes as per NYSED regulations
- Enrollments starting in May and June are invoiced at full cost, regardless of outcome
- Districts need to assign local staff to coach and assist students.

Course Request

Term:

Course:

Start Date:

Name of administrator approving enrollment:

Aidable cost of this enrollment:

Entry Reason:

Each one-semester course is 20 weeks in length.
Each one-semester course is worth 0.5 credit.
Please contact us if you require an adjusted end date.

For Regents Science courses – districts are responsible for supervising and documenting students' hands-on labs. The requirement is 1200 minutes of hands-on lab activities per course.

By checking this box, you authorize your district to be billed for this course by your local BOCES

I certify that this course has been approved by a school administrator

Enrollments starting in May and beyond are invoiced at full cost regardless of outcome

Contact Information

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