

## Your Role as a Learning Coach, K-5

A learning coach is a parent, family member or other responsible adult that is home with the student during their time working on their schoolwork. The learning coach is responsible for acting as the facilitator in guiding the student through their courses as needed. As a learning coach you will:

- Discuss your student's work with them
- Assist with technology and navigating the online learning platform, especially if you have a young student
- Ensure that your student's work is being completed and submitted in a timely manner
- Monitor your student's grades and attendance
- Keep your student on pace
- Check for understanding while learning
- Communicate with your student's teachers, HCA supports and technology support as needed
- Help create a dedicated learning space for your student that is organized, quiet and free from distractions
- Create a daily schedule/routine for your student to follow. You can find easy-to-follow sample schedules on Page 2.

Learning coaches are essential to a student's success! For an in-depth look at what your role will be, please visit below:

<https://www.youtube.com/watch?v=y9FG8csyBrQ>

For resources to help you with your role, please visit below:

<https://learningcoach.accelerate.education/>

By enrolling your student in HCA and accepting your responsibilities as a learning coach, you are becoming a true partner in your student's education. Your role is unique and crucial to your student's success in the program. We are so glad to have you on board!

**K-3 Suggested Schedule:**

| <b>Subject/Activity</b>   | <b>Suggested Time</b> |
|---|-----------------------|
| <b>Morning Meeting (Discuss Calendar, Weather, Lessons for the day, Review goals)</b>   | 10 minutes            |
| <b>Language Arts</b>  | 60-75 minutes         |
| <b>Snack/Brain Break (play a game, exercise, move around)</b>   | 15-20 minutes         |
| <b>Mathematics</b>  | 45-60 minutes         |
| <b>Lunch/Free Play</b>  | 45 minutes            |
| <b>Science</b>  | 30-45 minutes         |
| <b>Brain Break</b>  | 10 minutes            |
| <b>Social Studies</b>   | 30-45 minutes         |
| <b>Brain Break</b>  | 10 minutes            |
| <b>Electives (Art, Music, etc)</b>  | 30 minutes            |
| <b>Afternoon Meeting (Discuss what was learned today across the subjects, a favorite thing a student learned, what goals were met, set goals for next day.)</b> | 10 minutes            |

**4-5 Suggested Schedule**

| <b>Subject</b>   | <b>Suggested Time</b> |
|--|-----------------------|
| <b>Morning Meeting: Discuss goals for the day, discuss current events, upcoming activities</b> | 10 minutes            |
| <b>Language Arts</b>   | 60-75 minutes         |
| <b>Snack/Brain Break (play a game, exercise, move around)</b>                                  | 15-20 minutes         |
| <b>Mathematics</b>   | 45-60 minutes         |
| <b>Lunch/Free Play</b>   | 45 minutes            |
| <b>Science</b>   | 30-45 minutes         |
| <b>Social Studies</b>  | 30-45 minutes         |
| <b>Brain Break</b>   | 10 minutes            |
| <b>Electives</b>   | 30 minutes            |
| <b>Afternoon Meeting: Discuss what was learned, review and set goals</b>                       | 10 minutes            |