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**Data Privacy Violation Complaint Form**

Parents, eligible students (students who are at least 18 years), principals, teachers, and other employees of the Saugerties Central School District may file a complaint about a possible breach or improper disclosure of student data and/or protected teacher, principal data using this form. A data privacy complaint should be sent to the District's Data Protection Officer at Call Box A, Saugerties, NY 12477.

Contact Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Role/Relationship to Student (if applicable): \_\_\_\_\_

Building Affiliation: \_\_\_\_\_

Possible Improper Disclosure or Breach Information:

Description of Event:

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Description of Possible Disclosed Data:

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Description of How Complainant Learned of Possible Disclosure:

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\*\*Attach additional sheet with further information if necessary