

**Minutes of
Special Meeting of the Governing Board
For Tracy Unified School District
Held on Monday, July 25, 2022**

1. 4:06 pm. Call to Order and Pledge of Allegiance

2. Roll Call – Establish Quorum Board: S. Abercrombie, A. Alexander, A. Blanco, N. Erskine, S. Kaur, L. Souza
Absent: Z. Hoffert
Staff: R. Pecot, B. Etcheverry
Facilitator: Terilyn Finders

3. Workshop 3.1 Board Governance Workshop

Dr. Pecot introduced Ms. Terilyn Finders who facilitated the meeting. The board reviewed what they hoped to accomplish on the board of education during this challenging time. The board reviewed a draft copy of the Board Governance Handbook. They went over each section and added suggestions and/or deletions.

Some of the key points discussed included:

- The Board's role is to set direction for the district as prescribed by law
- Trustees shall be addressed by title and last name, ie. "Trustee Smith"
- Only the board as a whole has authority, no individual board member has authority
- Email questions to Rob, answers will be sent to full board without name of who asked
- If asking for a board report, it is important to be present for the presentation
- If there is an issue, do not tell the superintendent how to handle it, but give a heads up
- Supt's office will provide board with talking points, when necessary
- There's no need to call board about "routine" ambulance calls to sites
- Keep board informed by email of larger scale incidents
- Do not "reply all" to emails
- Email your questions to the superintendent prior to the board meeting
- Emails received from public requesting information: have them take it to the principal and then should be forwarded to Rob so he can follow up
- Closed session is confidential for the rest of your life, whether you are still a board member or not
- When visiting a site, do not offer an evaluative statement to staff or students
- Board would like a copy of Roberts Rules of Order
- Out of state training is ok, but first option is California
- Need to agree by Sept. 15 on how to evaluate the superintendent

Trustee Souza left the meeting at 4:51 p.m.
Trustee Souza returned to the meeting at 4:53 p.m.

Trustee Souza left the meeting at 5:39 p.m.
Trustee Souza returned to the meeting at 5:44 p.m.

A short break was taken at 6:28 p.m.
The meeting reconvened at 6:35 p.m.

Trustee Souza left the meeting at 6:36 p.m.
Trustee Souza returned to the meeting at 6:38 p.m.

4. Adjourn **7:28 p.m.**

Clerk

Date